

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP
TENDER FORM NOT TRANSFERABLE

Sl. No.....
 Tender Notice No, N-III/Mech-5/ Cont- 910/426
 Last date of submission On. 25-08-2016

Date of issue.....
 Dt.: 18-08-2016

Name of Work : **Replacement of damaged louvers of Cooling Tower of Ammonia- III plant**
 Issued to (Name & Address of the party)

No. of tender documents
 Issued.....

Signature of the Issuing Officer.
 Deptt...Mech /Amm-III..

TO BE FILLED-IN BY THE TENDERER

I / We hereby tender for the execution for the B.V.F.C.Ltd., Namrup Unit, of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawing and instructions referred to in the N.I.T. conditions "THE GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT" and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

General Description of the work :- **Replacement of damaged louvers of Cooling Tower of Ammonia-III plant**

1. Earnest money : ` **835.00** (The tender (s) without earnest money shall be rejected)
2. Security deposit 10% of the total value of the work (Including earnest money).
3. Time allotted for work: 05 days.
4. Should this tender be accepted, I / We here by agree to abide by and fulfill all the terms and provisions and conditions contained in NIT. G.D.C.C. and the special conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successors or assignees, the sums of money mentioned in the said conditions.
5. The sum of Rs..... has been deposited vide bank draft /SBI Journal No no.....Dated..... with the Finance Manager in favour of B.V.F.C.Ltd., as earnest money, the full value of which to be absolutely forfeited to the B.V.F.C.Ltd., or their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

Enclosures:

1. Earnest money deposit receipt /Bank draft for EMD
2. Detailed schedule of work & quantity duly filled in and signed (Annexure-III)
3. Tender document duly read and signed on every page
4. G.D.C.C. duly read and signed on every page.

Dated.....

Signature of tenderer.....
 Address.....

Witness (I).....

Signature, Name & address of witness

Tender Document**1.00 Scope of work**

1. Shifting louvers and wooden support diagonal from store to site.
2. Erection of Scaffoldings, if any required, for safe execution of work at high altitudes inside cooling tower cells and subsequent dismantling of scaffoldings.
3. Removal of old louvers and support diagonals.
4. Removal of wooden planks.
5. Fitting of new louvers and support diagonals in position with SS nails.
6. Fitting of wooden planks in position.
7. Repositioning of displaced wooden supports of the return header with the help of chain pulley block.
8. Site to be cleaned and normalized as before.
9. Arrangement of all personal protection gadgets & equipments.
10. Arrangement of all tools & tackles, lifting, hoisting & grounding arrangement like hoist, chain pulley blocks, consumables, etc. required for the entire scope of work shall be arranged by the party at their own cost.
11. All standard engineering practices and safety procedures shall be followed till completion of the job.
12. Any other activities, not included above but required for successful completion of the jobs, shall be in the party's scope.
13. Job shall be executed as instructed by Engineer-in-charge.

2.00 Terms & conditions: -

- 2.01 The tenderer may visit the site to assess quantum & nature of job.
- 2.02 Required man Power for execution of job shall be arranged by the party.
- 2.03 All required tools & tackles shall be arranged by the party.
- 2.04 Scaffolding if required will be in the scope of the party.
- 2.05 All necessary safety precautions are to be taken by the party.

3.00 SPECIAL TERMS & CONDITIONS

- 3.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of Carrying out the job, payments, settlement of disputes etc.
- 3.02 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.
- 3.03 All Safety measure and gears required for the job shall have to be arranged by the contractor and to be followed strictly.
- 3.04 After completion of job, the site shall be cleaned and removed all debris properly.

4.00 Payment Terms

- i) 90% of value of completed job will be released on successful completion of the work duly certified by BVFCL engineer.
- ii) Balance 10% shall be retained as Security Deposit unless a Bank guarantee from a scheduled bank is executed in lieu of that for the equivalent sum. SD will be released after expiry of workmanship guarantee period of 6(six) months to be valid from the date of completion of the jobs.
- iii) Statutory taxes shall be applicable as per rule

5.00 Party shall quote & submit their rates in the given performa in Annexure-II by going thoroughly in the scope of work Annexure-I (scope of work).

- 6.00 Engineer –in-charge reserve the right to ask for increase of manpower if delay occurs / any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.
1. Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
 2. To affect the above, party may visit the site to access the job fully and if required may consult the undersigned regarding requirement of skilled and unskilled manpower.
 3. Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
 4. BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email
- 7.00 The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.
- 8.00 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam. (Tel No: 0374 2507092/ 0374 2507167)

(KK Dihider)
ACE (Mech.), A-III & CPP

Tender Notice No: N-III/Mech-5/Cont-910

PERFORMA FOR SCHEDULE OF WORK & QUANTITY

Sl. No.	Item	Quantity	Unit Rate (₹)	Amount (₹)
A	Replacement of damaged louvers of Cooling Tower of Ammonia- III plant	01 Lot	Lump Sum	
Service Tax @ 15% on service charges of `				
VAT @ 6% on material cost of `.				
Total amount				

- i) Party not to add Service Tax (ST) if they are exempted and to write "**NOT APPLICABLE**", but to attach proof copy issued from the competent/ statutory authority.
 ii) Party to Add, if the **ST & VAT** is applicable.
 iii) Party to fill the tender form with clear handwriting as instructed and avoid overwriting.

In words: (Rupees_____) only.

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 Signature of the tenderer_____ Date:_____

Party's name:
 Address:

SEAL: _____ PAN No._____

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