

From
Service Coordination Executive

ACI Motors Ltd.
Dhaka

To
Director (S & PD)

Copy to
ED, Motors

Your Ref:

Our Ref: SCE/23/05

Date: 10th January, 2023

Subject: Approval for Spare Parts Sample Invoice.

Dear Sir,

This is to be informed that, one of our Sonalika customer at Barishal area has a Sonalika DI 50 RX Supreme tractor which delivery date is 10-07-2022. Recently he has faced engine starting problem. Our concern engineer inspected the problem and found the strainer leaked and gear oil was empty. So concern engineer changed the strainer and gave transmission oil as urgent basis and solved the customers' problem. As ITL do not give warranty on these items, we've claimed warranty on another parts as per ITL suggestion. So we want to adjust the given parts stock by sample invoice.

Customer Details:

Customer Code	Customer Name	Chassis Number	Region
L01001	Md Anisur Rahman	AZGDJ1138106S3	Barishal

Parts Details:

Given Parts				Warranty Claimed Parts from ITL			
Part Code	Part Name	QTY	COGS	Part Code	Part Name	QTY	COGS
E443	Sonalika Maxima Transmission Oil(OIB) (5	10	22,700	H694	RADIATOR ASSY (218	1	25,365
A286	STRAINER-160 MICRONS	1	626				
Total			23,326	Total		1	25,365

So, please approve the proposal to adjust the mentioned parts stock by sample invoice.

This is for your kind approval.

Thanks and best regards,

Shahed

Md. Shahed Bin Jahan

Enclosed:

1. Warranty Claim

*To, Director (S & PD) Sir
for your kind approval
Soy*

*ED, Motors
FYKHA*