

Brahmaputra Valley Fertilizer Corporation Ltd., Namrup  
(Central Mechanical Workshop)

NOTICE INVITING TENDER

Tender Notice No.: CMW/AS/20/ZA/Cont-70/311

Date: 19.03.2020

Sealed Tenders are hereby invited on item rate/lump basis from experienced/licensed/approved contractors for the following work in Brahmaputra Valley Fertilizer Corporation Ltd. (B.V.F.C.L.), Namrup:

Sl. No.	Name of work	Tender Paper Cost Rs.	EMD Rs.	Completion Time
1	Repairing of Vehicle Regd. No. AS 06K-7170	100/-	995/-	05 Days

Tender papers/documents can be obtained during working hours from the following Office on payment of tender paper cost:

OFFICE OF THE PLANT ENGINEER (M), CMW & NDT, B.V.F.C.L., NAMRUP

1. Closing date of sale of Tender Papers : 01.04.2020 at 4:30 P.M.
2. Last date of submission of Tenders : 02.04.2020 at 3.00 P.M.
3. Opening date of Tenders : 02.04.2020 at 3.30 P.M.

Tender papers can also be downloaded from the website [www.bvfcl.com](http://www.bvfcl.com). However tender paper cost & EMD shall have to be deposited along with the bid by way of demand draft drawn in favor of BVFC Limited, Namrup and payable at Namrup.

The Tenders will be opened on the above scheduled date & time in presence of the tenderer or their representatives, who may like to be present. B.V.F.C.L., Namrup will neither be responsible nor consider the late submission of tenders. B.V.F.C.L., Namrup also reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

DOCUMENTARY EVIDENCES:

Tenderers must submit the following documents along with their tenders:

1. Copy of valid PAN card.
2. Copy of GST Registration Certificate.
3. Copy of similar nature of previous work order

For & on behalf of BVFC Limited,

(Z .U. Ahmed)  
Plant Engineer (M), CMW & NDT.

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED  
NAMRUP  
(CENTRAL MECHANICAL WORKSHOP)

Tender No. : CMW/AS/20/ZA/Cont-70/ 371 Date: 19.03 .2020

Last Date of Submission : 02.04.2020

Name of Work : Repairing of Vehicle Regd. No. AS 06K-7170 (TATA Indica)

Issued to : \_\_\_\_\_

Name & address of the party : \_\_\_\_\_

No. of tender documents issued: \_\_\_\_\_

Signature of issuing officer  
Deptt. Mechanical

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To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1.Name of the work : Repairing of Vehicle Regd. No. AS 06K-7170

2. Earnest Money (Rs.) : Rs. 995/-

3.Time allowed for the work : 05 Days

4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.

5. The sum of Rs. \_\_\_\_\_ has been deposited vide receipt no. \_\_\_\_\_ dated \_\_\_\_\_ with FM(Fin) in favour of BVFCL, NAMRUP as earnest money , the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

1. Detailed schedule of work duly filled in and signed (Annexure- )
2. Reference of similar works performed earlier (Annexure- )

Signature of Tenderer

Dated :

Address :

Witness: (1)

Signature, name & address of witness

**TENDER DOCUMENT**

Name of work: Repairing of Vehicle Regd. No. AS 06K-7170 (TATA Indica)

**01-Scope of work :**

Scope of work shall include but shall not be limited to the following:

- 1) Checking/ measurement of existing Clutch System & Suspension System.
- 2) Dismantling of existing Clutch Plate, Pressure Plate & Suspension System
- 3) Repair by replacement of Clutch Cable, Release Bearing , Front Wheel Bearing.
- 4) Repair by replacement of Lower Ball joint, Upper Ball joint, Front Suspension Bushing, etc.
- 5) Repair by replacement of Brake Pad, Dry Shafts, Steering Bearing, Steering end etc.
- 6) Replacement Front Shock absorbers by new one.
- 7) Connecting Suspension assembly & Steering Assembly , Clutch Assembly, Shock Absorbers etc.
- 8) Testing & trial run etc.

**2.00 TERMS AND CONDITIONS:**

- 2.01 Before quoting, the parties should visit the factory for physical inspection of the Vehicle to assess quantum of jobs involved.
- 2.02 The contractor shall engage expert supervisor, labours and use adequate materials, Equipments, tools & tackles along with consumables etc. for satisfactory completion of the work in all respect.
- 2.03 Safety & security of the vehicles along with all the accessories during repairing period will be responsibility of the contractor.
- 2.04 The party shall not open any component/spare/part of the vehicle beyond the scope of work of the work order.
- 2.05 Spares/materials to be used in repairing of the vehicles shall be of reputed make & brand and subject to inspection of Engineer- In – Charge of the work or his authorized representatives.
- 2.06 Old parts/ materials shall be returned back to BVFCL, Namrup through delivery challan duly entered at the vehicle gate register maintained by CISF.
- 2.07- Rates are to be quoted in the Proforma for quoting rates enclosed at Annexure I and should be inclusive of applicable taxes. Rates shall be valid for a minimum period of 90 days from the date of opening of tender and shall remain firm during pendency of the contract.

**3.00 INSPECTION:**

- 3.0 The repairing work of the vehicle will be inspected by the Engineer- In-Charge of the work or his representatives in different stages of repairing and final Inspection will be carried out after completion of entire work.

**4.00 COMPLETION TIME:**

- 4.01 The completion time for entire work will be 05 days Time of completion will be reckoned from the date of hand over of the vehicle to the successful party.

#### 5.00 PAYMENT TERMS :

5.1 100% of value against the successfully completed jobs as per scope of work will be released within 30 days of receipt of the bill along with relevant documents subject to meeting the prescribed criteria of the work/supply. However, 100% payment is subject to fulfillment of Security Deposit-Cum- /Workmanship Guarantee. In case the party does not submit Security Deposit-Cum-Performance/Workmanship Guarantee as stated above, 90% value of the completed work will be released. The balance 10% shall be retained as Security Deposit which will be released after successful completion of the guarantee period of (06) Six months.

5.2 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.

5.3 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.

5.4 All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.

5.5 The contractor may submit their bank particulars i.e. Customers Name, Name of the Bank, Bank Account No, Place of branch, Branch Code (IFSC CODE-11 digits) etc. for online bank transfer of payment.

#### 6.00 GUARANTEE:

6.01 The entire work shall be guaranteed by the contractor against any defective inferior quality materials/workmanship for a period of six months from the date of completion of work. If any defect/ inferior quality of materials/ workmanship is detected during the guarantee period, all necessary alteration/ repairs/ replacement etc to rectify the same fully in all respect and to the entire satisfaction of E.I.C. shall have to be carried out by the contractor at his own risk & cost.

7.00 All other general conditions shall be applicable as per the conditions/ provisions of BVFCL's standard G.D.C.C. relevant to work/ contract.

8.00 Rates quoted must be firm and shall not be subjected to any price during pendency of the contract.

#### 9.00 Inspection/Testing:

The work shall be subject to stage inspection by BVFCL's Engineer/Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in quality/ workmanship.

For & on behalf of BVFC Limited, Namrup

(Z .U. Ahmed)  
Plant Engineer (M), NDT& CMW

## Annexure-I

SCHEDULE OF QUANTITY AND PROFORMA OF RATE

Ref. NIT No.: CMW/AS/20/Cont-68/ 371

Date: 19.03.2020

Name of Work: Repairing of Vehicle Regd. No. AS 06K-7170 (TATA Indica)

Sl No	Description of Spares	Unit	Unit Rate Rs	Qty	Amount Rs.
01	Clutch Plate + Pressure Plate	No		01	
02	Clutch Cable	set		01	
03	Release Bearing	No		01	
04	Lower Ball Joint	No		01	
05	Upper Ball Joint	No		01	
06	Front Wheel Bearing	No		02	
07	Brake Pad	No		02	
08	Front Suspension Bush	Set		02	
09	Dry Shaft	No		02	
10	Steering Bearing	No		02	
11	Steering end	No		02	
12	Shock Absorber	No		02	

Total Rs.

B)-Cost of Labour: (Lumsum)

Dismantling of damaged spares, Re-assembling of new spares, Trial run etc Rs.

Total Cost with Labour Charge (A + B) Rs.

Add GST @18% of (A + B) Rs.

Total Amount with GST Rs.

In words (Rupees ) only inclusive of  
GST.

( Signature of Contractor )

( Seal)

Date: