

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**  
(A GOVT OF INDIA UNDERTAKING) P.O – Parbatpur (786,623) Dist – Dibrugarh, Assam  
**ELECTRICAL DEPARTMENT**

**NOTICE INVITING TENDER**

Annexure-I

**Tender notice no-** Nam/Elect-TSM/NIT – 03/2019/1254

Date: 07/08/2019

Sealed tenders are hereby invited on item rate/ Lump sum basis, in single bid system from the experienced contractors for the following work(s) in Brahmaputra valley Fertilizer Corporation Limited, Namrup.

| Sl No | Name of the work  | Earnest Money (Rs) | Completion time days/ Months            | Tender paper cost (Rs) |
|-------|---|--------------------|---|------------------------|
| 01    | 02  | 03                 | 04                                      | 05                     |
| 01    | <b>Engagement of an unlisted skilled contractor worker for Township maintenance in Electrical Department.</b><br>Estimated cost: - Rs <b>1, 50,688.00</b> including Off day, Holiday, PF, Bonus, Annual Leave, LTC, Social benefit, Administrative charge for P.F., GST & <b>Contractors profit</b> | 3770.00            | 180 Days, including OFF days & Holidays | 100.00                 |

Contractor means the experienced, licensed contractors who are having past experience for respective jobs and:

- a) Contractors having registration fulfilling the conditions of statutory obligations like PF, GST, and PAN etc. as admissible.
- b) Contractor must possess valid Labour License.
- c) Party should submit copies of all documents as in a) & b) along with the tender documents.
- d) Contractors would have produced original documents of all the documents as in a) & b) above, if required.
- e) Party shall submit experience of having successful completed similar works of skilled labour supply during last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following:-

i) 3(three) similar completed works of skilled labour supply costing not less than the amount equal to 40% of the estimated cost

OR

ii) 2(two) similar completed works of skilled labour supply costing not less than the amount equal to 50% of the estimated cost

OR

iii) 1(One) similar completed works of skilled labour supply costing not less than the amount equal to 80% of the estimated cost

\* Party should fulfill all the above criteria from (a) to (e) as above.

**01.** Tender paper [NIT, schedule of quantities, special terms & conditions (Annexure-II & Annexure-IV) GDCC] are to be downloaded from the web site [www.bvfcl.com](http://www.bvfcl.com). and duly sign in each page. Tender paper cost and earnest money drawn in favor of **BVFCL Namrup** by DD/Banker cheque shall have to be submitted along with bid documents. The DD / Bankers cheque against Tender paper cost and EMD shall be put in one envelope super scribed. Or Tender paper Cost and Earnest Money may also be deposited in BVFCL's Bank Account in SBI through Challan that can be downloaded from BVFCL website. The counterfoil of the challan copy must be submitted along with Tender Documents. The bid shall be put in sealed envelopes super scribed with NIT no and envelopes will be put on separate envelope properly sealed and super scribed.

1. Submission of Tender paper (To be put in locked tender paper box) in the office of Chief Engineer (Elect) BVFCL, Namrup
2. Last date of submission of tender papers : 20/08/2019 at 3-00 PM
3. Opening date of Tender papers : 20/08/2019 at 3-30 PM

**02.** The tenders will be opened on the above scheduled date and time in presence of the tenderer or their authorized representatives who may like to be present. In case of Bandh or Holiday, next working day shall be considered for opening of tender and such will be informed to the expressing interest in taking part.

03. BVFCL shall not be held responsible for late submission of tender.
04. BVFCL reserves the right to accept or reject any or all tenders communicating same to the party (ies) without assigning any reason thereof.
05. Additional Terms: - Every bidder will submit a declaration in the form of affidavit/ declaration that he/she is not a partner / proprietor of any other firm/ company participating in this tender of BVFCL.
06. The tenderer should carefully read and understand the document and terms and conditions before submitting the tender. For any clarification concerned officer may be contacted.

**07. Personal Accident Insurance Policy**

- i) Contractor shall buy Personal Accident Insurance (24x7) policy for all of his employees deployed under the contract before the start of work. Contractor shall ensure that no employee should enter the BVFCL factory premises or working area without insurance cover as stated below.
- ii) The policy should cover the accidental death of workers for 24 Hrs for all the seven days of week.
- iii) The policy should be purchased from Govt. undertaking company.
- iv) The coverage shall be of Rs. 2 lakh per individual. The sum assured (Rs. 2 lakh) shall become payable to the nominee/legal heir in the event of death due to accident of insured person.
- v) In the event of death of any contract worker deployed by the contractor without proper insurance cover, the contractor shall be liable to pay Rs. 2 lakh to the nominee/ legal heir of such deceased contract worker.

**08. Payment Terms:-**

**Payment will be made against actual work carried out by you through monthly Running Account Bill/ First & Final Bill submitted by you.**

- a) Bill will be released within 30 days after submission of final bill/running bill duly certified by the executing department
- b) Any clarification from the contractor /supplier/service provider on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.
- c) Payment to the workmen to make through bank account and to be record in register for check by us if desired.
- d) As per applicability in the section 51 of CGST act 2017 notified on 13/09/2018 TDS rate 1% CGST & 1% SGST will be deducted from your bill.
- e) Please note that your Monthly Bill will not be processed until & unless clarification is received from Engineer-In-Charge along with the attendance Sheet.
- f) The Contractor shall have to follow the laws, rules & regulations notified by the Labour Commissioner from time to time.

**09. Settlement of Disputes:-**

- a) Except otherwise provided in the contract , all matters , questions, disputes , differences whatsoever which shall at any time arise between the parties hereto, touching the construction , meaning or operation or effect of the contract or out of matters related to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of the work or whether before or after termination shall be referred to the Arbitration in accordance with the **ICADR** Arbitration rule, 1996. Under such case, Authority to appoint Arbitrator(s) shall be the “**International Center for Alternative Dispute Resolution**”.
- b) The Arbitration proceedings shall be governed by the Indian **ICADR** Arbitration Rules, 1996 .Both Parties shall continue to fulfill their respective obligations under this Contract during the arbitration proceedings. The venue of arbitration shall be New Delhi, India.

10. Initially, the contract shall be awarded for 180 days (including OFF Days and Holidays). However, on successful completion, the work may be further extended for 180 days (including OFF Days and Holidays) at the same Contractor's profit rate, terms and condition.
11. EMD of the unsuccessful bidders shall be returned back after finalization of the Contract.
12. EMD would not bear any interest.
13. BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, Namrup PO Parbatpur, Dist Dibrugarh, Assam, and Pin: 786623.Email Id: vigilance@bvfcl.co.in.

(T. J. Gohain)  
P.E. (E) Township & CPP

Copy To:-

- 1.0 Dy. F. M.  
Attn A.O (CAP A/C):- to kindly depute his representative at the time of opening.
- 2.0 C. E (E)
- 3.0 Sr. Vigilance Officer

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED,  
NAMRUP  
ELECTRICAL DEPARTMENT  
Schedule of quantities**

**Name of the Work: - Engagement of an unlisted skilled contractor worker for  
Township maintenance in Electrical Department.**

**NIT No: - Nam/Elect-TSM/NIT – 03/2019/1254**

**Dated: 07/08/2019**

| <b>Sl.<br/>No</b> | <b>Description of the work</b>   | <b>Qty</b> |                     | <b>Rate<br/>(Rs)</b> | <b>Amount<br/>(Rs)</b> |
|-------------------|--|------------|---------------------|----------------------|------------------------|
| <b>1</b>          | <b>Engagement of an unlisted skilled contractor worker for Township maintenance in Electrical Department</b> | <b>154</b> | <b>Man<br/>days</b> |                      |                        |
| <b>2</b>          | <b>Contractors profit</b>  |            |                     |                      |                        |
| <b>3</b>          | <b>GST@18%</b>   |            |                     |                      |                        |

**Total Rs =**

**Total Rupees .....including  
GST**

**Signature of the tenderer with Seal**