

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**  
**NAMRUP**  
**(MECHANICAL DEPARTMENT)**

Sl. No. \_\_\_\_\_ Date of Issue :  
Tender No. : N –III/Mech-55/UB-III/17/Cont-32/4032 dated 15.03.2017.  
Last Date of Submission : 23/03/2017  
Name of Work : Execution of miscellaneous maintenance jobs in Bagging – III plant.

Issued to : \_\_\_\_\_  
(Name & address of the party) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. of tender documents issued \_\_\_\_\_

Signature of issuing officer  
Deptt. Mechanical

To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, “THE GENERAL DIRECTIONS AND CONDITIONS” of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work: Execution of miscellaneous maintenance jobs in Bagging – III plant.
2. Earnest Money (Rs.) : ₹ 465/-
3. Security deposit @ 10% of the total value of the work (including Earnest Money):
4. Time allowed for the work : Four Days
5. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.
6. The sum of Rs. \_\_\_\_\_ has been deposited vide receipt no. \_\_\_\_\_ Dated \_\_\_\_\_ with DGM(Fin) in favour of BVFCL, NAMRUP as earnest money , the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

1. Earnest money deposit receipt/Bank Draft. for EMD
2. Detailed schedule of work duly filled in and signed (Annexure-III)
3. Reference of similar works performed earlier (Annexure- )
4. GDCC duly read and signed on every page.

Signature of Tenderer

Dated : \_\_\_\_\_ Address : \_\_\_\_\_

Witness: (1)

Signature, name & address of witness

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED  
NAMRUP  
(MECHANICAL DEPARTMENT)

Tender Notice No.: N –III/Mech-55/UB-III/17/Cont-32/4032

Date: 15.03.2017

NOTICE INVITING TENDER

1.00 INVITATION OF TENDER:

1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge in maintenance/ upkeep of conveyor belts system, insulation and other related jobs.

1.02 The tender shall be submitted in prescribed Proforma enclosed with the NIT. The Proforma for quoting rates/ price shall be duly filled in and signed by the Tenderer

1.04 The tender must remain valid for a minimum period of 90 days from the date of opening of the tender

2.00 SCOPE OF WORK:

Scope of work shall include, but shall not be limited to following for completion of the jobs in all respects:-

**For ET-8 Conveyor Belt**

- i) Loosening of belt with the help of gravity pulley.
- ii) Removal of old joint and fasteners.
- iii) Proper positioning of belt.
- iv) Joint Preparation.
- v) Trial run & hand over
- vi) Replacement of defective return idlers
- vii) Other miscellaneous jobs as required and as instructed by Engineer- In- Charge.

**For Neem Oil Pumps**

- i) Decoupling of pumps.
- ii) Opening of suction strainer
- iii) Opening of connecting pipelines for checking
- iv) Replacement of the pump with new one, if required.
- v) Box up, trial run and hand over.

**For Day Neem Oil Tank**

- i) Collection of insulation material from Stores.
- ii) Removal of old insulation.
- iii) Fixing of new insulation.

3.00 TERMS AND CONDITIONS:

3.01 Tenderer should visit the site and contact the undersigned to assess the nature & quantum of jobs to be executed before quoting.

3.02 Skilled / semi skilled manpower and required tools & tackles shall be arranged by the contractor.

3.03 Setting out work/programming shall be primarily the responsibility of the contractor.

3.04 Contractor shall follow all standing orders/ statutory rules and regulations pertaining to safety and adopt all safety measures as required for execution of the job

- 3.05 Water & Electricity at one point will be provided free of cost.
- 3.06 Required quantity of belt fasteners and aluminum sheet for insulation jobs, will be provided by BVFCL.
- 3.07 The Contractors shall take special care for his workmen at site and shall be solely responsible to observe safety precautions in keeping with the provisions of relevant 'Factory Act' and provide safety measures to his workman at site at his own cost.
- 3.08 The Contractors shall make an ex gratia payment of ₹ 1,000/- (Rupees One Thousand) only to the dependent of a workman in the event of his death occurring while on duty. The payment will be made by B.V.F.C.L., Namrup, immediately, if required, and shall be recovered from the Contractor's Bill.

4.00 PAYMENT TERMS:

- 4.01 90% payment will be released on successful completion of work, final inspection by Engineer – in- charge, BVFCL and on submission of Bill duly certified by the Engineer – in – Charge of the work after deductions, if any.
- 4.02 10% of the contract value shall be retained with BVFCL, Namrup as security deposit which will be released after satisfactory completion of six months guarantee period
- 4.03 Service tax/VAT at the applicable rate shall be paid/ deducted to/from the party on production of certificate of having valid registration with the appropriate Excise/tax authority.
- 4.04 Income tax at the prevailing rate shall be deducted from the bill.

5.00 COMPLETION TIME

- 5.01 Time of completion of the job shall be 04 (four) days from the date of site clearance as certified by the Engineer- In- Charge of the job.

6.00 GENERAL TERMS & CONDITIONS:

- 6.01 Workmanship: Workmanship will be in accordance with standard Engineering & Technical specifications. Work shall be done in an approved manner taking care to see that various technical aspects of the work under execution conform exactly to BVFCL's requirement. The contractor shall be entirely responsible for proper workmanship and shall not be relieved of the obligation in this regard just because no objection was raised by BVFCL's Engineer/ Inspector etc during progress of the work.
- 6.02 Inspection/Testing: The work shall be subject to stage inspection by BVFCL's Engineer/ Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in workmanship.
- 6.03 Jurisdiction of Court: The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam.

7.00 CONCILIATION & ARBITRATION:

Except otherwise provided in this contract all matters, questions, disputes, differences whatsoever which shall at any time arise between the parties hereto touching the construction, meaning or operation or effect of the contract or out of matters related to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of the work or whether before or after termination

shall be referred to arbitration in accordance with the ICADR Arbitration Rules, 1996. Under such case, authority to appoint Arbitrator(s) shall be the 'International Centre for Alternative Dispute Resolution'.

The Arbitration proceedings shall be governed by the ICADR Arbitration Rules, 1996.

Both the parties shall continue to fulfill their respective obligations under the contract during the Arbitration proceedings.

- 8.0 BVFCL is committed to a corruption free work environment. "All the above purchases, services and commitments of BVFCL will be honoured without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to the Vigilance Officer, BVFCL, Namrup, P.O. Parbatpur, Dist. Dibrugarh, Assam, PIN 786 623 (Tel no. 0374- 2507092/0374 2507167)
- 9.00 The bidders can ask the bidding conditions, if required. Also, they may seek information regarding rejection of their bid as the case may be.
- 10.00 AGREEMENT
- 10.01 All the terms & conditions mentioned here in shall form the part of the contract and be incorporated in the Agreement Form for which the contractor shall furnish Non-Judicial stamp paper of the state of Assam of denomination of ₹ 10/- (Rupees Ten) only along with 7 sheets of water mark paper and execute the agreement in prescribed Performa within 7 (Seven) days from the date of receipt of the Work Order.
- 11.00 All other general terms & conditions shall be applicable as per the conditions/ provisions of BVFCL's standard G.D.C.C. relevant to work/ contract.

(S.N. Dutta )  
Plant Engineer (M)  
Bagging - III

SCHEDULE OF WORK & QUANTITY AND PROFORMA FOR QUOTING RATE

Ref. NIT no. N –III/Mech-55/UB-III/17/Cont-32/4032 dated 15.03.2017.

**Name of job:** Execution of miscellaneous maintenance jobs in Bagging – III plant.

<b><u>Sl. No.</u></b>	<b><u>Description of work</u></b>	<b><u>Rate</u></b>	<b><u>Amount (₹)</u></b>
1	Removal of old joint and joining by belt fasteners for ET-8 conveyor belt.	L/S	
2	Checking of Neem oil pumps as per instructions of EIC.	L/S	
3.	Re insulation of day neem oil tank.	L/S	
Sub-total			
Service tax @ 15%			
Total			

(Amount in words: Rupees )

Earnest Money: ₹. \_\_\_\_\_

Bank Draft/Pay Order/Journal no \_\_\_\_\_ Dt. \_\_\_\_\_

Remarks:- i)

ii)

Signature: \_\_\_\_\_

Name of Tenderer: \_\_\_\_\_

Address \_\_\_\_\_

Date: \_\_\_\_\_

(Seal)

Note: Incomplete filling of particulars will be regarded as incomplete bidding and will lead to summary rejection of the bid.

Ref. NIT no. N –III/Mech-55/UB-III/17/Cont-32/4032

Date: 15.03.2017

Declaration form: Credential of Tenderer

1. Office address:
  
2. Facility available with the contractor:
  - a. Tools and tackles available with the contractor, consumables like oxygen-acetylene cylinder, cutting set, welding machine, welding electrode etc
  - b. Supervisor, skilled workmen and unskilled helper available with the contractor.
  
  - c. Supply of scaffolding materials such as wooden planks, bamboos, coir rope etc at the cost of the contractor.

Signature and seal of the Tenderer