

**ELECTRICAL DEPARTMENT**

**NOTICE INVITING TENDER**

**Tender Notice No. :- Nam /Elect. / Utly-I & II -02 / 2021/345**

**Date: 05 .03.2021**

Sub : Notice Inviting Tender for "Maintenance assistance for Leakage Arrest/Repairing job of 1750 KVA

Transformer Feeder No.2 of WTP-I & II."

Sealed tenders are hereby invited in single bid from Licensed Electrical Contractors on item rate basis for executing the following work(s) in Brahmaputra Valley Fertilizer Corporation Ltd., Namrup.

Tender papers {NIT ,schedule of quantities, Special Terms and Conditions (Annexure II& Annexure IV), GDCC and format for EMD and Tender fees} are to be down loaded from the web- site [www.bvfcl.com](http://www.bvfcl.com) and [www.eprocure.gov.in](http://www.eprocure.gov.in) or may be purchased from electrical office. The Challan receipt against Tender paper cost, EMD shall be put in one sealed envelope subscribed. The bid shall be put in one sealed envelope subscribed and both envelopes will be put in a third envelope properly subscribed.

Sl. No.	Name of the work	Earnest Money(Rs.)	Completion Time	Tender Paper Cost (Rs.)
1.	"Maintenance assistance for Leakage Arrest/Repairing job of 1750 KVA Transformer Feeder No.2 of WTP-I & II." <b>Estimated cost – Rs. 33,568.00/- (including GST)</b>	<b>839.00</b>	<b>30 days</b>	<b>150.00</b>

a) Contractors must be experienced fulfilling the documentary evidence as below:

- Contractors having up-to date renewed electrical license and Electrical Supervisor's Certificate of Competency (party has to submit original for verification as and when required).
- Party should get registered fulfilling the conditions like GST etc. as applicable in the State of Assam (party has to submit original for verification as and when required).
- Party shall submit photo copy of PAN (party has to submit original for verification as and when required).
- Every bidder will submit a declaration in the form of affidavit / declaration that he/she is not proprietor of any other Firm /company participating in this tender

b) Work Order Copies of similar works carried out by the contractor in Fertilizers/Refineries/ Petrochemicals/ continuous process plants / power plants (preferably PSU or reputed private sector companies) along with Job Completion Certificate issued by the customer showing experience of having successfully completed similar works during last 7 years ending last day of month previous to one in which applications are invited either of the following:

I) Three similar completed works costing each not less than the amount equal to 40% of the estimated cost.

**Or**

II) Two similar completed works costing each not less than the amount equal to 50 % of the estimated cost.

**Or**

III) One similar completed works costing not less than the amount equal to 80 % of the estimated cost.

Detailed price as per the format in Annexure-I indicating the rate and GST element are to be mentioned clearly. The Price Bid shall contain the signature of the bidder with address, seal and date.

The Bid, complete in all respects, shall be sealed in an ENVELOPE super scribing the name of the work on the top left corner of the envelope, the enquiry ref. no., date and scheduled date of opening.

Quotation shall be received in the office of the Chief Engineer (Elect.), Namrup, PO: Parbatpur, Dist: Dibrugarh, Assam (INDIA), Pin: 786623, on all working days during normal working hours.

**1. Submission of Tender Paper: Tender paper shall be put in to locked tender paper box in the Office of the Electrical deptt. BVFCL;**

- |   |   |                                 |
|---|---|---------------------------------|
| 2. Closing Date of Sale of Tender paper     | : | <b>12.03.2021 at 12.00 Noon</b> |
| 3. Last date of submission of tender papers | : | <b>12.03.2021 at 3.00 P.M.</b>  |
| 4. Opening date of tender papers            | : | <b>12.03.2021 at 3.30 P.M.</b>  |

**(Cont. page-2)**

02. BVFCL shall not be responsible for postal delay / loss of tender paper / application / late submitted tenders.

03 BVFCL reserves the right to accept or reject any or all tenders communicating same to the party (es) without assigning any reason thereof . And it also does not bind itself to accept the Lowest Tender.

04. The Tenderers shall visit the Site and consult our Site Engineer and then submit the quotations after detailed assessment of the work.

05. The contractor shall abide by all the statutory obligations under various statutory acts and rules made there under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts, any other laws applicable to contractors and / or their establishment and the workmen nagged by them.

06. BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. Incase of any person demand any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, Namrup PO Parbatpur, Dist Dibrugarh, Assam, Pin 786623.

07. **PAYMENT TERMS:** - You will be paid for the work as.

a) 100 % payment shall be made after successful completion of the work. Since the nature of the job is not involving of any skilled work, workmanship guarantee is not required to be executed by the contractor. In view of the same, security deposit is also not applicable

b) You will be paid First & Final Bill, considering the actual work carried out by you.

c) Bill will be released within 30 days after submission of Final Bill/Running Bills after duly certified by site Engineer.

d) Any clarification from the contractor/suppliers/service providers on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.

08. **Settlement of Disputes:-**

Any Disputes or differences whatsoever arising between the parties and/or relating to the construction, interpretation, application, meaning, scope, operation or effect of this contract or the validity or the breach thereof, shall be settled by arbitration in accordance with the “ Rules Of Conciliation and Arbitration” by ICADR as decided by the Competent Authority of BVFCL. The award made in pursuance thereof shall be final binding on both the parties. Further all disputes arising out of this contract shall be subject to the jurisdiction of courts of Dibrugarh.

**\*Provisions of Rule 160(ii) of the General Financial Rules, 2005 will be complied.**

**\* Exemption from EMD and Tender Paper Cost.**

MSE bidders must submit valid registration certificate from any of the following (or any other body specified by Ministry of MSME) for seeking exemption from submission of EMD and Tender paper cost:

- i) National Small Scale Industries Corporation (NSIC)
- ii) District Industries Centers (DIC)
- iii) Coir Board
- iv) Khadi & Village Industries Commission (KVIC)
- v) Khadi & Village Industries Board (KVIB)
- vi) Directorate of Handicrafts & Handloom.

(B Sharma)

**PE (E), Uty-I&II &WTP-II&III**

**Copy to:**

**AFM for information & deputation of account representative at the time of opening.**

<b>Sr.VO ,</b>	<b>for kind info</b>
<b>A.C.E(E),</b>	<b>for Kind Information</b>
<b>Ex.C.E(E)</b>	<b>for Kind Information</b>
<b>Ex.DGM(maint.)</b>	<b>for kind Information</b>
<b>DHM(MM &amp; Elect)</b>	<b>for kind Information</b>

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**ELECTRICAL DEPARTMENT****Schedule of quantities****Name of the work: Maintenance assistance for Leakage Arrest/Repairing job of 1750 KVA****Transformer Feeder No.2 of WTP-I & II****NIT No.:- Nam /Elect. / Utly-I & II -02 / 2021/345****Date: 05.03.2021**

Sl. No	Description of job	Quantity (Man-day)	Rate/Man-day in words (Rs.)	Rate/Man-day in Fig. (Rs.)	Total Amount (Rs.)
1	2	3	4	5	
1.	Disconnection / reconnections of all links, cable box, cable, etc. of transformer. This includes Decomponding & compounding of HT cable terminal box, Removing / refitting all nuts and bolts/ screws of main tank top cover, inspection chambers, conservator tank, explosion vent etc. Cable Jointer shall be arranged by BVFCL.	12 Mandays			
2	Draining out of transformer oil in empty drums from tank for attending leakage points at LT & HT links, Bushings and after draining out the oil dismantling of 3 nos. radiators. This includes shifting of accessories like Main tank cover, Buchholz relay, conservator Tank, oil level indicator cover etc. and re-fixing the same.	12 Mandays			
3.	Cutting, making of required size and replacing of gaskets of Tank top cover, Inspection chambers, Radiator's flange, Conservator tank and its level gauge glass etc. and applying Red paste. It also includes porcelain insulator oil seals replacement and re-fixing/connections of removed parts etc.. All material shall be supplied by BVFCL free of cost.	16 Mandays			
4.	Oil Top up and oil filtration by filter machine up to minimum 40KV. Testing of BDV and moisture content of oil, winding Insulation resistance, ratio test, winding resistance of each phase of transformer. Filter machine, Hydra etc. shall be provided by BVFCL free of cost.	24 Mandays			

Total =

Add GST @ 18% =

Grand Total =

**(Rupees****) only.****Signature of contractor with seal**

**Annexure-II**

**ELECTRICAL DEPARTMENT.  
TENDER FORM**

Sl. No. : \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Tender No. **Nam /Elect. / Utly-I & II -02 / 2021/345**

**dated: 05 /03/2021**

Last date of submission: \_\_\_\_\_ at \_\_\_\_\_ P.M.

Name of Work : **Maintenance assistance for Leakage Arrest/Repairing job of 1750 KVA Transformer Feeder No.2 of WTP-I & II**

Issued to (name and address of the party):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. of Tender document issued: \_\_\_\_\_

Signature of issuing Officer

**TO BE FILLED IN BY THE TENDERER**

I/ We hereby tender for the execution for BVFCL, Namrup of the work schedule in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with instruction referred to in the NIT.

**MEMORANDUM**

1. General description of the work :
2. Earnest Money/Security Deposit Rs. : \_\_\_\_\_ 839.00 \_\_\_\_\_
3. Time allotted for the work : \_\_\_\_\_ 30 \_\_\_\_\_ Days
4. The sum of Rs. \_\_\_\_\_ has been deposited vide \_\_\_\_\_ dated \_\_\_\_\_ with the finance manager in favour of BVFC Ltd. As earnest money, the full value of which to be absolutely forfeited to the BVFC Ltd. Or their successors or assignees are without prejudice to any other rights or remedies of the said corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

**Enclosures:**

1. Earnest money deposit challan receipt as applicable.
2. Detailed schedule of work duly filled in and signed (Annexure –III )
3. Special terms and conditions duly read and signed (annexure- IV)
4. Photocopy of the PAN card in own name.
5. Contractors having up-to date renewed electrical license, Labour license and Electrical Supervisor's Certificate of Competency.
6. Photo copy fulfilling the conditions like GST etc. as applicable in the State of Assam.
7. Declaration in the form of affidavit / declaration that he /she is not proprietor of any other Firm /company participating in this tender.

Dated: \_\_\_\_\_

Signature of the Contractor

Address: \_\_\_\_\_

Witness: 1. \_\_\_\_\_

2. \_\_\_\_\_

Signature 1. \_\_\_\_\_

2. \_\_\_\_\_

Address of

Witness.

TERMS AND CONDITIONS.**2.00 COMPLETION TIME**

Time shall be the essence of the contract and all the jobs within the scope of work shall be completed within **1 (one ) month** including Sundays and holidays, from the date of handing over of the transformers . In case of delay in completion, unless extension of completion time is granted by us an application of the Tenderer, we may at our option recover liquidated damage from the party at a sum equal to 0.5% per week or part there of the work order value subject to a maximum of 5% of work order value.

**3.00 PAYMENT TERMS**

You will be paid for the work as.

- a) 100 % payment shall be made after successful completion of the work. Since the nature of the job is not involving of any skilled work, workmanship guarantee is not required to be executed by the contractor. In view of the same, security deposit is also not applicable
- b) You will be paid First & Final Bill, considering the actual work carried out by you.
- c) Bill will be released within 30 days after submission of Final Bill/Running Bills after duly certified by site Engineer.
- d) Any clarification from the contractor/suppliers/service providers on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.

**4.00 AGREEMENT**

On acceptance of Work Order, the contractor shall enter into an agreement with BVFCL, Namrup, on Non-Judicial Stamp paper of Rs. 20.00 or as per present value of stamp paper, of the state of Assam as per standard format of M/s BFVCL. The stamp duty shall be borne by the contractor.

**5.00 ARBITRATION**

In all cases of disputes, the decision of this company shall be final. Failing this the matter will be referred to the arbitration in accordance with the Indian Arbitration and Conciliation Act 1996 and amendment thereof.

**(B Sharma)**  
**PE (E), Uty-I&II &WTP-II&III**

Annexure – IV  
**BVFC LTD, NAMRUP**  
**TERMS & CONDITIONS**  
**OF**  
**NOTICE INVITING TENDER**

**1.00 INSTRUCTION FOR TENDERERS**

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

**2.00 TERMS & CONDITIONS**

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

**3.00 EARNEST MONEY**

- 3.01 The tenderer shall deposit the Earnest money in mode of Challan receipt, in favour of BVFC LTD., Namrup, and attach receipt thereof with the tender. Earnest money shall not be accepted in any form other than these specified above and the tender not accompanied by Earnest money in the proper form may not be considered. No interest will be payable on the Earnest Money deposit under the contract.

**4.00 CONTRACT LABOUR ACTS ETC.**

The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them. In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.

- 4.1 The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.
- 4.2 The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

**5.00 COMPENSATION**

- 5.01 The contractor shall have to make an ex-gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. Immediately and will be recovered from the bills of contractor.

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## **6.00 TOOLS & ACCOMODATION**

**6.1** The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

## **7.00 SAFETY MEASURES**

7.1 The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.

7.2 Injuries or accidents to the contractor labour shall be taken care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.

7.3 The contractor has to obtain safety permit from competent authority fro working in hazardous conditions and all safety rules should be followed strictly.

## **8.00 MEDICAL FACILITIES**

8.1 No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

## **9.00 PAYMENT TERMS**

a) 100 % payment shall be made after successful completion of the work. Since the nature of the job is not involving of any skilled work, workmanship guarantee is not required to be executed by the contractor. In view of the same, security deposit is also not applicable.

b) You will be paid First & Final Bill, considering the actual work carried out by you.

c) Bill will be released within 30 days after submission of Final Bill/Running Bills after duly certified by site Engineer.

d) Any clarification from the contractor/suppliers/service providers on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.

e) Any taxes if applicable shall be deducted from bill as per prevailing rates by the Finance department.

## **10.00 TAXES:**

a) Income Tax at prevailing rate shall be deducted from your bill as per rule as applicable.

b) Statutory deduction, if applicable as per rule will also be recovered from your bill.

## **11.00 DECLARATION OF TENDERER**

**11.01 I / We declare that I / we have read the above instructions /terms and conditions etc. and well understood and are in agreement with the above.**

**Signature of the Tenderer**