

निविदा सूचना संख्या/ Tender Notice No :  
22/CPP/MECH/CONT-737/E109

**निविदा दस्तावेज/Tender Document**

**कार्य /work:** Carrying out ID fan duct rectification job of service boiler.

**1.0 Scope Of work:**

The scope of work shall include but not limited to the following for completion of entire job:-

1. Removal of insulation.
2. Cleaning the area.
3. Opening the ID fan inlet duct manhole cover.
4. Joint inspection with maintenance & operation team.
5. Rectification of damaged portion (approx area 3 meter X 1 meter)
  - i. Shifting of requisite MS plate from site store
  - ii. Cutting of plate as per required dimension
  - iii. Removal of damaged existing plate
  - iv. Fitting of plate welding of new plate.
6. Fabrication and welding of support.
7. Applying & fixing of new insulation material pads of 50 mm thickness as required.
8. Re-fixing of old aluminum sheet.
9. Fixing screws, G.I. wires, aluminum strips etc. shall be arranged by the party at their own cost.
10. All tools and tackles, cutting and welding appliances and accessories shall be adequately supplied by the executing agency.
11. Any scaffolding required will have to be arranged by the executing agency and also their assembling and dismantling.
12. All best engineering practices and procedures and safety gadgets to be strictly followed to carryout the job.
13. Returning the unused supplied material to the Engineer-in-charge and cleaning of site debris / wastes and dumping them in the dumping yard.
14. Jobs should be executed as instructed by the Engineer-in-charge

**2.0 General scope of work:**

- 2.01 All the tools & tackles, lifting & hoisting machines, welding appliances and accessories shall be adequately supplied by the executing agency for executing all the jobs.
- 2.02 Scaffolding if required will be in party's scope.
- 2.03 The entire job shall be carried out round the clock basis and is to complete within time.
- 2.04 Any other activities, not included above but required for successful completion of the jobs, shall be in the party's scope.
- 2.05 Carrying/cleaning of site debris/waste to dumping yard after finishing of job.
- 2.06 Returning of unused supplied material(s) to the Engineer-in-charge.
- 2.07 Job shall be executed as instructed by Engineer-in-charge.

**3.0 OTHERS TERMS AND CONDITIONS:**

- 3.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of carrying out the job, payments, settlement of disputes etc.
- 3.02 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.
- 3.03 All Safety measure and gears required for the job shall have to be arranged by the contractor and to be followed strictly.
- 3.04 After completion of job, the site shall be cleaned and removed all debris properly.
- 3.05 Tenderers shall visit the site and contact the concerned site-in-charge to assess the job thoroughly before submitting their offer.

**4.0 BVFCL's Scope:**

- Necessary Gate Pass for manpower
- Arrangement of distribution of Air, Water & Electricity from single utility point of BVFCL to work site.

**5.0 Completion Period:**

The completion time for the job shall be **2 Days**

**6.0 VALIDITY OF CONTRACT**

The contract shall be valid for a period of one year from the date of award of work order.

(2)

**7.0 EARNEST MONEY:**

Bidder to submit Earnest Money Deposit of **NIL** only in the form of A/C Payee Demand Draft in favour of Brahmaputra Valley Fertilizer Corporation Ltd., Namrup payable at State Bank of India, Namrup Branch (Branch Code: 0223). Refer Clause 8.0 for criteria for exemption of EMD.

**8.0 PAYMENT TERMS:**

- 8.01 100% of value against the successfully completed jobs as per scope of work will be released within 30 days of receipt of the bill along with relevant documents subject to meeting the prescribed criteria of the work/supply.  
However, 100% payment is subject to fulfillment of Security Deposit-Cum- /Workmanship Guarantee as per Clause No: 11.0. In case of non-submission of Security Deposit-Cum-Performance/Workmanship Guarantee as stated above, 97% value of the completed work will be released. The balance 3% shall be retained as Security Deposit which will be released after successful completion of the guarantee period.
- 8.02 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 8.03 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- 8.04 All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates.
- 8.05 Deduction of TDS from the payment against supply of services or goods on taxable value exceeding Rs 2.5 Lakh only under one contract ie TDS @ 2% (IGST 2%, or CGST 1% + SGST 1%) will be deducted from party's bill.

**9.0 Exemption from Tender paper cost & EMD for MSEs:**

- 9.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of carrying out the job, payments, settlement of disputes etc.
- 9.02 MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of EMD/Tender paper cost.
  - i) National Small Scale Industries Corporation (NSIC),
  - ii) District Industries Centers (DIC),
  - iii) Coir Board
  - iv) Khadi & Village industries commission (KVIC),
  - v) Khadi & Village industries Board (KVIB),
  - vi) Directorate of Handicraft & Handloom.
- 9.03 MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.

10.0 Party shall quote & submit their rates in the given Proforma in Annexure-II by going thoroughly in the scope of work Annexure-I (scope of work).

**11.0 Security Deposit CUM workmanship guarantee:**

For due and faithful execution of the contract the contractor shall provide the Owner with financial guarantee in the form of a Bank Guarantee, issued by any Nationalized Bank, for a amount equivalent to 3% of the total contract value within a period of 21 days of placement of work order. The Bank Guarantee so executed shall be valid till the completion of defect liability period with provision of claim period of up to 6 months. No interest shall be paid on E.M.D. and S.D.

12.0 The contractor shall abide by the entire statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractor and / or their establishment and the workmen engaged by them.

(3)

**13.0 Jurisdiction:**

The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam

BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam ([vigilance@bvfcl.co.in](mailto:vigilance@bvfcl.co.in)).

**The undersigned reserve the right to accept or reject the tender without assigning any reason thereof.**

(M Hoque)  
DCE (M), CPP & CMW

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**मूल्य बोली/PRICE BID**

**कार्य /work:** Carrying out ID fan duct rectification job of service boiler.

SI	Description	Quantity	Amount
1.1	Rectification of ID fan duct as per entire scope of work	LS	
2.0		Add GST @18%	
3.0		Total	

**NOTE:**

- Party not to add GST if they are exempted and to write "**NOT APPLICABLE**", but to attach proof copy issued from the competent/ statutory authority.
- Party to fill the tender form with clear handwriting as instructed and avoid overwriting.

In words: (Rupees

..... only

Signature of the tenderer with Date:

Party's name:

Address:

SEAL:

PAN No. \_\_\_\_\_

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**Bid Security Declaration Form**

To  
Dy. Chief Engineer (Mechanical),  
CPP & CMW, BVFCL, Namrup

Ref. NIT: 22/CPP/MECH/CONT-737/E109 Date: 16-05-2022

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

or

- b) having been notified of the acceptance of our Bid by the you during the period of bid validity fail or refuse to execute the contract.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- i) The receipt of your notification of the name of the successful Bidder;  
or

- ii) Thirty days after the expiration of the validity of my/our Bid.

Thanking you.

Yours faithfully,

For M/s. \_\_\_\_\_  
(Signature of Contractor/ Tenderer with SEAL)

Address :

\_\_\_\_\_  
\_\_\_\_\_