

**Brahmaputra Valley Fertilizer Corporation Limited, Namrup**  
**(Mechanical Department)**

**NOTICE INVITING TENDER**

**निविदा सूचना सं/Tender Notice No.:-N-II/Mech/U-II/21/Cont-288/4529 दिनांक/Date: 25/06/2021**

Sealed Tenders are hereby invited on Lump-sum/ item rate basis from experienced/licensed/approved contractors for the following work in Brahmaputra Valley Fertilizer Corporation Limited (B.V.F.C.L.), Namrup:

Sl. No.	Name of work	Tender paper cost (₹)	Completion Time
1.	Replacement of damaged wooden structural members and reinforcement of bottom posts with additional wood works in cell no. 08 of N-II Cooling Tower	59/- (inclusive of 18% GST)	15 Days

Tender papers/documents can be obtained during working hours from the following office on payment of the tender paper cost as mentioned above through Banker's Cheque/Bank draft or bank challan in favour of Dy. General Manager (F), BVFCL, Namrup:-

**OFFICE OF THE PLANT ENGINEER, (M), UREA-II, B.V.F.C.L., NAMRUP**

1. Closing date of sale of Tender Papers : 07.07.2021 at 4.00 P.M.
2. Last date of submission of Tenders : 08.07.2021 at 3.00 P.M.
3. Opening date of Tenders : 08.07.2021 at 3.30 P.M.

Tender documents can also be downloaded from our website [www.bvfcl.com](http://www.bvfcl.com). However cost of the tender paper shall be deposited with the bid by way of demand draft drawn in favour of Dy. General Manager (Finance), BVFC Limited and payable at Namrup. Also, Tender paper cost may be submitted in the form of SBI Bank Challan which can be obtained from BVFCL website in "Download" link. BVFCL copy of bank challan must be submitted along with bid document.

The terms as per **Bid Security Declaration Form** (Annexure-V) must be accepted and duly signed by the Tenderer failing which the submitted tender bid shall be liable for rejection.

**Exemption from Tender Paper Cost & Security deposit for MSEs.**

- 1) MSE bidders must submit valid registration certificate from any of the following (or any other body specified by Ministry of MSME) for exemption from submission of Tender paper cost:
  - i) National Small Scale Industries Corporation (NSIC), ii) District Industries Centres (DIC),
  - iii) Coir Board, iv) Khadi & Village Industries Commission (KVIC),
  - v) Khadi & Village Industries Board (KVIB), vi) Directorate of Handicrafts & Handloom.
- 2) MSEs registered with NSIC will be exempt from paying Security Deposit up to the monetary limit mentioned in the certificate.

The Tenders will be opened on the above scheduled date & time in presence of the tenderers or their representatives, who may like to be present. B.V.F.C.L., Namrup will neither be responsible nor consider the late submission of tenders. B.V.F.C.L., Namrup also reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**DOCUMENTARY EVIDENCES**

Tenderer must submit copies of the following documents along with their tenders:

1. Income Tax PAN Card
2. Copy of valid GST Registration Certificate
3. Experience of having successfully completed similar works during last 7 (Seven) years ending last day of month previous to the one in which applications are invited should be either of the following:
  - a) Three similar works each costing not less than the amount equal to 40% of the estimated amount.
  - b) Two similar works each costing not less than the amount equal to 50% of the estimated cost.
  - c) One similar work costing not less than the amount equal to 80% of the estimated cost.

For & on behalf of BVFC Limited, Namrup

(Tanuj Das)

संयंत्र अभियंता(यांत्रिक)/P.E (Mech), Urea-II

**अनुलग्नक / ANNEXURE - I**

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED  
NAMRUP  
(MECHANICAL DEPARTMENT)**

Sl. No. \_\_\_\_\_ Date of Issue : \_\_\_\_\_  
Tender No. : N-II/Mech/U-II/21/Cont-288/4529 dated 25.06.2021  
Last Date of Submission : 08.07.2021  
Name of Work : Replacement of damaged wooden structural members and reinforcement of  
bottom posts with additional wood works in cell no. 08 of N-II Cooling Tower

Issued to : \_\_\_\_\_  
(Name & address of the party) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. of tender documents issued \_\_\_\_\_

Signature of issuing officer  
Deptt. Mechanical

**To be filled in by the Tenderer**

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

**MEMORANDUM**

1. General Description of the work: Replacement of damaged wooden structural members and reinforcement of bottom posts with additional wood works in cell no. 08 of N-II Cooling Tower
2. Security deposit @ 3% of the total value of the work
3. Time allowed for the work : Fifteen Days
4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.

Enclosures:

1. Detailed schedule of work duly filled in and signed (Annexure-III)
2. Reference of similar works performed earlier (Annexure- )
3. GDCC duly read and signed on every page.

Signature of Tenderer

Dated : \_\_\_\_\_ Address : \_\_\_\_\_

Witness: (1)  
Signature, name & address of witness

**अनुलग्नक / ANNEXURE -II**

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED  
NAMRUP  
(MECHANICAL DEPARTMENT)**

**निविदा सूचना सं/Tender Notice No.:- N-II/Mech/U-II/21/Cont-288/4529**

**दिनांक/Date: 25.06.2021**

**1.00 INVITATION OF TENDER:**

- 1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge involving overhauling & renovation of wooden structurals of cooling tower cells and installation of the same after completion of renovation job.
- 1.02 Before submission of quotation, the parties should visit the site to get clear idea of the work.
- 1.03 The tender shall be submitted in prescribed Proforma enclosed with the NIT. The Proforma for quoting rates/ price shall be duly filled in and signed by the Tenderer.
- 1.04 The tender must remain valid for a minimum period of 90 days from the date of opening of the tender.

**2.00 SCOPE OF WORK:**

- Scope of work shall include but not limited to the following for execution of work in all respects:-
- 2.01 Preparation of proper scaffolding inside the basin floor of cell no. 8 of N-II Cooling Tower.
  - 2.02 Dismantling of fan blades, hub, drive shaft and removing the gear box from position for ease of rectification of the subject job.
  - 2.03 Shifting of wooden structural from the plant stores to the site.
  - 2.04 Throughout checking of all structures and replacement of all damaged wooden structural of the cell accordingly.
  - 2.05 After replacement of all damaged wooden structures, Put back the dismantled gear box in Position.
  - 2.06 Proper leveling to be made, line shaft to be fitted, alignment to be carried out between gearbox to intermediate shaft and intermediate shaft to motor.
  - 2.07 Gear hub, Fan blades to put back with proper angle. Positioning/fitting of inspection hood properly.
  - 2.08 Site to be cleaned and normalized as before.
  - 2.09 Arrangement of all tools & tackles, lifting, hoisting & grounding arrangement like hoist, chain pulley blocks, consumables, etc. required for the entire scope of work shall be arranged by the party at their own cost.
  - 2.10 All standard engineering practices and safety procedures shall be followed till completion of the job.
  - 2.11 Any other activities, not included above but required for successful completion of the jobs, Shall be in the party's scope.
  - 2.12 The above scope of work shall be carried out strictly as per guidance and directions of Engg.- In-Charge, BVFCL.

**3.00 TERMS AND CONDITIONS:**

- 3.01 Tenderer should visit the site and contact P.E. (M)/ A.P.E (M), Urea –II plant, to assess the nature & quantum of jobs to be executed before quoting.
- 3.02 Skilled / semi skilled manpower and required tools & tackles shall be arranged by the contractor.
- 3.03 Setting out work/programming shall be primarily the responsibility of the contractor.
- 3.04 Contractor shall follow all standing orders/ statutory rules and regulations pertaining to safety and adopt all safety measures as required for execution of the job.

- 3.05 Electricity will be provided free of cost, if required.
- 3.06 All spares required for execution of the jobs will be provided by BVFCL.
- 3.07 Hydra/crane will be provided by BVFCL for shifting, if required.
- 3.08 All consumable to be provided by the contractor necessary for execution of the job
- 3.09 The Contractors shall take special care for his workmen at site and shall be solely responsible to observe safety precautions in keeping with the provisions of relevant 'Factory Act' and provide safety measures to his workman at site at his own cost.
- 3.10 The Contractors shall make an ex gratia payment of ` 1,000/- (Rupees One Thousand) only to the dependent of a workman in the event of his death occurring while on duty. The payment will be made by B.V.F.C.L., Namrup, immediately, if required, and shall be recovered from the Contractor's Bill.
- 4.00 **GUARANTEE:**
- 4.01 The entire work shall be guaranteed by the contractor against any defective/ inferior workmanship for a period of six months from the date of completion of work. If any defect in workmanship is noticed during the guarantee period, all necessary alteration/ repairs/ replacement etc to rectify the same fully in all respect and to the entire satisfaction of Engineer –In –Charge shall have to be carried out by the contractor at his own risk & cost.
- 5.00 **Performance guarantee/ Security Deposit (SD):** The successful tenderer shall execute performance guarantee against quality of material/workmanship at the rate of 3% of the contract value in the form of a Bank guarantee from a scheduled nationalized bank in favour of M/s. Brahmaputra Valley Fertilizer Corporation Limited, Namrup, P.O. Parbatpur, Dist: Dibrugarh (Assam), PIN-786623. The Bank Guarantee so executed shall be valid till the expiry of defect liability period with provision of claim period of up to 6 months as per clause no-4. No interest shall be paid on S.D.
- 6.00 **PAYMENT TERMS:**
- 6.01 97% payment will be released within 30 days after successful completion of work, final inspection by Engineer – in- charge, BVFCL and on submission of Bill duly certified by the Engineer – in – Charge of the work after deductions, if any.
- 6.02 3% of the contract value shall be retained with BVFCL, Namrup as security deposit which will be released after satisfactory completion of six months guarantee period. No interest shall be payable by BVFCL on security deposit. 3% payment shall be made against submission of performance bank guarantee as per Clause-5 against security deposit
- 6.03 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 6.04 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- 6.05 GST at the applicable rate shall be paid party on production of certificate of having valid registration with the appropriate tax authority.
- 6.06 Income tax & other statutory deductions as applicable shall be deducted from the bill.
- 7.00 **CONDITIONS OF CONTRACT:**
- 7.01 In the event of acceptance of the tender/contract the contract shall be governed by BVFCL terms & conditions contained in the NIT document & GDCC.
- 8.00 **COMPLETION TIME**
- 8.01 Time of completion of the job shall be 15 (Fifteen) days from the date of site clearance as certified by the Engineer- In- Charge of the job.
- 9.00 All other general terms & conditions shall be applicable as per the conditions/ provisions of BVFCL's standard G.D.C.C. relevant to works contract.

10.00 GENERAL TERMS & CONDITIONS:

- 10.01 Workmanship: Workmanship will be in accordance with Engineering & Technical specifications. Work shall be done in an approved manner taking care to see that various technical aspects of the work under execution conform exactly to BVFCL's requirement. The contractor shall be entirely responsible for proper workmanship and shall not be relieved of the obligation in this regard just because no objection was raised by BVFCL's Engineer/ Inspector etc during progress of the work.
- 10.02 Inspection/Testing: The work shall be subject to stage inspection by BVFCL's Engineer/ Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in workmanship.
- 10.03 Jurisdiction of Court: The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam.

11.00 CONCILIATION & ARBITRATION:

Except otherwise provided in this contract all matters, questions, disputes, differences whatsoever which shall at any time arise between the parties hereto touching the construction, meaning or operation or effect of the contract or out of matters related to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of the work or whether before or after termination shall be referred to arbitration in accordance with the ICADR Arbitration Rules, 1996. Under such case, authority to appoint Arbitrator(s) shall be the 'International Centre for Alternative Dispute Resolution'.

The Arbitration proceedings shall be governed by the ICADR Arbitration Rules, 1996.

The parties shall continue to fulfill their respective obligations under the contract during the Arbitration proceedings.

12.00 AGREEMENT

- 12.01 All the terms & conditions mentioned here in shall form the part of the contract and be incorporated in the Agreement Form for which the contractor shall furnish Non-Judicial stamp paper of the state of Assam of denomination of ` 50/- (Rupees fifty) only and execute the agreement in prescribed Performa within 7 (Seven) days from the date of receipt of the Work Order.
- 13.00 BVFCL is committed to a corruption free work environment. "All the above purchases, services and commitments of BVFCL will be honoured without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to the Vigilance Officer, BVFCL, Namrup, P.O. Parbatpur, Dist. Dibrugarh, Assam, PIN 786 623 (Tel no. 0374- 2507092/0374 2507167)
- 14.00 The bidders can ask the bidding conditions, if required. Also, they may seek information regarding rejection of their bid as the case may be.

(Tanuj Das)

संयंत्र अभियंता(यांत्रिक)/P.E (Mech), Urea-II

**अनुलग्नक / ANNEXURE -III****निविदा सूचना सं/Tender Notice No.:-** N-II/Mech/U-II/21/Cont-288/4529**दिनांक/Date:** 25 .06.2021**SCHEDULE OF WORK & PROFORMA FOR QUOTING RATE****Name of job:** Replacement of damaged wooden structural members and reinforcement of bottom posts with additional wood works in cell no. 08 of N-II Cooling Tower.

Sl. No.	Description of work	Rate ( )	Amount ( )
1.	Overhauling & Renovation of wooden structurals of cooling tower cell no.8	L/S	
Sub-total			
GST @ 18%			
Total			

(Amount in words: Rupees )

Signature: \_\_\_\_\_

Name of Tenderer: \_\_\_\_\_

Address \_\_\_\_\_

Date:\_\_\_\_\_

(Seal)

Note: Incomplete filling of particulars will be regarded as incomplete bidding and will lead to summary rejection of the bid.

**DECLARATION FORM: CREDENTIAL OF TENDERER**

SL NO	DESCRIPTION	TO BE FILLED BY TENDERER
1	OFFICE ADDRESS OF TENDERER	
2.	PAN NO	
3.	GST REGISTRATION NO.	
4.	WHETHER THE PARTY IS REGISTERED MSE (valid registration certificate to be furnished)  IF YES, PLEASE STATE WHETHER THE OWNER BELONGS TO SC/ST CASTE CATEGORY	YES / NO
5..	FACILITIES AVAILABLE WITH THE CONTRACTOR  a) Tools and tackles, consumables like oxygen-acetylene cylinder, cutting set, welding machine, welding electrode, etc.  b) Supervisor, skilled workmen and unskilled helper  c) Supply of scaffolding materials such as wooden planks, bamboos, coir rope, etc.	

Signature and seal of the Tenderer

**Bid Security Declaration Form**

To,  
The Plant Engineer (Mech),  
Urea-II Plant, BVFCL, Namrup.

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

or

- b) having been notified of the acceptance of our Bid by you during the period of bid validity fail or refuse to execute the contract.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- i) The receipt of your notification of the name of the successful Bidder;

or

- ii) Thirty days after the expiration of the validity of my/our Bid.

Thanking you.

Yours faithfully,

For M/s. \_\_\_\_\_

(Signature of Contractor/ Tenderer with SEAL)

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_