

**Brahmaputra Valley Fertilizer Corporation Ltd., Namrup**  
**(Central Mechanical Workshop)**

**NOTICE INVITING TENDER**

Tender Notice No.: CMW/AS/20/Cont-76/376

Date: 14.12.2020

Sealed Tenders are hereby invited on item rate/lump basis from experienced/licensed/approved contractors for the following work in Brahmaputra Valley Fertilizer Corporation Ltd. (B.V.F.C.L.), Namrup:

Sl. No.	Name of work	Tender Paper Cost Rs.	EMD (Rs.)	Completion Time
1	Repairing of TATA Indigo Regd. No. AS 06E-7848 & Elect. Maint. Vehicle Regd. No. AS 06A-4790.	118/- (Inclusive GST)	880/-	07 Days

Tender papers/documents can be obtained during working hours from the following Office on payment of tender paper cost:

OFFICE OF THE PLANT ENGINEER (M), CMW & NDT, B.V.F.C.L., NAMRUP

1. Closing date of sale of Tender Papers : 19.12.2020 at 4:30 P.M.
2. Last date of submission of Tenders : 21.12.2020 at 3.00 P.M.
3. Opening date of Tenders : 21.12.2020 at 3.30 P.M.

Tender papers can also be downloaded from the website [www.bvfcl.com](http://www.bvfcl.com). However tender paper cost & EMD shall have to be deposited along with the bid by way of demand draft drawn in favor of BVFC Limited, Namrup and payable at Namrup.

The Tenders will be opened on the above scheduled date & time in presence of the tenderer or their representatives, who may like to be present. B.V.F.C.L., Namrup will neither be responsible nor consider the late submission of tenders. B.V.F.C.L., Namrup also reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

**DOCUMENTARY EVIDENCES:**

Tenderers must submit the following documents along with their tenders:

1. Copy of valid PAN card.
2. Copy of GST Registration Certificate.
3. Copy of similar nature of previous work order

For & on behalf of BVFC Limited,

(Z.U. Ahmed)  
Plant Engineer (M), CMW & NDT.

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED  
NAMRUP  
(CENTRAL MECHANICAL WORKSHOP)

Tender No. : CMW/AS/20/Cont-76/ 376 Date: 14.12.2020  
Last Date of Submission : 19.12.2020  
Name of Work  
Issued to : \_\_\_\_\_  
Name & address of the party : \_\_\_\_\_  
No. of tender documents issued : \_\_\_\_\_

Signature of issuing officer  
Deptt. Mechanical

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To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. Name of the work : Repairing of TATA Indigo Regd. No. AS 06E-7848 & Elect. Maint. Vehicle Regd. No. AS 06A-4790.

2. Earnest Money (Rs.) : Rs. 880/-

3. Time allowed for the work : 07 Days

4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.

5. The sum of Rs. \_\_\_\_\_ has been deposited vide receipt no. \_\_\_\_\_ dated \_\_\_\_\_ with FM(Fin) in favour of BVFCL, NAMRUP as earnest money, the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

1. Detailed schedule of work duly filled in and signed (Annexure- )
2. Reference of similar works performed earlier (Annexure- )

Signature of Tenderer

Dated :

Address :

Witness: (1)

Signature, name & address of witness

TENDER DOCUMENT

Name of work: Repairing of TATA Indigo Regd. No. AS 06E-7848 & Elect. Maint. Vehicle Regd. No. AS 06A-4790.

01. Scope of work :

Scope of work shall include but shall not be limited to the following:

A) Scope of work (For TATA Indigo Regd. No. AS 06E-7848) shall include but shall not be limited to the following:

- 1) Checking/ measuring of existing assemblies of repairing of TATA Indigo Regd. No. AS 06E-7848.
- 2) Dismantling of existing damaged spares & Damaged Materials.
- 3) Repair by replacement of Servo Assembly, Master Cylinder Assembly, Rear Brake Shoe, Front Brake Pad, Wheel Cylinder Assembly, Slipper Kit, Brake Oil etc.
- 4) Fill up Gear oil & box up.
- 5) Testing & trial run etc.

B) Scope of work (For Elect Maint. Vehicle Regd. No. AS 06A-4790) shall include but shall not be limited to the following:

- 1) Checking/ measuring of existing assemblies of repairing of Elect Maint. Vehicle Regd. No. AS 06A-4790
- 2) Dismantling of existing damaged spares & Damaged Materials.
- 3) Repair by replacement of Main Gear Shaft, 1<sup>st</sup> Gear Pinion, Frog Shaft, Main Shaft Bearing, Tangent Bearing, Back Gear Shaft, Gear Oil etc.
- 4) Fill up Gear oil & box up.
- 5) Testing & trial run etc.

2.00 TERMS AND CONDITIONS:

- 2.01 Before quoting, the parties should visit the factory for physical inspection of the Vehicle to assess quantum of jobs involved.
- 2.02 The contractor shall engage expert supervisor, labours and use adequate materials, Equipments, tools & tackles along with consumables etc. for satisfactory completion of the work in all respect.
- 2.03 Safety & security of the vehicles along with all the accessories during repairing period will be responsibility of the contractor.
- 2.04 The party shall not open any component/spare/part of the vehicle beyond the scope of work of the work order.
- 2.05 Spares/materials to be used in repairing of the vehicles shall be of reputed make & brand and subject to inspection of Engineer- In – Charge of the work or his authorized representatives.
- 2.06 Old parts/ materials shall be returned back to BVFCL, Namrup through delivery challan duly entered at the vehicle gate register maintained by CISF.
- 3.07 Rates are to be quoted in the Proforma for quoting rates enclosed at Annexure I and should be inclusive of applicable taxes. Rates shall be valid for a minimum period of 90 days from the date of opening of tender and shall remain firm during pendency of the contract.

3.00 INSPECTION:

- 3.0 The repairing work of the vehicle will be inspected by the Engineer- In-Charge of the work or his representatives in different stages of repairing and final Inspection will be carried out after completion of entire work.

4.00 COMPLETION TIME:

- 4.01 The completion time for entire work will be 07 days Time of completion will be reckoned from the date of hand over of the vehicle to the successful party.

5.00 PAYMENT TERMS :

- 5.01 100% of value against the successfully completed jobs as per scope of work will be released within 30 days of receipt of the bill along with relevant documents subject to meeting the prescribed criteria of the work/supply. However, 100% payment is subject to fulfillment of Security Deposit-Cum- /Workmanship Guarantee. In case the party does not submit Security Deposit-Cum-Performance/Workmanship Guarantee as stated above, 90% value of the completed work will be released. The balance 10% shall be retained as Security Deposit which will be released after successful completion of the guarantee period of (06) Six months.
- 5.2 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 5.3 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- 5.4 All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- 5.5 The contractor may submit their bank particulars i.e. Customers Name, Name of the Bank, Bank Account No, Place of branch, Branch Code (IFSC CODE-11 digits) etc. for online bank transfer of payment.

6.00 GUARANTEE:

- 6.01 The entire work shall be guaranteed by the contractor against any defective inferior quality materials/workmanship for a period of six months from the date of completion of work. If any defect/ inferior quality of materials/ workmanship is detected during the guarantee period, all necessary alteration/ repairs/ replacement etc to rectify the same fully in all respect and to the entire satisfaction of E.I.C. shall have to be carried out by the contractor at his own risk & cost.
- 7.00 All other general conditions shall be applicable as per the conditions/ provisions of BVFCL's standard G.D.C.C. relevant to work/ contract.
- 8.00 Rates quoted must be firm and shall not be subjected to any price during pendency of the contract.

9.00 Exemption from EMD and Tender Paper cost:

MSE bidders must submit valid registration certificate from any of the following (Ministry of MSME) for seeking exemption from submission of EMD and Tender Paper Cost.

- i) National small scale industries Corporation (NSTC)
- ii) District Industries centers (DIC)
- iii) Coir Board
- iv) Khadi & Village Industries Board.(KVIP)
- V) Directorate of Handicrafts & Handloom.

10.00 Inspection/Testing:

The work shall be subject to stage inspection by BVFCL's Engineer/Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in quality/ workmanship.

For & on behalf of BVFC Limited, Namrup

(Z .U. Ahmed)  
Plant Engineer (M), NDT& CMW

SCHEDULE OF QUANTITY AND PROFORMA OF RATE

Ref. NIT No.: CMW/AS/20/Cont-76/376

Date: 14.12.2020

Name of the Work: Repairing of TATA Indigo Regd. No. AS 06E-7848 &amp; Elect. Maint. Vehicle Regd. No. AS 06A-4790.

A)-Cost of Spare for Indigo Regd. No.AS 06E-7848..

Sl No	Description of Spares	Unit	Unit Rate Rs	Qty	Amount Rs.
01	Servo Assembly	No		01	
02	Master Cylinder Assembly	No		01	
03	Rear Brake Shoe	No		01	
04	Front Brake Pad	No		01	
05	Wheel Cylinder Assembly	No		02	
06	Sliper Kit	No		02	
07	Brake Oil	Ltr		1.5	

Total Rs.

B)-Cost of Spares for Elect Maint. Vehicle Regd. No. AS 06A-4790

Sl No	Description of Spares	Unit	Unit Rate Rs	Qty	Amount Rs.
01	Main Gear Shaft	No		01	
02	1 <sup>st</sup> Gear Pinion	No		01	
03	Frog Shaft	No		01	
04	Main Shaft Bearing	No		01	
05	Tangent Bearing	No		02	
06	Back Gear Shaft	No		01	
07	Gear Oil	Ltr		04	

Total Rs.

1) Total Cost of Spares (A + B) Rs.

2) Cost of Labour Charges (A + B) Rs.

3)Applicable GST @ 18% of ( A + B ) Rs.

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 TOTAL AMOUNT ( 1 + 2 + 3 ) = Rs.

In Words ( Rupees

) only Inclusive of GST

Name of Contractor:

Signature :

Seal: