



**2014 Official April Board Meeting of the New Jersey District Board of Trustees**

**Official April Board Meeting**  
**Official 1<sup>st</sup> Report of Activities of the New Jersey District Treasurer**

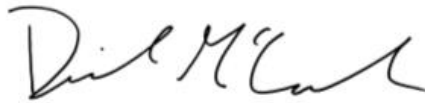
*Since District Convention, I have:*

- Acquired treasurer data from Immediate Past District Treasurer Penny Xu.
- Revised and edited the Club Treasurer Training Manual with Governor Samantha Levisay.
- Submitted Letter of Introduction to the New Jersey District Board of Trustees and the Kiwanis Committee
- Sent out the Fall Rally Registration Agenda and 2013 Fall Rally Registration Committee Final Report, along with all necessary materials, for review by Fall Rally Registration Committee members.
- Evaluated the budget from last year and created a new budget for the 2014-2015 Service Year with Financial Advisor Mr. Mollo; the new budget will be reviewed and approval will be discussed at the April Board Meeting. Creating the budget included re-doing the individual Lieutenant Governor stipends per division (checking for inactive clubs and taking that \$35 out of each Lieutenant Governor stipend) and any other revisions necessary, as dictated by Financial Advisor Mr. Mollo.
- Responded to all dues-related emails, especially those concerning the payment of dues for late or suspended clubs, and sent an email to the NJ District Board and the Kiwanis Committee outlining how to respond to suspended clubs about paying dues.
- Communicated the total attendance for the Parent Luncheon with Ms. McCann, Mr. Mollo, and Governor Samantha Levisay.
- Sent out directions for filling out vouching documents (for reimbursements for Key Club related expenses or mileage).
- Sent out a monthly financial communication report to Ms. McCann, Mr. Mollo, and Governor Samantha Levisay.
- Communicated with the District Project Steering Committee about Eliminate Week.
- Attended general and executive meetings of the MAST Key Club.
- Attended Keyport Kiwanis meeting in which I gave a brief speech detailing my responsibilities as District Treasurer.

## 2014 Official April Board Meeting Treasurer's Report

- Attended the Official Executive April District Board Meeting.
- Attended the Official April Board Meeting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Daniel McCormack". The signature is fluid and cursive, with the first name "Daniel" being more prominent than the last name "McCormack".

Daniel McCormack  
New Jersey District Treasurer

**Note:** There are currently 11 clubs whose charters may be revoked if their dues are not paid as soon as possible. Those clubs are: Hasbrouck Heights, Jonathan Dayton Regional, Lincoln High, Middletown North, Monsignor Donovan, North Hunterdon, Paulsboro, Rahway, Summit, Toms River North, Woodsbury High.