

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED NAMRUP  
(CENTRAL MECHANICAL WORKSHOP)  
TENDER DOCUMENT**

Tender No: CMW/MS/21/Cont-83/3062

**1.0 SCOPE OF WORK**

Carrying out various machining jobs in Machine Shop of Central Mechanical Workshop as per details enclosed at Annexure- IV.

**2.0 TERMS AND CONDITION**

- 1) All machines to work with, tools and tackles, consumables if any for machining of the jobs assigned will be under BVFCL's Scope.
- 2) Deployment of necessary manpower will be under contractor's scope.
- 3) Job will be carried out as per instruction of Engineer-in-charge.

3.0 Party shall quote & submit their rates in the given Performa in Annexure-I by going thoroughly in the scope of work

**4.0 OTHER TERMS & CONDITIONS**

- 1) All other terms & conditions of BVFCL's GDCC shall be applicable to this contract.
- 2) Any injury/accident to the deployed manpower shall be taken care by the contractor at his own cost and risk and they shall comply with all safety rules and health regulations.
- 3) The contractor shall abide by all the provisions of the contract (Regulation & Abolition) Act 1970 and other industrial acts prevailing at the time of the job.
- 4) The contractor shall here to make an ex-gratia payment of Rs.1, 000.00(Rupees One Thousand) only to the dependent of persons employed in the event of his death occurring while on duty. This payment will be made by BVFCL immediately and shall be recovered from the contractor's bill.

**5.00 PAYMENT TERMS**

- 1) 97% payment shall be made after completion of job. Balance 3% payment shall be kept as Security Deposit (SD), which shall be release after successful completion of workmanship guarantee period of 06(six) month.
- 2) Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 3) In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- 4) All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- 5) GST at the applicable rate shall be reimbursed / deducted on production of documentary evidence.

**6.00 COMPLETION TIME**

Job will be carried out as and when basis. Maximum completion time will be 120 days.

7.0 JURISDICTION

The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam.

8.0 EXEMPTION FROM TENDER PAPER COST & SECURITY DEPOSIT FOR MSEs

- 1) MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of Tender paper cost.
  - i) National Small Scale Industries Corporation (NSIC), ii) District Industries Centers (DIC), iii) Coir Board, iv) Khadi & Village industries commission (KVIC), v) Khadi & Village industries Board (KVIB), vi) Diectorate of Handicraft & Handloom.
- 2) MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.

9.0 Engineer –in-charge reserve the right to ask for increase of manpower if delay occurs /any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.

1. Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
2. To affect the above, party may visit the site to access the job fully and if required may consult the undersigned regarding requirement of skilled and unskilled manpower.
3. Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
4. BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email.

10.0 The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.

11.0 BVFCL is committed to a corruption free environment.” All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe”. In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam.

V K MAL  
PE (M), CMW

Ref. No. CMW/MS/21/Cont-83/3062

**PROFORMA FOR SCHEDULE OF WORK & QUANTITY**

<b><u>Sl. No.</u></b>	<b><u>Description of work</u></b>	<b><u>Quantity</u></b>	<b><u>Rate (Rs.)</u></b>	<b><u>Amount (Rs.)</u></b>
1.	Carrying out various machining jobs in Machine Shop of Central Mechanical Workshop.	01(one) LOT	L/s	
2	GST@18%			
3	TOTAL AMOUNT			

(Amount in words: -

\_\_\_\_\_ )

Note: Incomplete filling of particulars/over writing will be regarded as incomplete bidding and will lead to summary rejection of the bid.

Deviation/Remarks, if any

- i)
- ii)

Signature:

Name of Tenderer: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

(Seal)

PAN Number: \_\_\_\_\_

Ref. No: CMW/MS/21/Cont-83/3062

(Part of Contract)

**BID SECURITY DECLARATION**

To

Plant Engineer (Mechanical), CMW  
BVFCL, Namrup

Sub.: Carrying out various machining jobs in Machine Shop of Central Mechanical Workshop.

Dear Sir,

I.....

.....Son/Daughter of Shri.....

Proprietor/Partner/CEO/MD/ Director/ Authorised signatory of M/s

..... am competent to sign this declaration and accepting "BID

SECURITY DECLARATION" in lieu of bid security.

I/we are well aware of the fact that withdrawing or modifying our bids during the period of validity etc. would lead to suspension of our tender for the time specified in the tender documents as per office memorandum Ref no. F.9/4/2020-PPD dtd. 12<sup>th</sup> Nov. 2020 of Rule 170 of General Financial Rules (GFRs) 2017 under Ministry of Finance.

I/we have carefully read and understood all the terms and conditions of the tender and hereby convey my/our acceptance for the same.

Thanking you.

Yours faithfully,

For M/s. : -----

(Signature of Contractor/ Bidder/Authorized Person  
with SEAL)

Address : -----

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### **SCOPE OF WORK**

Scope of work shall include but shall not be limited to the following.

<b>Sl. no.</b>	<b>JOB DESCRIPTION</b>
1	Machining of silo scraper bolts.
2	Machining of keyways at the line elevator shaft.
3	Making of sleeves from the shafts.
4	Machining of the thread at supplied sleeves.
5	Machining of bolts for PC-14R motor terminal box.
6	Machining of the O/D and I/D of the supplied SS plates.
7	Machining of plungers for PC21 seal water pump.
8	Machining of conveyer roller at the weld portion.
9	Machining of supplied shim of FD fan.
10	Machining of grooves at the supplied bushings.
11	Machining of the alum agitator coupling hub and rotor.
12	Checking trueness of CT fan shafts.
13	Drilling at valve body to make holes.
14	Making of holes at the supplied 11 KV epoxy bushings.
15	Machining of the brg. housing unit of clarifier central brg.
16	Machining of alum agitator coupling hub.
17	Making of plunger of PC 21 pump.
18	Machining of a threaded coupling of PC22 pump shaft.
19	Machining of lock pins as per dimensions given.
20	Machining of flanges as per dimensions given.
21	Machining of slots at the tilting pad bearings.
22	Machining of lens gasket seat at the supplied pipe.
23	Machining of lathe machine no.4 check spindle lock pin.
24	Machining of bolts for silo scraper.
25	Machining of lock pins for bag clamp assembly.
26	Machining of the O/D of supplied sleeves.
27	Machining of the O/D and I/D of the supplied plates.
28	Making of PC20 pump shaft.
29	Machining of I/D of alum agitator coupling hubs.
30	Machining of I/D of the coupling hubs of booster compressor aux. oil pump.