

Date:_____

Place: _____

To,

The In charge - STI,

Rajahmundry Asset,

ONGC LTD,

Respected Sir,

Sub: **Self certification on Food Expenditure**

I, Intern Name _____, PMIS ID _____, am
undergoing training as Intern at Location _____. I am provided with food by ONGC
Catering contractor. I have incurred an expenditure of Rs 5000/- towards food for the month of
_____.

I, here by, state and certify that an expenditure of Rs 5000/- had ben incurred towards
food provided by the ONGC Catering contractor,

Intern Signature:_____

Intern Name:_____

Intern ID:_____

Mobile No:_____