

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP
(MECHANICAL DEPARTMENT)

Sl. No. _____ Date of Issue : _____
Tender No. : N –III/Mech-55/UB-III/17/Cont-73/4583 Dated 30.11.2017
Last Date of Submission : 06.12.2017
Name of Work : **Opening & box-up Lube Oil Cooler of Reciprocating Ammonia & Carbamate pumps of Urea-III plant**

Issued to : _____
(Name & address of the party) _____

No. of tender documents issued _____

Signature of issuing officer
Deptt. Mechanical

To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, “THE GENERAL DIRECTIONS AND CONDITIONS” of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work: **Opening & box-up Lube Oil Cooler of Reciprocating Ammonia & Carbamate pumps of Urea-III plant.**

2. Earnest Money (Rs.) : ₹ 350/-

3. Security deposit @ 10% of the total value of the work (including Earnest Money):

4. Time allowed for the work : Three Days

5. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.

6. The sum of Rs. _____ has been deposited vide receipt no. _____ Dated _____ with DGM(Fin) in favour of BVFCL, NAMRUP as earnest money , the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

1. Earnest money deposit receipt/Bank Draft. for EMD
2. Detailed schedule of work duly filled in and signed (Annexure-V)
3. Reference of similar works performed earlier (Annexure-)
4. GDCC duly read and signed on every page.

Signature of Tenderer

Dated : _____ Address : _____

Witness: (1)

Signature, name & address of witness

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP

(MECHANICAL DEPARTMENT)

Tender Notice No.: N- III/Mech-55/UB-III/17/Cont-73/4583

Date: 30.11.2017

NOTICE INVITING TENDER

1.00 **INVITATION OF TENDER:**

- 1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge in mechanical jobs involving opening & box up of flanges, leakage rectification jobs, etc.
- 1.02 The tender shall be submitted in prescribed Proforma enclosed with the NIT. The Proforma for quoting rates/ price shall be duly filled in and signed by the Tenderer.
- 1.03 The tender must remain valid for a minimum period of 90 days from the date of opening of the tender

2.00 **SCOPE OF WORK:** Scope of work shall include but not limited to the following for execution of work in all respects:-

- 2.01 Dismantling the end covers of twelve nos. of lube oil coolers as & when instructed by the Engineer – in – charge.
- 2.02 Box-up after clearance by production dept (necessary gasket / O’rings shall be provided by BVFCL).
- 2.03 Leakage test and handover
- 2.04 Site Clearance

3.00 **TERMS AND CONDITIONS:**

- 3.01 Tenderer should visit the site and contact the undersigned to assess the nature & quantum of jobs to be executed before quoting.
- 3.02 Skilled / semi skilled manpower and required tools & tackles, chain pulley block, Welding Machine, Grinding Machine, etc. required for execution of work shall be arranged by the contractor.
- 3.03 Setting out work/programming shall be primarily the responsibility of the contractor.
- 3.04 Contractor shall follow all standing orders/ statutory rules and regulations pertaining to safety and adopt all safety measures as required for execution of the job
- 3.05 Water & Electricity (if required) shall be provided free of cost.
- 3.06 All necessary consumables to be supplied by BVFCL.
- 3.07 The Contractors shall take special care for his workmen at site and shall be solely responsible to observe safety precautions in keeping with the provisions of relevant ‘Factory Act’ and provide safety measures to his workman at site at his own cost.
- 3.08 The Contractors shall make an ex gratia payment of ₹ 1,000/- (Rupees One Thousand) only to the dependent of a workman in the event of his death occurring while on duty. The payment will be made by B.V.F.C.L., Namrup, immediately, if required, and shall be recovered from the Contractor’s Bill.

4.00 **PAYMENT TERMS:**

- 4.01 90% payment will be released on successful completion of work, final inspection by Engineer – in- charge, BVFCL and on submission of Bill duly certified by the Engineer – in – Charge of the work after deductions, if any.
- 4.02 10% of the contract value shall be retained with BVFCL, Namrup as security deposit which will be released after satisfactory completion of six months guarantee period. EMD deposited with the bid shall be adjusted against Security Deposit.

- 4.03 GST at the applicable rate shall be paid to the party on production of certificate of having valid registration with the appropriate authority.
- 4.04 Income tax at the prevailing rate shall be deducted from the bill.

5.00 **CONDITIONS OF CONTRACT:**

- 5.01 In the event of acceptance of the tender/contract the contract shall be governed by BVFCL GDCC and terms & conditions contained in NIT document.

6.00 **GUARANTEE:**

- 6.01 The entire work shall be guaranteed by the contractor against any defective/ inferior workmanship for a period of six months from the date of completion of work. If any defect in workmanship is noticed during the guarantee period, all necessary alteration/ repairs/ replacement etc to rectify the same fully in all respect and to the entire satisfaction of Engineer –In –Charge shall have to be carried out by the contractor at his own risk & cost.

7.00 **COMPLETION TIME**

- 7.01 Time of completion shall be essence of the contract. The jobs as per scope of work shall be completed within 03 (three) days from the date of site clearance as certified by the Engineer- In- Charge of the job.

- 8.00 All other general terms & conditions shall be applicable as per the conditions/ provisions of BVFCL's standard G.D.C.C. relevant to works contract.

9.00 **GENERAL TERMS & CONDITIONS:**

- 9.01 Workmanship: Workmanship will be in accordance with Engineering & Technical specifications. Work shall be done in an approved manner taking care to see that various technical aspects of the work under execution conform exactly to BVFCL's requirement. The contractor shall be entirely responsible for proper workmanship and shall not be relieved of the obligation in this regard just because no objection was raised by BVFCL's Engineer/ Inspector etc during progress of the work.
- 9.02 Inspection/Testing: The work shall be subject to stage inspection by BVFCL's Engineer/ Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in workmanship.
- 9.03 Jurisdiction of Court: The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam.

10.00 **CONCILIATION & ARBITRATION:**

At the first instance both the parties shall make efforts to resolve the disputes through conciliation as per the procedures laid down in the Arbitration and Conciliation Act, 1996 failing which, disputes shall be referred to the Arbitration as per the provisions provided here under:-

All matters, questions, disputes or differences whatsoever which shall at any time arise between the parties hereto, touching the construction, meaning, operation or effect of the contract or out of the matters relating to the contract or breach thereof or the respective rights or liabilities of the parties whether during execution or after completion of the work or whether before or after termination, shall after written notice by either party to the contract be referred to the sole arbitration of General Manager (Unit), BVFCL, Namrup (Dibrugarh) who may himself enter into the reference as Arbitrator or appoint any other person to be the arbitrator. The Arbitrator Proceeding shall be governed by the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under.

It is agreed by and between the parties that in case a reference is made to the arbitration or the arbitral tribunal for the purpose of resolving the disputes/differences arising out of contract by and between the parties hereto, the arbitrator or the arbitral tribunal shall not award interest on the awarded amount more than the rate of SBI PLR or actual interest rate paid by the owner (BVFCL), whichever is lower, prevailing on the date of award of contract.

11.00 AGREEMENT

- 11.01 All the terms & conditions mentioned here in shall form the part of the contract and be incorporated in the Agreement Form for which the contractor shall furnish Non- Judicial stamp paper of the state of Assam of denomination of ₹ 10/- (Rupees Ten) only along with 7 sheets of water mark paper and execute the agreement in prescribed Performa within 7 (Seven) days from the date of receipt of the Work Order.
- 12.00 BVFCL is committed to a corruption free work environment. “All the above purchases, services and commitments of BVFCL will be honoured without the citizen having to pay any bribe”. In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to the Vigilance Officer, BVFCL, Namrup, P.O. Parbatpur, Dist. Dibrugarh, Assam, PIN 786 623 (Tel no. 0374- 2507092/0374 2507167)
- 13.00 The bidders can ask the bidding conditions, if required. Also, they may seek information regarding rejection of their bid as the case may be.

For & on behalf of BVFC Limited,
Namrup

(Arijit Nandi)
Asstt. Plant Engineer (M), Urea –III

SCHEDULE OF WORK & PROFORMA FOR QUOTING RATE

Name of job: Opening & box-up Lube Oil Cooler of Reciprocating Ammonia & Carbamate pumps of Urea-III plant

<u>Sl.</u>	<u>Description</u>	<u>Amount (₹)</u>
1.	Opening & box-up Lube Oil Cooler of Reciprocating Ammonia & Carbamate pumps of Urea-III plant	
	GST @ 18%	
	Total	

(Total Amount in words: Rupees _____)

Earnest Money: ₹. _____

Bank Draft/Pay Order/Journal no _____ Dt. _____

Remarks:- i)
ii)

Signature: _____

Name of Tenderer: _____

Address _____

Date: _____

(Seal)

Note: Incomplete filling of particulars will be regarded as incomplete bidding and will lead to summary rejection of the bid.

DECLARATION FORM: CREDENTIAL OF TENDERER

SL NO	DESCRIPTION	TO BE FILLED BY TENDERER
1	OFFICE ADDRESS OF TENDERER	
2.	PAN NO	
3.	GST REGISTRATION NO.	
4.	WHETHER THE PARTY IS REGISTERED MSE (valid registration certificate to be furnished) IF YES, PLEASE STATE WHETHER THE OWNER BELONGS TO SC/ST CASTE CATEGORY	YES / NO
5..	FACILITIES AVAILABLE WITH THE CONTRACTOR a) Tools and tackles, consumables like oxygen- acetylene cylinder, cutting set, welding machine, welding electrode, etc. b) Supervisor, skilled workmen and unskilled helper c) Supply of scaffolding materials such as wooden planks, bamboos, coir rope, etc.	

Signature and seal of the Tenderer