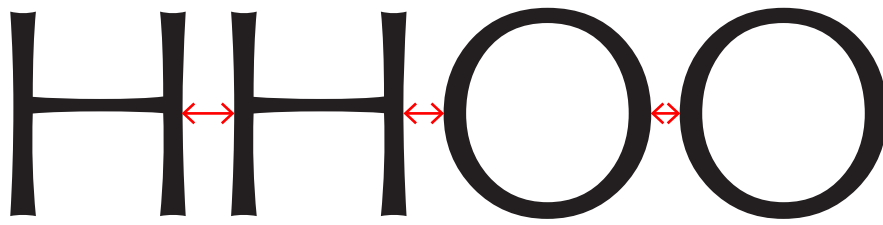


## First step in spacing Capitals. HO Balance



BALANCED

HHHHHH

OOOOOO

HHOHOO

HDHDODO

HEHEOEO

HMHMOMO

### Basic spacing

For sans serif typefaces, the capital rounds may usually be assigned the sidebearing of the O and the straights may usually be assigned the sidebearing of the H. D in this example has the same sidebearing as the H on the left and the O on the right. After the H and O spacing is established, the side bearings for the other characters can be determined by placing them between H's & O's.

UNBALANCED

1 HHHHHH too loose

2 HHHHHH too tight

3 OOOOOO too loose

4 OOOOOO too tight

1+3 HHOHOO

2+4 HHOHOO

1+4 HHOHOO

2+3 HHOHOO