

Shannon Veitch

veitchshannon@gmail.com

613-809-2564

Work Experience

Ottawa Catholic School Board

July-August 2016

Planning Assistant

- Provided administrative support to the Planning & Facilities department
- Converted architectural drawings into electronic files

City of Ottawa

September 2015-June 2016

Lifeguard & Swimming Instructor

- Acted as a mentor to Water Safety Instructor in training
- Prepared lesson plans and taught swimming lessons
- Provided written and oral feedback to parents and children

GoodLife Fitness - Fit4Less

July 2015-June 2016

Associate

- Processed new memberships and changes to member information
- Welcomed visitors and members and provide and ensured any questions were answered

Education

University of Waterloo – Bachelor of Mathematics, Honours

2016-2021

Holy Trinity Catholic High School

2012-2016

- Graduated as an Ontario Scholar

Projects

Website

October 2016

- Personal website made entirely with HTML and CSS

Gamer's Social Network

August 2016

- Final project for online Udacity course
- Implemented knowledge from course through Python code to manipulate data from a gaming social network

The Perfect Choice

February 2016

- Grade 12 High School project
- Helped users identify their pros and cons for a specific decision and calculated their 'Perfect Choice'

Awards & Scholarships

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- University of Waterloo President's Scholarship of Distinction

Skills

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- Experience with Python, Java, Visual Basic, Scheme, ActionScript 3.0, HTML, and CSS
 - Ability to work under pressure
 - Analytical and detail-oriented
 - Fast learner, self-motivated, and takes initiative
 - Excellent organizational and prioritization skills
 - Fluent in French and English