SHANJIDA AKHTER

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TECHNICAL SUMMARY

LANGUAGES:	C++, CSS, HTML, HTML5, Javascript
OPERATING SYSTEMS:	Microsoft Windows, Mac OS X, Linux/Unix
SOFTWARE APPLICATIONS:	Xcode, Sublime Text, Terminal, Adobe Photoshop, Git
DATABASE MANAGEMENT:	MS Access

EDUCATION

HUNTER COLLEGE   **New York, NY**   **Expected Graduation Spring 2020**

Candidate for Bachelor of Arts in Computer Science

Course work:

Discrete Structures	Software Analysis and Design I, II	Practical Web Developing
Computer Architecture I, II	Matrix Algebra	Calculus I, II

PROGRAMMING ACTIVITIES/PROJECTS

TECHNICA WOMEN'S HACKATHON   **College Park, Maryland**   **November 2018**

- Used HTML and CSS to collaborate with a team of four to create a website about the awareness of different job possibilities in the technological field
- Explored HTML5, phasers image sprites and basic image manipulating on Adobe Photoshop to attempt to create a virtual maze
- Attended workshops regarding Cyber Security and securing code, Intermediate Hardware, the basics of Cloud computing, Mobile AR development with Unity and information gathering with free APIs

PROJECT CODE PHASE I   **New York Public Library**   **Sept. 2017 – Dec. 2017**

- Completed a 10-week course with NYPL to learn about HTML Tags and Attributes, Content Organization, CSS styling, Selectors, Classes, ID's, the Box Model, arranging elements and understanding layouts
- Collaborated with a team of two to create a mock bakery website using HTML and CSS and the knowledge retained from class
- Created an independent website utilizing topics learned from class such as Classes and ID's, Containers, Design Concepts and Positioning to demonstrate a blog about makeup cosmetics

PROFESSIONAL EXPERIENCE

SENIOR CITIZEN ASSOCIATION HUNTER COLLEGE   **Jan. 2016—May 2018**

Receptionist

- Checked-in seniors and performed basic clerical duties
- Assisted senior auditors with signing up for classes and scheduling
- Provided seniors with IT support regarding access to CUNY's student website

KUMON ASTORIA   **Astoria, NY**   **Sept. 2014 – Jan. 2016**

Tutor/Instructor's Assistant

- Produced and organized classwork weekly for students
- Utilized Microsoft Excel to track student's daily progress on a computer database
- Communicated with guardians about student's progress & other academic concerns

COLER SPECIALITY HOSPITAL AND NURSING FACILITY   **June 2015 – Aug. 2015**
June 2013 – Aug. 2013

Patient Account Assistant

- Conducted copies and scanned hospital files to an HHC database
- Opened, sorted, and distributed incoming messages to other hospital departments
- Recorded patient history on an MS Access database and organized patient files

VOLUNTEERING

AMERICAN RED CROSS   **New York, NY**   **April 2016 – Present**

Red Cross Volunteer

- Received psychological first aid and CPR training in order to spot injured runners at the NYRR marathon
- Installed over 30 fire alarms within homes and educated residents about the importance of fire safety
- Led a team of volunteers to organize and tidy multiple classrooms to beautify an elementary school

AWARDS

Awarded with the Albert Shanker College Scholarship Fund of the UFT for outstanding academic excellence