



ADITYA DEGREE COLLEGE

Accredited by NAAC with ' B++ ' Grade

Affiliated to Adikavi Nannaya University

LAKSHMINARAYANA NAGAR, KAKINADA - 533003

Phone: 0884 - 2376665, Fax: 0884 - 2385359, Cell: 9704376667

Website : www.aditya.ac.in/degree Email : adckkd@aditya.ac.in

To
The Director,
Southern Region,
National Assessment & Accreditation Council,
Bangalore.

Sub: Submission of AQAR Report 2016-2017 (1st Cycle)

Sir,

Please find enclosed herewith a copy of the Annual Quality Assurance Report (AQAR) of the College for the year 2016-2017 uploaded with the following link: www.aditya.ac.in/degree/aqar.2016-2017.doc for favour of your perusal & necessary action.

The Track No. is APCOGN24600.

Thanking you.

Date: September 19, 2017
Place: Kakinada

Yours Faithfully

(B.E.V.L. Naidu)
IQAC Co-Ordinator,
Aditya Degree & P.G. College, Kakinada.

ADITYA DEGREE COLLEGE
Lakshmi Narayana Nagar,
Kakinada, Andhra Pradesh – 533 002
Phone: 0884 - 2376665, Fax: 0884 - 2385359
E-mail: *adckkd@aditya.ac.in*
Website: www.aditya.ac.in/degree



The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

ADITYA DEGREE COLLEGE, KAKINADA

1.2 Address Line 1

**LAKSHMINARAYANA NAGAR, NEAR SAIBABA
TEMPLE KAKINADA**

Address Line 2

KAKINADA

City/Town

KAKINADA

State

ANDHRA PRADESH

Pin Code

533002

Institution e-mail address

adckkd@aditya.ac.in

Contact Nos.

0884-2376665(L), 0884-2385359(F), 9704376667

Name of the Head of the Institution:

Dr. A. Maniprakash, Principal

Tel. No. with STD Code:

0884-2376665

Mobile:

9704376667

Name of the IQAC Co-ordinator:

Mr.B.E.V.L.Naidu

Mobile:

09866076665

IQAC e-mail address:

adckkd@aditya.ac.in
naidubevl@aditya.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

APCOGN24600

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC (SC)/17/A&A/92.1 Dated: 16 sept 2016

1.5 Website address:

www.aditya.ac.in/degree

Web-link of the AQAR:

www.aditya.ac.in/degree/aqar.2016-2017.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1		B++		2015-2016	5 years
2	1 st Cycle			2016-2017	
3	2 nd Cycle				
4	3 rd Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

2-Jan-2015

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR : **Not Applicable**

1.10 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

BBA, BCA, B. Sc (Animation)

1.12 Name of the Affiliating University (*for the Colleges*)

Adikavi Nannaya University,
Rajamahendravaram

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance Programme

--

DST-FIST

--

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

--

2. IQAC Composition and Activities

2.1 No. of Teachers

1

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: Total No.

12

Faculty

6

Non-Teaching Staff Students

4

Alumni

2

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes ☐

No



If yes, mention the amount

N.A

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State Institution Level

(ii) Themes

Make in India / Digital India / Healthy Future.

2.14 Significant Activities and contributions made by IQAC

1. Regular Faculty meetings,
2. Regular Feedback from students
3. Academic Audit
4. Orientation to Students
5. Leveraging Funds and Donations for Students' Welfare
6. Implementation of Best Practices
7. Swachh Bharath Abhiyan
8. Training Programme to Teachers

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Exams: Internal at every level and its discussion. 2. Co-curricular activities: Participation thereof in Co-curricular activities.	Good results seen

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes

☐

Management



Syndicate

☐

any other body

☐

Provide the details of the action taken

'Resolved to submit the AQAR for the year 2016-2017 at the earliest'.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	4	-	4	-
UG	9	1	10	2
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	13	1	14	2

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: **CBCS** ☐ ☒ Core / Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	-
Annual	-

- 1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as and when the University decides to do it, not done by the College authorities.

1.5 Any new Department/ Centre introduced during the year. If yes, give details.

One New Department is added in the current year, (B.Sc Animation)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	111	58	25	28	

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
26	-	3	-	5	-	-	-	34	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	8	-
Presented	3	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Besides use of LCD projectors and power point presentations to enhance the study material, we also conduct Open Book Exam, Practice Exam, Weekend exam, coaching for slow learners, and meeting with Parents.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution
(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Besides University Exams in Theory & Practical (As applicable), the Institution also has Open Book Exam, Practice Exam, Weekend exam, coaching for slow learners, Parent Meeting.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of **Board of Study**/Faculty/Curriculum Development workshop

1	-	-
---	---	---

2.10 Average percentage of attendance of students

~92

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	306	-	188	45	5	78
B.Com	84	-	52	14	2	81
BBM	160	-	147	6	4	98
BCA	59	-	35	5	3	73

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Though feedback from Teachers, Students & Stakeholders

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	15
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	1
Others: Received an appreciation/award & prize money	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	32	-	-	-
Technical Staff	33	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Through a one to one contact. Departmental meetings are also held to sensitize work on research and relate its effects on career development & advancement.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil		
Non-Peer Review Journals	Nil		
e-Journals	Nil		
Conference proceedings	Nil		

3.5 Details on Impact factor of publications:

Range Average Index in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects	Nil			
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects (other than compulsory by the University)	Nil			
Any other(Specify)	Nil			
Total	Nil			

3.7 No. of books published) With ISBN No. pters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			1	1	1
Sponsoring agencies			college	college	college

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Lakhs:

From funding agency From Management of University/Co

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
nil						

3.18 No. of faculty from the Institution

Who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level te level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="2"/>
NCC	<input type="text"/>	NSS	<input type="text" value="5"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The Program Coordinator NSS conducts throughout the year events that are called for by the govt and non-govt institutions/organisations. They include invitations from Health, Sanitation, Water Management, swachh Bharat Abhiyan etc. Out of these there are also camps in the rural areas, which is an Institutional Social Responsibility.

Listed few are:

1. Seasonal diseases, Oil pumping in water 4th August 2016
2. Legal Literacy Camp 20th Oct 2016
3. Zonal Youth Festival 16th Nov 2016
4. Training on Cashless Transactions 4th Jan 2017
5. Cashless Awareness Survey at Achampeta & Brahmanandapeta 7th Jan 2017

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area Sq.mts	8093.71			
Class rooms Sq.mts	7400.00			
Laboratories Sq.mts				
Seminar Halls Sq.mts				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others, Regularly both consumables and non-consumables for all labs are purchased	Rs 5lakhs (approx)			

4.2 Computerization of administration and library

The College has its office computerized by a DTP Section for Office work with 8 CPU. The College or its branches (15 nos) are also linked by internet facility which is used time to time. The Library has under it browsing/surfing division where students & faculty go regularly to do their browsing.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11137	2481603	1498	256393	12435	2737996
Reference Books	3026	638476	410	97005	3436	736481
e-Books	-	-	-	-	-	-
Journals&/Magazines	66	53681	8	14240	74	67701
e-Journals	-					
Digital Database	-					
CD & Video	-					
Others (specify)	-					

4.4 Technology up gradation (overall)

	Total Computer s	Comput er Labs	Intern et	Browsing Centres	Computer Centres	Office	Depts.	Others
Existing	162	4						Many are upgraded
Added	50	2						
Total	212	6						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up-gradation (Networking, e-Governance etc.)

Autolib software with bar code tech has been introduced, besides normal browsing and training sessions on browsing to teachers and students.

4.6 Amount spent on maintenance in LAKHS:

i) ICT	≥ Rs4.00
ii) Campus Infrastructure and facilities	≥ Rs14.00
iii) Equipments	≥ Rs9.00
iv) Others	≥ Rs21.90
Total:	≥ Rs49.10

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

We have Teachers / Coordinators who coordinate directly the students, parents and with the Academic Coordinator in informing them about the support activities available in the college. We also organise events and get participation in the activities for the students and the institution.

5.2 Efforts made by the institution for tracking the progression

Selection & Participation is done of the student selected by the college Teachers to participate in the State Level, Inter College Level, National Level, etc. All this progress is monitored through the NSS coordinator and his committee on a day to day basis.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2131			

(b) No. of students (from) outside the state

16

(c) No. of international students

121

No	%
94	77

Men

No	%
27	23

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
1132	112	28	635	13	1920	1203	129	27	761	11	2131

Demand ratio 100 %

Dropout % 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Regular Classes are conducted for placement introduced by CRT & Soft Skills Department.

No. of students beneficiaries

All

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Students counselling is done through the Mentors also called the Class In-charge, who has under him a class representative.

Students' counselling along with career guidance is done through the program coordinator of NSS

Students counselling & career guidance is also given to the students through the College notice board updated by the chief librarian or other authorities.

No. of students benefitted

All

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
26	575	484	62

5.8 Details of gender sensitization programmes

No specific programs were organised. However gender sensitiveness is always maintained in and around the campus by all faculty and staff.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1150	Rs.1,14,87,073/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NO GRIEVANCES WERE REPORTED.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To provide inclusive education with innovative methods and strenuous efforts for inculcating human values, professionalism and scientific instillation in the realm of Degree Education to all sections of students irrespective of race, region and religion with special focus to stand independently and to emerge as centre for Research and Development.

MISSION

The mission statements of the College are as follows:

- To provide ample scope for multifaceted development of local youth.
- To provide quality higher education to student community.
- To Recruit Highly Qualified and Experienced Faculty to provide Quality Education and develop academic programmes based on local/ regional/ national/ global needs.
- To pursue student-centric learning for self-development and skill development.
- To nurture social awareness and responsibilities among its students.
- To establish state of art laboratories.

6.2 Does the Institution has a management Information System

Yes, the whole office is working with a DTP section. The library also has its own online management system. All the branches of the Aditya group of institutions are also connected by internet facility. During examinations question papers are shuffled and distributed among the branches through internet facility.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

It is under the purview of the University

6.3.2 Teaching and Learning

Creating of mentors, who give personal attention of the behaviour and performance, Weekends, Mid Term exams, coaching for slow learning after the class, personal advise with parents.

6.3.3 Examination and Evaluation

Both Offline & Online exams are conducted for the selected groups as necessary.

6.3.4 Research and Development

Emphasis is given to take-up projects either major or Minor.

Book publishing is done by some departments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Adding more CPU's and updating the software's in operation and adding new useful software's from the internet which are useful for the library, students, faculty & office.

6.3.6 Human Resource Management

No

6.3.7 Faculty and Staff recruitment

Both Faculty and staff are encouraged to go for both written and oral interview, followed by a demo if necessary.

6.3.8 Industry Interaction / Collaboration

**45 Companies are collaborating with college as per records of 2015-2016.
Nearly all the companies are continuing in 2016-2017.**

6.3.9 Admission of Students

The admission of students is done by a three tier system. They are first asked to fill a questionnaire. Then they are offered the various courses available together with the outline of the syllabus. The parents also are counselled together with the students. The marks of the previous class are analysed. Options are discussed. Finally the admission procedure ends with payment of fees and other formalities.

6.4 Welfare schemes for

Teaching	The welfare schemes available for both the teaching and non-teaching faculty are the fee concession given to their children. For all the staff they have the ESI & PPF schemes Bus facility, hostel facility for eligible students.
Non teaching	
Students	

6.5 Total corpus fund generated

Rs.7.5 Lakhs

6.6 Whether annual financial audit has been done



Yes



No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Academic Coordinator
Administrative			Yes	Internal Auditor

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Authorised

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Seminars & Conferences with College Management.

6.11 Activities and support from the Alumni Association

We have Cultural Programs. Fund raising is done by conducting fair & Exhibitions.

6.12 Activities and support from the Parent – Teacher Association

The Parents support positively, which is done over phone, visit on call, general parents meeting, donations received for conducting events, etc.

6.13 Development programmes for support staff

Besides the perks available from the management, the support staffs are directed to undergo orientation courses in the working with computers. Thereby they become computer literate; to be able to handle computers in their daily works as and when necessary.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Planting of trees, wall posters, blood donations, health camps, etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Strict Vigilance on students at all levels; like uniform, text books, class-room discipline etc is done in the College.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Besides the plan of action decided in the meeting of the management and stake holders; see annexure, there were some suggestions of the Staff Council. They include

- Creative measures to improve efficiency in teaching learning process.
- Conduct Guest Lectures, Seminars, Workshops.
- Conduct the Semester End examinations as per schedule and release the results within the stipulated time for the students
- Conduct Remedial coaching classes for SC & ST students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Besides the two listed in the SSR, which are still going on in the campus, we have
1. Exams: Internal at every level and its discussion.
2. Co-curricular activities: Participation thereof in Co-curricular activities through NSS.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Planting of trees, Campus beautification, World Environment Day, Yoga Day, Save Electricity (EARTH HOUR) further the trees is maintain on regular basis by staff appointed for it.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

1.RO-UV Water Plant has been installed for drinking water in the college.
2. Ms.B.Satya Jyoti from chemistry has qualified in GATE

8. Plans of institution for next year

Expansions of branches, degree courses, diploma in vocational courses are on the anvil.

Declaration by the authorities

I hereby certify that the information is true and correct to the best of my knowledge, and agree to give the necessary evidence to anyone concerned in any form as and when required.

Name: Mr. B.E.V.L. Naidu,

Name: Dr.A Maniprakash

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



List of annexure uploaded:

- | | | |
|------|--|--------------------------|
| I. | <i>Feedback from stakeholders</i> | <i>ref B-1.3</i> |
| | <i>Link: www.</i> | |
| II. | <i>Academic calendar</i> | <i>ref A-2.15</i> |
| III. | <i>Plan of action & Action taken report(quarterly review meetings)</i> | <i>ref crit VII, 7.2</i> |



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Affiliated to Adikavi Nannaya University

Laxminarayana Nagar, KAKINADA, East Godavari Dist., A.P – 533003,

Phone: 0884 – 2376665, Cell: 9704376667

Website: aditya.ac.in/degree E-Mail: adckkd@aditya.ac.in

Minutes of the 1st Quarterly, review meeting for 2016-17 held in the principal conference room on 4th Sep 16 at 2 pm.

1. All the members were welcomed by the Chairman and the result of the NAAC for the year 2015-16 was told to all the members again. The Chairman praised the committee member for the achievement. He said that he was satisfied with the outcome and expressed that the members have the potential to even get an outstanding grade for the college.
2. The principal then informed the members of the views of the peer team as suggested in the peer team report. He pointed out the difficulties of the institution & also what he had in mind to improve the grade at the next Accreditation which is just after five years, and one of the year has already started.
3. The Academic calendar for this year 2016-17 was reviewed by all the member and found it satisfactory and resolved that no further discussion was necessary.
4. It was proposed that towards the plan of action for the current year 2016-17, let it be discussed separately with the HOD's and submit any suggestions at the next quarterly meeting.
5. As there was no other business, the meeting was adjourned by the chair.

Coordinator
ADC KKD

Signature and Names of members present.

- 1) Dr. MANI PRAKASH -----
- 2) SRI DEEPAK REDDY -----
- 3) PROFESSOR B.E.V.L NAIDU -----
- 4) Dr. G. SRINIVAS RAO -----
- 5) SRI M NAGI REDDY -----
- 6) SRI K. SURESH KUMAR -----
- 7) SRI G. RAJ KUMAR -----
- 8) SRI N.RAGHUNATHA RAO -----
- 9) SMT S.SUMA -----
- 10) PROFESSOR G. SUDHARSHAN RAO -----
- 11) SRI CH.V.V.SATYA NARAYANA -----
- 12) Dr. T.K. RAMA KRISHNA -----



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Phone: 0884 – 2376665, Cell: 9704376667

Website: aditya.ac.in/degree E-Mail: adckkd@aditya.ac.in

Minutes of the 2nd Quarterly, review meeting for 2016-17 held in the principal conference room on 6th Dec 16 at 2 pm.

1. All the members were welcomed by the coordinator and he informed the members, that the Chairman had some important engagement, so he expressed his in-ability to be present for the meeting. The meeting was chaired by Sri Deepak Reddy
2. On progress of the Academic calendar, it was informed that it is going on as per the Calendar. The Chairman (acting) thanked the committee and the staff for being able to maintain the progress as dictated by the Academic calendar.
3. As there was no other business, the Chairman thanked the members & the meeting was adjourned.

Coordinator
ADC KKD

Signature of the members present

- 1) Dr. MANI PRAKASH _____
- 2) SRI DEEPAK REDDY _____
- 3) PROFESSOR B.E.V.L NAIDU _____
- 4) Dr. G. SRINIVAS RAO _____
- 5) SRI M NAGI REDDY _____
- 6) SRI K. SURESH KUMAR _____
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1. All the members were welcomed by the coordinator and he informed the members, that the Chairman had some important engagement, so he expressed his in-ability to be present for the meeting. The meeting was chaired by Sri Deepak Reddy
2. On progress of the Academic calendar, it was informed that it is going on as per the Calendar. The Chairman (acting) thanked the com mittee and the staff for being able to maintain the progress as dictated by the Academic calendar.
3. As these was no other business, the Chairman thanked the members & the meeting was adjourned.

Coordinator
ADC KKD

Signature of the members present

- 1) Dr. MANI PRAKASH -----
- 2) SRI DEEPAK REDDY -----
- 3) PROFESSOR B.E.V.L NAIDU -----
- 4) Dr. G. SRINIVAS RAO -----
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Minutes of the 3rd Quarterly, review meeting for 2016-17 held in the principal conference room on 3rd March 17 at 2 pm.

The Agenda were:

1. Review & progress of the Academic calendar
2. Performance report of the 3rd Quarter (Dec 16- Feb 17)
3. Achievements, awards, and placements - a report till Academic mid- year
16 (ending Nov 16)
- 4) A.O.B

I) The Quarterly review meeting could not be held as there was no quorum to hold the meeting

Coordinator
ADC KKD

Signature and names of members present

- 1) Dr. MANI PRAKASH -----
- 2) SRI DEEPAK REDDY -----
- 3) PROFESSOR B.E.V.L NAIDU-----
- 4) Dr. G. SRINIVAS RAO -----
- 5) SRI M NAGI REDDY -----
- 6) SRI K. SURESH KUMAR -----
- 7) SRI G. RAJ KUMAR -----
- 8) SRI N.RAGHUNATHA RAO-----
- 9) SMT S.SUMA -----
- 10) PROFESSOR G. SUDHARSHAN RAO -----
- 11) SRI CH.V.V.SATYA NARAYANA -----
- 12) Dr. T.K. RAMA KRISHNA -----



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Minutes of the 4th Quarterly, review meeting for 2016-17 held in the principal conference room on 8th June 2017 at 2 pm.

The Agenda were

1. Review & Progress the Academic Calendar
2. Performance of the 3rd & 4th Quarter ending Feb'17 & May'17
3. Achievements, Awards, Placements etc – report on it
4. A.O.B

1. The meets was chaired by the Chairman at 2:30 pm. The Chairman thanked the members for being patient and wafting for him.

2. The Academic calendar was reviewed and the progress as per the calendar, which was having no delay in the execution was appreciated

3. The camps, campaigns of NSS was reported. The awards received by the NCC troop for the Independence day was appreciated. The members thanked the NCC coordinator for their achievement.

4. As there was no other business., the meeting was adjourned

Coordinator

ADC KKD

Signature of the members present

- 1) Dr. MANI PRAKASH
- 2) SRI DEEPAK REDDY
- 3) PROFESSOR B.E.V.L NAIDU
- 4) Dr. G. SRINIVAS RAO
- 5) SRI M NAGI REDDY
- 6) SRI K. SURESH KUMAR
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- 9) SMT S.SUMA
- 10) PROFESSOR G. SUDHARSHAN RAO
- 11) SRI CH.V.V.SATYA NARAYANA
- 12) Dr. T.K. RAMA KRISHNA