

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, N A M R U P**

(A Govt. of India Undertaking)

P.O: Parbatpur-786623, Dist: Dibrugarh (Assam)

**AMMONIA – III (Mechanical Deptt.)****NOTICE INVITING TENDER****Tender Notice No:** N-III/Mech-5/Cont-1170/4672**Date:** 09-12-2019

Sealed tenders are hereby invited on item rate / lump sum basis from experienced & approved contractors for the following work(s) in Brahmaputra Valley Fertilizer Corporation Ltd., Namrup,

Sl. No	Name of work:	Earnest Money: (Rs.)	Completion time days / months	Tender paper cost (Rs.)
01.	Hiring of additional manpower to assist departmental staff for bearing checking along with alignment jobs of following pumps in Amm-III plant: NGBC lube oil pump(No-2), PAC lube oil pump(No-1 & No-2), PRC condensate pump (No-2), SGC LP seal oil pump(No-1)	1155.00	13 (Thirteen) days	50/-

Tender papers / documents can be obtained during working hours on application to the undersigned and on the payment of the tender paper cost as mentioned above in cash. Tender papers also available in BVFCL website. Tender paper cost & Earnest Money shall be submitted in the form of SBI Bank challan which shall be obtained from BVFCL website in "[Download link](#)". The copy of the Bank challan shall be submitted along with bid document. Tenders received without EMD are likely to be rejected.

**1. OFFICE OF THE CE (M), AG, CPP & CMW, BVFCL, Namrup**

- Closing date of sale of Tender papers On 23-12-2019 at 4.00 p.m.
- Last date of submission of tender papers On 24-12-2019 at 3.00 p.m.
- Opening date of tender papers On 24-12-2019 at 3.30 p.m.

The tenders will be opened on the above scheduled date and time in presence of the tenderers or their authorized representative who may like to be present BVFCL will neither be responsible nor consider the late submission tenders. The undersigned reserve the right to accept or reject any or all tenders without assigning any reason thereof.

**DOCUMENTARY EVIDENCES**

Tenderer must submit copies of the following documents along with their tenders:

- Income Tax PAN Card.
- Copy of work order
- Copy of GST Registration Certificate.

For & on behalf of BVFC Limited, Namrup

(PK Barkataki)  
PE (M), A-III

Encls. Annexure-I & II

Ref. No: N-III/Mech-5/Cont-1170

**Tender Document****1.00 SCOPE OF WORK**

Sub: Hiring of additional manpower to assist departmental staff for bearing checking along with alignment jobs of various pumps in Amm-III plant.

Sl. No:	Pump description	Qty.
1	NGBC lube oil pump(No-2)	01 no
2	PAC lube oil pump(No-1 & No-2)	02 nos
3	PRC condensate pump (No-2)	01 no
4	SGC LP seal oil pump(No-1)	01 no

Scope of work shall include but not limited to the following:

1. Disconnection of associated oil lines.
2. Checking of bearings of front and rear side of all the pumps and replacement, if any on requirement.
3. Boxing up of bearing casing after installation of bearings maintaining proper clearances.
4. Preparation of alignment fixtures.
5. Fitting the alignment fixtures alongwith dial gauge after box up of bearing of pumps.
6. Cleaning of the area beneath the foot of pump.
7. Make one reading (both axial and radial) considering the motor as fixed object.
8. If required foot jack of motor side to be welded.
9. If required SS shim inserted in motor side.
10. Reading (axial and radial) should be in range as per OEM specifications.
11. All nut & bolt are to be tightened properly.
12. Boxing up of all the couplings.
13. Box up of all associated oil pipelines.
14. All the tools & tackles, measuring instrument and accessories shall be adequately supplied by BVFCL.
15. All best engineering practices & procedures and safety gadgets to be strictly followed while working.
16. Carrying/cleaning of site debris/waste to dumping yard after finishing of job.
17. Returning of unused supplied material(s) to the Engineer-in-charge.
18. Job shall be executed as instructed by Engineer-in-charge.

**2.00 Terms & conditions: -**

- 2.01 The tenderer may visit the site to asses quantum & nature of job.
- 2.02 Required man Power for execution of job shall be arranged by the party.
- 2.03 All required tools & tackles shall be arranged by the party.
- 2.04 Scaffolding if required will be in the scope of the party.
- 2.05 All necessary safety precautions are to be taken by the party.

**3.00 SPECIAL TERMS & CONDITIONS**

- 3.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of Carrying out the job, payments, settlement of disputes etc.
- 3.02 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.
- 3.03 All Safety measure and gears required for the job shall have to be arranged by the contractor and to be followed strictly.
- 3.04 After completion of job, the site shall be cleaned and removed all debris properly.

**4.00 PAYMENT TERMS:**

- 4.01 100% value of the completed work shall be released after successful completion of work within 30 days from submission of bill in triplicate and as certified by Engineer-in-Charge after deductions, if any.
- 4.02 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 4.03 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.

- 4.04 All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- 4.05 GST at the applicable rate shall be reimbursed / deducted on production of documentary evidence.
- 5.00 Party shall quote & submit their rates in the given performa in Annexure-II by going thoroughly in the scope of work Annexure-I (scope of work).
- 6.00 Exemption from EMD/Tender paper cost & Security Deposit for MSEs.
1. MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of EMD/Tender paper cost.
- i) National Small Scale Industries Corporation (NSIC), ii) District Industries Centers (DIC), iii) Coir Board, iv) Khadi & Village industries commission (KVIC), v) Khadi & Village industries Board (KVIB), vi) Diectorate of Handicraft & Handloom.
2. MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.
- 7.00 Engineer –in-charge reserve the right to ask for increase of manpower if delay occurs / any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.
1. Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
2. Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
3. BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email
- 8.00 The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.
- 9.00 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam.

(PK Barkataki)  
PE (Mech.), A-III

**ANNEXURE-II**

**Tender Notice No:** N-III/Mech-5/Cont-1170

**PERFORMA FOR SCHEDULE OF WORK & QUANTITY**

Sl. No.	Item	Quantity Mandays	Unit Rate (₹)	Amount (₹)
03.	Helper	91	390.00	35490.00
Contractors profit				
Sub total				
CGST @ 9%				
SGST @ 9%				
<b>Total amount</b>				

- Party not to add GST if they are exempted and to write "**NOT APPLICABLE**", but to attach proof copy issued from the competent/ statutory authority.
- Party to Add, if the **GST** is applicable.
- Party to fill the tender form with clear handwriting as instructed and avoid overwriting.

In words: (Rupees \_\_\_\_\_  
 \_\_\_\_\_) only.

Signature of the tenderer \_\_\_\_\_ Date: \_\_\_\_\_

Party's name:  
 Address:

SEAL: \_\_\_\_\_ PAN No. \_\_\_\_\_

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