

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED NAMRUP
(CENTRAL MECHANICAL WORKSHOP)**

TENDER DOCUMENT

Tender No: CMW/AS/2022/CONT-97/3144

Date: 25.01.2022

Name of work: Repairing of TATA Indica, AS-06K 7170

1.0 SCOPE OF WORK

Scope of work shall include but not being limited to the following:

- I. Gear pinion, Gear shaft, Gear kit, Gear changer, Gear box down & fittings must be repaired/replaced and calibrated.
- II. Door handle RH front, Door handle RH Back, Door handle LH front, Door handle LH back, Rear RH side glass machine must be repaired/replaced and installed.
- III. Strut plug, Gear oil, Self-change must be repaired/replaced and its functioning must be checked.

2.0 TERMS AND CONDITION:

- i. Before quoting, the parties should visit the factory for physical inspection of the Vehicle to assess quantum of jobs involved.
- ii. The contractor shall engage expert supervisor, labors and use adequate materials, Equipment's, tools & tackles along with consumables etc. for satisfactory completion of the work in all respect.
- iii. Safety & security of the vehicles along with all the accessories during repairing period will be responsibility of the contractor.
- iv. The party shall not open any component/spare/part of the vehicle beyond the scope of work of the work order.
- v. Rates are to be quoted in the Performa for quoting rates enclosed at Annexure I and should be inclusive of applicable taxes. Rates shall be valid for a minimum period of 90 days from the date of opening of tender and shall remain firm during pendency of the contract.

3.0 INSPECTION

The repairing work of the vehicles will be inspected by the engineer-in-charge of the work or his representatives in different stages of repairing and final inspection will be carried out after completion of the work.

4.0 COMPLETION TIME

The completion time for the entire work will be 03 days from the date of hand over of the vehicles to the party.

5.0 PAYMENT TERMS

- i) 97% payment shall be made after completion of job. Balance 3% payment shall be kept as Security Deposit (SD), which shall be release after successful completion of workmanship guarantee period of 06(six) month.
- ii) Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- iii) In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.

- iv) All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- v) GST at the applicable rate shall be reimbursed /deducted on production of documentary evidence.

7.0 GUARANTEE

The entire work shall be guaranteed by the contractor against any defective inferior quality consumable materials / workmanship for a period of six months from the date of completion of work. If any defect/ inferior quality of consumable materials/ in workmanship is detected during the guarantee period, all necessary alteration/repairs/replacement etc. To rectify the same fully in all respect and to the entire satisfaction of E.I.C. shall have to be carried out by the contractor at his own risk & cost.

8.0 EXEMPTION FROM TENDER PAPER COST & SECURITY DEPOSIT FOR MSME.

- i) MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of Tender paper cost.
 - i) National Small Scale Industries Corporation (NSIC), ii) District Industries Centers (DIC), iii) Coir Board, iv) Khadi & Village industries commission (KVIC), v) Khadi & Village industries Board (KVIB), vi) Directorate of Handicraft & Handloom.
- ii) MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.

9.0 The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.

10.0 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, and Namrup, Assam.

For and on behalf of BVFCL,Namrup.

(D. Sonowal)
A.P.E (M), CMW

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SCHEDULE OF QUANTITY AND PROFORMA OF RATE**Sub:** Repairing of TATA Indica, AS-06K 7170**(A)** Spare Parts

Sl.No	Description	Quantity	Basic price	GST Inclusive	Total
1	Gear Pinion 3 rd	1 set			
2	3 rd Pinion Hub	1 set			
3	Brush Ring	1 set			
4	Gear Shaft	1 set			
5	Gear Kit	1 set			
6	Rear RH Glass machine	1 set			
7	Gear Oil	2 lt			
8	Gear Box oil seal	1 set			
9	Self Assy	1			
10	Door Handle	4			
11	Heater Plug	4			
12	Gear Changer	1			

(B) Service:

Sl. no	Description	Unit Rate (Rs)	Amount (Rs)
1.	Repairing/ replacement and Calibration of Gear pinion, Gear shaft, Gear kit, Gear changer, Gear box down & fittings, Door handle RH front, Door handle RH Back, Door handle LH front, Door handle LH back, Rear RH side glass machine, Strut plug, Gear oil, Self-change must be done and its functioning must be checked.	L/s	
2.	Labor for dismantling and fittings	L/s	
		subtotal	
		GST @18%	

Subtotal (A+B) Rs = _____ + _____

Total estimated amount Rs = _____

(D. Sonowal)
A.P.E (M), CMWName of contractor:
Signature:

NIT No: CMW/AS/2022/CONT-97/3144

Bid Security Declaration Form

TO

Deputy Chief Engineer (M),
BVFCL, Namrup.

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

Or

- b) Having been notified of the acceptance of our Bid by the you during the period of bid validity fail or refuse to execute the contract.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- i) The receipt of your notification of the name of the successful Bidder;

Or

- ii) Thirty days after the expiration of the validity of my/our Bid.

Thanking you.

Yours faithfully,

For M/s. _____

(Signature of Contractor/ Tenderer with SEAL)

Address : -----
