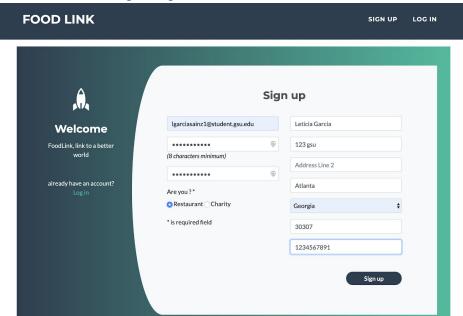
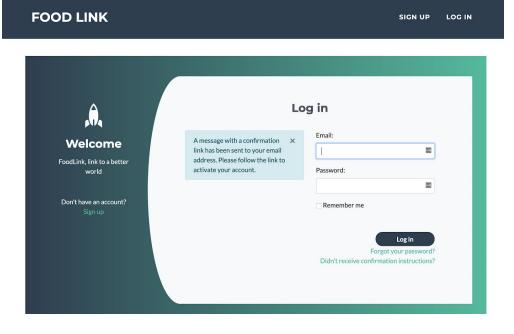
## How to use the software

## a. As a Restaurant

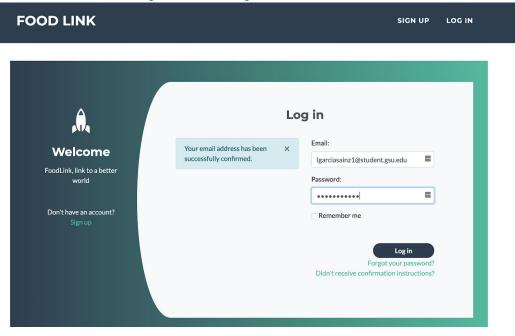
1. Sign up - create a new account by filling in your email address, password, location, and selecting the option "restaurant."



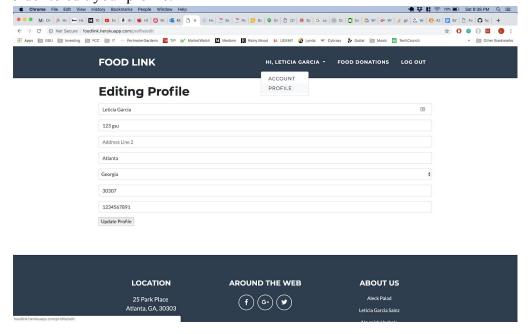
2. Confirm account - confirm your newly created account by clicking the link provided in the email sent to you.



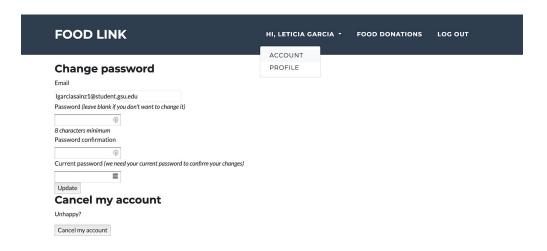
3. Log in - using your email address and password. Note that you must confirm your email address before being allowed to log in.



4. In the dropdown underneath your name (in the navigation bar), select "Profile" in order to edit your profile.



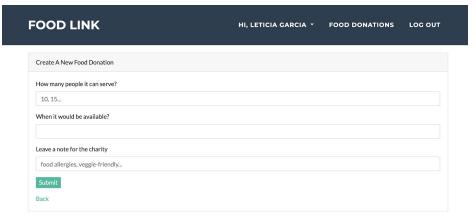
5. In the dropdown underneath your name (in the navigation bar), select "Account" in order to change your email address or password.



6. Select "food donations" (in the navigation bar) to see your pending food donations or to create a new food donation.

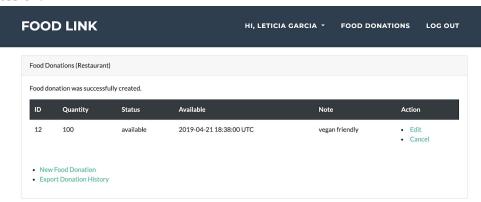


a. Select "new food donation" and submit to create a new donation.



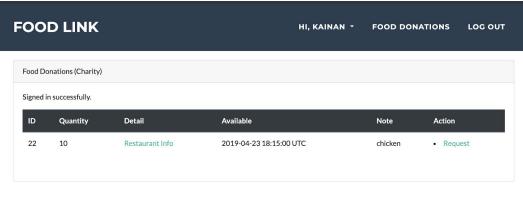
b. Select "export donation history" to download a csv file containing all of your recorded donations.

7. Select "log out" in the top right hand corner of the navigation bar to end your session.



## b. As a Charity

1. If you chose to register as a charity instead of a restaurant in step 1, then the only difference in navigating the website will be found in the Food Donations page.





2. You can click 'request' to request the food\_donation. After you made a request, you can only view the requested donation, which means you can only request one donation each time. Both restaurant and charity will receive a confirmation email for the request. You can either choose 'cancel' or 'complete' for the requested donation.

## **FOOD LINK** HI, KAINAN 🔻 LOG OUT FOOD DONATIONS

Food Donations (Charity)

ID	Quantity	Detail	Available	Note	Action
22	10	Restaurant Info	2019-04-23 18:15:00 UTC	chicken	Complete Cancel