

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**  
**(A GOVT OF INDIA UNDERTAKING) P.O – Parbatpur (786,623) Dist – Dibrugarh, Assam**  
**ELECTRICAL DEPARTMENT**

**NOTICE INVITING TENDER**

Ref. NIT no.:- Nam/A-III/NIT-12/Elect/19/ 1527

Date: - 24/09/2019

Sealed tenders are hereby invited in single bid on item rate/ Lump sum basis from experienced contractors for the following work(s) in Brahmaputra valley Fertilizer Corporation Limited, Namrup.

S1 No	Name of the work	Earnest Money (Rs)	Completion time days/ Months	Tender paper cost (Rs)
01	02	03	04	05
01	<b>Newly installation of Energy efficient 20Watt LED Tube Light Complete Fitting in various section of A-III plant .</b> Estimated cost:- Rs. 16,794.43 (Inclusive of GST)	420	14 days	50.00

For the subject job, we request you to tender your quotation in **single bid system**. **The bid shall contain:**

**a) Earnest money deposit. Rs 420.00** (Rupees four Hundred Twenty )only in the form of Demand Draft / Challan towards **EMD** and **Rs. 50.00** (Rupees Fifty) only in the form of Demand Draft / Challan towards **Tender Paper Cost** (non- refundable) from State Bank Of India/ United Commercial Bank/ United Bank Of India, drawn in favour of BVFC Ltd, Payable at Namrup. Draft charges shall be borne by the party.

**Exemption from paying tender fees and Earnest Money Deposit:**

With reference to the Order of the Ministry of MSME, under the Public Procurement Policy March 2012, Micro and Small Enterprises (MSE) shall be entitled for EMD and tender fees exemption subject to conditions as under: MSE bidders must submit valid registration certificates from any of the following (or any other body specified by the Ministry of MSME) for exemption of EMD as applicable for this tender:

- |   |   |                 |
|---|---|-----------------|
| i) National Small Industries Corporation (NSIC)   | ii) District Industries Centres (DIC)       | iii) Coir Board |
| iv) Khadi and Village Industries Commission(KVIC) | v) Khadi and Village Industries Board(KVIB) |                 |
| vi) Directorate of Handicrafts and Handloom       | vii) Udyog Aadhar Memorandum                |                 |

**b) Work Order** Copies of similar works carried out by the contractor in Fertilizers/Refineries/ Petrochemicals/ continuous process plants / power plants (preferably PSU or reputed private sector companies) along with Job Completion Certificate issued by the customer showing experience of having successfully completed similar works during last 7 years ending last day of month previous to one in which applications are invited either of the following:

I) Three similar completed works costing each not less than the amount equal to 40% of the estimated cost.  
Or

II) Two similar completed works costing each not less than the amount equal to 50 % of the estimated cost.  
Or

III) One similar completed works costing not less than the amount equal to 80 % of the estimated cost.

**c) Enquiry** requesting quotation along with enclosures [Annexure-I,II,III & GDCC] duly signed on each page by the Contractor under official seal as a token of acceptance.

**d) Deviations**, if any, to our terms & conditions (to be submitted on letter head of the contractor duly signed on each page).

**e) Contractor will have to furnish the following documents:**

- Copy of PAN /TAN Certificate issued by the concerned IT authority.
- Copy of GST Registration certificate.
- Contractors having up-to date renewed electrical license and Electrical Supervisor's Certificate of Competency
- A declaration in the form of affidavit / declaration that he / she is not a partner / proprietor of any other firm /company participating in this tender of BVFCL.

Detailed price as per the format in Annexure-I indicating the rate and GST element are to be mentioned clearly. The Price Bid shall contain the signature of the bidder with address, seal and date.

The Bid, complete in all respects, shall be sealed in an ENVELOPE super scribing the name of the work on the top left corner of the envelope, the enquiry ref. no., date and scheduled date of opening.

**Quotation shall be received in the office of the Chief Engineer (Elect.), Namrup, PO: Parbatpur, Dist: Dibrugarh, Assam (INDIA), Pin: 786623, on all working days during normal working hours.**

01. Tender papers {NIT, schedule of quantities, Special Terms and Conditions (Annexure I,II &III), GDCC and format for EMD and Tender fees} are to be downloaded from the web- site [www.bvfcl.com](http://www.bvfcl.com) and [www.eprocure.gov.in](http://www.eprocure.gov.in) or may be purchased from electrical office. The Challan receipt against Tender paper cost EMD shall be put in one sealed envelope subscribed.

02. The tenders will be opened on the above scheduled date and time in presence of the Tenderers or their authorized representatives who may like to be present. BVFCL will not be responsible nor consider late submitted Tenders. In case of Bandh or Holiday, next working day shall be considered for opening of tender and such will be informed to the expressing interest in taking part.

1. Submission of Tender Paper: Tender paper shall be put in to locked tender paper box in the Office of the Electrical deptt., BVFCL; Quotation may be sent through DTDC courier who delivers posts at Namrup
2. **Closing Date of Sale of Tender paper** : **01.10.2019 at 12.00 Noon**
3. **Last date of submission of tender papers** : **01.10.2019 at 3.00 P.M.**
4. **Opening date of tender papers** : **01.10.2019 at 3.30 P.M.**

03. BVFCL shall not be responsible for postal delay / loss of tender paper / application / late submitted tenders.

04. BVFCL reserves the right to accept or reject any or all tenders communicating same to the party without assigning any reason thereof.

05. The Tenderers shall visit the Site and consult our Site Engineer and then submit the quotations after detailed assessment of the work.

06. The contractor shall abide by all the statutory obligations under various statutory acts and rules made there under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts, any other laws applicable to contractors and / or their establishment and the workmen nagged by them.

07BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. Incase of any person demand any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, Namrup PO Parbatpur, Dist Dibrugarh, Assam, Pin 786623.

08. In case of accident/death of the worker working under the contractor, the compensation will be made as per workmen's compensation act. The GDCC will be a part of this NIT.

**09 PAYMENT TERMS:** - You will be paid for the work as.

- a) 90% payment will be released to you against work carried out & successfully completed by you, duly certified by site Engineer.
- b) Balance 10% will remain against Security Deposit & performance guarantee, which will be released after completion of workmanship guarantee period of 6 ( six months).
- c) You will be paid First & Final Bill, considering the actual work carried out by you.
- d) Bill will be released within 30 days after submission of Final Bill/Running Bills after duly certified by site Engineer.
- e) Any clarification from the contractor/suppliers/service providers on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.

**10. Settlement of Disputes:-**

Any Disputes or differences whatsoever arising between the parties and/or relating to the construction, interpretation, application, meaning, scope, operation or effect of this contract or the validity or the breach thereof, shall be settled by arbitration in accordance with the “ Rules Of Conciliation and Arbitration” by ICADR as decided by the Competent Authority of BVFCL. The award made in pursuance thereof shall be final binding on both the parties. Further all disputes arising out of this contract shall be subject to the jurisdiction of courts of Dibrugarh.

**# Provisions of Rule 160(ii) of the General Financial Rules, 2005 will be complied.**

B.I. Laskar  
A. P.E.(E)/A-III

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP**

(A Govt. of India Undertaking)

**P. O. : Parbatpur ( 786 623 ) Dist. : Dibrugarh, Assam****ELECTRICAL DEPARTMENT****SCHEDULE OF QUANTITY**

**Schedule of quantities of the work: “Newly installation of Energy efficient 20Watt LED Tube Light  
Complete Fitting in various section of A-III plant”**

**Tender Notice No: Nam/A-III/NIT-12/Elect/19/1527****Date: - 24/09/2019**

<b>SI No</b>	<b>Description of jobs</b>	<b>Quantity</b>	<b>Rate (Rs)</b>	<b>Amount (Rs )</b>
<b>01</b>	Installation of new LED tube light fitting after removing the existing FTL fittings at the original position as required. Materials for this job shall be supplied by M/s BVFCL, free of cost. Removed FTL fittings along with choke , starter etc. should be deposited in the custody of A-III Electrical site I/C. Materials shall be supplied by M/s BVFCL free of cost. Electric tools like combination pliers and screw driver set shall be supplied by the party.	<b>110 Nos.</b>		
	<b>Total Rs.</b>			
	<b>GST 18%</b>			
	<b>Grand Total Rs.</b>			

( ..... )including GST.

Signature of contractor with seal

## ELECTRICAL DEPARTMENT

## TENDER FORM

Sl. No. : \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Tender No. \_\_\_\_\_

dated: \_\_\_\_\_

Last date of submission: \_\_\_\_\_

at \_\_\_\_\_

P.M. \_\_\_\_\_

Name of Work : \_\_\_\_\_  
\_\_\_\_\_Issued to (name and address of the party):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. of Tender document issued: \_\_\_\_\_

Signature of issuing Officer**TO BE FILLED IN BY THE TENDERER**

I/ We hereby tender for the execution for BVFCL, Namrup of the work schedule in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with instruction referred to in the NIT.

**MEMORANDUM**

General description of the work : \_\_\_\_\_

Earnest Money Rs. : \_\_\_\_\_

Time allotted for the work : \_\_\_\_\_ Days

The sum of Rs. \_\_\_\_\_ has been deposited vide \_\_\_\_\_ dated \_\_\_\_\_ with the finance manager in favour of BVFC Ltd. As earnest money, the full value of which to be absolutely forfeited to the BVFC Ltd. Or their successors or assignees are without prejudice to any other rights or remedies of the said corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

**Enclosures:**

- 1.0 Earnest money deposit receipt/Bank draft/deposit at call receipt as applicable.
- 1.1 Detailed schedule of work duly filled in and signed (Annexure –I)
- 1.3 Photocopy of the PAN card in own name.
- 1.4 Contractors having up-to date renewed electrical license and Electrical Supervisor's Certificate of Competency
- 1.5 Photo copy fulfilling the conditions like SGST, CGST. as applicable in the State of Assam.
- 1.6 Declaration in the form of affidavit / declaration that he /she is not proprietor of any other Firm /company Participating in this tender.

Dated: \_\_\_\_\_

Signature of the Contractor  
Address: \_\_\_\_\_

Witness: 1. \_\_\_\_\_

2. \_\_\_\_\_

Signature 1. \_\_\_\_\_

2. \_\_\_\_\_

Address of \_\_\_\_\_

Witness. \_\_\_\_\_

**BVFC LTD, NAMRUP  
TERMS & CONDITIONS  
OF  
NOTICE INVITING TENDER**

**1.00 INSTRUCTION FOR TENDERERS**

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

**2.00 TERMS & CONDITIONS**

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

**3.00 EARNEST MONEY**

The tenderer shall deposit the Earnest money in mode of Challan receipt, in favour of BVFC LTD., Namrup, and attach receipt thereof with the tender. Earnest money shall not be accepted in any form other than these specified above and the tender not accompanied by Earnest money in the proper form may not be considered. No interest will be payable on the Earnest Money deposit under the contract.

**4.00 CONTRACT LABOUR ACTS ETC.**

The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them. In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.

- a.) The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.
- b) The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

Contd.....2

## **5.00 COMPENSATION**

- 5.01 The contractor shall have to make an ex-gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. Immediately and will be recovered from the bills of contractor.

## **6.00 TOOLS & ACCOMODATION**

1. The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

## **7.00 SAFETY MEASURES**

1. The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.
2. Injuries or accidents to the contractor labour shall be taken care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.
3. The contractor has to obtain safety permit from competent authority fro working in hazardous conditions and all safety rules should be followed strictly.

## **8.00 MEDICAL FACILITIES**

- 1.1 No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

## **9.00 PAYMENT TERMS**

- a) 90% payment will be released to you against work carried out & successfully completed by you, duly certified by site Engineer.
- b) Balance 10% will remain against Security Deposit & performance guarantee, which will be released after completion of workmanship guarantee period of 6(Six months).
- c) You will be paid First & Final Bill, considering the actual work carried out by you.
- d) Bill will be released within 30 days after submission of Final Bill/Running Bills after duly certified by site Engineer.
- e) Any clarification from the contractor/suppliers/service providers on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.
- f) Any taxes if applicable shall be deducted from bill as per prevailing rates by the Finance department.

## **10.00 DECLARATION OF TENDERER**

- 10.01 I / We declare that I / we have read the above instructions /terms and conditions etc. and wel

**Signature of the Tenderer**