

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED NAMRUP  
(CENTRAL MECHANICAL WORKSHOP)

**TENDER DOCUMENT**

Name of work: Repairing of vehicles (ambassadors) with reg. no AS 06D 8191 and AS 06D 8171.

Tender No: CMW/AS/20/Cont-75/3001

**1.0 SCOPE OF WORK**

Scope of work shall include but not to be limited to the following:

- A) For vehicle reg. no AS 06D 8191
  - i. Checking/measuring of existing parts.
  - ii. Dismantling of damaged parts.
  - iii. Replacement of the necessary parts.
  - iv. Box up and trial run.
- B) For vehicle reg. no AS 06D 8171
  - v. Checking/measuring of existing parts.
  - vi. Dismantling of damaged parts.
  - vii. Replacement of the necessary parts.
  - viii. Box up and trial run.

**2.0 TERMS AND CONDITION:**

- i. Before quoting, the parties should visit the factory for physical inspection of the Vehicle to assess quantum of jobs involved.
- ii. The contractor shall engage expert supervisor, labours and use adequate materials, Equipments, tools & tackles along with consumables etc. for satisfactory completion of the work in all respect.
- iii. Safety & security of the vehicles along with all the accessories during repairing period will be responsibility of the contractor.
- iv. The party shall not open any component/spare/part of the vehicle beyond the scope of work of the work order.
- v. Old parts/ materials shall be returned back to BVFCL, Namrup through delivery challan duly entered at the vehicle gate register maintained by CISF.
- vi. Rates are to be quoted in the Proforma for quoting rates enclosed at Annexure I and should be inclusive of applicable taxes. Rates shall be valid for a minimum period of 90 days from the date of opening of tender and shall remain firm during pendency of the contract.

**3.0 INSPECTION**

The repairing work of the vehicles will be inspected by the engineer-in-charge of the work or his representatives in different stages of repairing and final inspection will be carried out after completion of the work.

**4.0 COMPLETION TIME**

The completion time for the entire work will be 12 days from the date of hand over of the vehicles to the party.

**5.0 PAYMENT TERMS**

- i) 97% payment shall be made after completion of job. Balance 3% payment shall be kept as Security Deposit (SD), which shall be release after successful completion of workmanship guarantee period of 06(six) month.

- ii) Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.
- iii) In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- iv) All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.
- v) GST at the applicable rate shall be reimbursed/deducted on production of documentary evidence.

#### 7.0 GUARANTEE

The entire work shall be guaranteed by the contractor against any defective inferior quality materials/ workmanship for a period of six months from the date of completion of work. If any defect/ inferior quality of materials/ in workmanship is detected during the guarantee period, all necessary alteration/repairs/replacement etc to rectify the same fully in all respect and to the entire satisfaction of E.I.C. shall have to be carried out by the contractor at his own risk & cost

#### 8.0 EXEMPTION FROM TENDER PAPER COST & SECURITY DEPOSIT FOR MSME.

- i) MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of Tender paper cost.
  - i) National Small Scale Industries Corporation (NSIC), ii) District Industries Centers (DIC), iii) Coir Board, iv) Khadi & Village industries commission (KVIC), v) Khadi & Village industries Board (KVIB), vi) Diectorate of Handicraft & Handloom.
- ii) MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.

9.0 The contractor shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.

10.0 BVFCL is committed to a corruption free environment." All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe". In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam.

For and on behalf of BVFCL, Namrup.

V K MAL  
P.E. (M), CMW

Ref no: CMW/AS/20/CONT-75/3001

**SCHEDULE OF QUANTITY AND PROFORMA OF RATE**

Name of work: Repairing of vehicles with Regd. No. AS 06D 8191 and AS 06D 8171

## A. Cost of spares for Vehicle Regd. No. AS 06D-8171 (Ambassador)

SI No	Description of Spares	QTY	Rate (Rs.)	Amount (Rs.)
01	Pressure Plate	01 No		
02	Clutch Plate	01 No		
03	Clutch Cable Set	01 No		
04	Release Bearing	01 No		
05	Front Suspension Bush Set	01 No		
06	Rear Suspension Bush Set	01 No		
07	Upper Link	01 No		
08	Lower Link	01 No		
09	Bolgen	01 No		
10	Tie Rod End	01 No		
11	Sensor	02 Nos		
12	Head Light Assembly	01 No		
13	TOTAL			

## B. Cost of spares for Vehicle Regd. No. AS 06D-8191 (Ambassador)

SI No	Description of Spares	QTY	Rate (Rs.)	Amount (Rs.)
01	Mobil Filter	01 No		
02	Petrol Filter	01 No		
03	Sensor	02 No		
04	Cam Shaft	01 No		
05	Door Lock	04 No		
06	Shock Absorber	04 No.		
07	Mobil (20W 40)	05 Ltr		
08	TOTAL			

1. TOTAL COST OF SPARES = A + B= Rs.
2. COST OF LABOUR = Rs.
3. APPLICABLE GST @18% OF (1 + 2) = Rs.
4. TOTAL AMOUNT (1 + 2 + 3) = Rs.

Name of contractor:

Signature:

Seal

NIT No: CMW/AS/20/cont-75/3001

**Bid Security Declaration Form**

TO

Plant Engineer (M),  
BVFCL, Namrup.

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

or

- b) having been notified of the acceptance of our Bid by the you during the period of bid validity fail or refuse to execute the contract.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- i) The receipt of your notification of the name of the successful Bidder;  
or

- ii) Thirty days after the expiration of the validity of my/our Bid.

Thanking you.

Yours faithfully,

For M/s. \_\_\_\_\_

(Signature of Contractor/ Tenderer with SEAL)

Address : -----

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