

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP
(MECHANICAL DEPARTMENT)**

Sl. No. _____ Date of Issue : _____
Tender No. : N-III/Mech-55/UB-III/22/Cont-253/6982 Dated: 04.02.2022
Last Date of Submission : 25.02.2022
Name of Work : Rate Contract for attending emergent/ breakdown jobs of conveyor
system of Urea & Bagging –III plant.

Issued to : _____
(Name & address of the party) _____

No. of tender documents issued _____

Signature of issuing officer
Deptt. Mechanical

To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work: Rate Contract for attending emergent/ breakdown jobs of conveyor system of Urea & Bagging –III plant.
2. Security deposit @ 03% of the total value of the work.
3. Validity of the work order : 06 months.
4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.

Enclosures:

1. Detailed schedule of work duly filled in and signed (Annexure-I)
2. Reference of similar works performed earlier (Annexure-)
3. GDCC duly read and signed on every page.

Dated :

Signature of Tenderer
Address :

Witness: (1)
Signature, name & address of witness

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP**

(MECHANICAL DEPARTMENT)

Tender Notice No.:- N-III/Mech-55/UB-III/22/Cont-253/6982

Date: 04.02.2022

NOTICE INVITING TENDER

1.00 INVITATION OF TENDER:

- 1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge of mechanical jobs involving conveyor system maintenance including hot vulcanizing & fastener joining of conveyor belts, correction of off centering, replacement of idlers & bearings etc.
- 1.02 All requests for interpretations / clarifications in connection with the Tender Documents shall be addressed in writing to the undersigned at least 7 (Seven) days prior to the closing date of the Tender or in person during office hours on any working day.
- 1.03 The rates shall be submitted in prescribed Proforma enclosed (Annexure-IV) with the NIT. The Proforma for quoting rates/ price shall be duly filled in and signed by the Tenderer.
- 1.04 The tender must remain valid for a minimum period of 90 days from the date of opening of the tender.
- 1.05 The Tender shall be addressed to:
The Dy. Chief Engineer (Mech), Bagging-III Plant
B.V.F.C. Ltd., Namrup
P. O. – Parbatpur-786623
Dist.- Dibrugarh(Assam).

2.00 SCOPE OF WORK:

- Scope of work shall include but not limited to the following:-
- 2.01 Mobilization of required manpower and tools & tackles for execution of the job.
- 2.02 Execution of job as directed by Engineer- in – Charge as per standard and laid down procedure.
- 2.03 Arrangement of all the consumables required for the job.
- 2.04 Trial run after completion of work and necessary rectification (if required).
- 2.05 Site Clearance.

3.00 TERMS AND CONDITIONS:

- 3.01 Tenderer should visit the site and contact the undersigned/ Engineer- in- Charge to assess the nature & quantum of jobs to be executed before quoting.
- 3.02 The required resources will be mobilized at the earliest and within 8 hours of intimation from Engineer –in -Charge.
- 3.03 Setting out work/programming shall be primarily the responsibility of the contractor and the job will be completed within the shortest possible timeframe.
- 3.04 Contractor shall follow all standing orders/ statutory rules and regulations pertaining to safety and adopt all safety measures as required for execution of the job
- 3.05 Water & Electricity at one point will be provided free of cost.
- 3.06 Required quantity of conveyor belt, belt fasteners, idlers & return idlers, bearings will be provided by BVFCL.
- 3.07 The Contractors shall take special care for his workmen at site and shall be solely responsible to observe safety precautions in keeping with the provisions of relevant ‘Factory Act’ and provide safety measures to his workman at site at his own cost.

3.08 The Contractors shall make an ex gratia payment of ₹ 1,000/- (Rupees One Thousand) only to the dependent of a workman in the event of his death occurring while on duty. The payment will be made by B.V.F.C.L., Namrup, immediately, if required, and shall be recovered from the Contractor's Bill.

4.00 PAYMENT TERMS:

4.01 Payment shall be released through running account bills to be submitted on bimonthly basis against the actual quantity of work executed during the period duly certified by the Engineer – in – Charge of the work after deductions, if any.

4.02 3% of the contract value shall be retained with BVFCL, Namrup as Security deposit which will be released after six months of expiry of work order validity period. No interest shall be payable by BVFCL on security deposit.

4.03 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.

4.04 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.

4.05 GST at the applicable rate shall be paid party on production of certificate of having valid registration with the appropriate tax authority.

4.06 Income tax & other statutory deductions as applicable shall be deducted from the bill.

5.00 GUARANTEE:

5.01 The executed work shall be guaranteed by the contractor against any defective/ inferior workmanship for a period of six months from the date of completion of each work. If any defect in workmanship is noticed during the guarantee period, all necessary alteration/ repairs/ replacement etc to rectify the same fully in all respect and to the entire satisfaction of Engineer –In –Charge shall have to be carried out by the contractor at his own risk & cost.

6.00 Completion Period/Validity of Work Order

6.01 The Contractor will mobilize the resources for execution of job at the earliest possible and within 08 (eight) hours of intimation of breakdown by the Engineer –in – Charge.

6.02 The jobs will be executed on emergent basis and will be completed within the shortest possible timeframe.

6.03 The work order will be valid for a 06 (six) months period from the date of award.

7.00 GENERAL TERMS & CONDITIONS:

7.01 Workmanship: Workmanship will be in accordance with standard Engineering & Technical specifications. Work shall be done in an approved manner taking care to see that various technical aspects of the work under execution conform exactly to BVFCL's requirement. The contractor shall be entirely responsible for proper workmanship and shall not be relieved of the obligation in this regard just because no objection was raised by BVFCL's Engineer/ Inspector etc during progress of the work.

7.02 Inspection/Testing: The work shall be subject to stage inspection by BVFCL's Engineer/ Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in workmanship.

7.03 Jurisdiction of Court: The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam.

8.00 CONCILIATION & ARBITRATION:

Except otherwise provided in this contract all matters, questions, disputes, differences whatsoever which shall at any time arise between the parties hereto touching the construction, meaning or operation or effect of the contract or out of matters related to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of the work or whether before or after termination shall be referred to arbitration in accordance with the ICADR Arbitration Rules, 1996. Under such case, authority to appoint Arbitrator(s) shall be the 'International Centre for Alternative Dispute Resolution'.

The Arbitration proceedings shall be governed by the ICADR Arbitration Rules, 1996.

Both the parties shall continue to fulfill their respective obligations under the contract during the Arbitration proceedings.

9.00 BVFCL is committed to a corruption free work environment. "All the above purchases, services and commitments of BVFCL will be honoured without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to the Vigilance Officer, BVFCL, Namrup, P.O. Parbatpur, Dist. Dibrugarh, Assam, PIN 786 623 (Tel no. 0374- 2507092/0374 2507167)

10.00 The bidders can ask the bidding conditions, if required. Also, they may seek information regarding rejection of their bid as the case may be.

11.00 AGREEMENT

11.01 All the terms & conditions mentioned here in shall form the part of the contract and be incorporated in the Agreement Form for which the contractor shall furnish non-judicial stamp paper of the state of Assam of denomination of ₹ 100/- (Rupees Hundred) only along with 7 sheets of water mark paper and execute the agreement in prescribed Performa within 7 (Seven) days from the date of receipt of the Work Order.

(S.N. Dutta)
Dy. Chief Engineer (M), Bagging-III

Annexure-IV**SCHEDULE OF WORK, QUANTITY & PROFORMA FOR QUOTING RATE**

Tender Notice No.: N-III/Mech-55/UB-III/22/Cont-253/6982

Date: 04.02.2022

<u>Sl</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Rate(₹)</u>	<u>Amount (₹)</u>
1	Shifting of Conveyor Belt to Bagging – III site.	Meter	400		
2	Removal & replacement of old belt with new one and shifting to Bagging – III scrap from the site.	Meter	400		
3.	Execution of Hot vulcanizing jointing of conveyor belt.	No.	09		
4.	Execution of jointing of conveyor belt by Belt Fasteners.	No.	08		
				Subtotal	
				GST	
				Total Amount	

(Amount in words: Rupees)

Remarks:- i)

ii)

Signature:

Name of Tenderer:

Address

Date: _____

(Seal)

Note: Incomplete filling of particulars will be regarded as incomplete bidding and will lead to summary rejection of the bid.

DECLARATION FORM: CREDENTIAL OF TENDERER

SL NO	DESCRIPTION	TO BE FILLED BY TENDERER
1	OFFICE ADDRESS OF TENDERER	
2.	PAN NO	
3.	GST REGISTRATION NO.	
4.	WHETHER THE PARTY IS REGISTERED MSE (valid registration certificate to be furnished) IF YES, PLEASE STATE WHETHER THE OWNER BELONGS TO SC/ST CASTE CATEGORY	YES / NO

Signature and seal of the Tenderer

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Bid Security Declaration Form

To
The Deputy Chief Engineer (Mech),
Bagging-III Plant, BVFCL, Namrup.

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

or

- b) having been notified of the acceptance of our Bid by the you during the period of bid validity fail or refuse to execute the contract.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- i) The receipt of your notification of the name of the successful Bidder;

or

- ii) Thirty days after the expiration of the validity of my/our Bid.

Thanking you.

Yours faithfully,

For M/s. _____

(Signature of Contractor/ Tenderer with SEAL)

Address : -----
