

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP  
(A GOVT. OF INDIA UNDERTAKING)  
P.O. Parbatpur- 786623, Dist. Dibrugarh, Assam  
MECHANICAL DEPARTMENT, Utility I&II  
NOTICE INVITING TENDER

Tender Notice No.: CE(M)/UT/20(208)/17/129

Date: - 24/04/2017

Sealed tenders are hereby invited on item rate/lump sum basis from experienced and approved contractors for the following work(s) in Brahmaputra Valley Fertilizer Corporation Limited, Namrup.

Sl. No.	Name of the work	Earnest Money (Rs.)	Completion time days/ months	Tender Paper Cost (Rs.)
01	Replacement of damaged portion of conveyor belts approx. 10 mts. each of conveyor <b>LPC-1C &amp; LPC-2C.</b>	836.00	02 (Two) days	50.00

Contractor means the experienced/ licensed/ approved and contractor who are registered with Govt. Dept. for respective jobs of Civil Engg., Electrical, Mechanical, Transportation etc.. The contractor must have experience in similar nature of job from any Govt./ Semi-Govt. organisation.

Tender papers/ documents can be obtained during working hours on production of documentary evidence of previous experience in the line and financial resourcefulness from the following office and on the payment of the tender paper cost as mentioned above in cash or by Money Order.

Tender papers/documents can also be downloaded from BVFCL website [www.bvfcl.com](http://www.bvfcl.com). Tenderer should submit along with required tender paper cost & Earnest Money in the form of Payment Challan issued by BVFCL, Namrup & payable at S.B.I., Namrup.

## OFFICE OF THE CHIEF ENGINEER (MECHANICAL)

- |  |                       |
|--|-----------------------|
| 1. Closing date of sale of Tender Paper    | 29-04-2017 at 3.00 PM |
| 2. Last date of submission of Tender Paper | 01-05-2017 at 3.00 PM |
| 3. Opening date of tender                  | 01-05-2017 at 3.30 PM |

The tender will be opened on the above scheduled date and time in presence of the Tenderer or their authorized representative who may like to be present. BVFCL, Namrup will neither be responsible nor consider the late submitted tenders.

The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Signature.....

Name: T.C.Gogoi

Designation: APE.(M)Uty.-I &amp; II

All Notice Board, BVFCL Website :

- Copy to: 1) F.M:- Kindly depute your representative on 01/05/2017 at 3.30 PM for opening tender.  
2) Manager (Vigilance)  
3) D.C., CISF, Namrup  
4) C.E. (M), N-II.

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP  
TENDER FORM

Sl. No.....

Tender Notice No.: CE(M)/UT/20(208)/17/129

Last date of submission 01-05-2017 at 3.00 P.M .

Name of work: : Replacement of damaged portion of conveyor belts approx. 10 mts. each of conveyor  
**LPC-1C & LPC-2C.**

NOT TRANSFERABLE

Date of issue.....

Dtd: - 24/04/2017

Issue to (Name &amp; Address of the party)

-----  
-----

No. of tender documents

Issued.....

Signature of Issuing Officer

Dept.....

TO BE FILLED IN BY THE TENDERER

I/ we hereby tender for the execution for the BVFCL, Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein & in all respect in accordance with the specification, designs, drawing and instructions referred to in the NIT conditions "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special; conditions so far as applicable.

MEMORANDUM

1.General Description of the work: : Replacement of damaged portion of conveyor belts approx. 10 mts. each of conveyor **LPC-1C & LPC-2C.**

2. Earnest Money:- Rs. 836.00 (Rupees Eight Hundred Thirty Six) only.

3. Time allowed for the work: 02(Two) days .

4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions and conditions contained in NIT, GDCC and the special; conditions which have been read and understand by me/ us so far as applicable or in default thereof to forfeit and pay to the corporation or their successors or assignees, the sum of money mentioned in the said conditions.

5. The sum of ` ..... has been deposited vide..... dtd..... with the Finance Manager in favor BVFCL, Namrup as earnest money, the full value of which to be absolutely forfeited to the BVFCL, on their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

Contd.....2/-

:2:

**ENCLOSURES:**

1. Earnest money Deposit Receipt/ Bank Draft/ Deposit at Call Receipt.
2. Scheduled of Quantity & Performa for Quoting Price (Annexure- III) .
3. Scope of work duly read and signed on every page (Annexure- III A) .
4. Special terms & conditions duly read and signed (Annexure- IV) .
5. GDCC signed.
6. Service Tax Registration Certificate & VAT.
7. PAN Card.

Dated.....

Signature of the contractor  
Name & Address of Contractor

.....  
.....

Witness i)

Signature 1.....

& address.....

of witness.....

ii)

2.....

.....

.....

Ref. No.: CE(M)/UT/20(208)/17/129

Dtd: - 24/04/2017

Sub: : Replacement of damaged portion of conveyor belts approx. 10 mts. each of conveyor **LPC-1C & LPC-2C.**

SCHEDULED OF QUANTITY & PROFORMA FOR QUOTING PRICE

SI No	Description of works	Units	Qty	Rate(Rs)	Amount
	Replacement of damaged portion of conveyor belts approx. 10 mts. each of conveyor <b>LPC-1C &amp; LPC-2C.</b>				
01	Service Component	L/s	L/s	L/s	
02	Material Component	L/s	L/s	L/s	
Total amount without taxes					
03	Service taxes @ 15%				
04	VAT@ 6%				
GrandTotal					

Total cost Rs.

( ..... ) only

Signature.....

Name and Address of Contractor

.....

.....

Date : .....

Place : .....

**SCOPE OF WORK**

1. To dismantle and remove the damaged portion of conveyor belt.
2. To dismantle screw take up system/Lift gravity pulley.
3. To dismantle head and tail pulleys along with pillow block bearings.
4. To dismantle carrying and return rollers.
5. To carry out belt jointing of 800 BW 3 - ply nylon duct construction inclusive of cutting to sizes, cleaning, buffing, drying, splicing and cold vulcanizing joint as per IS 4268.
6. Laying of belt over the conveyor structure.
7. Fixing back all the dismantled sub-assemblies like pulleys, carrying & return rollers, self aligning rollers, screw take-up etc. and any other components.
8. To align the conveyor system keeping the belt at the centre.
9. To execute trial run and observe for belt sway, if any, and remove by adjusting take-up and roller brackets.
10. All standard engineering practices must be followed while executing the work and until Completion.
11. Water and electricity required for the job shall be supplied by BVFCL at free of cost.

**( T.C.Gogoi )  
A.P.E (Mech)  
Utility I & II**

**SPECIAL CONDITION RELATED TO THE WORK**

**Sub: Replacement of damaged portion of conveyor belts approx. 10 mts. each of conveyor **LPC-1C & LPC-2C.****

**A) Special Commercial Terms:**

- 1) Tenderer must submit documentary evidence of PAN/TAN No.
- 2) Tenderer must furnish Service Tax Registration & VAT Certificate with the tender.
- 3) Experience in execution of Mechanical work of similar nature of job from any Govt./Semi Govt. organization must be produced.
- 4) The tenderer must pay their workmen the minimum wages & facilities as per latest circular of Assam Govt.
- 5) The Tenderer shall have to make an exgratia payment of Rs.1000.00 (Rs. One Thousand) only to the dependents of labour in the event of the labour's death occurring while on duty. The payment will be made by BVFCL immediately & will be recovered from the Contractor's bill.
- 6) **Validity of Tender:**  
The tender should remain valid for a period of 180 (One Hundred Eighty) days from the date of opening of tender.

Above documents shall have to be submitted along with the application of Tender paper or with the tender. In absence of any of the above, the Tender is liable to be cancelled.

**B) Brief description of the scope of work and responsibilities:**

**1) Replacement of damaged portion of conveyor belts approx. 10 mts. each of conveyor **LPC-1C & LPC-2C.****

- 2) The tenderer shall be ready to engage his personnel on short information. Therefore, tenderer or his representative should be always in touch with the maintenance activities Engineer-In-Charge of BVFCL.
- 3) Before starting the work the tenderer has to obtain the necessary job clearance form the Engineer-In-Charge.
- 4) Necessary safety work permit shall be available from the Engineer-In-Charge and the same shall be got extended at every shift change regularly.
- 5) Contractor shall have to arrange splicer & fitter . Grinder & helper which shall be in the party's scope.
- 6) All tools & tackles, grinding machine, vulcanizing compound etc shall be in the scope of the party .
- 7) The job shall be started immediately (within a day) on LOI/written order. After completion of job the site shall be cleaned and remove all debris properly.
- 8) Before submission of the bid the tenderer shall visit the plant to understand the job thoroughly.

**1.00 BVFCL SCOPE:**

- (i) Clap, nut & belt shall be provided by BVFCL free of cost.
- (ii) Water, Air & Electricity charges shall be supplied by BVFCL as free of cost.

**2.00 COMPLETION TIME:**

The subject job shall be completed within 02 (Two) days after getting site clearance and safety work permit.

**3.00 CLEANING OF SITE:**

The tenderer shall clean the site by removing all the debris/ dismantled items by transporting the same to the dumping yard within factory premises at his own cost and risk.

**4.00 PAYMENT TERMS:**

Subject to deduction as admissible as per rule payment will be released as follows:

- i) 90% of the value of completed job will be released on successful completion of the work duly certified by BVFCL engineer.
- ii) Balance 10% shall be retained as Security Deposit unless a Bank Guarantee from a schedule bank is executed in lieu of that for the equivalent sum. SD will be released after expiry of workmanship guarantee of 6 (Six) months to be valid from the date of completion of jobs.
- iii) All other statutory deductions will be made as per BVFCL rules.

**5.00 WORKMANSHIP GUARANTEE:**

The work executed shall be guaranteed for a period of 6 (Six) months from the date of completion of the job. During this period the party shall rectify the defects with no cost to BVFCL.

**6.00 MEASUREMENT:**

Payment to be released as per joint measurement taken by contractor and BVFCL engineer and duly certified for actual quantity of work executed and at the rates quoted by you and accepted by BVFCL.

**7.00 TAXES:**

- 7.01 Income Tax at the prevailing rate shall be deducted from the party's bill.
- 7.02 Statutory deductions, if applicable as per BVFCL rules will also be recovered from the contractor's bill.
- 7.03 Service Tax shall be paid on production of documentary evidence & VAT shall be deducted at prevailing rates as per rules.

**8.00 MEDICAL FACILITY:**

Medical facilities to the extent available in BVFCL Hospital, Namrup shall be provided to the crew of contractor on chargeable basis, however, the "FIRST AID" facilities shall be provided free of cost.

**9.00 COMPENSATION FOR DELAY IN COMPLETION OF JOB:**

Time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on dates stipulated in the tender and the work order for completion of respective works shall be entitle BVFCL, Namrup to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contract value of the work for each week or part of the week for which the contractor is in default. All terms & conditions of BVFCL GDCC shall be applicable to this contract.

**10.00 AGREEMENT:**

All the terms & conditions mentioned herein shall form the part of contract and be incorporated in the Agreement form which shall furnish non-judicial stamp paper of the State of Assam denomination or Rs. 10/- (Rs. Ten) only along with 7 (Seven) sheets of water mark papers and executed the Agreement in prescribed Performa within 7 (seven) days from the date of receipt of the work order.

**11.00 LAST DATE OF SUBMISSION OF TENDERS AND OPENING DATE:**

- 11.01 Tenders completed in all respect shall be mailed to C.E.(M),N-II Brahmaputra Valley Fertilizer Corporation Limited, Namrup, P.O. Parbatpur, Dist.: Dibrugarh, Assam Pin- 786623 (Fax- 0374-2500524, Telephone- 0374-2507084) so as to reach him on or before **01-05-2017** at 3.00 PM. The tender shall be opened on **01-05-2017** at 3.30 PM.
- 11.02 If closing date of sale of tender papers/ last date of submission of tender papers/ scheduled opening date of tender happen to fall on Bandh Day/ Strike Day/ Holiday at Namrup, then the next working day shall be counted.
- 11.03 BVFCL, Namrup reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

**12.00 TENDER LIABLE TO REJECTION:**

In addition to clause number 18 of GDCC tenders are liable to be rejected on following grounds:

- 12.01 Tender submitted by the tenderer who restores to canvassing.
- 12.02 Tender which contains uncalled remarks and.
- 12.03 Conditional tenders.

N.B.-BVFCL is committed to a corruption free work environment. "All the above purchases, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of the responsible to inform the matter to vigilance officer, BVFCL Namrup, P.O. Parbatpur, Dist. Dibrugarh, Assam PIN;786623. (Tel no:0374-2507092/0374-2507167).

T.C Gogoi  
APE(M)UTY –I and II