



CLUB BUILDING REPORT FORM

Name: _____ Division: _____ Date: _____

Name of target school: _____

Address: _____

Phone number: _____

Name of student contact: _____

Address: _____

Phone number: _____

Name of Kiwanis Advisor: _____

Kiwanis Club: _____

Contacts:

Club Building Representative

Zone Administrator

Kiwanis Lieutenant Governor

School Principal

YES

NO

Stages completed:

Obtained information

Found student contact

Attended sponsoring Kiwanis Club meeting

Met with school principal

Obtained a faculty advisor

Solicited membership

Held first club meeting

Collected dues

Filed petition for charter

YES

NO

List any questions:

Other relevant information: