

SHANKAR SIGDEL

CONTACT

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SKILLS

Web App. Dev

SQL

CSS

C#

Research

Technical Skill

Selenium

Postman

LANGUAGES

English

Nepali

Hindi

PROFESSIONAL SUMMARY

- Completed Software Engineering Technician, Diploma program
- Love to work in culturally diverse environment
- Skills in MS Word, Visio, Excel, PowerPoint, SPSS, Trello, GitHub
- Good communication, Report writing and Documentation Skills
- Conducted several research activities and prepared reports

WORK EXPERIENCE

10/2019 - 01/2020

Customer Service, Global Credit and Collection, Toronto, Canada

Responsibilities:

- Responded over 40 calls per day
- Solved the problems related to credit and collection department
- Documented problems, reasons and provided solutions to the customers

05/2019 – 07/2019

Food and Beverage Aid, Tiffany Village, St. John's NL, Canada

Responsibilities:

- Served food to the elderly people
- Followed Health and safety regulations
- Assisted the F&B Manager and performed paper works as required.

12/2016 – 09/2018

Quality Assurance Accreditation, Focal Person & Higher Education

Reform Project-Coordinator, Jana Bhawana Campus, Nepal

Responsibilities:

- Worked under the criteria and benchmarks of UGC
- Published up to date information to the students and faculties
- Organized the data and analyzed the data and Prepared SSR
- Conducted Peer Review, Worked under the UGC guidelines on QAA
- Wrote proposals and applied for grants.
- Developed proposals, Annual Reports, procurement plan

EDUCATION

January 2020 – April 2021

Diploma in Software Engineering, Centennial College, Toronto

GPA 4/4.5

Relevant Courses : C#, Java, UNIX/LINUX, Software Dev., Testing

2005 - 2008

Bachelor's degree in Humanities and Social Sciences, TU, Nepal

Relevant Courses: Research Methods in Sociology/Anthropology, Critical and creative thinking, and literary genre

REFERENCES

References available on request