

ACI Limited

Staff Engagement Proposal

Department : ACI Mobile (Stylus App Store)

Location : Nina Kabbo

Job Title : Content Writer

Job Grade/ : 15000-30000

Salary Range

	Number Required	Present Strength	Sanctioned Strength	Total After Approval
Approval required	02	0	01	03
Type of Employment: (Please Tick)	Permanent	Contractual	Casual	


Expected Joining Date: July 2018

Justification for Additional Manpower:


Currently we are dependent on Interns to develop content. However, we are facing lack of dedication from Interns and sometimes for that content quality suffers. Moreover, since internship periods are over in three months, and then it became hard to get new intern in middle of semester because at that time no one is ready for internship. So for smooth continuity of project, we need regular pool of Content Writer who will give full dedication to deliver quality content.

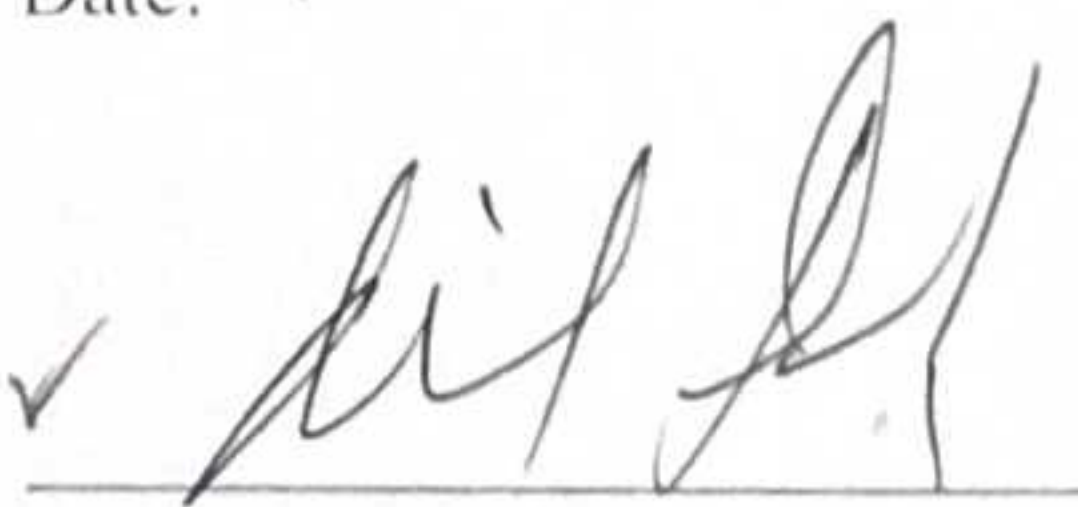
Preferred method of recruitment:

<input checked="" type="checkbox"/>	Bdjobs.com Job Portal	<input checked="" type="checkbox"/>	HR Department CV Bank
<input type="checkbox"/>	Notice Board Circular	<input type="checkbox"/>	Third Party/Own Source
<input type="checkbox"/>	Already Located (CV Enclosed)	<input checked="" type="checkbox"/>	From Existing Employees


Signature of Head of Business,
ACI Mobile
Date: 28-05-2018


Signature of Director, HR
Date:


Signature of Managing Director
Consumer Brands
Date:


Approval of Managing Director
Date: