

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**

(A GOVERNMENT OF INDIA UNDERTAKING)

NAMRUP, P.O.: PARBATPUR, DIST: DIBRUGARH, ASSAM. PIN – 786 623

Phone: (0374) 2507031, 2507078/7354 FAX - +91 0374 2500 524/ 317

E-mail: kkdihider@bvfc.co.in

Ref No: N-III/Mech-5/Cont-1056/3241

Date: 20/11/2018

**Sub : Notice Inviting Tender for 'Annual Rate Contract for hiring of expert manpower for attending emergent/ breakdown jobs of critical centrifugal compressor and steam turbines at BVFCL Namrup'.
ONLINE TENDERS in two bid system are invited for the work as detailed below:**

1.	Name of Work	Annual Rate Contract for hiring of expert manpower for attending Emergent / breakdown jobs of critical centrifugal compressor and steam turbines at BVFCL, Namrup.
2.	Estimated amount	₹ 22,88,256.00 including GST
3.	Earnest Money Deposit	Bidder to submit Earnest Money Deposit of ₹ 57,210.00 only in the form of A/C Payee Demand Draft in favour of Brahmputra Valley Fertilizer Corporation Ltd., Namrup payable at State Bank of India, Namrup Branch (Branch Code: 0223). The bidder is required to upload scanned copy of Demand Draft during bidding process. Refer Clause 7.1 of General terms and Conditions in tender document for criteria for exemption of EMD. Tenders received without EMD are liable to be rejected.
4.	Validity of the Tender	180 days from the Date of Opening of Tender.
5.	Completion time	01 (One) year from the date of issue of formal work order.
6.	Last Date & Time for Uploading of Tenders	20 /12 /2018 3.00 PM
7.	Date & Time for Opening of Tenders	20 /12 /2018 3.30 PM
8.	Type of Bid	Two Stage Bid (1. Techno commercial bid & 2. Price Bid)
9.		All requests for interpretations / clarifications in connection with the Tender Documents shall be addressed in writing to the undersigned at least 7 (Seven) days prior to the closing date of the Tender or in person during office hours on any working day.
10.		BVFCL, Namrup reserves the right to reject any or all Tenders without assigning any reasons whatsoever and it also does not bind itself to accept the Lowest Tender.
11.		The EMD (in original), Hard copies of document must reach the office of the Chief Engineer (Mech.), AG, CPP& CMW, BVFCL Namrup within 10 Days of due date of online opening of the Bids.
12.		<u>E-TENDERING PROCEDURE:</u> Service Provider: M/s Nextenders (India) Pvt. Ltd. E-Tendering Website: http://bvfc.etenders.in/ The tendering shall be carried out through submission of online tenders only. No offer in physical form will be accepted and any such offer if received by BVFCL will be outright rejected. Tender documents can be downloaded from our website www.bvfcl.com or website of CPPP www.eprocure.gov.in . Online Bids are to be submitted in TWO BID SYSTEM in electronic form only through e-tendering website http://bvfc.etenders.in/ . The bidders should have a valid digital signature certificate issued by any of the valid Certifying Authorities to participate in the online tender. The cost of digital signature will be borne by respective tenderer. Kindly refer User manual/System Requirements/Digital Certificate Guide available on e-tendering website for detailed procedure for bid submission or Bidders can take help of M/s Nextenders (India) Pvt. Ltd. Helpdesk Center (Contact No: 020-25315555) for registration and bid submission procedures.



BIDS SHOULD BE SUBMITTED AS PER FOLLOWING INSTRUCTIONS ONLY:

1. TECHNO-COMMERCIAL BID : i.e. Un-priced Bid should be submitted as follows:

SL NO	DESCRIPTION	REMARKS
1)	GENERAL INFORMATION FORM	To be filled online only
2)	TECHNO- COMMERCIAL BID FORM	To be filled online only
3)	BUSINESS DETAILS: PROFORMA-1	1.To be filled online only. 2. Hard copy of same (available in the tender documents) duly signed and stamped to be sent along with tender documents.
4)	DETAILS OF EXPERIENCE: PROFORMA-2	
5)	PRESENT COMMITMENTS: PROFORMA-3	
6)	MANPOWER DETAILS: PROFORMA-4	
7)	EMD in the form of demand draft: For Non-MSE bidders.	Scan copy to be uploaded online and EMD in form of DD to be sent to the address at Cl No:23 of NIT.
8)	Signed & Stamped copies of NIT and Tender.	1. Bidder to print the pages, duly sign and stamp, scan and upload the same during bidding online. 2. Printed Hard copies of same duly signed and stamped to be sent along with the bid at the following address: Shri K K Dihider Chief Engineer(M),AG, CPP& CMW Brahmaputra Valley Fertilizer Corporation Ltd., Namrup P. O. - Parbatpur - 786623 Dist-Dibrugarh(Assam) E-mail: kkdihider@bvfc1.co.in
9)	Work orders along with job completion certificate as per eligibility criteria(Annexure-I).	
10)	Audited Profit and loss account and balance sheet of last 3 (three) consecutive years.	
11)	Commercial requirements as per Clause: 14 & Clause: 15 of this NIT.	

2. PRICED BID:

The **rates** should be quoted on Lump sum basis for the complete Scope of Work online only strictly as per Price bid form Proforma No.-5 : **(Schedule of Work, Quantity & Rates)**. In case of any discrepancy, the rates quoted IN THE ONLINE PRICE BID FORM shall be treated as final.

NOTE:

Bidder should quote prices in online Price bid form only, indicating of rates anywhere else (scanned documents/hard copies) shall be liable for rejection.

OPENING OF TENDER:

13. The Techno-Commercial Bids will be opened online on stipulated date and time. The Techno-Commercial Bids will be scrutinized in details in respect of NIT requirements. The Price Bids of the techno-commercially suitable parties shall be opened subsequently on a later date which shall be intimated to the Bidders through online Service Provider: M/s Nextenders (India) Pvt. Ltd.

14. The Bidder should submit the following information along with the Tenders:

- 1.1 Full particulars of their capability to be filled in BUSINESS DETAILS: PROFORMA-1
- 1.2 Address of the OFFICE / WORKS to be filled in GENERAL INFORMATION FORM
- 1.3 The bidder should have the experience of similar nature of work (as per details given in **"Eligibility Criteria"** enclosed at Annexure-I) in Fertilizer/Refinery& petrochemicals in reputed CPSU/Govt./Semi-Government/ Private sector organization- successfully completed during the last 7 (Seven) Years ending last day of month previous to the one in which applications are invited should be either of the following:
 - 1.3.1 Three similar completed works each costing not less than Rs. 9,15,302.00 (OR)
 - 1.3.2 Two similar completed works each costing not less than Rs. 11,44,128.00 (OR)
 - 1.3.3 One similar completed work each costing not less than Rs. 18,30,604.00
- 1.4 The complete Address of the Organizations for which such works were/have been executed and also to substantiate their claims by furnishing copies of their credentials/work order.
- 1.5 An Affidavit on Non-Judicial Stamp Paper for `50/- duly attested by Notary stating that:
 - 1.5.1 The Tenderer / their Associates / Sister Concerns etc. have not been black listed or put on holiday by any Institutional Agency / Government Department for participating in the Tender.
 - 1.5.2 No other Firm / Sister Concerns / Associates belonging to the same group are participating / submitting Tenders for the work.

In the absence of these documents Tenders may not be considered.



15. Scanned copies of the following information to be uploaded failing which the tender shall be liable to be rejected:

- I. Permanent Account Number (PAN) from Income Tax Authorities.
- II. P.F. Registration Number (PF No.) from Provident Fund Authorities.
- III. Copy of GST registration certificate.
- IV. Declaration Forms as per Annexure-A & B.
- V. Audited Profit and loss account and balance sheet of last 3 (three) consecutive years.
- VI. If a Tenderer has relations, whether by blood or otherwise, with any of the employees of BVFCL, the Tenderer must disclose the relations in the form of a Declaration attached at the time of submission of Tender, failing which BVFCL shall reserve the right to reject the Tender or rescind the Contract.

If yes, give the following details duly filled in the **Declaration Form-II**:

- a. Name & Designation of the Employee
 - b. Place of Posting
 - c. Relationship with the Employee
16. BVFCL, Namrup reserves the right to reject any or all Tenders without assigning any reasons whatsoever and it also does not bind itself to accept the Lowest Tender.
17. The Tenderer may visit the site, acquaint himself fully about the conditions of the site and the machines (At bidder's own cost) before quoting and no claim, whatsoever, will be entertained during execution of the work, at a later stage, merely on the plea of excess scope of work.
18. The bidder may ask/seek further information on bidding condition & process if any.
19. Information shall be provided to the bidder about the reasons for rejection of any bid if asked.
20. Incomplete Tenders or Tenders not accompanied with the required details / EMD would be liable to be rejected without any further reference whatsoever.
21. Tenderer shall confirm in their quotation the acceptance of all terms and conditions of NIT including Special Terms, General Terms & Conditions and Scope of Work failing which the offer will be likely to be rejected. **Bidder shall also upload signed & stamped copies of NIT and Tender documents as a token of acceptance.**
22. Tender documents are also available in BVFCL's website www.bvfcl.com and CPP portal www.eprocure.gov.in. Interested parties may download the tender documents from these websites. Any changes in NIT/extension in due date/other corrigendum will appear in web site www.bvfcl.com, www.eprocure.gov.in and <http://bvfc1.etenders.in/> in future.
23. The EMD shall be addressed to:
- Shri K K Dihider
Chief Engineer (Mechanical), AG, CPP & CMW
Brahmaputra Valley Fertilizer Corporation Ltd., Namrup
P. O. – Parbatpur – 786623
Dist-Dibrugarh(Assam)
E-mail: kkdihider@bvfc1.co.in

Yours faithfully,
For and on behalf of Brahmaputra Valley Fertilizer Corporation Ltd.

(K K Dihider)
Chief Engineer (Mech), AG, CPP & CMW

Encl:

- a. Tender Documents
- b. Tender declaration forms

