

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED

ब्रह्मपुत्र वैली फर्टिलाइजर कारपोरेशन लिमिटेड नामरूप

(A GOVT OF INDIA UNDERTAKING) P.O – Parbatpur (786,623) Dist – Dibrugarh, Assam

ELECTRICAL DEPARTMENT/ विद्युत् विभाग

NOTICE INVITING TENDER

Annexure-I

Ref. NIT No.:- CE/E/F/09/2021/898

Date: - 15/06/2021

Sealed tenders are hereby invited in single bid on item rate/ Lump sum basis from experienced contractors for the following work(s) in Brahmaputra valley Fertilizer Corporation Limited, Namrup.

Sl No	Name of the work	Earnest Money (Rs)	Completion time days/ Months	Tender paper cost (Rs)
01	02	03	04	05
01	Making, Supply, Installation and Commissioning of 3D Glow LED sign board at BVFCL entrance. Estimated cost:- Rs. 1, 96,258.00 (Inclusive of GST)	In lieu of EMD “Bid security Declaration” is to be submitted as enclosed	30 days	50.00 + 18% GST

Contractor means the experienced contractors who are having:

- Registration fulfilling the conditions of statutory levies like GST.
 - Party should submit photocopy of PAN, Copy of Valid Trade License.
 - Copy of Credential of Similar Kind of Work, having experience in similar field or in similar kind of Job in past 7 (seven) years are hereby requested to submitted along with the tender as per the specification
 - Party shall have to produce all documents, as mentioned above, in original if asked for.
01. Tender paper [NIT, schedule of quantities, GDCC] are to be downloaded from the web site www.bvfcl.com. and duly signed in each page. Tender paper cost drawn in favor of **BVFCL Namrup** by DD/Banker cheque shall have to be submitted along with bid documents. The DD / Bankers cheque against Tender paper cost shall be put in one envelope super scribed. **OR Tender paper cost may also be deposited in BVFCL Bank Account in SBI through Challan that can be downloaded through BVFCL website. One Challan copy must be submitted along with the tender documents.** The bid shall be put in one sealed envelope super scribed and both envelopes will be put on a third envelope properly super scribed.
- Submission of Tender paper (To be put in locked tender paper box) in the office of (The CE Elect) BVFCL, Namrup
 - Last date of submission of tender papers : 29-06-2021 at 03:00 PM
 - Opening date of Tender papers : 29-06-2021 at 03:30 PM
02. The tenders will be opened on the above scheduled date and time in presence of the tenderer or their authorized representatives who may like to be present. In case of Bandh or Holiday, next working day shall be considered for opening of tender and such will be informed to the expressing interest in taking part.
03. BVFCL shall not be held responsible for late submission of tender.
04. BVFCL reserves the right to accept or reject any or all tenders communicating same to the party (ies) without assigning any reason thereof.
- 05. The glow sign board shall bear a comprehensive guarantee for a period of 2 years from the date of commissioning for replacement/repair of the ACP board, Acrylic sheet letters, LED lights and wirings against defects arising out of assembly, quality of material and its installation during the process of normal use (unless broken/damaged by external force/agency) without which the bid will not be considered for acceptance.**
- 06. The bidder/supplier shall have to attend to and make good any defect including replacement of fused led, wiring problems etc. immediately without delay as the sign board is the face of the organization, The supplier shall have to have office/ maintenance centre located at Namrup to attend to any problem immediately, without which the bid will not be accepted.**
- 07. The successful bidder, on receipt of Work Order, shall submit a final layout sketch/printout with appropriate colours and the dimensions mentioned, for approval and after getting clearance only, making of the Glow sign board shall commence.**
08. Additional Terms: - Every bidder will submit a declaration in the form of affidavit/ declaration that he/she is not a partner / proprietor of any other firm/ company participating in this tender of BVFCL.

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09. The tenderers are advised to read all the terms and conditions & see the site conditions before quoting and understand the nature/scope of work, clear all doubts before quoting as the specifications mentioned in Schedule are indicative not exhaustive.
10. All items of works mentioned above shall be carried out as per standards confirming IS/BIS/ISO standards.
11. **PAYMENT TERMS:** - You will be paid for the work as-
- a) 97% payment will be made to you on actual work carried out & successfully completed by you, duly certified by site Engineer.
 - b) Balance 3 % will be released after completion of workmanship guarantee period of Glow Sign Board.
You will be paid no running bills for this job.
 - i. The items dismantled at the work shall be returned to our Departmental store and to be recorded at the register available at site.
 - ii. At no time the progress of work shall be retarded or stopped due to the disputes or differences with BVFCL, Namrup.
 - iii. Income tax and other taxes if any shall be deducted from your bill as per rules as applicable.
 - iv. Security Deposit @ 3 % of the total value of work done shall be recovered from your bill.
 - v. Where supply of materials is involved, the list of material supplied by you are to be entered in the register in the site office under a valid challan along with the documentary proof for purchased materials are to be submitted along with the bill for necessary checks at our end.
12. **SETTLEMENT OF DISPUTES** – Any disputes or differences whatsoever arising between the parties and / or relating to the construction , interpretation, application, meaning, scope, operation or effect of this contract or the validity or the breach thereof, shall be settled by arbitration in accordance with the “Rules Of Conciliation and Arbitration” by ICADR as decided by the Competent Authority of BVFCL. The award made in pursuance thereof shall be final binding on both the parties.” Further all disputes arising out of this contract shall be subject to the jurisdiction of courts of Dibrugarh.
13. **MATTERS FINALLY DETERMINED BY BVFCL—**
All disputes or differences or any kind whatsoever arising out of or in connection with the contract during the progress of the work or after the completion and whether before or after the termination of the contract, shall be referred by the contractor to the BVFCL and BVFCL shall within a reasonable time after presentation make and notify decisions thereon in writing which shall be final and binding. The performance of the contract shall not stop by the contractor due to the reason that any dispute, claim or difference is pending with BVFCL or any Court or Arbitrator.
14. BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to Sr. Vigilance Officer, BVFCL, Namrup PO Parbatpur, Dist Dibrugarh, Assam, Pin 786623
15. Security Deposit would not bear any interest.

(Lekhraj)/ लेखराज

P. E. (E)/ सयंत्र अभियंता (इ)

Copy To:-

1.0 Finance Manager

Attn A.F. M. :- to kindly depute his representative at the time of opening.

2.0 Additional Chief Engineer (E) for information please.

3.0 Sr. Vigilance officer.

4.0 DC (CISF)

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP

ELECTRICAL DEPARTMENT/ Schedule of quantities

Name of the work “Making, supply, installation and commissioning of 3D Glow LED sign board at BVFCL entrance.”

Sl No	Specification	Quantity	Rate (Rs.) per Sq. ft	Amount (Rs.)
01	<p><u>Making, supply, installation and commissioning of 3D Glow LED sign board at BVFCL entrance includes:-</u></p> <ul style="list-style-type: none"> • Front board and the box sides, top and bottom shall be made of ACP of thickness 4 mm and ‘BLACK’ in colour, front ACP board dimension shall be of Width- 27 ft x Height – 5.5 ft, Box depth shall be 4-5 Inch • Each letter of the word ‘BVFCL’ shall be laser cutting in 3D format-size- 1 ft. 6. In. (height) x 1 ft. 6 in. (width) approx. • Front face of 3D letters ‘BVFCL’ shall be from shatter proof acrylic sheet of thickness 3 mm, colour – ‘BRIGHT YELLOW’ (or as per your requirement). Side raising of 3D letters ‘BVFCL’ shall be from shatter proof acrylic sheet of ‘WHITE’ colour, of thickness 2 mm and raised height of the 3D letters ‘BVFCL’ shall be 2.5-3.0 inch from the base. • Logo of BVFCL- colour & design as per design of the logo in 2D format and size- 2ft (height) x 2ft (width) approx. • Each letter of the Slogan (IN PURSUIT OF EXCELLENCE) shall be laser cutting in 3D format- Front Face of the 3D letters made from shatter proof acrylic sheet material of thickness 3 mm, colour- ‘GREEN’ and side raising of letter in ‘WHITE’ shatter proof acrylic sheet, thickness 2 mm and height of the letters from the base shall be 2 inch. Each letter height- 5 inch approx. and of proportional width. • Full name of BVFCL in Hindi & Assamese letters shall be in 2D, letter size 5 inch approx. and of proportional width. Colour of letter in ‘WHITE’ • (A Government of India Undertaking) also in 2D, letter size 4 inch approx. and of proportional width. Colour of letter in ‘WHITE’. • All letters shall be fixed on the Metal Coated ‘BLACK’ colour 27ft x 5.5 ft ACP Board, thickness of the ACP sheet shall be 4 mm. • LED lights: Make: Samsung / Sunshine etc. • All wiring of the lights inside the box shall be done with insulated copper wire. Main power connection at a single point to the sign board box from outside shall be BVFCL’s scope. • All tools & tackles i.e. nut bolt, clamp, drill machine, grinding machine etc should be provided by the Contractor. • Warranty- 24 months (on ACP Board, Acrylic sheet letters, LED Lights and wiring) from the date of installation & commissioning (unless broken/ damaged by external force/agency) <p>Note: All materials shall be as per the technical specifications of the tender and got approved before start of fabrication and installation.</p>	(27 ft x 5.5 ft) = 148.5 sq. ft		
02	GST @ 18% Say			
03	Total Including GST			

Total Rupees.....including GST

Signature of the tenderer with Seal

**BVFC LTD, NAMRUP
TERMS & CONDITIONS
OF
NOTICE INVITING TENDER**

1.00 INSTRUCTION FOR TENDERERS

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

2.00 TERMS & CONDITIONS

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

3.0 CONTRACT LABOUR ACTS ETC.

- 3.01 The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them. In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.
- 3.02 The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.
- 3.03 The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

4.00 COMPENSATION

- 4.01 The contractor shall have to make an ex–gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. immediately and will be recovered from the bills of contractor. GDCC shall be a part of this NIT.

5.00 TOOLS & ACCOMODATION

- 6.01 The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

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6.0 SAFETY MEASURES

- 6.01 The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.
- 6.02 Injuries or accidents to the contractor labour shall be take care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.

7.0 MEDICAL FACILITIES

- 7.01 No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

8.0 PAYMENT TERMS

- 8.01 97 % payment shall be made after successful completion of the work.
- 8.02 Balance 3% will be released after 6 month of successful commissioning of the Glow Sign Board.
- 8.03 Bill will be released within 30 days after submission of final bill duly certified by the executing department
- 8.04 Any clarification from the contractor /supplier/service provider on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.
- 8.05 Any taxes if applicable shall be deducted from bill as per prevailing rates by the Finance department.

9.00. Bid Security/Earnest Money Deposit:

As per Rule 170 of General Financial Rules (GFRs) 2017, Micro and Small Enterprise (MSEs) and the firms registered with concerned Ministries/Department are exempted from submission of Bid Security. Further in lieu of Bid Security, Ministries/ Departments may ask bidders to sign 'Bid Security Declaration' accepting that if they withdraw or modify their bids during period of validity etc. they will be suspended for the time specified in the tender documents. Similar provisions also exist in the Manuals for procurement of Works 2019 and Manuals for Procurement of Consultancy & other Services 2017. (Format Enclosed in NIT)

10.00 DECLARATION OF TENDERER

- 10.01 I / We declare that I / we have read the above instructions /terms and conditions etc. and well understood and are in agreement with the above.

Signature of the Tenderer

BID SECURITY DECLARATION

To,

Addl. CE (Electrical)

BVFCL, Namrup

Sub: **“Making, supply, installation and commissioning of 3D Glow LED sign board at BVFCL entrance”**

Dear Sir,

I/We
have read the Central Govt. Notification no. F.9/4/2020-PPD dtd. 12th Nov. 2020 under Ministry of Finance and accept that if I/We withdraw or modify our bid during period of bid validity, I/We will be suspended for the time specified in the tender document.

Thanking you.

Yours faithfully

For M/s:

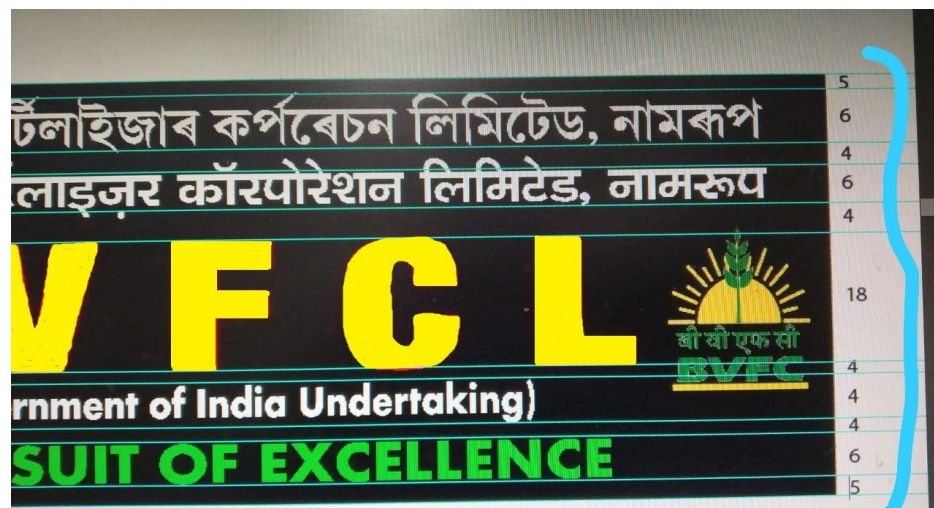
(Signature of Contractor/ Bidder with SEAL)

Address:

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SAMPLE MEASUREMENTS I.E. SPACES IN INCHES:



SAMPLE WRITING ON THE BOARD:



(Lekhraj)/ লেখরাজ

P. E. (E)/ সযন্ত্ৰ অভিযন্তা (ই)