

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
(A GOVT. OF INDIA UNDERTAKING)
NAMRUP



Please reply to:

Asstt. Chief Engineer(Civil)
BVFCL, Namrup
P.O. Parbatpur – 786 623
Dist. Dibrugarh (Assam),India.

CIN No: **U24123AS2002GOI006786**

"BVFCL is committed to a corruption free work environment. "All the above purchases, services and commitments of BVFCL will be honored without the citizen having to pay any bribe'. In case any person demands any bribe, it is the duty of the responsible to inform the matter to vigilance office, BVFCL, Namrup, P. O. Parbatpur, Dist. Dibrugarh, Assam PIN; 786623. (Tel no: 0374-2507092 / 0374-2507167)"

NOTICE INVITING TENDER

1. NIT NO	:	11-16-17
2. DATE OF ISSUE/BID SUBMISSION START DATE	:	09.12.2016
3. TYPE OF BID	:	Single Stage
4. TENDER PAPER SALE END DATE	:	09.01.2017 (WORKING HOURS)
5. BID SUBMISSION END DATE	:	10.01.2017 upto 03:00 PM
6. BID OPENING	:	10.01.2017 at 3:30 PM
7. VALIDITY OF THE QUOTATION	:	90 days

Tenderers should deposit the tender fees in SBI by downloading the tender fees/EMD submission format from <http://bvfc.com/Uploads/File/downloads/format-tender-fees.pdf> and then submit the BVFCL's copy along with the application form for collecting the tender papers from Civil Engineering Department, BVFCL.

Sealed tenders are hereby invited from experienced contractors with requisite qualifications as mentioned below for the following work in "Brahmaputra Valley Fertilizer Corporation Limited" Namrup -

SI No	Name of work	Estimated cost (Rs)	Earnest money (Rs)	Duration of contract	Cost of tender paper (Rs.)
01	Engagement of unskilled manpower for miscellaneous jobs in Civil Engineering Department for a period of one year	363472.08	9100.00	313 working days.	400

NB: The estimated cost is inclusive of statutory dues like PF, Bonus etc but excluding Service Tax tenderer shall however quote their rates exclusive of these statutory dues.

Incomplete filling of particulars will regard as incomplete bidding and will lead to rejection of the bid.

1. Essential qualification required

- ii) Average Annual Financial turnover during the last three years, ending 31st March 2016, should be at least 30 % of the estimated cost.
- iii) Experience of having successfully completed similar nature of civil works during last seven years ending on 30th. Nov '2016', should be either of the following:
 - a) Three civil work (Govt. / Semi Govt.) of similar nature completed works costing not less than the amount equal to 40 % of the estimated cost.

Or

- b) Two civil work (Govt. / Semi Govt.) of similar nature completed works costing not less than the amount equal to 50 % of the estimated cost.

Or

- c) One civil work (Govt. / Semi Govt.) Of similar nature of completed work costing not less than the amount equal to 80 % of the estimated cost.

"Experience in similar work means supply of manpower in civil works"

2. The tenderer must possess and furnish the following documents issued by appropriate Govt. Authority:-
 - a) Copy of PAN Card.
 - b) Copy of up to date PF registration code.
 - c) Copy of Service Tax registration certificate, if applicable.
 - d) Copy of Labour License issued from Department of Labour Govt. of India in case of engaging 20 (twenty) or more labourers by contractor, or certificate of exemption issued by the above Department in case of engaging less numbers of labourers.
3. Interested parties may obtained tender documents from Civil Engineering Department BVFCL, Namrup P. O.: Parbatpur- 786623, Dist.- Dibrugarh : Assam on payment of cost of tender papers in the form of pay order in favour of Brahmaputra Valley Fertilizer Corporation Ltd., Namrup payable at SBI, Namrup (Branch Code-0223).
4. NIT is also available in BVFCL website www.bvfcl.com and Govt. of India's www.eprocure.gov.in. Interested tenderers may also may download the tender documents from the above websites and submit the same, duly filled in enclosing and account pay DD / pay order amounting to RS. 150/- only as tender paper cost in favour of Brahmaputra Valley Fertilizer Corporation Ltd., Namrup payable at SBI, Namrup (Branch Code-0223). **Bids without tender paper cost will be summarily rejected.**
5. PROCEDURE OF PAYMENT
 - a. Payment will be released on the basis of actual working days **work carried out** on monthly basis as per laid down specification in work order.
 - b. The contractor shall prepare the bill in triplicate giving break up of taxes/duties claimed on monthly basis supported by wage sheet (complete in all respects) in triplicate specifying the activities of the schedule of rates duly signed by the contractor or his authorised representative and checked/countersigned by the authorized representative of CE(Mech) U-II and Civil or Engineer-in-charge.

Then the contractor shall submit the RA bills/final bills in specified performa following procedure laid down for the work to concern site Engineer/Engineering-in-charge who after due verification of the bill pass it on to Company's Finance & Accounts Department through Head of department for release of payment. All formalities relating to PF, Income Tax, service tax and other penalties/outstanding as applicable will be made before releasing the payment to the contractor. In addition, any Tax & duty leviable to the contractor on account of Govt. notifications will be deducted from the bills and deposited to Government.
 - c. The terms and conditions mentioned in NIT of otherwise agreed upon shall be incorporated in an Agreement form for which contractor have to furnish Non-Judicial Stamp papers of Rs.10.00 of Assam State along with 7 watermark papers and execute the Agreement within 10 days from the date of receipt of WO. No payment shall be made unless the Agreement is executed.
 - d. At no time the progress of work shall be retarded or stopped due to shortage of materials, disputes or differences with us.
 - e. Contractor will have to give a declaration to the effect that you would undertake to make an ex-gratia payment of Rs. 1,000.00 (Rupees One thousand) only to the dependent of your labour in the event of his death while on duty, besides usual compensation payable under the law. This payment will be made by the Corporation and will be recovered from your dues.

6. Rejection of Tender:-

- a. In Addition to eligibility criteria and documents required mentioned above, the following may also be the reason for rejection of tender.
- b. If the quality of the works done by the contractor in the past was not found satisfactory.
- c. If the contractor or his workers needs constant supervision for quality works.
- d. If the contractor has sublet the work to others through power of attorney or allow other to work. Further if the firm/ contractor authorize other firm/contractor or any other person through POWER OF ATTORNEY or any means to participate tender.**
- e. If the contractor has the records of being blacklisted by any Govt. Department/Public Sector/Corporation etc.
- f. Any other adverse remarks by the police authorities may also be the cause for its rejection.
- g. If the contractor/firm has any pending legal case with BVFCL in any court.**

7. Extension of job:-

The job may be extended for another one year based on the present successful bidder and as per requirement of BVFCL.

Tenders will be opened as per schedule above in the Office of the Civil Engineering Department in presence of the tenderers or their authorized representatives who may like to be present. BVFCL shall neither consider the tenders that are submitted late nor shall be responsible for the same.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof and it also does not bind itself to accept lowest tender.

(M Islam)
Executive Engineer (Civil)

TO BE FILLED IN BY TENDERER

I/We hereby tender for execution, for BVFCL, Namrup, of the work scheduled in underwritten memorandum within the time specified in such memorandum and the rates specified therein and in all respect in accordance with the specifications, and instruction referred to in the NIT conditions, the GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT and In all other respects in accordance with such conditions so far as applicable.

MEMORANDUM

1. Name of work : Engagement of unskilled manpower for miscellaneous jobs in Civil Engineering Department for a period of one year.
2. Earnest Money : Rs. 9100.00/-
3. Time allowed for the work : 313 days X 3 nos. manpower = 939 working days.
4. Should this tender be accepted, I / we hereby agree to abide by and full fill all the terms & conditions contained in the NIT, GDCC and the special terms & conditions which have been read and understood by me / us so far as applicable or in default thereof to forfeit and pay to the corporation or their successors or assignees the sum of money mentioned in the said conditions.
5. The sum of has been deposited vide.....datedat State Bank of India in favour of BVFCL as earnest the full value of which to be absolutely forfeited to BVFCL or their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

Enclosures:

1. Tender Paper Cost/EMD receipt / Bank Draft / deposit at call receipt.

Signature of tenderer:

Name:

Address:

Signature of witnesses

Name & address of witness

DECLARATION

I M/s.....declare to pay an ex-gratia payment of Rs. 1,000.00 (Rupees One thousand) only to the dependent of the labour under me in the event of his death while on duty, besides usual compensation payable under the law. This payment will be made by the Corporation and will be recovered from my dues.

Place: -

Signature of the Contractor

Date: -

UNDERTAKING BY THE PARTY
(REF: - NIT NO. -)

I / we hereby confirm that:

- I. Tender documents have been read, understood with all clarifications pertaining to various clauses provided therein. I / we are aware with the nature of jobs & site conditions and conditions/specifications laid down are fully acceptable to me/ us and are binding on me /us and there is no condition/deviation in my/ our quotation. All the documents submitted in respect of Essential Qualifying Requirements (EQR) have attestation of a Gazetted Office with legible stamps thereon. I / we agree that authenticity of the submitted documents is the responsibility of the tenderer.
- II. Earnest Money deposit enclosed with following details:
Journal No. /DD No _____ Date: _____ Drawn on: _____

For Rs. _____ In favour of: _____
- III. I/we agree to pay minimum wages as per the statutory requirement of the Govt. of Assam.
- IV. It is further confirmed that the contractor profit quoted by me will be fixed throughout the contract period and also if extended.
- V. I / we agree for cancellation of the contract, and debarment from further participation in this tender, in case any concealment of facts on my/ our part is detected at any stage award of the contract.
- VI. I / we agree to submit the PF deposit challan of the workers and the wage sheets along with the RA Bills.
- VII. I / we or my / our shall submit the required valid labour license within 15 days of issuance of work order failing which I shall not claim for release of payment against the executed jobs.
- VIII. The bid(s) submitted by me / us will remain valid up to 90 days from the date of opening of Price bid of the tenders. After opening of Price bid, if I become lowest bidder and I / we intend to withdraw from contract procedure. BVFCL is at liberty to forfeit my Earnest Money and also I may be debarred from BVFCL contractual system in future.
- IX. I / we confirm that I / we have not been debarred /de-listed / black listed / put on Holiday list from any of Government / semi-Govt. / PSUs.
- X. In case of placement/ award of work to me / us, I / we do agree that I / we shall not sublet the awarded work to any other party / agency. If subletted, BVFCL shall be at liberty to take action for termination of contract including forfeiting my / our Earnest Money and also I / we may be debarred from BVFCL contractual system in future.
- XI. I/we confirm that we/I have no pending legal case with BVFCL in any court.
- XII. My / our valid Permanent Account No. is
- XIII. My / our valid Service Tax registration No. is
- XIV. My / our allotted valid labour license No. is
- XV. My / our valid VAT registration No. is
- XVI. My contract number (a) Ph. No.....
- XVII. Mobile No.....

Date: Signature & Seal of Tenderer

Name:

Firm / Company

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP CIVIL ENGINEERING
DEPARTMENT

NIT NO 11-16-17

Name of work: - Engagement of unskilled manpower for miscellaneous jobs in Civil Engineering Department for a period of one year.

I/We have understood the work involved and conditions mentioned in the NIT and I/We give our rates as per below :-

SL No	Particulars	Unit	Qty	Rate per unit		Amount
				Rates in figure	Rates in words (Rupees)	
01	Engagement of unskilled manpower for miscellaneous jobs in Civil Engineering Department (03 nos.)	Man day	939	340.12	Rupees three hundred forty and twelve paise only	319372.68
02	Bonus (` 3500.00 (Max. Limit) per person. Therefore for six months six month ` 3,500/2= ` 1,750.00	Each.	3	7000	Rupees seven thousand only	21000.00
03	Contractor's profit in Rupees	Man day	939	**	**	**
					Total `	

(Rupees _____) Service Tax applicable will be extra at actual.

Note: - Quote your rate in the asterisk. ()**

Signature

Name of the tender in full (In block letters)