



BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING)

NAMRUP, P.O.: PARBATPUR, DIST: DIBRUGARH, ASSAM. PIN – 786 623

Phone: (0374) 2507031, 2507078/7354 FAX - +91 0374 2500 524/ 317

E-mail: bvfclnam@bsnl.in

Ref No.: N-III/MECH-5/Cont-1084/2363

Date: 27/11/2018

Sub:- Notice Inviting Tender for "Supply of Engineer, technician and mason for carrying out Refractory jobs in Ammonia –III plant at BVFCL, Namrup".

Sealed TENDERS are hereby invited on per diem rate basis for the work as detailed below:-

- 1) Name of Work : Supply of Engineer, technician and mason for carrying out Refractory jobs in Ammonia –III plant.
- 2) Expected Completion Time : 09 (Nine) days including 02(Two) days journey period.
- 3) Estimated Amount : ` **2,73,805.00** (Including GST, and excluding Boarding, Lodging and Travelling charges)
- 4) Earnest Money Deposit : Tenderer to submit Earnest Money Deposit of ` **6850.00** (Rupees Six thousand eight hundred and fifty) only in the form of A/C Payee Demand Draft in favour of Brahma Putra Valley Fertilizer Corporation Ltd., Namrup payable at State Bank of India, Namrup Branch (Branch Code: 0223).
Refer Clause 6.1 of tender document for criteria for exemption of EMD.
Tenders received without EMD are likely to be rejected.
- 5) Validity of the Tender : 180 days from the Date of Opening of Techno commercial bid.
- 6) Type of Bid : Two Stage Bid (1. Techno commercial bid & 2. Price Bid)
- 7) Last Date & Time for Receipt of Tenders : **15.00 Hrs. on 27/12/2018**
- 8) Date & Time for Opening of Tenders : **15.30 Hrs. on 27/12/2018**
- 9) Place of Receipt & Opening of Tenders : **Office of the –
Chief Engineer (Mech), AG, CPP&CMW
B.V.F.C. Limited, Namrup
P. O. – Parbatpur-786 623
Dist.- Dibrugarh (Assam)
E-mail: kkdihider@bvfcl.co.in**
- 10) All requests for interpretations / clarifications in connection with the Tender Documents shall be addressed in writing to the undersigned at least 7 (Seven) days prior to the closing date of the Tender or in person during office hours on any working day.
- 11) The **rates** should be quoted on per diem rate basis for the complete Scope of Work strictly as per Proforma No.-4 '**Schedule of Work, Quantity & Rates**'. The **rates** should be quoted only in the units given in the enquiry and should be indicated **both in words as well as in figures**. In case of any discrepancy, the rates quoted in words shall be treated as final. Any corrections made in the prices shall be authenticated with signatures at all places. The Tenderer shall have to submit the 'Schedule of Work, Quantity & Rates' Proforma duly filled in and stamped failing which their Price bid will not be accepted.

12) BVFCL, Namrup reserves the right to reject any or all Tenders without assigning any reasons whatsoever and it also does not bind itself to accept the Lowest Tender.

13) **Procedure for Submission of Tender:**

The Tender shall be submitted in **Three Sealed Envelopes** as under:

13.1) Envelope No. 1:

Should be super-scribed '**Earnest Money**' for Tender for: '**Supply of Engineer, technician and mason for carrying out Refractory jobs in Ammonia –III plant**, and shall contain Earnest Money Deposit of ` 6850.00 in the form of an A/C Payee Demand Draft drawn on State Bank of India, Namrup Branch (Branch Code: 0223) in favour of M/s. Brahmaputra Valley Fertilizer Corporation Ltd., Namrup, payable at Namrup.

For MSE bidders, valid documentary evidence against exemption of EMD to be enclosed in Envelope-1 in place of demand draft.

13.2) Envelope No. 2:

Should be super-scribed '**Technical Bid**' for Tender for '**Supply of Engineer, technician and mason for carrying out Refractory jobs in Ammonia –III plant**, and shall contain un-priced bid including NIT duly signed and stamped along with authenticated copies of I-Tax PAN, GST registration certificate, PF Registration Certificate from Provident Fund Authorities etc. and other Conditions / Deviations, if any, which are at variance with the Terms & Conditions of the Tender Documents issued by BVFCL.

13.3) Envelope No. 3:

Should be super-scribed '**Price Bid**' for Tender for '**Supply of Engineer, technician and mason for carrying out Refractory jobs in Ammonia –III plant**, and shall contain the Item wise Rates only as per 'Schedule of Rates' Proforma-4.

All the three envelopes should in turn be put together in a separate envelope duly super-scribed as 'Tender for '**Supply of Engineer, technician and mason for carrying out Refractory jobs in Ammonia –III plant**, mentioning the reference NIT No. & date and due date of opening over the envelope.

14) **Opening of Tender:**

The Tender shall be opened as under:

14.1) Envelope No. 1:

Super-scribed 'Earnest Money' shall be opened first, on the Scheduled Date & Time of Opening of Tenders, in presence of those Tenderers who may wish to be present during opening.

14.2) Envelope No. 2:

Super-scribed 'Technical Bid': The Technical Bids of those parties only who will have furnished requisite EMD shall be opened and required clarifications, if any, shall be obtained from respective Tenderer(s).

14.3) Envelope No. 3:

Super-scribed 'Price Bid': The Price Bids of the techno-commercially suitable parties shall be opened subsequently on a later date which shall be intimated to the bidders.

15) The Tenderers should submit the following information along with the Tenders:

15.1 Full particulars of their capability

15.2 Address of the OFFICE / WORKS

15.3 Experience giving in the List of similar jobs (as per eligibility criteria at Annexure-I and noting at **Proforma – 2** in tender document) successfully completed during the last 7 (Seven) years ending last day of month previous to the one in which applications are invited should be either of the following –

15.3.1 Three similar completed works each costing not less than the amount equal to Rs. 1,09,522.00 (OR)

15.3.2 Two similar completed works each costing not less than the amount equal to Rs. 1,36,902.50 (OR)

15.3.3 One similar completed work costing not less than the amount equal to Rs. 2,19,044.00

15.4 The complete Address of the Organizations for which such works were/have been executed and also to substantiate their claims by furnishing copies of their credentials.

15.5 An Affidavit on Non-Judicial Stamp Paper for Rs. 50/- duly attested by Notary stating that:

i) The Tenderer / their Associates / Sister Concerns etc. have not been black listed or put on holiday by any Institutional Agency / Government Department for participating in the Tender.

ii) No other Firm / Sister Concerns / Associates belonging to the same group are participating / submitting Tenders for the work.

In the absence of these documents Tenders may not be considered.

16) The following information shall have to be submitted along with the Tender failing which the tender shall be liable to be rejected:

16.1 Permanent Account Number (PAN) from Income Tax Authorities (Envelope No. 2)

16.2 P.F. Registration Number (PF No.) from Provident Fund Authorities (Envelope No. 2)

16.3 Copy of GST registration certificate (Envelope No. 2)

16.4 Declaration Forms as per Annexure-II & III (Envelope No. 2)

16.5 If a Tenderer has relations, whether by blood or otherwise, with any of the employees of BVFCL, the Tenderer must disclose the relations in the form of a Declaration attached at the time of submission of Tender, failing which BVFCL shall reserve the right to reject the Tender or rescind the Contract.

If yes, give the following details duly filled in the **Declaration Form (Envelope 1)**:

a. Name & Designation of the Employee

b. Place of Posting

c. Relationship with the Employee

17) The Tenderer may visit the site, acquaint himself fully of the job and site condition, if required, and no claim, whatsoever, will be entertained during execution of the work, at a later stage, merely on the plea of ignorance about difficulties involved.

18) All the pages of the Tender shall be initialed at the lower right hand corner and duly signed & stamped, wherever required in the Tender Documents, by the Tenderer or by a person holding Power of Attorney authorizing him to sign on behalf of the Tenderer, before submission of the Tender. All corrections and alterations in the Tenders shall have to be signed by the Tenderer with date. No erasing or overwriting would be permissible.

- 19) The Tender shall be submitted as per details given in Tender Documents attached. Covers should be sealed with distinctive Seal and **super-scribed** with **Tender No. N-III/Mech-5/Cont-1084/2363 dated: 27/11/2018** for **'Supply of Engineer, technician and mason for carrying out Refractory jobs in Ammonia –III plant, due on 27/12/2018.**
- 20) Incomplete Tenders or Tenders not accompanied with the required details / EMD or Tenders received late / delayed Tenders would be liable to be rejected without any further reference whatsoever. BVFCL reserves the right to reject any or all the Tenders without assigning any reason thereof and also does not bind itself to accept the lowest Tender.
- 21) Tenderer shall confirm in their quotation the acceptance of all terms and conditions of NIT including Special Terms, General Terms & Conditions and Scope of Work failing which the offer will be likely to be rejected.
- 22) This letter shall form part of the contract document and shall be signed and returned along with the Tender Documents.
- 23) The bidders can ask the bidding conditions, if required. Also, they may seek information regarding rejection of their bid as the case may be.
- 24) The Tender shall be addressed to:
- Shri K.K Dihider
Chief Engineer (Mechanical), AG, CPP & CMW
Brahmaputra Valley Fertilizer Corporation Ltd., Namrup
P. O.– Parbatpur – 786623
Dist-Dibrugarh(Assam)
E-mail: kkdihider@bvfc.co.in
- 25) Tender information is available in www.bvfcl.com & www.eprocure.gov.in .

Thanking you,

For Brahmaputra Valley Fertilizer Corporation Limited, Namrup

(KK Dihider)
Chief Engineer (Mech), AG, CPP & CMW
M. No.: 09707473363

Encl: 1. Tender Documents
2. Tender Declaration Forms