

Gen/29

Annexure-I

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP**

**TENDER FORM**

**(NOT TRANSFERABLE)**

Sl. No.....  
Tender Notice No, N-III/Mech-5/ Cont- 911/425  
Last date of submission On. 25-08-2016

Date of issue.....  
Dt.: 18-08-2016

Name of Work : Supply of helping assistance for various maintenance works during ATA-2016 in Ammonia-III plant

Issued to ( Name & Address of the party )

.....  
.....

No. of tender documents  
Issued.....

Signature of the Issuing Officer.  
Deptt...Mech /Amm-III..

***TO BE FILLED-IN BY THE TENDERER***

I / We hereby tender for the execution for the B.V.F.C.Ltd., Namrup Unit, of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawing and instructions referred to in the N.I.T. conditions "THE GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT" and in all other respects in accordance with such conditions and special conditions so far as applicable.

**MEMORANDUM**

General Description of the work :- Supply of helping assistance for various maintenance works during ATA-2016 in Ammonia-III plant

1. Earnest money : ` **1460.00** (The tender (s) without earnest money shall be rejected)
2. Security deposit : Not Required
3. Time allotted for work: 15 days.
4. Should this tender be accepted, I / We here by agree to abide by and fulfill all the terms and provisions and conditions contained in NIT. G.D.C.C. and the special conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successors or assignees, the sums of money mentioned in the said conditions.
5. The sum of Rs..... has been deposited vide bank draft /SBI Journal No no.....Dated..... with the Finance Manager in favour of B.V.F.C.Ltd., as earnest money, the full value of which to be absolutely forfeited to the B.V.F.C.Ltd., or their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

**Enclosures:**

1. Earnest money deposit receipt /Bank draft for EMD
2. Detailed schedule of work & quantity duly filled in and signed (Annexure-III)
3. Tender document duly read and signed on every page
4. G.D.C.C. duly read and signed on every page.

Dated.....

Signature of tenderer.....  
Address.....

Witness (I).....

Signature, Name & address of witness .....

Ref: N-III/MECH-5/Cont-911/

### **TENDER DOCUMENT**

#### **1.00 INVITATION OF TENDER:**

- 1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge in mechanical jobs involving erection/repairing/renovation of high capacity cooling tower.
- 1.02 The tender must remain valid for a minimum period of 180 days from the date of opening of the tender.

#### **2.00 Terms & conditions:-**

- 2.01 All necessary safety precautions are to be taken by the party.
- 2.02 100 % payment shall be made after completion of job.
- 2.03 Payment of minimum wages to the various staffs, labours should be followed as per Assam Govt's recent notification.

#### **3.0 SPECIAL TERMS & CONDITIONS**

- 3.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of carrying out the job, payments, settlement of disputes etc.
- 3.02 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.
- 3.03 The jobs are connected with short shut down activities of the Namrup-III plants. Since the activities shall be continued round the clock, the contractor shall be ready to take-up jobs at any time.
- 3.04 All Safety measure and gears required for the job shall have to be arranged by the contractor and to be followed strictly.
- 3.05 After completion of job, the site shall be cleaned and removed all debris properly.
- 4.00 Engineer –in-charge reserve the right to ask for increase of manpower if delay occurs / any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.
  1. Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
  2. To affect the above, party may visit the site to access the job fully and if required may consult the undersigned regarding requirement of skilled and unskilled manpower.
  3. Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
  4. BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email
- 5.00 Party shall quote & submit their rates in the given performa in **Annexure-III**
- 6.00 The contractors shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.
- 7.00 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam. (Tel No: 0374 2507092/ 0374 2507167)

Tender papers / documents can be obtained during working hours on application from the following office "Addl. **CHIEF ENGINEER (MECH), A-III, BVFCL, Namrup**"

The tenders will be opened on the above scheduled date and time in presence of the tenderers or their authorized representatives who may like to be present. BVFCL will neither be responsible nor consider the late submitted tenders.

The undersigned reserve the right to accept or reject any or all tenders without assigning any reason thereof.

KK Dihider  
Addl. CE (Mech.), AMM-III & CPP

Ref: N-III/MECH-5/ Cont-911/

**SCHEDULE OF WORK & QUANTITY:**

**Job: Supply of helping assistance for various maintenance works during short shut down in Ammonia-III plant**

Sl. No.	Item	Quantity	R a t e (Rs.)	Total amount (Rs.)
01.	Helper	270 mandays		
02.	Welder	30 mandays		
Sub Total				
Service Tax @15%				
Total amount				

In words: (Rupees .....)

..... only

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Signature of the tenderer with Date:

Party's name:

Address:

SEAL:

PAN No. \_\_\_\_\_

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