

New Jersey District Key Club International



CARING...our way of life

Jacqueline Dragon
New Jersey District Secretary
93 Columbus Drive
Tenafly, NJ 07670
Cell: (551) 795-6311
njdsecretarydragon@gmail.com

2014 Fall Rally Board Meeting Minutes

MINUTES
THE SECOND UNOFFICIAL BOARD MEETING OF THE
2014-2015 NEW JERSEY DISTRICT BOARD OF TRUSTEES
Holiday Inn
East Windsor, New Jersey
October 11, 2014

CALL TO ORDER

Governor Levisay

The meet was called to order at 4:17 pm.

Pledge of Allegiance
Invocation
Key Club Pledge

Lieutenant Governor Devin
Lieutenant Governor Nathaniel
Lieutenant Governor Harsh

ROLL CALL


Secretary Dragon

District Board

Present:

Governor Samantha Levisay
Secretary Jacqueline Dragon
Treasurer Daniel McCormack
Editor Patrick Quinn
Webmaster Srikar Gudipati
Lieutenant Governor Division 1 Angela Becker
Lieutenant Governor Division 2 Dianna Torres
Lieutenant Governor Division 3 Charmaine Chew
Lieutenant Governor Division 4 Thomas Michael
Lieutenant Governor Division 5 Becca Lordon
Lieutenant Governor Division 6 Jeffrey Maziarz
Lieutenant Governor Division 7 Josie Suddeth
Lieutenant Governor Division 8 Pearl Polito
Lieutenant Governor Division 9 Tara Engelken
Lieutenant Governor Division 10 Brooke Willemstyn
Lieutenant Governor Division 11 Farwa Shakeel
Lieutenant Governor Division 12 Devin Sun
Lieutenant Governor Division 13 Nathaniel Silberman
Lieutenant Governor Division 14 Latifa Ali
Lieutenant Governor Division 15 Darren Khong
Lieutenant Governor Division 16 David Guirgis
Lieutenant Governor Division 17 Jae Shin

2014 Fall Rally Board Meeting Minutes




Lieutenant Governor Division 18 Ricky Thompson
Lieutenant Governor Division 19 Bobbie Boettinger
Lieutenant Governor Division 20 Aleena Kazmi
Lieutenant Governor Division 21 Harsh Patel
Lieutenant Governor Division 22 Monica Gallagher (arrived late)

Kiwanis Committee

Present:

District Administrator Ms. McCann
Financial Counselor Mr. Mollo
Zone Administrator Mr. Acerra here
Zone Administrator Mr. Gandley
Zone Administrator Mr. Guenther
Zone Administrator Mr. Hutchinson

Absent:



Zone Administrator Ms. Meissner
Zone Administrator Mr. Orthwein

Additional Guests

Present:

Key Club International Trustee Barry Seng
NJ Kiwanis Governor Mrs. Nancy Hart-Esposito

WELCOME AND INTRODUCTION OF GUESTS

Governor Levisay

At this meeting, we were fortunate enough to have in attendance International Trustee Barry Seng and NJ Kiwanis Governor Mrs. Hart-Esposito.

COMMENTS FROM GUESTS

Key Club International Trustee Barry Seng

Trustee Barry was excited earlier in the service year to learn that one of his districts was the NJ District—he was told that he even “won the district lottery” with his districts. As an International Trustee, Trustee Barry works as a liaison between the district and international levels of Key Club, similar to his position last year as a liaison between the club and district levels in the position of a lieutenant governor. Trustee Barry’s three districts are the: New Jersey, Texas-Oklahoma, and Wisconsin-Upper Michigan Districts. Trustee Barry also works on the Education and Development Committee (which makes resources and helps promote The Eliminate Project); the YOF Committee (the YOF deadline is October 15, 2014 so he encouraged all board members to push NJ clubs to apply); and the Executive Committee.

He recently attended an International board meeting in Indianapolis and sent out summary email of what occurred. The International Board is working on developing new directives of Key Club and wants to get more input from Key Clubbers. Trustee Barry will thus ask for input from board members and other Key Clubbers throughout the year. Trustee Barry handed out Rustic Pathways flyers for each board member’s reference. Board members should contact him if they have any questions. In addition to Rustic Pathways, the International Board is also promoting Trick or Treat for Eliminate—an event that is coming closer. Key Club International’s new goal is to raise 1.4 million dollars for Eliminate Project (to

2014 Fall Rally Board Meeting Minutes

save 3 lives per Key Club member) this year, with the eventual goal of raising 110 million dollars to eliminate maternal and neonatal tetanus from the earth.

NJ Kiwanis Governor Ms. Hart-Esposito

Governor Hart-Esposito thanks the district board and the NJ District of Key Club for all of the work it does. Kiwanis—both in New Jersey and throughout the world—recognizes and appreciates the work Key Clubbers do.

BOARD ACTION

Governor Levisay

Approval of August Official Board Meeting Minutes

Governor Levisay entertained the motion.
Lieutenant Governor Latifa made the motion.
Lieutenant Governor Harsh seconded the motion.
The motion passed unanimously.

Approval of Lieutenant Governor Division 1 Appointment Angela Becker

Governor Levisay entertained the motion.
Lieutenant Governor Jeff made the motion.
Lieutenant Governor David seconded the motion.
The motion passed unanimously.

Approval of Lieutenant Governor Division 8 Appointment Pearl Polito

Governor Levisay entertained the motion.
Lieutenant Governor Tara made the motion.
Lieutenant Governor Thomas seconded the motion.
The motion passed unanimously.

Governor Levisay and the rest of the district board welcome Lt. Governor Angela and Lt. Governor Pearl Polito to the NJ District Board. Lt. Governor Angela has received her committee assignments already and Lt. Governor Pearl will receive her committee assignments shortly.

Approval of Second Half Committee Assignments

Governor Levisay entertained the motion.
Lieutenant Governor Bobbie made the motion.
Lieutenant Governor Jae seconded the motion.
The motion passed unanimously.

NEW BUSINESS

Volleyball Tournaments

Governor Levisay, Lt. Governors Farwa and Aleena

This board meeting was the deadline on which to have host clubs for the Elimination Volleyball tournaments confirmed.

Divisions 1 and 2 = Lt. Governors Angela and Diana are waiting on approval from the Egg Harbor Township Key Club, since the club said \$400 would be needed for security at the event. The backup location is Lower Cape May Regional High School. No date has been determined.

2014 Fall Rally Board Meeting Minutes

Divisions 3 and 4 = The West Deptford Key Club will be hosting the event at the West Deptford High School on November 22, 2014 (from 10am-5pm). This location was discussed with the officers of the club in August.

Divisions 5 and 6 = The event will be at Bordentown High School. No date has been determined yet.

Divisions 7 and 8 = The event will be at Southern Regional High School on December 13, 2014.

Divisions 9 and 10 = The event will be at Red Bank Regional High School on November 5, 2014.

Division 11 = The event will be at Piscataway High School on November 22, 2014.

Divisions 12 and 13 = The event will be at Bridgewater-Raritan High School on November 14, 2014.

Divisions 14 and 15 = The event will be at Arthur L. Johnson High School. The date of November 22, 2014 is currently being approved.

Divisions 16 and 17 = Awaiting confirmation from either the North Bergen Key Club or the High Technology Key Club in Division 17. The clubs will be in contact after Fall Rally. The Tenaflly High School is already set up as a backup location (and the Tenaflly Key Club as the backup host club) for November 22, 2014, even though Tenaflly is far away from many Division 16 clubs.

Divisions 18 and 19 = The event will be at Livingston High School. The date is currently being confirmed.

Division 20 = The event will hopefully be at Morristown High School, although no date has been confirmed. The backup location is at a recreation center in that town, which will charge between \$200 and \$300 to host the event.

Divisions 21 and 22 = The event will be at Mt. Olive High School on October 25, 2014.

Governor Levisay remarked that the lieutenant governors without confirmed host clubs need to get those clubs confirmed as soon as possible.

Training/DCMs

Governor Levisay

All officers have to be trained by tomorrow (Fall Rally). At this point, Lt. Governors David, Jae, Bobbie, Dianna, and Farwa have over 85% of their officers trained.

Dues Collection

Treasurer McCormack

The Early Bird deadline for dues is November 1st, the Regular Deadline for dues is December 1st. Many lieutenant governors, unfortunately, have not sent out and copied Treasurer McCormack with their emails to clubs about dues. That needs to be rectified **as soon as possible**. Treasurer McCormack still plans to do the step-by-step for dues screenshots on website. It is important to let clubs know about the Early Bird deadline. The due dates are the dates by which the dues have to be received and processed (not postmarked), so clubs should send their dues 1.5-2 weeks before the deadline.

Governor Levisay commented that lieutenant governors need to take care of dues as soon as possible so their elects will not have to track down people for dues. Clubs can send in the minimum amount of money (for the minimum amount of members) by the Early Bird deadline and then add on later---that still qualifies them for the Early Bird Award.

Trick or Treat for UNICEF

Treasurer McCormack

A flyer was sent out by Lt. Governor David already, so that information should have been shared. Information for ordering boxes is online. The box given to each board member will be collected at the November Board Meeting.

2014 Fall Rally Board Meeting Minutes

Rosters and CMRFs

Secretary Dragon

The club directory is almost complete. Lieutenant governors should let Secretary Dragon know if they have any questions/corrections. Any missing rosters should also be sent in **as soon as possible**.

The number of CMRFs should only increase since school has started; lieutenant governors need to remind their clubs of CMRF deadlines. The 100% CMRF Award deadline for clubs to send in any missing CMRFs from earlier in the service year without them counting against the clubs has passed. Due to the new appointments of lieutenant governors for Divisions 1 and 8, however, the clubs in those divisions will have until the end of October to send in past CMRFs.

Key Leader

Governor Levisay

Only 4 people are registered right now, which needs to change! Lieutenant governors should send one big informative email to their clubs after Fall Rally and should make sure to emphasize Key Leader.

Kiwanis Family Conference

Governor Levisay

Attendees have already signed up. It will be a great experience. Attendees will be flying down to North Carolina and then taking a bus to the location.

District Convention Theme

Governor Levisay

Editor Quinn commented that he was against the Harry Potter theme and any other themes that are too specific, as people may not know about them. He supports the Space theme, as it is a theme that would not exclude any people.

Lt. Governor Jae commented on the Disney theme, as it would fit in with the Fall Rally theme of animation. Each lieutenant governor could be a movie or person, which leaves many options. It would also correspond to the music played during sessions anyway.

Lt. Governor David commented that he believes Disney is overdone. He supports the Alice in Wonderland theme. The human chessboard at the hotel would fit in with that theme. There is also a visual appeal, especially when tied to the Tim Burton movie.

Lt. Governor Farwa commented on the Harry Potter theme, saying that the human chessboard would fit well with that theme. She suggested witty workshop names and catchphrases like "It doesn't take magic to eliminate MNT." She also discussed the possibility of holding competitions between divisions, similar to the competitions between the Houses in Harry Potter. She said there are many design ideas and Harry Potter and Magic in General are universal. Finally, the Governor's Ball could be called the Yule Ball.

Lt. Governor Harsh commented that he does not support the Space and Alice in Wonderland themes, as it would be hard to dress up to match those themes. He also said he believes Disney is overused, but that it does keep options open so everyone can be incorporated.

Lt. Governor Bobbie commented that she supports the Hollywood theme, as a red carpet could easily be incorporated into the convention sessions.

Lt. Governor Nathaniel enthusiastically commented that he supports the Harry Potter theme, as people could dress up with robes and wands; the idea of the different Houses could be utilized; there are many opportunities to incorporate witty alliteration; Governor Levisay or a Kiwanian could be the Headmaster; etc.

The Executives went across and said their favorite themes, with Governor Levisay and Treasurer McCormack favoring the Harry Potter theme; Secretary Dragon favoring the Disney theme; and Editor Quinn favoring the Space theme.

Lt. Governors Josie and Jeff commented that they did not know many Harry Potter jokes.

2014 Fall Rally Board Meeting Minutes

Lt. Governor Charmaine asked about the budget for decorations. The board was notified that no DCON budget was prepared yet (since it is a separate budget that is made after Fall Rally). \$500 was allotted for decorations from the host club last year. That amount, however, can change based on what resources the board has available this year.

The theme was voted upon.

The Harry Potter theme won; the entire NJ District Board will support it.

OLD BUSINESS

Kiwanis District Convention

Governor Levisay

Governor Levisay attended this convention with International Trustee Nicole Lema. They were able to meet the new Kiwanis board. At this convention, there were auctions and suite rooms and a pajama drive. There was a similar feel as that of the NJ Key Club DCON, though, which was a cool connection. The NJ Kiwanis also did a similar service project like the one completed by the NJ Key Club at its DCON last year (Kiwanis took the lead from Key Club). This shows the strength of connections between the different branches of the K-Family. The NJ Kiwanis will have a service project at its Midwinter and DCON next year. The NJ Circle K will do one at its DCON as well.

COMMITTEE FINAL REPORTS

Regional Training Conferences

Secretary Dragon and Lt. Governor Nathaniel

The RTCs were a **great success**, with the improvement of the quality and quantity of workshops and resources. Resources from the committee were uploaded to the final report folder. Lieutenant governors should have filled out their surveys by this board meeting. Their responses will also be added to the final report folder. The committee will now work to get host clubs for next year.

Fall Rally Program

Lt. Governor Jae

Script assignments, scripts, host club information, drafts and edits were all added to the final report folder. An explanation of how things go the day of will be added after Fall Rally occurs.

Fall Rally Registration

Treasurer McCormack

The committee accomplished all of its directives. Lt. Governors Bobbie and Tara and Financial Counselor Mr. Mollo updated Early Registration roster. Every division with the exception of one got at least one club for early registration. 1440 Key Clubbers early registered. Late registration is expected for many different divisions. These numbers are about average, historically. The benchmark of 3,000 Key Clubber can be surpassed, for sure.

Approval of Second Half Committee Assignments

Governor Levisay entertained the motion.

Lieutenant Governor Brooke made the motion.

Lieutenant Governor Dianna seconded the motion.

The motion passed unanimously.

2014 Fall Rally Board Meeting Minutes

OPEN FLOOR

Lt. Governor Nathaniel commented that the International Programs Committee will be sending out Key Leader Flyers (that have been updated). Lieutenant governors should also send out the YOF email (and carbon copy Lt. Governors Latifa and Nathaniel) from the IP Committee, since the YOF deadline is approaching.

Editor Quinn commented that some assignments for the *Jersey Key* will be sent out tonight. Board members should let him know what they wish to write about. Lieutenant governors Thomas, Dianna, Jae, Angela, Pearl, and Harsh did not write articles for last time, and will thus get articles for this time.

Lt. Governor Tara commented that the District Programs Committee is supporting Crop Walk, an organization that collects food and holds walks. The first Crop Walk is during the weekend of October 18th, so board members should look on the organization's website to see where upcoming events' locations will be. One event will be really close to every division. **An email should be sent out to clubs and Lt. Governors Brooke and Tara should be carbon copied in it.** The organization also hosts food drives. A flyer will be made with all the upcoming locations.

Lt. Governor Josie commented on her initial plans for Midwinter. The NJ District Board informally decided that Hollywood will be the theme.

Secretary Dragon commented that all board members were required to have sent out two newsletters by this board meeting; however, not all board members had done so. **Lieutenant governors were also required to have held their first divisional events by this meeting;** however, many board members still have to report on them. The Eliminathon Volleyball Tournaments do count as a divisional event as long as a report form is submitted. Secretary Dragon will also be checking with board members to make sure their report forms have all been submitted. The assignments for the next district mailing will be sent out soon.

Treasurer McCormack commented on CROP Walk. The organization collects donations to build infrastructure in areas that need it around the world (infrastructure includes access to freshwater). The name of the organization comes from the idea that each walk simulates the 5 mile walk some people are forced to make to get water every day. Lt. Governor Brooke sent out the link to the organization. There are walks in the fall (over 30) and in the spring (about 11).

Editor Quinn commented that the PR Committee would be happy to make the Crop Walk flyer.

Lt. Governors Farwa and Aleena mentioned that lieutenant governors should solicit food donations from local organizations for their Volleyballathons. Lieutenant governors have freedom to decide specific things like that. Lt. Governors Farwa and Aleena will make a sample donation letter and will send it out.

Webmaster Srikar will advertise on the NJ District Website for big events like the Volleyballathons. He would also like to put up a master flyer about the event in every division (which David will make).

Mr. Acerra presented the new Home Club of Governor banner, which will be given to Phillipsburg High School to have for the rest of the service year.

2014 Fall Rally Board Meeting Minutes

BENEDICTION

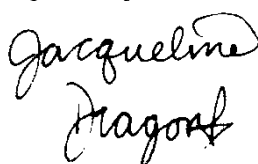
Lieutenant Governor Dianna

ADJOURNMENT

Governor Levisay

The meeting was adjourned at 5:33 p.m.

Respectfully submitted,



Jacqueline Dragon

Jacqueline Dragon
New Jersey District Secretary



Kiwanis
Service Leadership Programs

www.keyclub.org

Developing competent, capable, and caring leaders since 1925.

3636 WOODVIEW TRACE INDIANAPOLIS, IN 46268 • 317.875.8755 • US AND CANADA: 800-KIWANIS