


Participants	
Male	28
Female	2
Total	30




Bangladesh Institute of Administration and Management (BIAM) Foundation

Regional Centre, Cox's Bazar

Jhautla Sea Beach Road, Cox's Bazar-4700, Bangladesh

www.biam-coxsbazar.gov.bd



Daily Schedule

Departmental Foundation Training Course
Officers of the Directorate of Technical Education
(06 August - 04 October 2023)

Working Day: 5, Week No.: 1
Date: 10 August 2023 [Thursday]

25th DFTC Dress Code:- Male: White Shirt/Light Blue Shirt, Black Pant and Tie; Female: Light Blue Saree/Salwar Kameez			
Time	Topic	Speaker/Organizer	Venue
09:00 - 11:00	Procurement plan, different committees, and advertisement (09:08)	Dr. Md. Moniruzzaman, MCIPS (Additional Secretary), Project Director, Department of Disaster Management, Ministry of Disaster Management and Relief	Classroom-2
11:30 - 13:30	Good governance and accountability mechanism in public organization (NIS, APA, RTI) (13:11)	Mr. Md. Lutfur Rahman,	Classroom-2

For: 25th DFTC			
Time	Topic	Speaker/Organizer	Venue
06:00-07:00	PT	PT Instructor	Field
08:00-08:30	Breakfast	President of Mess Committee	Cafeteria-1
11:00-11:15	Tea Break	Course Management Team	Cafeteria-1
13:30-14:00	Lunch	President of Mess Committee	Cafeteria-1
16:30-17:15	Refreshment	Course Management Team	Cafeteria-1
17:15-18:15	Sports	Sports Instructor	Field
20:45-21:30	Supper	President of Mess Committee	Cafeteria-1

This Schedule is subject to change

Copy to: 01. All Faculty Members & CMT

02. PA to Director for Director's Kind Information

03. Class Attendant/Notice Board/Office Copy



09 August 2023

Md. Lutfur Rahman (Director)

Course Director

25th Departmental Foundation Training Course