### NEW JERSEY DISTRICT KEY CLUB INTERNATIONAL



# Samantha Levisay New Jersey District Governor

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### **CARING - OUR WAY OF LIFE**

#### 2014 Official April Board Meeting of the New Jersey District Board of Trustees

# Official April Board Meeting Official 1st Report of Activities of the New Jersey District Governor

#### Since District Convention, I have:

- Obtained District Governor files from the Immediate Past District Governor Ryan Clarkin without any cacophony.
- Kept in quotidian contact with district board members with a plethora of emails and calls in order to ensure all committees and clubs are in good contact.
- Kept in very close contact with District Administrator Ms. McCann.
- Sent out my Letter of Introduction to the New Jersey District Board of Trustees, Kiwanis Committee of Key Club, International President, and anyone else who requested it.
- Reviewed committee preference sheets and formed both the standing committees and special event committees for the 2014/2015 service year.
- Modified all committee directives and emailed them to the appropriate recipients.
- Sent out committee final reports to all chairs.
- Created an assignment google calendar for the NJ District Board to stay organized.
- Modified all Officers' Training Manuals to be handed out to Lieutenant Governors at the April Board Meeting.
- Signed up for the Governors-Administrators Training Conference held in Indianapolis.
- Created the agendas and prepared for the April Executive and District Board Meetings.
- Kept in contact with the NJ District Board, Kiwanis Committee, International Council and various Key Clubbers.
- Submitted my Governor Monthly Report for March/April.
- Attended the SLP reporting call for New Jersey to talk about New Jersey's progress with the ELIMINATE Project.
- Sent out the current dues report and informed Lieutenant Governors of non-dues paid
- Registered for the splendiferous ICON 2014!
- Contacted every Lieutenant Governor and Executive member at least once.

## 2014 Official April Board Meeting Governor's Report

- Filled out the "Getting to Know the Board" survey for the *Jersey Key*, as requested by District Editor Patrick Quinn.
- Made a Blog post for the NJ District Website.
- (Penultimate point) Attended the Official April Executive Board Meeting.
- Attended the Official April District Board Meeting.

Respectfully Submitted,

Samantha Levisay

New Jersey District Governor