



BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP
P.O. Parbatpur, Distt. Dibrugrh, Assam, PIN-786623, FAX:- 0374 2500317 e- mail: info@bvfc.co.in
CIN - U24123AS2002GOI006786, GST No- 18AABCB9399R1ZK

MECHANICAL DEPARTMENT

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Tender Notice No.:- CMW/EM/22/Cont-103/ 3246

Date:- 10.05.2022

Offline tenders under two-bid system (Techno-Commercial bid and Price bid) are hereby invited on Item rate/ Lump-sum basis from experienced/licensed/approved contractors for the following work in Brahmaputra Valley Fertilizer Corporation Ltd. (B.V.F.C.L.), Namrup:

<u>Sl. No.</u>	<u>Name of work</u>	<u>Tender Paper Cost</u>	<u>Completion Time</u>
1.	Hiring of an auto technician in Central mechanical workshop for a period of 6 months.	118/- (including GST @18%)	6 months

Tender papers/documents can be obtained during working hours from the following office on payment of the tender paper cost as mentioned above through Banker's Cheque/Bank draft or bank challan in favour of Dy. General Manager (F), BVFCL, and Namrup.

OFFICE OF THE PLANT ENGINEER, (M), CMW, B.V.F.C.L., NAMRUP

1. Closing date of sale of Tender Papers : 23.05.2022 at 4.30 P.M.
2. Last date of submission of Tenders : 24.05.2022 at 3.00 P.M.
3. Opening date of Technical Bid : 24.05.2022 at 3.30 P.M.

(In case of any bandh / holiday / strike etc. on date of online opening, next working day shall be counted as opening date of technical bid).

Tender documents can also be downloaded from our website www.bvfcl.com & Central Public Procurement Portal website www.eprocure.gov.in/epublish/app. However cost of the tender paper shall be deposited with the bid by way of demand draft drawn in favour of Manager (Finance), BVFC Limited and payable at Namrup. Also, Tender paper cost may be submitted in the form of SBI Bank Challan which can be obtained from BVFCL website in "Download" link. BVFCL copy of bank challan must be submitted along with bid document

The terms as per **Bid Security Declaration Form** (Annexure-VII) must be accepted and duly signed by the Tenderer failing which the submitted tender bid shall be liable for rejection.

Exemption from Tender Paper Cost for MSEs.

- 1) MSE bidders must submit valid registration certificate from any of the following (or any other body specified by Ministry of MSME) for seeking exemption from submission of Tender Paper Cost:

a) National Small Scale Industries Corporation (NSIC)	b) District Industries Centres (DIC)
c) Khadi & Village Industries Commission (KVIC)	d) Directorate of Handicrafts & Handloom
e) Khadi & Village Industries Board (KVIB)	f) Coir Board

- 2) MSMEs registered with NSIC will be exempt from paying Security Deposit up to the monetary limit mentioned in the certificate.

The Tenders will be opened on the above scheduled date & time in presence of the tenderers or their representatives, who may like to be present. B.V.F.C.L., Namrup will neither be responsible nor consider the late submission of tenders. B.V.F.C.L., Namrup also reserves the right to accept or reject any or all tenders without assigning any reason thereof.

QUALIFYING CRITERIA WITH DOCUMENTARY EVIDENCES

1. Should have PAN/TAN number. Valid copy of PAN/TAN to be submitted (attach self attested copy).
2. Should have GST number. Valid copy of Certificate issued by Central Excise Dept. required. (attach self attested copy)
3. Valid and Independent EPF Establishment code no. Copy of certificate to be enclosed (attach self

- attested copy).
4. Self declaration that he is not blacklisted/banned/under hold from BVFCL Namrup or banned by any unit/region/office of BVFCL as per Annexure-III
 5. Self Declaration that he should not be guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude as per Annexure-IV
 6. Labour license issued in the last one year by concerned Labour Authority which is valid as on the date of submission of the bid establishing that the bidder has undertaken similar type of work and is presently working as a contractor (**attach self attested copy**).
 7. The bidder must attach self attested copy of experience for supply of manpower (skilled category) in reputed continuous process fertilizer/ petrochemicals/ refinery industries under Central PSU / State PSU / JV PSU and private sector successfully completed during the last 7 (Seven) Years with job completion certificate ending last day of month previous to the one in which applications are invited should be either of the following:
 - (a) Three similar completed works as mentioned above each costing not less than the amount equal to 40% of the estimated amount.
 - (b) Two similar completed works as mentioned above each costing not less than the amount equal to 50% of the estimated amount.
 - (c) One similar completed work as mentioned above costing not less than the amount equal to 80% of the estimated amount.
 8. Copy of Job Completion Certificate for the experience to be submitted along with Technical Bid. In case of experience in Private Sector relevant TDS Certificate must be attached as evidence.
 9. Documentary proof in support of above eligibility criteria along with Bid Declaration Form shall be submitted along with Techno Commercial Bid.
 10. The documents required for legal entities under whose name and style Contractor has participated in the tender are as follows:
 - a. Partnership Firm: Partnership Deed registered at the office of Registrar of Firms.
 - b. Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate along with Board Resolution /Authority letter duly signed by Competent Authority regarding authorization to participate in tender process.
 - c. Society: Registration certificate issued by Registrar of societies.

Sole Proprietor-ship Firm: Undertaking that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely
(_____).

PROCEDURE FOR SUBMISSION OF TENDER:

The Tender shall be in two bids system and shall be submitted in **Three Sealed Envelopes** as under:

- 1) Envelope No. 1:
Should be super-scribed "Tender Paper Cost" for Tender for 'Hiring of skilled auto technician in Central Mechanical Workshop for a period of 6 months' and shall contain Tender paper cost ` 118/- (Rupees one hundred eighteen) only A/C payee Demand Draft or in the form of SBI Bank Challan which can be obtained from BVFCL website in "Download" link. The Demand Draft or BVFCL copy of bank challan must be submitted along with copy of all documents mention under "QUALIFYING CRITERIA WITH DOCUMENTARY EVIDENCES".
- 2) Envelope No. 2:
Should be super-scribed 'Technical Bid' for Tender for 'Hiring of skilled auto technician in Central Mechanical Workshop for a period of 6 months' and shall contain unpriced Bid including NIT duly signed, and other Conditions / Deviations, if any, which are at variance with the Terms & Conditions of the Tender Documents issued by BVFCL.
- 3) Envelope No. 3:
Should be super-scribed 'Price Bid' for Tender for 'Hiring of skilled auto technician in Central Mechanical Workshop for a period of 6 months' and shall contain the Item wise Rates only as per 'Schedule of Rates' Proforma.

All the three envelopes should in turn be put together in a separate envelope duly super-scribed as 'Hiring of skilled auto technician in Central Mechanical Workshop for a period of 6 months', mentioning the reference NIT no. & due date of opening of technical bid over the envelope.

Opening of Tender:

The Tender shall be opened as under:

- 1) Envelope No. 1:
Super-scribed 'Tender paper cost' shall be opened first, on the Scheduled Date & Time of Opening of Tenders, in presence of those Tenderers who may wish to be present during opening.
- 2) Envelope No. 2:
Super-scribed 'Technical Bid': The Technical Bids of those parties only who will have furnished requisite Tender Paper Cost **shall be opened and required clarifications, if any shall be obtained from respective Tenderer(s).**
- 3) Envelope No. 3:
Super-scribed 'Price Bid': The Price Bids of the techno-commercially suitable parties **shall be opened** subsequently on a later date which **shall be intimated to the Tenderers.**

For and on behalf of BVFCL

**M.P. Sinha
Dy. G.M (MAINT)**