

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
(A GOVT OF INDIA UNDERTAKING) P.O – Parbatpur (786,623) Dist – Dibrugarh , Assam
ELECTRICAL DEPARTMENT
NOTICE INVITING TENDER

Annexure-I

Tender notice no- Nam/Elect/WS/NIT-004/2016/ 1206

Date: - 06-08-2016

Sealed tenders are hereby invited on item rate/ Lump sum basis from experienced contractors for the following work(s) in Brahmaputra valley Fertilizer Corporation Limited, Namrup.

Sl No	Name of the work	Earnest Money (Rs `)	Completion time days/ Months	Tender paper cost (Rs `)
01	02	03	04	05
01	Repair of Man cooler fans of different plants in Electrical Workshop. Estimated cost: - Rs. 70, 887.00 including Service Tax.	1, 775.00	50 days	50.00

Contractor means the experienced, licensed contractors who are having past experience for respective Electrical jobs; and::

- a) Contractors having up to date renewed Electrical License of required grade, Electrical supervisor's certificate of Competency, in Form – B, issued by Electrical Licensing Board, Government of Assam, holding supervisors under their employment. The Electrical supervisor's certificate of Competency holder should be associated with the Contractor / firm and should be duly endorsed by the Electrical Licensing Board.
- b) Party having registration fulfilling the conditions of statutory levies like VAT, Service Tax etc. as admissible.
- c) Party should submit photocopy of PAN, and all relevant documents mentioned at Sl No:: a) & b).
- d) Party shall have to produce all documents, as mentioned above, in original if asked for.

01 Tender paper [NIT, schedule of quantities, special terms & conditions (Annexure-II & Annexure-iv) GDCC] are to be downloaded from the web site www.bvfcl.com. And duly signed in each page. Tender paper cost and earnest money drawn in favor of **BVFCL Namrup** by DD/Banker cheque/Challan shall have to be submitted along with bid documents. The DD / Bankers cheque/Challan against Tender paper cost and EMD shall be put in one envelope super scribed. The bid shall be put in one sealed envelope super scribed and both envelopes will be put on a third envelope properly super scribed.

1. Submission of Tender paper (To be put in locked tender paper box) in the Electrical office
BVFCL, Namrup
2. Last date of submission of tender papers : 06-09-2016 at 03:00 PM
3. Opening date of Tender papers : 06-09-2016 at 03:30 PM

02. The tenders will be opened on the above scheduled date and time in presence of the tenderer or their authorized representatives who may like to be present. In case of Bandh or Holiday, next working day shall be considered for opening of tender and such will be informed to the expressing interest in taking part.
03. BVFCL shall not be held responsible for late submission of tender.
04. BVFCL reserves the right to accept or reject any or all tenders communicating same to the party(ies) without assigning any reason thereof.
05. Additional Terms: - Every bidder will submit a declaration in the form of affidavit/ declaration that he/she is not a partner / proprietor of any other firm/ company participating in this tender of BVFCL.
06. The tenderer should carefully read and understand the document and terms and conditions before submitting the tender. For any clarification concerned officer may be contacted.

07. **Settlement of Disputes:-**

- a) Except otherwise provided in the contract , all matters , questions, disputes , differences whatsoever which shall at any time arise between the parties hereto , touching the construction , meaning or operation or effect of the contract or out of matters related to the contract or breach thereof , or the respective rights or liabilities of the parties , whether during or after completion of the work or whether before or after termination shall be referred to the Arbitration in accordance with the **ICADR** Arbitration rule , 1996. Under such case, Authority to appoint Arbitrator(s) shall be the **“International Center for Alternative Dispute Resolution”**.
 - b) The Arbitration proceedings shall be governed by the Indian **ICADR** Arbitration Rules, 1996 .Both Parties shall continue to fulfill their respective obligations under this Contract during the arbitration proceedings. The venue of arbitration shall be New Delhi, India.
08. EMD of the unsuccessful bidders shall be returned back after finalization of the Contract.
09. Security Deposit and EMD would not bear any interest.

(R.K.Akela)
Addl.C.E.(E)

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP
ELECTRICAL DEPARTMENT

Schedule of quantities
NIT No. Nam / Elect /WS/ NIT - 004 / 2016 /1206

Annexure - III
Date: 06-08-2016.

<u>SL. No.</u>	<u>Description of Work</u>	<u>Qty</u>	<u>Rate in words</u> (Rs.)	<u>Rate in figures</u>	<u>Amount</u> (Rs.)
01.	Rewinding of 1-phase and 3 phase man cooler fans by removing the blades, dismantling the motor, removing the burnt coils, old slot insulations and wedges and after necessary cleaning insertion of new slot insulations, new coils and wedges, necessary sleeving of winding lead wires, making connections etc., varnishing of the coils and heating the coils dry, assembling the motor and testing the fan for service, including materials supply.	<u>9</u> <u>Nos</u> ±			
02.	Rewinding of 1-phase man cooler fan with 1-phase starter unit by removing the blades, dismantling the motor, removing the burnt coils, old slot insulations and wedges and after necessary cleaning insertion of new slot insulations, new coils and wedges, necessary sleeving of winding lead wires, making connections etc., varnishing of the coils and heating the coils dry, assembling the motor and testing the fan for service, including materials supply.	<u>4</u> <u>Nos</u> ±			
03.	Rewinding of 3-phase man cooler fan with 3-phase starter unit by removing the blades, dismantling the motor, removing the burnt coils, old slot insulations and wedges and after necessary cleaning insertion of new slot insulations, new coils and wedges, necessary sleeving of winding lead wires, making connections etc., varnishing of the coils and heating the coils dry, assembling the motor and testing the fan for service, including materials supply.	<u>7</u> <u>Nos</u> ±			

Total: Rs.

(Rupees

) only

N.B.

1. Motor starter to be replaced with L&T/Siemens/Havells /GE make.
2. Bearing to be replaced with SKF/FAG.
3. Capacitor to be replaced with Usha/Bajaj/L&T/Keltron.

Signature of contractor with seal

Annexure-II

ELECTRICAL DEPARTMENT.

TENDER FORM

Sl. No. : _____

Date of Issue: _____

Tender No. _____

dated: _____

Last date of submission: _____ at _____ P.M.

Name of Work : _____

Issued to (name and address of the party): _____

No. of Tender document issued: _____

Signature of issuing Officer

TO BE FILLED IN BY THE TENDERER

I/ We hereby tender for the execution for BVFCL, Namrup of the work schedule in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with instruction referred to in the NIT.

MEMORANDUM

1. General description of the work :
2. Earnest Money Rs. : _____
3. Time allotted for the work : _____ Days
4. The sum of Rs. _____ has been deposited vide _____ dated _____ with the finance manager in favour of BVFC Ltd. As earnest money, the full value of which to be absolutely forfeited to the BVFC Ltd. Or their successors or assignees are without prejudice to any other rights or remedies of the said corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

Enclosures:

1. Earnest money deposit challan receipt as applicable.
2. Detailed schedule of work duly filled in and signed (Annexure –III)
3. Special terms and conditioned duly read and signed (annexure- IV)
4. Photocopy of the PAN card in own name.
5. Contractors having up-to date renewed electrical license and Electrical Supervisor's Certificate of Competency
6. Photo copy fulfilling the conditions like VAT, Service Tax etc. as applicable in the State of Assam.
7. Declaration in the form of affidavit / declaration that he /she is not proprietor of any other Firm /company participating in this tender.

Dated: _____

Signature of the Contractor

Address: _____

Witness: 1. _____

2. _____

Signature 1. _____

2. _____

Address of

Witness.

**BVFC LTD, NAMRUP
TERMS & CONDITIONS
OF
NOTICE INVITING TENDER**

1.00 INSTRUCTION FOR TENDERERS

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

2.00 TERMS & CONDITIONS

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

3.00 EARNEST MONEY

- 3.01 The tenderer shall deposit the Earnest money in mode of Challan receipt, in favour of BVFC LTD., Namrup, and attach receipt thereof with the tender. Earnest money shall not be accepted in any form other than these specified above and the tender not accompanied by Earnest money in the proper form may not be considered. No interest will be payable on the Earnest Money deposit under the contract.

4.00 CONTRACT LABOUR ACTS ETC.

- 4.01 The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them. In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.
- 4.02 The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.
- 4.03 The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

5.00 COMPENSATION

- 5.01 The contractor shall have to make an ex-gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. Immediately and will be recovered from the bills of contractor.

6.00 TOOLS & ACCOMODATION

- 6.01 The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

7.00 SAFETY MEASURES

- 7.01 The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.
- 7.02 Injuries or accidents to the contractor labour shall be taken care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.
- 7.03 The contractor has to obtain safety permit from competent authority fro working in hazardous conditions and all safety rules should be followed strictly.

8.00 MEDICAL FACILITIES

- 8.01 No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

9.00 PAYMENT TERMS

- 9.01 90 % payment shall be made after successful completion of the work
- 9.02 Since the nature of the job is not involving of any skilled work, workmanship guarantee is not required to be executed by the contractor. In view of the same, security deposit is also not applicable.
- 9.03 Any taxes if applicable shall be deducted from bill as per prevailing rates by the Finance department.

10.00 DECLARATION OF TENDERER

- 10.01 **I / We declare that I / we have read the above instructions /terms and conditions etc. and well understood and are in agreement with the above.**

Signature of the Tenderer

