

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP
(MECHANICAL DEPARTMENT)

Sl. No. _____ Date of Issue: _____
Tender No. : N-III/MECH-55/UB-III/16/CONT-06/3653 dated 24.08.2016.
Last Date of Submission : 15/09/2016
Name of Work : Fixing of new insulation of 100 mm thick blanket and fixing new aluminum sheet (Grade: 22 SWG) for pipelines & valves with damaged insulation.

Issued to : _____
(Name & address of the party) _____

No. of tender documents issued _____

Signature of issuing officer
Deptt. Mechanical

To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work: Fixing of new insulation of 100 mm thick blanket and fixing new aluminum sheet (Grade: 22 SWG) for pipelines & valves with damaged insulation
2. Earnest Money (Rs.) : ₹ 2990/-
3. Security deposit @ 10% of the total value of the work (including Earnest Money):
4. Time allowed for the work : Thirty Days
5. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.
6. The sum of Rs. _____ has been deposited vide receipt no. _____ Dated _____ with HOD (Fin) in favour of BVFCL, NAMRUP as earnest money, the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

1. Earnest money deposit receipt/Bank Draft. for EMD
2. Detailed schedule of work duly filled in and signed (Annexure-V)
3. Reference of similar works performed earlier (Annexure-)
4. GDCC duly read and signed on every page.

Signature of Tenderer

Dated : _____ Address : _____

Witness: (1)

Signature, name & address of witness

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED

NAMRUP

(MECHANICAL DEPARTMENT)

Tender Notice No.: N-III/MECH-55/UB-III/16/CONT-06/3653

Date: 24.08.2016

NOTICE INVITING TENDER

1.00 INVITATION OF TENDER:

- 1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge in mechanical jobs involving hot insulation of pipelines, valves, vessels etc.
- 1.02 Before submission of quotation, the parties should visit the site to get clear idea of the work and acquaint themselves with the site conditions.
- 1.03 The tender shall be submitted in prescribed Proforma enclosed with the NIT. The Proforma for quoting rates/ price shall be duly filled in and signed by the Tenderer
- 1.04 The tender must remain valid for a minimum period of 90 days from the date of opening of the tender

2.00 SCOPE OF WORK:

Scope of work shall include but shall not be limited to the following for completion of jobs:

- 2.01 Shifting of insulation material (Lightly Resin Bonded Rockwool Mattress) from BVFCL Sore to site.
- 2.02 Making of scaffoldings for working and accessing the job as and where required.
- 2.03 Removal of damaged insulation material.
- 2.04 Applying & fixing of new insulation material of appropriate thickness as instructed by the Engineer –in-charge.
- 2.05 Covering the insulation by proper fixing of aluminum sheets with screws.
- 2.06 Dismantling of scaffoldings, carrying/cleaning of site debris/ waste to dumping yard after completion of job.
- 2.07 Returning of unused supplied materials to the site store.

3.00 PARTY'S SCOPE

- 3.01 Arrangement of all tools & tackles required for entire job shall be in party's scope.
- 3.02 All the lifting, hosting & grounding arrangement like hoist, chain pulley blocks etc. required for the entire scope of work shall be arranged by the party at their own cost.
- 3.03 Consumables like fixing screws, G.I. wires, aluminum strips, sealing compounds etc. shall be arranged by the party at their own cost.
- 3.04 New Aluminum sheet (Grade: 22 SWG) shall be supplied by party at their own cost & insulation material shall be provided by BVFCL.
- 3.05 Proper scaffolding, if and whenever required for safe execution of the work shall be provided by the party at their cost & risk.
- 3.06 All standard engineering practices and safety procedures shall be followed till completion of the job.
- 3.07 Any other activities, not included above required for successful completion of the job shall be in the party's scope.

4.00 BVFCL OBLIGATIONS

- 4.01 Required insulation material (Lightly Resin Bonded Rockwool Mattress) shall be provided by BVFCL as free issue material.
- 4.02 Electricity & water, if required, shall be provided free of cost.
- 4.03 Issue of work permit.

5.00 MATERIALS :

Supply of all materials required for the completion of entire work, unless expressly stated otherwise in NIT shall be the responsibility of contractor. The quality of materials procured shall be as per standards and specifications which form part of this tender and shall be subjected to inspection/ approval of engineer –in-charge before these are allowed to be used in the works. The tenderer shall furnish full specifications of insulation materials and accessories he intends to use for this work.

The specifications of materials shall be as follows:-

- i) Tin wires-galvanized, annealed.
- ii) Bands / strips- Aluminium.
- iii) Sheet metal for jacketing-Aluminium Alloy NS 3H to IS-737, thickness 22SWG.
- iv) Self tapping screws-cadmium plate.
- v) Adapter screws for ring spaces- galvanized.

6.00 **SPECIAL TERMS & CONDITIONS**

6.01 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.

6.02 The job shall be executed as per tender specifications, standards & instructions of Engineer-in-charge in the order of priority listed below:-

- a) Tender documents.
- b) PDIL standards ES 6700, 6701 & 6702.
- c) Instructions of Engineer-in-charge.
- d) IS standards.

In case of any conflict, the higher priority document shall be prevailing. However, the tenderer may submit in writing alternative proposals for approval of Engineer-in-charge, BVFCL, if the implementation as per above priority is not possible.

7.0 **COMPLETION TIME**

7.01 The entire job shall be completed within 30 days from the date of mobilization/ site clearance.

8.0 **PAYMENT TERMS**

8.01 90% value of the completed work shall be released after successful completion of work, submission of bill in triplicate and as certified by Engineer – in – Charge after deductions, if any.

8.02 Balance 10% shall be retained as security deposit which shall be released after successful completion of workmanship guarantee period of six months.

8.03 Service tax/ VAT at the applicable rate shall be reimbursed / deducted on production of documentary evidence.

8.04 All statutory deductions shall be made.

9.0 **GUARANTEE**

9.01 The executed work shall be guaranteed against poor quality of workmanship/ material (supplied by the contractor) for a period of six months from the date of completion of job. Any defect noticed during this period shall be attended by the party at his own risk & cost.

10.0 **VALIDITY OF CONTRACT**

10.01 The job shall be taken up immediately after award of the LOI/Work Order. However Work Order shall remain valid for a period of 12 months from the date of its award.

11.0 **OTHER TERMS & CONDITIONS**

11.01 The tenderer must be a licensed contractor under 'Contract Labour (Regulation and Abolition) Act, 1970' or they should produce a certificated from labour department to the effect that they are not covered by the Contract Labour Act.

11.02 The tenderer shall abide by all the provisions of Contract Labour (Regulation and abolition Act, 1970) Minimum Wages Act. 1936, Workmen's Compensation Act. 1923 and their respective Rules framed under each of the side Acts from time to time and also other labour Act. and Rules applicable to the tenderer and that in case the tenderer fails to do so, this Corporation shall have the right to deduce from the tenderers bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.

11.03 The contractor shall have to make an ex-gratia payment of ₹ 1,000/- (Rupees one thousand only) to the dependents of labourer in the event of the labour's death occurring while on duty. This payment will be made by the B.V.F.C. Ltd. immediately and will be recovered from the bill of the contractor.

12.0 **SAFETY MEASURES**

12.01 The contractor has to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.

12.02 Injuries or Accidents to the contractor labour shall be care taken by the contractor at his own cost and risk and shall comply with all safety rules and health regulations.

12.03 The contractor has to obtain safety permits from competent authority for working in hazardous conditions and all safety rules should be followed strictly.

13.00 **ARBITRATION**

- 13.01 Except otherwise provided in this contract all matters, questions, disputes, differences whatsoever which shall at any time arise between the parties hereto touching the construction, meaning or operation or effect of the contract or out of matters related to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of the work or whether before or after termination shall be referred to arbitration in accordance with the ICADR Arbitration Rules, 1996. Under such case, authority to appoint Arbitrator(s) shall be the 'International Centre for Alternative Dispute Resolution'.
- 13.02 The Arbitration proceedings shall be governed by the ICADR Arbitration Rules, 1996. Both the parties shall continue to fulfill their respective obligations under the contract during the Arbitration proceedings.

14.00 **LAW GOVERNING THE CONTRACT**

The contract shall be governed by and construed in accordance with the Laws of India and provisions of various Labour Laws like Factories Act 1948, Industrial Disputes Act 1947, Contract Labour (Regulation & Abolition) Act 1970, Maternity Act 1961, Workmen's Compensation Act 1923, Payment of Wages Act 1936, Minimum Wages Act 1948, Employee's Provident Funds & Misc. Provisions Act 1952, Payment of Bonus Act 1965, Payment of Gratuity Act 1972 etc. and any other Law / Legislation which may be applicable from time to time (The above Acts are only illustrative and not exhaustive).

15.00 **AGREEMENT:**

The Contractor's responsibility under this contract will commence from the date of issue of the Letter of Intent/Work Order. The Tender Documents, Other Documents exchanged between the Tenderer and BVFCL, the Letter of Acceptance and Work Order shall constitute the Contract. The successful Tenderer shall have to execute an Agreement with Brahmaputra Valley Fertilizer Corporation Limited, Namrup on a non-judicial stamp paper costing ₹ 20/- within 7 (seven) days of the date of receipt/ acceptance of the Work Order or before commencement of work whichever is earlier. The cost of stamp paper shall be borne by the Contractor. The Agreement to be executed will be in the Agreement Form to be specified by Brahmaputra Valley Fertilizer Corporation Limited, Namrup.

- 16.00 The contractor shall abide by the entire statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractor and / or their establishment and the workmen engaged by them.
- 17.00 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam. (Tel No: 0374 2507092/ 0374 2507167).
- 18.00 The bidders can ask the bidding conditions, if required. Also, they may seek information regarding rejection of their bid as the case may be.

For & on behalf of BVFC Limited,
Namrup

(Arun Gogoi)
P.E (M), Urea-III

ANNEXURE-V

Ref: N-III/MECH-55/UB-III/16/CONT-06/3653

Date: 24.08.2016

SCHEDULE OF WORK , QUANTITY AND PROFORMA FOR QUOTING RATE

| Sl. No. | Description of work | Quantity | Rate (₹) | Amount (₹) |
|--------------------------|--|--------------------|----------|------------|
| 1. | Service charge for Fixing of new insulation of 100 mm thick blanket and fixing new aluminum sheet (Grade: 22 SWG) for pipelines & valves with damaged insulation | 100 m ² | | |
| 2. | Material Cost (Aluminum Sheet of Grade: 22 SWG, fixing screws, G.I. wires, aluminum strips, sealing compounds, etc.) | 100 m ² | | |
| Sub - Total (₹) | | | | |
| Service Tax @ 15% on (1) | | | | |
| VAT @ 6% on (2) | | | | |
| Total (₹) | | | | |

(Amount in words: Rupees)

Earnest Money: ₹. _____

Bank Draft/Pay Order/Journal no _____ Dt. _____

Remarks:- i)

ii)

Signature: _____

Name of Tenderer: _____

Address _____

Date: _____ (Seal)

Note: Incomplete filling of particulars will be regarded as incomplete bidding and will lead to summary rejection of the bid.

Ref: N-III/MECH-55/UB-III/16/CONT-06/3653

Date: 24.08.2016

Declaration form: Credential of Tenderer

1. Office address:
2. Facility available with the contractor:
 - a. Tools and tackles available with the contractor, consumables like oxygen-acetylene cylinder, cutting set, welding machine, welding electrode etc
 - b. Supervisor, skilled workmen and unskilled helper available with the contractor.
 - c. Supply of scaffolding materials such as wooden planks, bamboos, coir rope etc at the cost of the contractor.

Signature and seal of the Tenderer