



ब्रह्मपुत्र वैली फर्टिलाइजर कॉर्पोरेशन लिमिटेड
BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)

MARKETING DIVISION
NAMRUP. P.O.: PARBATPUR, DIST: DIBRUGARH, ASSAM. PIN – 786 623
Fax: +91374 2500533, CIN No. U24123AS2002GOI006786
e-mail: marketing_it@bvfc.co.in, marketing@bvfc.co.in, info@bvfc.co.in website: <http://www.bvfc.co.in>

Please reply to:

General Manager (Mktg & HR)
BVFCL, Namrup
P.O. Parbatpur – 786 623
Dist. Dibrugarh (Assam), India
GST No: 18AABCB9399R1ZK

NOTICE INVITING TENDER

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP (ASSAM) INVITES ONLINE BIDS in two bid system through www.mstcecommerce.com, our service provider **M/s MSTC** from the leading Manufacturers / producers /Importers to supply Zinc Sulphate, Magnesium Sulphate and Boron on FOR basis by Road delivery to the various dealers destinations/receiving points of Assam, Tripura, West Bengal, Bihar & Manipur as per the under noted tentative quantities for one year, however the supply contract may be extended for another one year .

The brief of the NIT is hereunder:

- | | |
|------------------|--|
| 1. NIT NO | : Ref. No.: BVFCL/Mktg /Micro/NIT/21-22/01 |
| 2. DATE OF ISSUE | : 02/11/2021 |
| 3. TYPE OF BID | : TWO STAGE |
| 4. BID OPENING | : 24/11/2021 at 03:30 PM |

States	Name of products	Packet size in Kgs	Qty.(MT)	Products specification
ASSAM	Zinc Sulphate 21%	50	300	All the products to be supplied as per FCO Grade
		5	300	
		1	300	
	Zinc Sulphate 33%	50	100	
		5	100	
		1	100	
	Magnesium Sulphate 9.5%Mg	50	100	
		5	100	
		1	100	
	BORON 10.5%	5	50	
		1	50	
TRIPURA	Zinc Sulphate 21%	50	50	All the products to be supplied as per FCO Grade
		5	50	
		1	50	
	Zinc Sulphate 33%	50	20	

		5	20
		1	20
WEST BENGAL	Zinc Sulphate 21%	50	100
		5	100
		1	100
	Zinc Sulphate 33%	50	30
		5	30
		1	40
	BORON 10.5%	5	50
		1	50
BIHAR	Zinc Sulphate 21%	50	100
		5	100
		1	100
	Zinc Sulphate 33%	50	30
		5	30
		1	40
	BORON 10.5%	5	50
		1	50
MANIPUR	Zinc Sulphate 21%	5	100
		1	50
	Zinc Sulphate 33%	5	20
		1	20
	BORON 10.5%	5	50
		1	50

SPECIAL TERMS & CONDITIONS:-The bid will include/indicate the followings:

1. Type of Bid: Two Stages: ONLINE
2. The quotation should be submitted online on FOR destination up to the dealers point of Assam, Tripura, West Bengal, Bihar & Manipur state (inclusive of GST/taxes, duties as applicable, freight, Materials handling & insurance etc.). The bidders may submit their bids for single products or all the products as specified for single state or all the states i.e. Assam, Tripura, West Bengal, Bihar and Manipur. **The bidders are also asked to confirm their Fertilizers Registration Certificate (FRC) to sale the products in a particular state/ states.**
3. The Techno-Commercial Bids will be opened online on stipulated date and time. The Techno-Commercial Bids will be scrutinized in details in respect of NIT requirements. Price bids of techno commercially qualified bidders shall be opened only. The bidders need to participate in e-reverse auction OR negotiation subsequently.
4. Delivery: Phase delivery covering normal requirement of the product by Road at major consumption areas/destinations of Assam, Tripura, West Bengal, Bihar & Manipur as stated above. Please also confirm that the supplies depending on the requirement of BVFCL dealers shall be delivered at the specified destinations within 15 days of receipt of intimation from the office of Marketing Department, BVFCL, Namrup.
5. Please confirm your acceptance for the payment term "minimum 45 working days credit period after receipt and acceptance of material by BVFCL dealers plus 15 days processing time".
6. The bids deviating the price basis or any conditional price /rates and payment term as mentioned above shall not merit consideration.

7. Please confirm your acceptance for the following.

“ The test report of the products shall be submitted at the time of delivery of the material which should be as per FCO specification. The material shall be accepted / rejected on the basis of the test report. In addition to the above, BVFCL reserves the right of testing the material directly or through its dealers at any recognized Laboratory, if required. The results of such testing will be binding to BVFCL as well as to the supplier and accordingly post facto action will be taken immediately.”

8. The quantity mentioned is merely indicative one, there is no guarantee to obtain the supplies since the same depends on market requirement at that time (Indent for supply will be placed only against the dealers requirement)

9. ELIGIBILITY CRITERIA:

- a. Document towards Source of supply.
 - b. Material should be supplied conforming to FCO, Packaging Act and Standard Industry norms as applicable.
 - c. Copy of Authorization Certificate (FRC etc as applicable)/Whole sale License for selling the products in the state of Assam, Tripura, West Bengal, Bihar & Manipur as applicable.
 - d. Statutory requirement such as PAN, GST etc wherever applicable.
 - e. Manufacturer should stipulate the confirmation for supply of the materials as will be required.
 - f. Experience & Past Performance of similar contract for last 2 years.
 - g. Financial standing through Annual Report (Balance sheet and profit & loss account) of last 3 years.
 - h. Please confirm your acceptance for the payment term “minimum 45 working days credit period after receipt and acceptance of material by BVFCL dealers plus 15 days processing time”.
 - i. The bid deviating the price basis or any conditional price /rates and payment term as mentioned above shall not merit consideration.
 - j. Manufacturer should not have been black listed or de-listed by any PSU/ State / Central Govt. during the last two years. Kindly undertake as per **Annexure-1**
 - k. Confirmation of furnishing Tender Documents cost of ₹ 500.00 down loaded from **M/s MSTC** while submitting the same otherwise the same shall not be considered.
 - l. Confirmation of furnishing [Earnest Money Rs 1.00 Lakh to be deposited along with the duly filled Tender documents against the NIT.](#)
The tenderers are required to deposit the cost of Tender documents (Rs 500) & EMD Rs 1.00 Lakh through RTGS/NEFT (A/c No-30397754394, IFSC-SBIN 0000223, Branch-SBI, Namrup) through any Nationalized bank in favour of Brahmaputra Valley Fertilizer Corporation Limited only. The scanned copy of RTGS/NEFT are to be submitted along with the online tender documents.
 - m. Confirmation of furnishing Security Deposit cum Performance Bank Guarantee @ 3% of the work order value valid for the entire guarantee period [within seven days of receipt of offer letter.](#)
 - n. **The tenderer having MSME certificate/ registration are hereby asked to furnish Bid Security/ EMD declaration with sign, seal as per Annexure-III in lieu of EMD.**
10. Govt. agencies will be preferred in the process to allocate the supplies of the products.
11. **The quoted price must be reasonable and matching with the market price, however final bid evaluation will be made on the basis of H-1 rates i.e. highest BVFCL profit margin. Bidders have to stipulate the BVFCL profit margin in the price bid format. In case, if the H-1 bidder fails to supply the materials then BVFCL reserves the right to accept the materials from H-2 bidder at H-1 (BVFCL profit) bidder's rate,**

12. INTEGRITY PACT: Bidders will sign the Integrity Pact as per enclosed format which is an integral part of the tender documents, failing which the tenderer / bidder will stand disqualified from the tendering process and the bid of the bidder is rejected. Details regarding Integrity Pact can be viewed on our website: www.bvfcl.co.in

The name & e-mails address of IEM are as under:

1) Sri Abhay Kumar Khanna, e- mail : abhaykhanna43@yahoo.com

Kindly upload duly signed copy of Integrity pact along with other documents.

13. Please also confirm the acceptance of all the terms and conditions of succeeding pages.

14. BVFCL is committed to a corruption free work environment. "All the above purchases, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of the responsible to inform the matter to vigilance office, BVFCL, Namrup, P. O. Parbatpur, Dist. Dibrugarh, Assam PIN; 786623. (Tel no: 0374-2507092/0374-2507167).

15. The period of contract is for one year which can be further extended from the date of award. However, the Company shall be entitled to terminate the contract earlier than one year without any notice if in the opinion of the Company the performance of the manufacturer/suppliers is not satisfactory.

Please note that the NIT will be floated through e-procurement service provider. The bidders intending to participate in the above NIT has to make Payment of Transaction fees of Rs 17700/- (Rupees Seventeen thousand Seven hundred) only through the service provider portal https://www.mstcecommerce.com/eprochome/mstc/buyer_login.jsp (Vendor Login).

For any information regarding NIT, you may contact to:

Subhajit Roy, Assistant Manager, Phone: 0361-2221199, Mobile: 07501524754

Email: sroy@mstcindia.co.in, mstcghy@mstcindia.in, helpdeskghy@mstcindia.in, bmghymstc@mstcindia.in

(All email ids to be included)

Enclosures:

1. ANNEXURE-I - Undertaking
2. ANNEXURE-II - General Terms & Conditions (GTC)

FOR AND ON BEHALF OF
Brahmaputra Valley Fertilizer Corporation Ltd.

(Y.K.Goel)
General Manager (Mktg & HR)

To,

The General Manager (Mktg & HR),
Brahmaputra Valley Fertilizer Corporation Limited, Namrup
P.O. Parbatpur -786 623
Dibrugarh (Assam)

Sub: UNDERTAKING

Ref.: tender no. _____ due on _____.

Dear Sir,

With reference to the above mentioned tender, we hereby confirm that –

1. Tender documents have been read, understood with all clarifications pertaining to various clauses provided therein.
2. Conditions stipulated are fully acceptable to us. There is no condition/deviation in our quotation from the conditions of the NIT.
3. Products/materials will be strictly as per your Products specifications and ordered quantity will be supplied as per delivery schedule mentioned in the order.
4. Material will be supplied conforming to FCO, Packaging Act and Standard Industry norms as applicable.
5. This is to certify that none of the BVFCL employee is related to owners/directors. (In case any relative is working in BVFCL, furnish details separately).
6. None of blood relation of the owners/directors is participating in this tender in the name of other firm.
7. This is to certify that none of the BVFCL ex-employee is employed with us. (In case any ex-employee of BVFCL is employed, furnish details separately).
8. We have not been de-listed/ blacklisted in any other public sector/Govt. dept.
9. The self-certified documents for eligibility criteria and the information furnished along with the tender is correct to my knowledge. If the information is found false at the later date we will be penalized as deemed fit by BVFCL.

Signature of Tenderer or their Authorized

Representative

1 Name & Address of Tenderer

1 Phone No.

2 Fax No.

3 e-mail

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GENERAL TERMS & CONDITIONS (GTC) OF NIT:-

1. The term “BVFCL” shall mean **Brahmaputra Valley Fertilizer Corporation Limited**, A Company registered under Companies Act-1956 and having its registered office at Namrup, P.O. Parbatpur, PIN - 786623, District- Dibrugarh, Assam, India and shall be deemed to include their successors and / or assignees, and shall include the Administrative and Executive Officers authorized to deal with matters relating to the contract.
2. The term “Supplier” shall mean the firm or company, who offers quotation duly signed in response to this NIT issued by BVFCL and shall include their representatives, heirs, executors and administrators, successors and permitted assignees of such person(s) firm or company.
3. The term “PRODUCT” shall mean the product specified in the NIT.
4. The term “**SPECIFICATION**” shall mean the quality of the product as specified in FCO, Packaging Act and Standard Industry norms for Zinc Sulphate/ Magnesium Sulphate **and Boron** as applicable.
5. In case, due to some unforeseen circumstances, the date of receiving/opening of the tender happens to be a holiday/closed day, the tender will be received and opened on the next scheduled day of bid opening.
6. Incomplete tender submitted with qualifying conditions at variance with the Terms & Conditions of the tender, are liable to be rejected summarily. Therefore, tenderers are advised to scrutinize the terms and conditions of this tender thoroughly.
7. BVFCL will have the right to issue addendum to tender documents to clarify, amend, modify, supplement or delete any of the conditions, clauses or items stated. Addendum so issued will form part of original invitation to tender.
8. **Right of acceptance and Rejection of NIT:** BVFCL reserves the right to accept at their sole discretion regarding NIT for whole or part quantities or reject any or all NIT without assigning any reason thereof. No claims for compensation or otherwise whatsoever will be considered by BVFCL.
9. **Splitting of Quantities:** BVFCL reserves the right to split the quantities of Products in whole or in part at its sole discretion without assigning any reason and can place the Work order/indent on more than one supplier.
10. **Validity:** The validity of the Price Bid shall be 90 days from date of quoting of Bid.
11. **Arbitration:** In case of any dispute or differences between the parties, the same shall be amicably resolved through mutual discussions and understanding. If the matter/ dispute remain unresolved, the same shall be referred to the sole arbitrator for settlement of the same. The sole arbitrator shall be appointed by the mutual consent of both the parties. The arbitration shall be conducted in accordance with the provisions of Arbitration & Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under. The venue of arbitration shall be Dibrugarh (Assam).
12. **MOU:** A detailed Agreement/ MOU shall be entered into between BVFCL and Supplier upon finalization of terms and condition for supply of products elaborating detailed terms and conditions under the NIT. Termination of MOU: The MOU is liable to be terminated if:
 - 1) Becomes bankrupt or insolvent or goes into liquidation (other than a voluntary liquidation for the purpose of amalgamation or reconstruction, in case of a company) or is ordered to be wound up or has a receiver appointed on its assets or execution or distress is levied upon all or substantially all of his/their assets or property on the works; or
 - 2) Makes an arrangement with or assignments in favour of his/their creditors/agrees to carry out the contract under a committee or inspection of his/their creditors; or
 - 3) Abandons the work; or

- 4) If the seller makes default in supply of material as per terms of the contract.
- 5) Assigns or sublets the work in whole or in part thereof without prior permission/written consent;
- 6) Performance is not satisfactory; or
- 7) If Suppliers obtains the contract with BVFCL with illegal measures;
- 8) Information submitted/furnished by Suppliers is found to be incorrect.
- 9) In the event the pollution clearance certificate and any other licenses are cancelled by the Pollution Control Board and is not renewed within one month, the contract shall be terminated.

Yours faithfully,
For and on behalf of
Brahmaputra Valley Fertilizer Corporation Ltd.

(Y.K.Goel)
General Manager (Mktg & HR)

INTEGRITY PACT

(To be executed on plain paper and submitted along with technical bid/tender documents . To be signed by the bidder and BVFCL.)

Brahmaputra Valley Fertilizer Corporation Limited (BVFCL) hereinafter referred to as "The Principal".

AND

_____ hereinafter referred to as "The Bidder/Contractor"

PREAMBLE

The Principal intends to award, under laid down organizational procedures, contract/s for _____. The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of and of fairness/transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Action 1 – Commitments of the Principal.

1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
 - a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b) The Principal will during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
 - c) The Principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

1. The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the

contract execution.

- a. The Bidder(s)/contractor(s) will not, directly or through any other persons or firm, offer promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage or during the execution of the contract.
 - b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractors will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or documents provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. All the payments made to the India agent/representative have to be in Indian Rupees only.
 - e. The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
 - f. The Bidder(s)/Contractor (s) who have signed the Integrity Pact shall not approach the courts while representing the matter to IEMs and shall wait for their decision on the matter.
2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contract

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or to terminate the contract, if already signed, for such reasons.

Section 4 : Compensation for Damages

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Principal has terminated the contract according to Section 3, or if the

Principal is entitled to terminate the contract according to Section3, The Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 : Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the TII's anti corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject, he can be disqualified from the tender process and appropriate action can be taken including termination of the contract, if already awarded, for such reason.

Section 6: Equal treatment of all Bidders / Contractors / Sub -contractors.

1. In case of sub –contracting, the Principal Contractor shall take the responsibility of adoption of Integrity Pact by the Sub – Contractor.
2. The Principal will enter into agreements with the identical conditions as this one with all bidders and Contractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7: Criminal charges against violation Bidder(s) / Contractor(s) / Sub-contractors(s).

If the Principal obtains knowledge of conduct of a Bidder(s)/ Contractor(s) which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 : Independent External Monitor/Monitors

1. The Principal appoints competent and credible Independent External Monitor for this Pact after approval of Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. The Monitor will have access to all contract documents, whenever required. It will be obligatory for him to treat the information and documents of bidders /contractors as confidential. He reports to the Chairman & Managing Director, BVFCL.
3. The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors.
4. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality. The Monitor has also signed declarations on “Non – Disclosure of Confidential Information” and of “Absence of Conflict of Interest” In case of any conflict of interest arising at a later date, the IEM shall inform Chairman & Managing Director, BVFCL and recuse himself/herself from the case.
5. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in

such meetings.

6. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
7. The Monitor will submit a written report to the Chairman & Managing Director,, BVFCL within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
8. Monitor shall be entitled to compensation on the same terms as being extended to/provided to Independent Directors on BFL Board.
9. If the Monitor has reported to the Chairman & Managing Director, BVFCL, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director, BVFCL has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
10. The word "Monitor" word include both singular and plural.

Section 10 : Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidder 6 months after the contract has been awarded.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairman & Managing Director of BVFCL.

Section 11 : Other Provisions

- This agreement is subject to Indian Law. Place of performance and jurisdiction is the registered office of the Principal i.e. Namrup in Dibrugarh district (Assam).
- Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- If the contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- Issues like Warranty/Guarantee etc. shall be outside the purview of the IEMs.
- In the event of any contradiction between the Integrity Pact and its Annexure, the clause in the Integrity Pact will prevail.

(For & on behalf of the Principal)

(For & on behalf of Bidder/Contractor)

(Office Seal)

(Office Seal)

Place_____ Date____

Witness 1 :

(Name & Address)

Witness 1 :

(Name & Address)

Witness 2 :
(Name & Address)

Witness 2 :
(Name & Address)

Annexure III

BID SECURITY DECLARATION

I, -----Son /Daughter of Shri -----

Proprietor/Partner/CEO/MD/Director/ Authorized Signatory of M/s. -----
-----am competent to sign this declaration and accepting
"BID SECURITY DECLARATION" In lieu of Bid Security.

I/ we/ am are well aware of the fact that withdrawing or modifying our bids during
the period of validity etc, would lead to suspension of our tender for the time
specified in the tender documents as per the office memorandum dated 12.11.2020
of Rule 170 of General Financial Rules (GFRs) 2017.

I have carefully read and understood all the terms and conditions of the tender and
hereby convey my acceptance of the same.

Signature of the Authorized Person

Date: -----

Full Name : -----

Place: -----

Company Seal : -----

(Signature of tenderers with seal)

