

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP**

(A Govt. of India Undertaking)

CIN- "U24123AS2002GOI006786"

P.O. : Parbatpur (786 623)
Dist. Dibrugarh, Assam

**ELECTRICAL DEPARTMENT
NOTICE INVITING TENDER**

Tender Notice No.: CE/E/F/39/2077

Date: 28 -12-2021

Subject : Enquiry requesting Quotation in 2(two) Bids System.

SL No	Name of work	Earnest Money (Rs.)	Completion Time	Tender Paper cost (Rs.)
1.	"Lifting, Shifting and Pulling of motors for maintenance/replacement situated in different sections of Namrup-III group of plants for one year."	16, 662.00	365 days	118.00

Sealed tenders are invited for the above work through DTDC Courier within the last date of receipt of quotation indicated below (at SI No 2). The job is to be carried out as per Terms & Conditions stipulated hereunder and in Annexure – II,III,IV,V & GDCC enclosed herewith.

1) Earnest Money Deposit and Tender Paper Cost: Rs. 16, 662.00 (Rupees Sixteen Thousand Six Hundred Sixty-two only) only including GST in the form of Demand Draft towards EMD and Rs. 118.00(Rupees One Hundred Eighteen Only) only including GST in the form of Demand Draft towards Tender Paper Cost (non- refundable) from State Bank Of India/ United Commercial Bank/ United Bank Of India, drawn in favour of BVFC Ltd, Payable at Namrup. Draft charges shall be borne by the party. OR Tender paper cost and earnest money may also be deposited in BVFCL Bank Account in SBI through Challan that can be downloaded through BVFCL website. One Challan copy must be submitted along with the tender documents.

- 2) Last Date of receipt of Quotation : 27-01-2022 up to 3.00 pm**
3) Validity of offer : 180 days
4) Scheduled date of opening of Bid : 27 -01- 2022 at 3:30 pm.

5) The techno-commercial bid shall contain:

- a) Earnest money deposit and Tender paper Cost.**
b) Work Order Copies of similar works carried out by the contractor in Fertilizers/Refineries/ Petrochemicals/ Power Sector /Continuous Process Plants (preferably PSU) along with Job Completion Certificate issued by the customer showing experience of having successfully completed similar works during last 7 years ending last day of month previous to one in which applications are invited either of the following:
- i) Three similar completed works costing not less than the amount each equal to 40% of the estimated cost.
Or
ii) Two similar completed works costing not less than the amount each equal to 50 % of the estimated cost.
Or
iii) One similar completed works costing not less than the amount equal to 80 % of the estimated cost.

Contd.

c) Enquiry requesting quotation along with enclosures [Annexure –II, III, IV,V & GDCC] duly signed on each page by the Contractor under official seal as a token of acceptance.

d) **Deviations, if any, to our terms & conditions (to be submitted on letter head of the contractor duly signed on each page).**

e) **Authorization letter from OEM.**

f) **Contractor will have to furnish self certified photocopies of the following documents:**

- i) Copy of PAN /TAN Certificate issued by the concerned IT authority.
- ii) Copy of GST Registration certificate etc.
- iii) Copy of valid License of Contactor.
- iv) A declaration in the form of affidavit / declaration that he / she is not a partner / proprietor of any other firm / company participating in this tender of BVFCL.
- v) In lieu of EMD Bid Security Declaration to be submitted as per Annexure-V.

* **Exemption from EMD/ Tender Paper Cost.**

MSE bidders must submit valid registration certificate from any of the following (or any other body specified by Ministry of MSME) for seeking exemption from submission of EMD/Tender paper cost:

- i) National Small Scale Industries Corporation (NSIC)
- ii) District Industries Centers (DIC)
- iii) Coir Board
- iv) Khadi & Village Industries Commission (KVIC)
- v) Khadi & Village Industries Board (KVIB)
- vi) Directorate of Handicrafts & Handloom.

* **Bid Security/Earnest Money Deposit:**

As per Rule 170 of General Financial Rules (GFRs) 2017, Micro and Small Enterprise (MSEs) and the firms registered with concerned Ministries/Department are exempted from submission of Bid Security/Earnest Money Deposit. Further in lieu of Bid Security, Ministries/ Departments may ask bidders to sign 'Bid Security Declaration' accepting that if they withdraw or modify their bids during period of validity etc. they will be suspended for the time specified in the tender documents. Similar provisions also exist in the Manuals for procurement of Works 2019 and Manuals for Procurement of Consultancy & other Services 2017.

6) The price Bid shall contain:

Detailed break-up of price as per the format in Annexure- II indicating applicable GST element clearly along with terms and conditions shall be furnished. The Price Bid shall contain the signature of the bidder with address, seal and date.

The Techno-Commercial Bid and the price Bid are to be sealed in TWO SEPARATE ENVELOPES super scribing the name of the Bid on the top left corner of the envelope. These two envelopes are to be put in to a THIRD ENVELOPE, which shall again be sealed, super scribing on it the enquiry ref. no., date and scheduled date of opening of Techno-Commercial Bid.

Contd.

Quotation shall be received in the office of the Chief Engineer (Elect.), BVFCL, Namrup, PO: Parbatpur, Dist: Dibrugarh, Assam (INDIA), Pin: 786623, on all working days during normal working hours.
Quotation may be sent through DTDC courier who delivers posts at Namrup.

The Techno-Commercial Bid will be opened on due date and time in the chamber of the Chief Engineer (Elect), BVFCL, Namrup, Post Office: Parbatpur, Dist: Dibrugarh, Assam (INDIA), Pin: 786623, in the presence of the tenderer or their accredited representatives, who wish to be present.

The price Bid of only those parties, whose Techno- Commercial Bids are found to be in order and the Terms & Conditions of the offer are acceptable to BVFCL, Namrup, will be opened. The date of opening of price Bid will be intimated in due course of time.

Note: 1) BVFCL, Namrup, shall in no way be responsible for any postal delay.

2) If the last date of receipt of quotation, scheduled date of opening of Techno-Commercial Bid happen to fall on Strike day/ Holiday at Namrup, then the next working day will be counted.

3) BVFCL, Namrup reserves the right to cancel any or all quotations received, without assigning any reason thereof.

** The Tenderers shall visit the Site and consult our Site Engineer and then submit the quotations after detailed assessment of the work, if necessitated.

** The tenderer shall abide by all the statutory obligations under various statutory acts and rules made there. Under any Circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts, any other laws applicable to contractors and/or their Establishment and the workmen engaged by them.

- Provisions of Rule 160(ii) of the General Financial Rules, 2005 will be complied.

Thanking you,

For Brahmaputra Valley Fertilizer Corporation Limited, Namrup

B.I.Laskar
APE (Elect.)
BVFCL, Namrup

ELECTRICAL DEPARTMENT

Name of the work: **“Lifting, Shifting and Pulling of motors for maintenance/replacement situated in different sections of Namrup-III group of plants for one year”.**

NIT No. : CE/E/F/39/2077

Date: 28 -12-2021

PRO FORMA FOR PRICE BID

Sl no.	Description of the Job	Quantity	Rate(Rs.)	Amount (Rs.)
1.	Removal, lifting, shifting and bringing down to ground at convenient position of defective motors located at different location and vice versa for replacement /overhauling of various sections of Urea-III, Bagging-III, WTP-III, A-III & CPP Plant. The job involves assistance in dismantling such as stator & Rotor, DE/NDE bearings, cooler, housing etc. Shifting of stator/rotor to electrical workshop/ CMW required for repairing & box up of complete motors. 1. 11 KV Motors (735 - 1630 KW) 2. 3.3 KV Motors (370 - 820 KW) 3. LT Motors (97-250 KW) at critical height 4. LT Motors (97-250 KW). 5. LT Motors (37-90 KW). Note: 1. Hydra shall be supplied by M/s BVFCL 2. All Tools and tackles like chain block, Sealing, I-bolts, spanners, ladders etc. will be arranged by the contractor.	04 Motors 05 Motors 08 Motors 15 Motors 17 Motors		
			Sub- Total Rs.	
			Add GST @ 18 %	
			Total Rs.	

(Rupees

) only

Signature of the bidder
With Seal

Name and address:-.....
.....

**ELECTRICAL DEPARTMENT.
TENDER FORM**

Sl. No. : _____

Date of Issue: _____

Tender No. _____

dated: _____

Last date of submission: _____ at _____ P.M.

Name of Work : _____
_____Issued to (name and address of the party):

No. of Tender document issued: _____

Signature of issuing Officer**TO BE FILLED IN BY THE TENDERER**

I/ We hereby tender for the execution for BVFCL, Namrup of the work schedule in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with instruction referred to in the NIT.

MEMORANDUM

1. General description of the work :
2. Earnest Money Rs. : _____
3. Time allotted for the work : _____ Days/Months
4. Should the tender be accepted, I/we hereby agree to abide by and fulfill all the terms and provisions and conditions in NIT,GDCC and the special conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successors or assignees, the sums of money mentioned in the said conditions.
5. The sum of Rs. _____ has been deposited vide _____ dated _____ with the finance manager in favour of BVFC Ltd. As earnest money, the full value of which to be absolutely forfeited to the BVFC Ltd. Or their successors or assignees are without prejudice to any other rights or remedies of the said corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

Enclosures:

1. Earnest money and tender paper cost deposit Challan as applicable.
2. Detailed schedule of work duly filled in and signed (Annexure –II)
3. Special terms and conditioned duly read and signed (Annexure- IV)
4. Reference to similar works performed earlier.
5. Photocopy of the PAN /TAN card in own name.
6. Photo copy fulfilling the conditions like GST .
7. Declaration in the form of affidavit / declaration that he /she is not proprietor of any other Firm /company participating in this tender.
8. G.D.C.C duly read and signed on every page.

Dated: _____

Signature of the Contractor

Address: _____

Witness: 1. _____

2. _____

Signature 1. _____

2. _____

Address of

Witness.

**BVFC LTD, NAMRUP
TERMS & CONDITIONS
OF
NOTICE INVITING TENDER**

1.00 INSTRUCTION FOR TENDERERS

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

2.00 TERMS & CONDITIONS

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

3.00 EARNEST MONEY

- 3.01 The tenderer shall deposit the Earnest money in format for EMD and Tender fees to be down loaded from the web- site www.bvfcl.com or demand draft drawn on the SBI, Namrup in favour of BVFC LTD., Namrup, and attach receipt thereof with the tender. Earnest money shall not be accepted in any form other than these specified above and the tender not accompanied by Earnest money in the proper form may not be considered. No interest will be payable on the Earnest Money deposit under the contract.

4.00 CONTRACT LABOUR ACTS ETC.

- 4.01 The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them . In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.
- 4.02 The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.

- 4.03 The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

5.00 COMPENSATION

- 5.01 The contractor shall have to make an ex-gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. Immediately and will be recovered from the bills of contractor.

6.00 TOOLS & ACCOMODATION

- 6.01 The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

7.00 SAFETY MEASURES

- 7.01 The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.
- 7.02 Injuries or accidents to the contractor labour shall be taken care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.
- 7.03 The contractor has to obtain safety permit from competent authority fro working in hazardous conditions and all safety rules should be followed strictly.

8.00 MEDICAL FACILITIES

- 8.01 No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

- 9.00 Time shall be the essence of the contract and all the jobs within the scope of work shall be completed within 365 days including Sundays and Holidays.

- 10.00 Tax Deduction at Source: Statutory deduction on account of Income Tax / Works Tax & other Taxes on Works Contracts shall be made from the bill of the Tenderer at the prevailing rates, as per Income Tax Laws / Commercial Tax Laws of Assam at the time of release of payment to the Tenderer.

11.00 GUARANTEE & SECURITY DEPOSIT:

The contractor shall give work performance guarantee for a period of 12(Twelve) months from the date of successful commissioning of the job. The security deposit shall be retained by BVFCL, Namrup, till the guarantee period is over. Any post repair defect arising out for reasons to poor Workmanship shall be attended to and rectified by the contractor, free of cost.

12.00 AGREEMENT:

On acceptance of Work Order, the contractor shall enter into an agreement with BVFCL, Namrup, on Non-Judicial Stamp paper of Rs. 100.00 or as per present value of stamp paper, as per standard format of M/s BFVCL. The stamp duty shall be borne by the contractor.

13.0 PAYMENT TERMS

- i) 100% payment shall be made half yearly on actual work carried out & successfully completed by you duly certified by our site Engineer
- ii) Since the nature of the job is not involving of any skilled work, workmanship guarantee is not required to be executed by the contractor. In view of the same, security deposit is also not applicable.
- iii) Any taxes if applicable shall be deducted from bill as per prevailing rates by the Finance department.
- iv) The mode of payment shall be e-payment and you shall have to submit your bank details for it.
- v) Bill will be released within 30 days after submission of Final Bills duly certified by the executing department.
- vi) Any clarification from you on the bill submitted by you should be sought within 15 days; similarly you should be required to submit the clarification within that time.

14.00 DECLARATION OF TENDERER

14.01 I / We declare that I / we have read the above instructions /terms and conditions etc. and well understood and are in agreement with the above.

Signature of the Tenderer

Tender Notice No.:- CE/E/F/39/2077

Date: 28 -12-2021

Bid Security Declaration Form

To,
The Addl. Chief Engineer (Elect),
BVFCL, Namrup.

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;
- or
- b) having been notified of the acceptance of our Bid by the you during the period of bid validity fail or refuse to execute the contract.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- i) The receipt of your notification of the name of the successful Bidder;
- or
- ii) Thirty days after the expiration of the validity of my/our Bid.

Thanking you.

Yours faithfully,

For M/s. _____

(Signature of Contractor/ Tenderer with SEAL)

Address : -----

