SHANKAR SIGDEL

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Scarborough, ON

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SOFTWARE ENGINEERING TECHNOLOGIST

COMPUTER SKILLS | PROGRAMMING SKILLS | LANGUAGE SKILLS | RESEARCH SKILLS | DOCUMENTATION SKILLS

SUMMARY OF QUALIFICATIONS

- Enrolled in Software Engineering Technology Advanced Diploma Co-op program,
- Customer service experience and project experience
- Enjoys working in culturally diverse environment
- Computer skills in MS Word, Excel, PowerPoint, SPSS, Trello, GitHub, Visual Studio etc.
- Good communication skills

EDUCATION

Software Engineering Technology Co-op, Advanced Diploma   **Jan. 2020 - Present**

Centennial College, Toronto, ON   Expected graduation Dec. 2021

- GPA 4.180 /4.5
- Relevant courses included:

    C# Programming, Java Programming, Web Development, Web Designing, UNIX/LINUX, Database

Humanities and Social Sciences, Bachelor's Degree   **2005 - 2008**

Tribhuvan University, Kathmandu, Nepal   Graduated

PROJECT WORK

Web Designing Projects   **2020**

- Web designing projects using HTML
- Client-side web development projects (Portfolio Project, Slot Machine Project, Dice rolling project using Html, JavaScript, JSON, TypeScript)
- Developed a proposal for the project titled, Map Navigation

WORK EXPERIENCE

Customer Service   **Oct. 2019 - Jan. 2020**

Global Credit and Collection Inc.

Markham, Ontario, Canada

Duties:

- Responded over 40 calls per day
- Solved the problems related to credit and collection department

Food and Beverage Aid   **May 2019 - July 2019**
Tiffany Village Retirement Residency, St. John's NL, Canada
Duties:
- Served food to the elderly people
- Followed Health and safety regulations
- Assisted the F&B Manager and performed paper works as required.

Housekeeping Attendant   **March 2019 - July 2019**
Keny's Pond Retirement Residency, St. John's NL, Canada
Duties:
- Performed the housekeeping related duties and responsibilities
- Performed daily tasks were dusting, washing, cleaning, and sanitising
- Monitored cleaning supplies and ordering more as needed
- Reported any necessary repairs or replacements

Quality Assurance Accreditation (QAA) Focal Person   **Dec. 2016 - Sept. 2018**
Jana Bhawana Campus, Chapagaun, Lalitpur
Duties:
- Worked under the criteria and benchmarks of University Grants Commission for Quality Assurance and Accreditation
- Published up to date information to the students and faculties
- Organized the data and analyzed the data and Prepares Self Study Report (SSR)
- Conducted Peer Review, Worked under the UGC guidelines on QAA

Higher Education Reform Project (HERP) Coordinator   **Dec. 2016 - Sep. 2018**
Jana Bhawana Campus, Chapagaun, Lalitpur, Nepal
Duites :
- Wrote proposals and applying for grants. As per the grants received, conduct the program.
- Developed proposals, prepared project annual plan, procurement plan etc.
- Developed Annual Report, Tracer Study of the Campus
- Coordinated and kept track to all the training activities and prepared training reports

ADDITIONAL COMPETENCIES

- Good knowledge on research, data collection, data analysis, formatting a research report, documentation, reporting, monitoring, evaluation, and impact study, prepare short term and long terms plans, strategic plan, annual plan of action etc.,