

ACI Commodity Products

Staff Engagement Proposal

Department : Sales

Location : Various Locations

Job Title : Territory Sales Supervisor

Job Grade/ Salary Range : 6,500.00 -- 7,000.00

	Number Required	Present Strength	Sanctioned Strength	Total After Approval
Approval required	21	43		64

Type of Employment:
(Please Tick)

Permanent	<input checked="" type="checkbox"/> Contractual	Casual
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Expected Joining Date: 02.02.2008

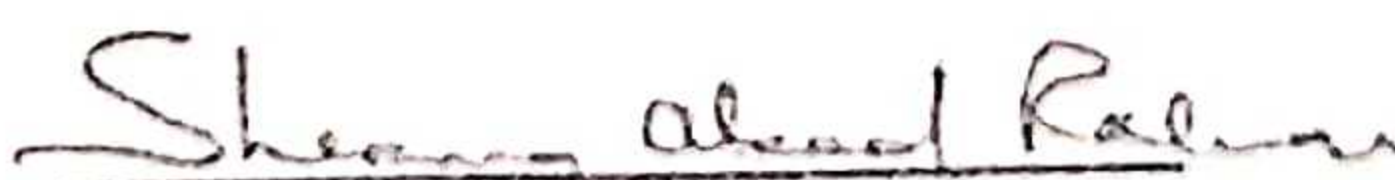
Justification for Additional Manpower:

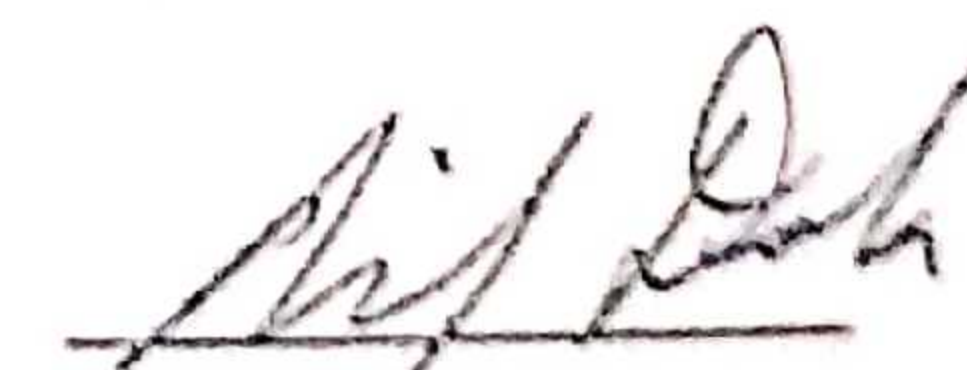
To ensure proper supervision of the increased number of sales representatives.

Preferred method of recruitment:

<input checked="" type="checkbox"/> Newspaper Advertisement (With/Without Company Name)	<input type="checkbox"/> HR Department CV Bank
<input type="checkbox"/> Notice Board Circular	<input checked="" type="checkbox"/> Third Party/Own Source
<input type="checkbox"/> Already Located (CV Enclosed)	<input type="checkbox"/> From Existing Employees


Signature of Dept. Head
Date


Recommended by D, CA
Date 21/11/08


Approval of MD
Date