

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP
(MECHANICAL DEPARTMENT)

Sl. No. _____ Date of Issue : _____
Tender No. : N- III/Mech-55/UB-III/16/Cont-04/3655 Dated 24.08.2016
Last Date of Submission : 07.09.2016
Name of Work : Execution of miscellaneous maintenance works during ATA-2016
in Urea -III plant.

Issued to : _____
(Name & address of the party) _____

No. of tender documents issued _____

Signature of issuing officer
Deptt. Mechanical

To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work: Execution of miscellaneous maintenance works during ATA-2016 in Urea -III plant.
2. Earnest Money (Rs.) : ₹ 870/-
3. Security deposit @ 10% of the total value of the work (including Earnest Money):
4. Time allowed for the work : Six Days
5. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.
6. The sum of Rs. _____ has been deposited vide receipt no. _____ Dated _____ with FM (Fin) in favour of BVFCL, NAMRUP as earnest money, the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

1. Earnest money deposit receipt/Bank Draft. for EMD
2. Detailed schedule of work duly filled in and signed (Annexure-V)
3. Reference of similar works performed earlier (Annexure-)
4. GDCC duly read and signed on every page.

Signature of Tenderer

Dated : _____ Address : _____
Witness: (1)
Signature, name & address of witness

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED

NAMRUP

(MECHANICAL DEPARTMENT)

Tender Notice No.: N- III/Mech-55/UB-III/16/Cont-04/3655

Date: 24.08.2016

NOTICE INVITING TENDER

1.00 **INVITATION OF TENDER:**

- 1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge in mechanical jobs involving opening & box up of equipments, rigging, etc.
- 1.02 Before submission of quotation, the parties should visit the site to get clear idea of the work.
- 1.03 The tender shall be submitted in prescribed Proforma enclosed with the NIT. The Proforma for quoting rates/ price shall be duly filled in and signed by the Tenderer
- 1.04 The tender must remain valid for a minimum period of 90 days from the date of opening of the tender

2.00 **SCOPE OF WORK:**

Scope of work shall include but shall not be limited to the following for execution / completion of work to facilitate opening & boxing up of respective vessels / heat exchangers for Cleaning/ Jet Cleaning:-

- 2.01 Rectification of leakage through packing of (10HE-02) bottom flange:-
 - a) Opening of flange
 - b) Taking out old packing rings
 - c) Cleaning of surface
 - d) Thread tapping of holes.
 - e) Insertion of new packing rings
 - f) Box up.
 - g) Hand over and rectification, if any.
- 2.02 Replacement of shaft of prilling machine assembly (10PM-02).
 - a) Dismantling of prilling bucket
 - b) Decoupling of motor.
 - c) Disassembly of the machine.
 - d) Assembly with the reconditioned shaft.
 - e) Box up and hand over.
 - f) Trial run and rectification, if any.
- 2.03 Tightening of bottom flange (road side) of Ammonia Pre-heater (10HE-11).

3.00 **TERMS AND CONDITIONS:**

- 3.01 Tenderer should visit the site and contact the undersigned to assess the nature & quantum of jobs to be executed before quoting.
- 3.02 Skilled / semi skilled manpower and required tools & tackles shall be arranged by the contractor.
- 3.03 Setting out work/programming shall be primarily the responsibility of the contractor.
- 3.04 Contractor shall follow all standing orders/ statutory rules and regulations pertaining to safety and adopt all safety measures as required for execution of the job
- 3.05 Water & electricity facility for the said job shall be provided free of cost.
- 3.06 Necessary consumables like gaskets, O'rings, etc shall be provided by BVFCL.
- 3.07 The Contractors shall take special care for his workmen at site and shall be solely responsible to observe safety precautions in keeping with the provisions of relevant 'Factory Act' and provide safety measures to his workman at site at his own cost.
- 3.08 The Contractors shall make an ex gratia payment of ₹ 1,000/- (Rupees One Thousand) only to the dependent of a workman in the event of his death occurring while on duty.

The payment will be made by B.V.F.C.L., Namrup, immediately, if required, and shall be recovered from the Contractor's Bill.

4.00 PAYMENT TERMS:

- 4.01 90% payment will be released on successful completion of work, final inspection by Engineer – in- charge, BVFCL and on submission of Bill duly certified by the Engineer – in – Charge of the work after deductions, if any.
- 4.02 10% of the contract value shall be retained with BVFCL, Namrup as security deposit which will be released after satisfactory completion of six months guarantee period
- 4.03 Service tax at the applicable rate shall be paid to the party on production of certificate of having valid registration with the appropriate Excise authority.
- 4.04 Income tax at the prevailing rate shall be deducted from the bill.

5.00 GUARANTEE:

- 5.01 The entire work shall be guaranteed by the contractor against any defective/ inferior workmanship for a period of six months from the date of completion of work. If any defect in workmanship is noticed during the guarantee period, all necessary alteration/ repairs/ replacement etc to rectify the same fully in all respect and to the entire satisfaction of Engineer –In –Charge shall have to be carried out by the contractor at his own risk & cost.

6.00 COMPLETION TIME

- 6.01 Time of completion of the job shall be 06 (Six) days from the date of site clearance as certified by the Engineer- In- Charge of the job.

7.00 GENERAL TERMS & CONDITIONS:

- 7.01 In the event of acceptance of the tender/contract the contract shall be governed by BVFCL GDCC and terms & conditions contained in NIT document.
- 7.02 Workmanship: Workmanship will be in accordance with Engineering & Technical specifications. Work shall be done in an approved manner taking care to see that various technical aspects of the work under execution conform exactly to BVFCL's requirement. The contractor shall be entirely responsible for proper workmanship and shall not be relieved of the obligation in this regard just because no objection was raised by BVFCL's Engineer/ Inspector etc during progress of the work.
- 7.03 Inspection/Testing: The work shall be subject to stage inspection by BVFCL's Engineer/ Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in workmanship.
- 7.04 Jurisdiction of Court: The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam.

9.00 CONCILIATION & ARBITRATION:

Except otherwise provided in this contract all matters, questions, disputes, differences whatsoever which shall at any time arise between the parties hereto touching the construction, meaning or operation or effect of the contract or out of matters related to the contract or breach thereof, or the respective rights or liabilities of the parties, whether during or after completion of the work or whether before or after termination shall be referred to arbitration in accordance with the ICADR Arbitration Rules, 1996. Under such case, authority to appoint Arbitrator(s) shall be the 'International Centre for Alternative Dispute Resolution'.

The Arbitration proceedings shall be governed by the ICADR Arbitration Rules, 1996.

Both the parties shall continue to fulfill their respective obligations under the contract during the Arbitration proceedings

10.00 AGREEMENT

10.01 All the terms & conditions mentioned here in shall form the part of the contract and be incorporated in the Agreement Form for which the contractor shall furnish Non-Judicial stamp paper of the state of Assam of denomination of ₹ 10/- (Rupees Ten) only along with 7 sheets of water mark paper and execute the agreement in prescribed Performa within 7 (Seven) days from the date of receipt of the Work Order.

11.00 The bidders can ask the bidding conditions, if required. Also, they may seek information regarding rejection of their bid as the case may be.

12.00 BVFCL is committed to a corruption free work environment. "All the above purchases, services and commitments of BVFCL will be honoured without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to the Vigilance Officer, BVFCL, Namrup, P.O. Parbatpur, Dist. Dibrugarh, Assam, PIN 786 623 (Tel no. 0374- 2507092/0374 2507167)

For & on behalf of BVFC Limited,
Namrup

(Arun Gogoi)
Plant Engineer (M), Urea-III

SCHEDULE OF WORK & PROFORMA FOR QUOTING RATE

Tender Notice No.: N- III/Mech-55/UB-III/16/Cont-04/3655

Date: 24.08.2016

Name of job: Opening for cleaning/ jet cleaning & subsequent box up of different heat exchangers/ coolers (10HE-5 & 10HE-15) of Urea – III Plant.

<u>Sl.</u>	<u>Description</u>	<u>Amount (₹)</u>
1.	Execution of miscellaneous maintenance works during ATA-2016 in Urea -III plant	
Service Tax @ 15%		
Total (₹.)		

(Total Amount in words: Rupees)

Earnest Money: ₹. _____

Bank Draft/Pay Order/Journal no _____ Dt. _____

Remarks:- i)

ii)

Signature: _____

Name of Tenderer: _____

Address _____

Date: _____

(Seal)

Note: Incomplete filling of particulars will be regarded as incomplete bidding and will lead to summary rejection of the bid.

Tender Notice No.: N- III/Mech-55/UB-III/16/Cont-04/3655

Date: 24.08.2016

Declaration form: Credential of Tenderer

1. Office address:

2. Facility available with the contractor:
 - a. Tools and tackles available with the contractor, consumables like oxygen-acetylene cylinder, cutting set, welding machine, welding electrode etc
 - b. Supervisor, skilled workmen and unskilled helper available with the contractor.

 - c. Supply of scaffolding materials such as wooden planks, bamboos, coir rope etc at the cost of the contractor.

Signature and seal of the Tenderer