

# **Sri Ram Narayan Singh Memorial High School**

**10, DR. NARAYAN ROY SARANI ( SIMLA STREET)**

**KOLKATA - 700006**

**CONTACT :033-2241-1034**

## **Academic Session 2016-2017**

**Registration Forms for Classes  
I to VIII for the New Academic  
Session 2016 – 2017 is available**

**The New Session will commence  
from April 2016.**

**ADMISSION FORMS AVAILABLE FROM  
SCHOOL OFFICE FROM 8 AM – 11 AM**

- ( MONDAY – FRIDAY) TILL THE SEATS ARE AVAILABLE.
- Except on Public Holidays

**To Buy Admission Application Form, Please show**

- Original Birth Certificate**
- And Last Report Card, if Admission is sought for Class I Onwards.**

### **Admission Age Criteria**

<b>Class</b>	<b>Age Group</b>
<b>Class I</b>	<b>5+</b>
<b>Class II</b>	<b>6+</b>
<b>Class III</b>	<b>7+</b>
<b>Class IV</b>	<b>8+</b>
<b>Class V</b>	<b>9+</b>
<b>Class VI</b>	<b>10+</b>
<b>Class VII</b>	<b>11+</b>
<b>Class VIII</b>	<b>12+</b>

### **School Timing**

**MORNING SECTION**

**6.55 AM- 11.30 AM**

**DAY SECTION 11.40 AM- 4.45 AM**

## **Admission Procedure**

- 1. The list of selected candidates will be put up on the Notice Board .**
- 2. Fees Book will be issued to parents or local / legal guardian of selected candidates against deposit receipt of the bank**
- 3. The admission procedure will be intimated to the parents of the selected candidates along with fee slip. It is mandatory for both the parents and local / legal guardian to be present to complete various admission formalities.**
- 4. For students seeking admission in Class I onwards, it is mandatory to submit Transfer Certificate (Original) from the last school attended.**
- 5. Fees, once paid at the time of admission, are not refundable in any case except the caution money (refundable) in case of withdrawal.**
- 6. The management reserves the right to have the last word in all matters relating to admission.**

## **Assessment / Observation / Interaction / Interview**

- 1. During assessment / observation / interaction / interview, Call Letter have to be produced.**
- 2. There will be assessment on intimated date for students seeking admission to Class I onwards and during the assessment, presence of both the parents will be mandatory.**
- 3. No request for the change of dates for assessment / observation / interaction / interview will be entertained.**

# **Rules and Regulations**

## **Filling up the Registration Form:**

**Thank you for your interest in Sri Ram Narayan Singh Memorial High School, Kolkata**

**Please read the following Rules and Regulations properly before filling up the Registration Form.**

**Please fill up the Registration Form in Capital Letters.**

**It is mandatory that Parents should fill the Registration Form themselves.**

**Age criteria should be strictly maintained. In any case, if the child's age does not match with the admission criteria of the class, the management holds the right to cancel the Registration Form (Refer Age Criteria).**

**At the time of submission of Registration Form the parents or local/legal guardian are requested to bring the Original Money Receipt (issued at the time of purchase of Registration Form).**

**One photocopy of the child's Birth Certificate issued by Municipal Corporation attested by the Councillor of the ward. and also the photocopy of ID &Address Proof of the parents duly self attested is to be attached with the registration form. Do not enclose Birth Certificate issued by Nursing Home / Hospital.**

**Paste one latest identical passport size coloured photographs of the child on Registration Form, Student Admit Card. Also paste latest passport size coloured photograph of parents and local / guardian, if applicable, on the Registration Form.**

**At the time of submission of Registration Form the parents or local/legal guardian are requested to bring the Original Money Receipt (issued at the time of purchase of Registration Form).**

**Date of assessment / observation / interaction / interview will be given at the time of registration or intimated to the parents later on. The same may be changed, without prior notice, by the School.**

**Registration does not imply admission, which is subject to assessment procedure and availability of seats.**

**Applications must be complete and information mentioned in the Registration Form should be true. In case of any discrepancy with the facts, management holds the right to cancel the Registration Form as well as the admission of the child.**

**X-----X**