

Ref. No: N-III/Mech-5/Cont-1328/

Tender Document

1.00 Scope of work

The scope of work shall include but not limited to the following for completion of entire job: -

- i) Drilling of holes in appropriate positions on the valve.
- ii) Subsequent tapping of the drilled holes and fitting of NRVs for injection of sealing compound. (Supply & fitting of NRV, drilling & tapping works is under party's scope).
- iii) Pumping of the sealing compound till the arrest of the leakage (Supply of sealing compound is under party's scope).
- iv) Making & fitting of all appropriate jacking/ lifting arrangement is under party's scope.
- v) Erection of scaffolding, if required.
- vi) All best engineering practices & procedures and safety gadgets to be strictly followed while working.
- vii) Carrying/cleaning of site debris/waste to dumping yard after finishing of job.

The executed work shall remain a guarantee for a period of 120 days; and re-injection of sealing compound and repair shall be done free of cost within this period.

2.00 Terms & conditions: -

- 2.01 Job is to be taken up on most urgent basis & is to be completed in shortest possible time.
- 2.02 Tenderers shall visit the site and contact the concerned site-in-charge to assess the job thoroughly before submitting their offer.
- 2.03 The party's quoted amount shall be inclusive of manpower & all tool & tackles/consumables/ cost of sealing compound/ necessary scaffoldings cost for the repair. However all necessary gaskets, nuts & bolts, crane shall be supplied by BVFCL at free of cost.
- 2.04 All necessary safety precautions are to be taken by the party.

3.00 SPECIAL TERMS & CONDITIONS:

- 3.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of Carrying out the job, payments, settlement of disputes etc.
- 3.02 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.
- 3.03 All Safety measure and gears required for the job shall have to be arranged by the contractor and to be followed strictly.
- 3.04 After completion of job, the site shall be cleaned and removed all debris properly.

4.00 Payment Terms

- 4.01 97% value of the completed work shall be released after successful completion of work within 30 days from submission of bill in triplicate and as certified by Engineer – in – Charge after deductions, if any. Balance 3% payment shall be kept as Security Deposit (SD), which shall be release after successful completion of workmanship guarantee period of four months.
- 4.02 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- 4.03 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- 4.04 All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- 4.05 GST at the applicable rate shall be reimbursed / deducted on production of documentary evidence.

- 5.00 Party shall quote & submit their rates in the given performa in Annexure-II by going thoroughly in the scope of work Annexure-I (scope of work).
- 6.00 **Exemption from paying tender fees and Earnest Money Deposit:**
With reference to the Order of the Ministry of MSME, under the Public Procurement Policy March 2012, Micro and Small Enterprises (MSE) shall be entitled for EMD exemption subject to conditions as under:
MSE bidders must submit valid registration certificates from any of the following (or any other body specified by the Ministry of MSME) for exemption of EMD as applicable:
- National Small Industries Corporation (NSIC)
 - District Industries Centres (DIC)
 - Coir Board
 - Khadi and Village Industries Commission(KVIC)
 - Khadi and Village Industries Board(KVIB)
 - Directorate of Handicrafts and Handloom
 - Udyog Aadhar Memorandum.
- 7.00 Engineer-in-charge reserve the right to ask for increase of manpower if delay occurs / any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.
1. Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
2. To affect the above, party may visit the site to access the job fully and if required may consult the undersigned regarding requirement of skilled and unskilled manpower.
3. Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
4. BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email.
- 8.00 The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.
- 9.00 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam.

(GC Gowala)
PE (Mech.), A-III

Tender Notice No: N-III/MECH-5 /CONT-1328/

PERFORMA FOR SCHEDULE OF WORK & QUANTITY

Sl. No	Description of work	Quantity	Rate (₹)	Amount (₹)
	Execution of "On-Line Leak Sealing" job in SGC HP steam inlet valve of AMM-III Plant.	01 (One) No.	L/S	
CGST @ 9%				
SGST @ 9%.				
Total= Rs.				

In words: (Rupees_____

_____) only.

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Signature of the tenderer_____ Date:_____

Party's name:
Address:

SEAL: PAN No._____

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BID SECURITY DECLARATION

Ref. No: N-III/Mech-5/Cont-1328/10

Date: 07- 04 -2022

To

Plant Engineer (Mechanical), Amm-III
BVFCL, Namrup

Sub.: 'Execution of "On-Line Leak Sealing" job in SGC HP steam inlet valve of AMM-III Plant'.

Dear Sir,

I.....Son/Daughter of Shri..... Proprietor/Partner/CEO/MD/ Director/

Authorised signatory of M/s am competent to sign this declaration and accepting "BID SECURITY DECLARATION" in lieu of bid security.

I/we are well aware of the fact that withdrawing or modifying our bids during the period of validity etc. would lead to suspension of our tender for the time specified in the tender documents as per office memorandum Ref no. F.9/4/2020-PPD dtd. 12th Nov. 2020 of Rule 170 of General Financial Rules (GFRs) 2017 under Ministry of Finance.

I/we have carefully read and understood all the terms and conditions of the tender and hereby convey my/our acceptance for the same.

Thanking you.

Yours faithfully,

For M/s. :-----
(Signature of Contractor/ Bidder/Authorized Person with SEAL)

Address: -----

