Meeting Agenda

Date/Location: 13-Sept-2024 at 17:00 Discord meeting channel.

Information Updates/Reminders
==============================
* Team 1 had been assigned to decide coding standards
* Team 2 had been assigned to decide documentation

* Everyone should be able to use git, github wiki's, Trello, Slack.

Decisions Needed
=================
*   Decision about the **coding standard and documentation** that the team will maintain in the project.

*   Decision about which **architecture** to follow
*   Decision about the **frameworks** (for implementation purposes) that the team will use in the project.

General Items
=============
*   Need a Trello board created for this project and team. Actions and other details will be posted there. Columns used need to be decided. Someone needs to create and invite other team members.

*   Need a workspace in Slack project to track the time the team uses. Someone needs to create and invite team members (using email addresses). We need to decide when to create channels (related to topics) in workplace and need to do all communications there.

*   Need a github account for this project. One team member will create a repo in github and invite the rest of the team members.

* Need github wiki pages to document project details.

*   Allocate one/two team members to check **feasible software architecture** for the project. They should come up with **at-least 2** software architecture ideas.

*   Allocate one/two team members to check **Framework for the project.**