

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, N A M R U P

(A Govt. of India Undertaking)

P.O: Parbatpur-786623, Dist: Dibrugarh (Assam)

AMMONIA – III (Mechanical Deptt.)

NOTICE INVITING TENDER

Tender Notice No: N-III/Mech-5/Cont-1306/722

Date: 19/10/2021

Sealed tenders are hereby invited on item rate / lump sum basis from experienced & approved contractors for the following work(s) in Brahmaputra Valley Fertilizer Corporation Ltd., Namrup,

Sl. No	Name of work:	Completion time days / months	Tender paper cost (Rs.)
01.	Opening and boxing up of Manholes covers of CG Boiler of Amm-III plant	05 (Five) days	118/- including GST

Earnest Money Deposit - Not applicable as per Central Govt. Notification No. F.9/4/2020-PPD dtd. 12th Nov. 2020. Tenderer have to submit Bid Security Declaration in-lieu-of Earnest Money Deposit, as per Annexure-III

Tender papers / documents can be obtained during working hours on application to the undersigned and on the payment of the tender paper cost as mentioned above in cash. Tender papers also available in BVFCL website. Tender paper cost & Earnest Money shall be submitted in the form of SBI Bank challan which shall be obtained from BVFCL website in "[Download link](#)". The copy of the Bank challan shall be submitted along with bid document.

1. OFFICE OF THE CE (M), AG, CPP (O & M), BVFCL, Namrup

- | | | |
|---|---------------|--------------|
| 2. Closing date of sale of Tender papers | On 01/11/2021 | at 4.00 p.m. |
| 3. Last date of submission of tender papers | On 02/11/2021 | at 3.00 p.m. |
| 4. Opening date of tender papers | On 02/11/2021 | at 3.30 p.m. |

The tenders will be opened on the above scheduled date and time in presence of the tenderers or their authorized representative who may like to be present BVFCL will neither be responsible nor consider the late submission tenders. The undersigned reserve the right to accept or reject any or all tenders without assigning any reason thereof.

DOCUMENTARY EVIDENCES

Tenderer must submit copies of the following documents along with their tenders:

1. Income Tax PAN Card.
2. Experience of having successfully completed similar works during last 7 (Seven) years ending last day of month previous to the one in which applications are invited should be either of the following:
 - a) Three similar works costing not less than the amount of Rs. 14, 800.00 (Rupees fourteen thousand eight hundred) only.
 - b) Two similar completed works costing not less than the amount Rs. 18, 500.00 (Rupees eighteen thousand five hundred) only.
 - c) One similar work costing not less than the amount Rs. 29, 600.00 (Rupees twenty nine thousand six hundred) only.
3. Copy of GST Registration Certificate.

For & on behalf of BVFC Limited, Namrup

(GC Gowala)
PE (M), A-III

Encls. Annexure-I, II & III

Ref. No: N-III/Mech-5/Cont-1306**Tender Document****1.00 Scope of work**

Scope of work shall include but not limited to the following:

01. Opening of all the nuts and studs of the manhole covers and laying them on the floor and make access for cleaning and checking.
02. Since the job is taken after a long in time, the nuts and studs may be required to be heated for ease of opening
03. Removing of manhole covers from position and then laying them on the ground
04. Cleaning of faces of the flange joining surfaces.
05. Fitting of gasket as supplied.
06. Fitting of manhole covers in position
07. Appropriate tightening of all nuts-bolts.
08. Making & fitting of all appropriate jacking/ lifting arrangement by cutting, welding, grinding works.
09. All the tools & tackles, lifting & hoisting machines and accessories shall be adequately supplied by the executing agency for executing all the jobs.
10. Consumables like, Kerosene oil, emery papers, hacksaw blades, wire brush , etc. shall be in the party's scope.
11. All good engineering practices and safety system shall be followed till completion of the job.
12. The entire job shall be carried out round the clock basis and is to complete within time.
13. Any other activities, not included above but required for successful completion of the jobs, shall be in the party's scope.
14. Carrying/cleaning of site debris/waste to dumping yard after finishing of job.
15. All necessary gaskets, nuts & bolts, etc shall be supplied by BVFCL
16. Returning of unused supplied material(s) to the Engineer-in-charge.
17. Job shall be executed as instructed by Engineer-in-charge.

2.00 Terms & conditions: -

- 2.01 The tenderer may visit the site to asses quantum & nature of job.
- 2.02 Required man Power for execution of job shall be arranged by the party.
- 2.03 All required tools & tackles shall be arranged by the party.
- 2.04 Scaffolding if required will be in the scope of the party.
- 2.05 All necessary safety precautions are to be taken by the party.
- 3.00 SPECIAL TERMS & CONDITIONS
- 3.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of Carrying out the job, payments, settlement of disputes etc.
- 3.02 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.
- 3.03 All Safety measure and gears required for the job shall have to be arranged by the contractor and to be followed strictly.
- 3.04 After completion of job, the site shall be cleaned and removed all debris properly.

4.00 Payment Terms

- 4.01 97% value of the completed work shall be released after successful completion of work within 30 days from submission of bill in triplicate and as certified by Engineer – in – Charge after deductions, if any. Balance 3% payment shall be kept as Security Deposit (SD), which shall be release after successful completion of workmanship guarantee period of 06(six) month.
- 4.02 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 4.03 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.

- 4.04 All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- 4.05 GST at the applicable rate shall be reimbursed / deducted on production of documentary evidence.
- 5.00 Party shall quote & submit their rates in the given performa in Annexure-II by going thoroughly in the scope of work Annexure-I (scope of work).
- 6.00 Exemption from Tender paper cost & Security Deposit for MSEs.
1. MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of EMD/Tender paper cost.
- i) National Small Scale Industries Corporation (NSIC), ii) District Industries Centers (DIC), iii) Coir Board, iv) Khadi & Village industries commission (KVIC), v) Khadi & Village industries Board (KVIB), vi) Diectorate of Handicraft & Handloom.
2. MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.
- 7.00 Engineer –in-charge reserve the right to ask for increase of manpower if delay occurs / any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.
1. Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
2. To affect the above, party may visit the site to access the job fully and if required may consult the undersigned regarding requirement of skilled and unskilled manpower.
3. Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
4. BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email
- 8.00 The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.
- 9.00 **Agreement:** The Contractor's responsibility under this contract will commence from the date of issue of the Letter of Intent/Work Order. The Tender Documents, Other Documents exchanged between the Tenderer and BVFCL, the Letter of Acceptance and Work Order shall constitute the Contract. The successful Tenderer shall have to **execute an Agreement** with Brahmaputra Valley Fertilizer Corporation Limited, Namrup **on a non-judicial stamp paper costing Rs.100.00 within 10 (Ten) days of the date of receipt/ acceptance of the Work Order or before commencement of work whichever is earlier.** The cost of stamp paper shall be borne by the Contractor. The Agreement to be executed will be in the Agreement Form to be specified by Brahmaputra Valley Fertilizer Corporation Limited. Namrup.
- 10.00 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam.

(GC Gowala)
PE (M), A-III

ANNEXURE-II

Tender Notice No: N-III/Mech-5/Cont-1306

PERFORMA FOR SCHEDULE OF WORK & QUANTITY

Sl. No	Name of work:	Qty	Rate (₹.)	Amount (₹.)
01.	Opening and boxing up of Manholes covers of CG Boiler of Amm-III plan	01 (One) Lot		
	CGST @ 9%			
	SGST @ 9%			
	Total Amount			

- i) Party not to add GST if they are exempted and to write "**NOT APPLICABLE**", but to attach proof copy issued from the competent/ statutory authority.
ii) Party to Add, if the **GST** is applicable.
iii) Party to fill the tender form with clear handwriting as instructed and avoid overwriting.

In words: (Rupees_____

_____) only.

.....
Signature of the tenderer_____ Date:_____

Party's name:

Address:

SEAL:

PAN No._____

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BID SECURITY DECLARATION

Ref. No: N-III/Mech-5/Cont-1306

Date:

To

Plant Engineer (Mechanical), Amm-III
BVFCL, Namrup

Sub.: **Opening and boxing up of Manholes covers of CG Boiler of Amm-III plan**

Dear Sir,

I.....Son/Da

ughter of Shri..... Proprietor/Partner/CEO/MD/

Director/ Authorised signatory of M/s am competent to sign this

declaration and accepting “BID SECURITY DECLARATION” in lieu of bid security.

I/we are well aware of the fact that withdrawing or modifying our bids during the period of validity etc. would lead to suspension of our tender for the time specified in the tender documents as per office memorandum Ref no. F.9/4/2020-PPD dtd. 12th Nov. 2020 of Rule 170 of General Financial Rules (GFRs) 2017 under Ministry of Finance.

I/we have carefully read and understood all the terms and conditions of the tender and hereby convey my/our acceptance for the same.

Thanking you.

Yours faithfully,

For M/s. : -----

(Signature of Contractor/ Bidder/Authorized Person with SEAL)

Address : -----

