

ब्रह्मपुत्र वैली फर्टिलाइजर कॉर्पोरेशन लिमिटेड नामरूप  
BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP  
(A GOVT. OF INDIA UNDERTAKING)  
P.O. Parbatpur- 786623, Dist. Dibrugarh, Assam  
यांत्रिक अभियांत्रिक विभाग, एनपीके/ MECHANICAL DEPARTMENT, NPK

**NOTICE INVITING TENDER**

संदर्भ संख्या: NAM/NPK/M/CONT-001/27

दिनांक: 09-03-2022

Sealed tenders are hereby invited on item rate/lump sum basis from experienced and approved contractors for the following work(s) in Brahmaputra Valley Fertilizer Corporation Limited, Namrup.

Sl.No	Name of work	Earnest Money (₹)	Completion time days / months	Tender paper cost (₹)
01.	Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.	500.00	20 days	118/- (Including GST)

**Earnest Money Deposit – MSME bidders are exempted from paying EMD & tender paper cost upon submission of valid documentary evidence with bid security declaration.**

Tender papers / documents can be obtained during working hours on application to the undersigned and on the payment of the tender paper cost as mentioned above in cash. Tender papers also available in BVFCL website [www.bvfcl.com](http://www.bvfcl.com) & Govt. Website [www.eprocure.gov.in](http://www.eprocure.gov.in). Tender paper cost & Earnest Money shall be submitted in the form of SBI Bank challan which shall be obtained from BVFCL website in “Download link”. The copy of the Bank challan shall be submitted along with bid document. Tenders received without EMD are likely to be rejected.

Contractor means the experienced/ licensed/ approved and contractor who are registered with Govt. Dept. for respective jobs of Mechanical Engineering. The contractor must have experience in similar nature of job from any Govt./ Semi-Govt. organization.

1. Last date of submission of Tenders/ निविदाएँ जमा करने की अंतिम तिथि 29-03-2022 at 03:00 PM
2. Opening date of tenders/ निविदाओं के खुलने की तिथि 29-03-2022 at 03:30 PM
3. Venue: Office of Dy.C.E. (M), AMM-II  
स्थान : उप मुख्य अभियंता (यांत्रिक), ए.एम.एम-II के कार्यालय
4. The tender will be opened on the above scheduled date and time in presence of the Tenderer or their authorized representative who may like to be present BVFCL, Namrup will neither be responsible nor consider the late submitted tenders.
5. Bidder may if they so wish ask about the bidding conditions, bidding process and/ or rejection of the bid.
6. BVFCL is committed to a corruption free environment, “All the works contract, services and commitments of BVFCL will be honoured without the citizen having to pay any bribe”. In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL Namrup, Assam (Tel. No. 0374-2507092 / 0374-2507167).

Signature.....

Name: Biplov Chutia

Designation: Dy.C.E. (M), AMM-II

उप मुख्य अभियंता (यांत्रिक), ए.एम.एम-II

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP  
TENDER FORM

NOT TRANSFERABLE  
Date of issue.....

Sl. No.....

निविदा सूचना संख्या/ Tender Notice No.: NAM/NPK/M/CONT-001/27 date:- 09-03-2022

Last date of submission/जमा करने की अंतिम तिथि: 29-03-2022 at 03:00 PM

Name of work: Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.

Issue to (Name & Address of the party)

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No. of tender documents  
Issued.....

Signature of Issuing Officer  
Dept.....

TO BE FILLED IN BY THE TENDERER

I/ we hereby tender for the execution for the BVFCL, Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein & in all respect in accordance with the specification, designs, drawing and instructions referred to in the NIT conditions "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special; conditions so far as applicable.

MEMORANDUM

1. General Description of the work: Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.
2. Earnest Money:- ₹ 500.00
3. Time allowed for the work: 20 (Twenty) days
4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions and conditions contained in NIT, GDCC and the special; conditions which have been read and understand by me/ us so far as applicable or in default thereof to forfeit and pay to the corporation or their successors or assignees, the sum of money mentioned in the said conditions.

**ENCLOSURES:**

1. Scope of work (Annexure- III)
2. Scheduled of Quantity & Performa for Quoting Price (Annexure- IV)
3. General Terms & Conditions (Annexure- V)
4. Bid Security declaration (Annexure-VI)
5. Copy of PAN card & GST Registration Certificate

Dated.....

Signature of the contractor  
Name & Address of Contractor

.....  
.....

Witness i)

ii)

Signature 1.....

2.....

& address.....

.....

of witness.....

.....

SCOPE OF WORK

Sub: Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.

The scope of work shall include but not limited to the following:

- 1.00 Shifting of Blender Assembly, Hoppers, Conveyors, Automatic bag filling unit, Multi mill unit, Automatic Pouch packing m/c, Dehumidifiers etc. from store to NPK site.
- 2.00 Erection/ Installation of Blender Assembly with its structural frame on civil foundation. Leveling and alignment of the blender assembly is to be done under strict supervision of BVFCL Engineer in charge of NPK Plant.
- 3.00 Erection/ Installation of customized Charge hopper of 500L capacity along with 6" dia pipe extension. Welding of 100x50 channel pieces of 250 mm length x 4 nos. around the Charge hopper and fixing with 50/75 size angles and 6 mm plates above the concrete platform at 3.5m height from ground level along with fabrication of 2 mm SS Cover plate for the Charge hopper with a 2" size pipe flange. Connection/flange opening & boxing up of the charge hopper to the Blender to be done by the party.
- 4.00 Erection/ Installation of Collecting hopper below the Blender with its structural supports. Leveling and connection of the collecting hopper to the U-type screw conveyor to be done by the party.
- 6.00 Erection/ Installation of Automatic bag filling unit with its structural frame in provided area. Leveling of the whole unit is to be done by the party.
- 7.00 Erection/ Installation of U-type screw conveyor of 6m length, inclined at 30° angle with the ground from the Collecting hopper to the Automatic bag filling unit with structural supports. Clamping with structural support if required is to be done by the party.
- 8.00 Fabrication and erection of a 750mm x 750mm structural platform at 9 ft height towards bag filling unit with monkey ladder for electrical and mechanical maintenance of the screw conveyor. Material for the platform will be provided from BVFCL.
- 9.00 Erection/ Installation of stitching belt conveyor of 10ft length with its structural frame below the Automatic bag filling unit.
- 10.00 Erection/ Installation of 01no. Automatic Pouch packing m/c, 02nos. Dehumidifiers and one Bag Loading conveyor in the areas provided. Leveling and adjustment for the equipments if required are to be done by the party.
- 11.00 Erection/ Installation of 3 HP Multi-mill along with 6" dia SS pipe extension, erection of Charge hopper and fixing it by welding on concrete platform along with fabrication of 2mm SS cover plate for the charge hopper. Connection/opening & boxing up of flanges of the charge hopper to the Multi-Mill to be done by the party.
- 12.00 Fabrication and erection of 1" CS pipeline & fittings with valves and supports for instrument air supply to Automatic pouch packing m/c and Automatic bag filling unit.

Note:

- 1.0 All the above jobs are to be carried out as per the instruction and satisfaction of BVFCL Engineer.
- 2.0 Party may visit NPK site of BVFCL and collect required information regarding equipment details, layout and jobs before quoting their price.
- 3.0 All safety practices should be followed during pre-execution and execution of the job.
- 4.0 All tools & tackles, lifting & hoisting machines and accessories will be in the scope of the contractor.
- 5.0 Hydra will be provided for shifting and erection/installation of equipments at NPK site.
- 6.0 All consumables like grinding wheels, welding electrodes, oxygen and acetylene gas cylinders and welding & grinding machine etc. shall be in contractor's scope.
- 7.0 Site clearance to be done by the contractor after execution of the jobs.

(Biplov Chutia)  
Dy.C.E. (M), AMM-II

संदर्भ संख्या: NAM/NPK/M/CONT-001/27

दिनांक: 09-03-2022

Sub: Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.

SCHEDULED OF QUANTITY & PROFORMA FOR QUOTING PRICE

Sl. No.	Description of Work	Unit	Quantity	Rate (₹)	Amount (₹)
01	Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.	L/S	L/S	L/S	
Add CGST @9% on					
Add SGST @9% on					
Total					

- Party not to add GST if they are exempted and to write "**NOT APPLICABLE**", but to attach proof copy issued from the competent/ statutory authority.
- Party to Add, if the **GST** is applicable.
- Party to fill the tender form with clear handwriting as instructed and avoid overwriting.

( ..... ) only

Signature.....

Name and Address of Contractor

.....

.....

Pan No.....

Date : .....

Place : .....

संदर्भ संख्या: NAM/NPK/M/CONT-001/27

दिनांक: 09-03-2022

GENERAL TERMS & CONDITIONS

Sub: Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.

**A) Special Commercial Terms:**

- 1) Tenderer must submit documentary evidence of PAN.
- 2) Tenderer must furnish Goods & Service Tax Registration with the tender, if applicable.
- 3) Experience in execution of Mechanical work of similar nature of job from any Govt./Semi Govt. organization must be produced.
  - a) Three similar completed works each costing not less than ` 67,251.00  
(OR)
  - b) Two similar completed works each costing not less than ` 84,064.00  
(OR)
  - c) One similar completed work each costing not less than ` 1,34,502.00
- 4) The tenderer must pay their workmen the minimum wages & facilities as per latest circular of Central Govt.
- 5) The Tenderer shall have to make an exgratia payment of ` 1000.00 (One Thousand) only to the dependents of labour in the event of the labour's death occurring while on duty. The payment will be made by BVFCL immediately & will be recovered from the Contractor's bill.
- 6) Validity of Tender:  
The tender should remain valid for a period of 180 (One Hundred Eighty) days from the date of opening of tender.

Above documents shall have to be submitted along with the application of Tender paper or with the tender. In absence of any of the above, the Tender is liable to be cancelled.

**B) Brief description of the scope of work and responsibilities:**

- 1) Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.
- 2) The tenderer shall be ready to engage his personnel on short information. Therefore, tenderer or his representative should be always in touch with the maintenance activities Engineer-In-Charge of BVFCL.
- 3) Before starting the work the tenderer has to obtain the necessary job clearance form the Engineer-In-Charge.
- 4) Necessary safety work permit shall be available from the Engineer-In-Charge and the same shall be got extended at every shift change regularly.
- 5) All safety measures, skilled & unskilled manpower, Welding machine, grinding machine required for the job are to be arranged by contractor. All tools & tackles, consumables like electrodes, grinding wheel, cutting wheel, oxy-acetylene gas etc. required for the job are to be arranged by contractor.
- 6) The job shall be started immediately (within a day) on LOI/written order. After completion of job the site shall be cleaned and remove all debris properly.
- 7) Before submission of the bid the tenderer shall visit the plant to understand the job thoroughly.

**1.00 BVFCL SCOPE:**

Water, Air & Electricity required for execution of the job shall be supplied by BVFCL as free of cost.

**2.00 COMPLETION TIME:**

The subject job shall be completed within 20 (Twenty) days after getting site clearance and safety work permit.

**3.00 CLEANING OF SITE:**

The tenderer shall clean the site by removing all the debris/ dismantled items by transporting the same to the dumping yard within factory premises at his own cost and risk.

- 4.00 Security Deposit-Cum-Performance/Workmanship Guarantee:** For due and faithful execution and performance of the contract the contractor shall provide the Owner with financial guarantee in the form of a Bank Guarantee, issued by any Nationalized Bank, for sum equivalent to 3% of the total contract value within a period of 30 days of placement of work order. The Bank Guarantee so executed shall be valid till the expiry of defect liability period with provision of claim period of up to 06 months. **No interest shall be paid on E.M.D. and S.D.**
- 5.00 Terms of Payment:**
- 5.01 100% of value against the successfully completed jobs as per scope of work will be released within 30 days of receipt of the bill along with relevant documents/reports subject to meeting the prescribed criteria of the work/supply. However, 100% payment is subject to fulfillment of Security Deposit-Cum-Performance /Workmanship Guarantee as in noting at clause no. 4.00. In case the party does not submit Security Deposit-Cum-Performance/Workmanship Guarantee as stated above, 97% value of the completed work will be released. The balance 3% shall be retained as Security Deposit which will be released after successful completion of the guarantee period.
- 5.02 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 5.03 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- 5.04 All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- 5.05 The contractor may submit their bank particulars i.e. Customers Name, Name of the Bank, Bank Account No, Place of branch, Branch Code (IFSC CODE-11 digits) etc. for online bank transfer of payment.
- 6.00** Party shall quote & submit their rates in the given performa in Annexure-II by going thoroughly in the scope of work Annexure-III (scope of work).
- 7.00** Exemption from Tender paper cost & Security Deposit for MSEs.
- 1) MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of Tender paper cost.
    - i) National Small Scale Industries Corporation (NSIC).
    - ii) District Industries Centers (DIC).
    - iii) Coir Board.
    - iv) Khadi & Village industries commission (KVIC).
    - v) Khadi & Village industries Board (KVIB).
    - vi) Directorate of Handicraft & Handloom.
  - 2) MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.
- 8.00** Engineer –in-charge reserve the right to ask for increase of manpower if delay occurs / any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.
- i) Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
  - ii) To affect the above, party may visit the site to access the job fully and if required may consult the undersigned regarding requirement of skilled and unskilled manpower.
  - iii) Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
  - iv) BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email
- 9.00** The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.

**10.00 MEASUREMENT:**

Payment to be released as per joint measurement taken by contractor and BVFCL engineer and duly certified for actual quantity of work executed and at the rates quoted by you and accepted by BVFCL.

**11.00 TAXES:**

11.01 Income Tax at the prevailing rate shall be deducted from the party's bill.

11.02 Statutory deductions, if applicable as per BVFCL rules will also be recovered from the contractor's bill.

11.03 Goods & Service Tax shall be paid on production of documentary evidence.

**12.00 MEDICAL FACILITY:**

Medical facilities to the extent available in BVFCL Hospital, Namrup shall be provided to the crew of contractor on chargeable basis, however, the "FIRST AID" facilities shall be provided free of cost.

**13.00 COMPENSATION FOR DELAY IN COMPLETION OF JOB:**

Time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on dates stipulated in the tender and the work order for completion of respective works shall be entitle BVFCL, Namrup to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contract value of the work for each week or part of the week for which the contractor is in default. All terms & conditions of BVFCL GDCC shall be applicable to this contract.

**14.00 AGREEMENT:**

All the terms & conditions mentioned herein shall form the part of contract and be incorporated in the Agreement form which shall furnish non-judicial stamp paper of the State of Assam denomination or ` 10/- ( Ten) only along with 5 (Five) sheets of water mark papers and executed the Agreement in prescribed Performa within 7 (seven) days from the date of receipt of the work order.

**15.00 LAST DATE OF SUBMISSION OF TENDERS AND OPENING DATE:**

15.01 Tenders completed in all respect shall be submitted to Dy.C.E. (M), AMM-II, Brahmaputra Valley Fertilizer Corporation Limited, Namrup, P.O. Parbatpur, Dist.: Dibrugarh, Assam Pin- 786623 (Fax- 0374-2500524, Telephone- 0374-2507336) by registered post/ courier/ or dropped in the sealed tender box provided in the office of Dy.C.E. (M), AMM-II so as to reach him on or before 29-03-2022 at 03:00 PM. The tender shall be opened on 29-03-2022 at 03:30 PM.

15.02 If closing date of sale of tender papers/ last date of submission of tender papers/ scheduled opening date of tender happen to fall on Bandh Day/ Strike Day/ Holiday at Namrup, then the next working day shall be counted.

**16.00 TENDER LIABLE TO REJECTION:**

Clause number 16 of GDCC tenders are liable to be rejected on following grounds:

16.01 Tenders submitted by tenderer who resort to canvassing.

16.02 Tenders which do not fulfill all or any of the conditions laid down in the tender documents or are incomplete in any respect.

16.03 Tenders, which contain uncalled for remarks or any alternative/additional conditions.

(Biplov Chutia)  
Dy.C.E. (M), AMM-II

संदर्भ संख्या: NAM/NPK/M/CONT-001/27

दिनांक: 09-03-2022

**BID SECURITY DECLARATION**

To

Dy. Chief Engineer (Mechanical), AMM-II  
BVFCL, Namrup

Sub.: Shifting and erection/ installation of different equipments of NPK Plant along with provision of instrument air and working platform for the equipments.

Dear Sir,

I.....Son/Daughter of

Shri..... Proprietor/Partner/CEO/MD/ Director/ Authorized

signatory of M/s ..... am competent to sign this declaration and accepting "BID  
SECURITY DECLARATION" in lieu of bid security.

I/we are well aware of the fact that withdrawing or modifying our bids during the period of validity etc. would lead to suspension of our tender for the time specified in the tender documents as per office memorandum Ref no. F.9/4/2020-PPD dtd. 12<sup>th</sup> Nov. 2020 of Rule 170 of General Financial Rules (GFRs) 2017 under Ministry of Finance.

I/we have carefully read and understood all the terms and conditions of the tender and hereby convey my/our acceptance for the same.

Thanking you.

Yours faithfully,

For M/s. : -----  
(Signature of Contractor/ Bidder with SEAL)

Address : -----  
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