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Annexure-I

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP

(A GOVT. OF INDIA UNDERTAKING)

P.O. Parbatpur – 786623, Dist. Dibrugarh, Assam

MECHANICAL DEPARTMENT, Utility I & II

NOTICE INVITING TENDER

Tender Notice No.: CE(M)/UT/20(205)/17/061

Date: - 27.02.2017

Sealed tenders are hereby invited on item rate/lump sum basis from experienced and approved contractors for the following work(s) in Brahmaputra Valley Fertilizer Corporation Limited, Namrup.

Sl. No.	Name of the work	Earnest Money (Rs.)	Completion time days/ months	Tender Paper Cost (Rs.)
01	Helping Assistance for the overhauling of RAW Pumps in Jackwell – I & III. and thorough check up of salt scraper in Bagging – II Plant.	330.00	10(Ten) days	50.00

Contractor means the experienced/ licensed/ approved and contractor who are registered with Govt. Dept. for respective jobs of Civil Engg., Electrical, Mechanical, Transportation etc.. The contractor must have experience in similar nature of job from any Govt./ Semi-Govt. 1rganization.

Tender papers/ documents can be obtained during working hours on production of documentary evidence of previous experience in the line and financial resourcefulness from the following office and on the payment of the tender paper cost as mentioned above in cash or by Money Order.

Tender papers/documents can also be downloaded from BVFCL website www.bvfcl.com. Tenderer should submit along with required tender paper cost & Earnest Money in the form of Payment Challan issued by BVFCL, Namrup & payable at S.B.I., Namrup.

OFFICE OF THE CHIEF ENGINEER (MECHANICAL)

- | | |
|--|------------------------------|
| 1. Closing date of sale of Tender Paper | 05-03-2017 at 4.00 PM |
| 2. Last date of submission of Tender Paper | 06-03-2017 at 3.00 PM |
| 3. Opening date of tender | 06-03-2017 at 3.30 PM |

The tender will be opened on the above scheduled date and time in presence of the Tenderer or their authorized representative who may like to be present. BVFCL, Namrup will neither be responsible nor consider the late submitted tenders.

The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Signature.....

Name: T.C.Gogoi

Designation: A.P.E. (Mech)
Uty-I & II,

To:

All Notice Board, BVFCL Website :

- Copy to:
- 1) F.M:- Kindly depute your representative on 06/03/2017 at 3.30 PM for opening tender.
 - 2) Manager (Vigilance)
 - 3) D.C., CISF, Namrup
 - 4) C.E. (M), N-II,

Contd.....2/-

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP
TENDER FORM

NOT TRANSFERABLE

Sl. No.....

Date of issue.....

Tender Notice No.: CE(M)/UT/20(205)/17/061

Dtd: - 27.02.2017

Last date of submission **06-03-2017 at 3.00 PM**

Name of work: **Helping Assistance for the overhauling of RAW Pumps in Jackwell –I &III. and thorough check up of salt scraper in Bagging – II Plant.**

Issue to (Name & Address of the party)

No. of tender documents

Signature of Issuing Officer

Issued.....

Dept.....

TO BE FILLED IN BY THE TENDERER

I/ we hereby tender for the execution for the BVFCL, Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein & in all respect in accordance with the specification, designs, drawing and instructions referred to in the NIT conditions "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special; conditions so far as applicable.

MEMORANDUM

1. General Description of the work: **Helping Assistance for the overhauling of RAW Pumps in Jackwell –I &III. and thorough check up of salt scraper in Bagging – II Plant.**

2. Earnest Money: - Rs. 330.00 (Rupees Three Hundred Thirty) only.

3. Time allowed for the work: 10(Ten) days .

4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions and conditions contained in NIT, GDCC and the special; conditions which have been read and understand by me/ us so far as applicable or in default thereof to forfeit and pay to the corporation or their successors or assignees, the sum of money mentioned in the said conditions.

5. The sum of Rs has been deposited vide..... dtd..... with the Finance Manager in favor BVFCL, Namrup as earnest money, the full value of which to be absolutely forfeited to the BVFCL, on their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

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ENCLOSURES:

1. Earnest money Deposit Receipt/ Bank Draft/ Deposit at Call Receipt..
2. Scheduled of Quantity & Performa for Quoting Price (Annexure- III) .
3. Scope of work duly read and signed on every page (Annexure- III A).
4. Special terms & conditions duly read and signed (Annexure- IV) .
5. GDCC signed.
6. Service Tax Registration Certificate & VAT.
7. PAN Card.

Dated.....

Signature of the contractor
Name & Address of Contractor

.....
.....

Witness i)
Signature 1.....

ii) 2.....

& address.....

.....

of witness.....

.....

Contd.....4/-

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ANNEXURE-III

Ref. No.:CE(M)/UT/20(205)/17/061

Date:- 27.02.2017

Sub: **Helping Assistance for the overhauling of RAW Pumps in Jackwell –I &III. and thorough check up of salt scraper in Bagging – II Plant.**

SCHEDULED OF QUANTITY & PROFORMA FOR QUOTING PRICE

Sl. No.	Description of work	Unit	Qty	Rate (Rs.)	Amount (Rs.)
01	Helping Assistance for the overhauling of RAW Pumps in Jackwell –I &III. and thorough check up of salt scraper in Bagging – II Plant.	Mandays	48	250	12,000.00
02	Cotractor's profit				
03	Service taxes @ 15% on Service Component				
				Total Rs.	

Total Cost Rs.

(` Rupees.....) only

(Including applicable Taxes)

Signature.....
Name and Address of Contractor
.....
.....
Pan No.....

Date :

Place :

Contd.....5/-

Ref.No.CE(M)/UT/20(205)/17/061

SPECIAL CONDITION RELATED TO THE WORK

Sub: **Helping Assistance for the overhauling of RAW Pumps in Jackwell –I &III. and thorough check up of salt scraper in Bagging – II Plant.**

A) Special Commercial Terms:

- 1) Tenderer must submit documentary evidence of PAN/TAN No.
- 2) Tenderer must furnish Service Tax Registration Certificate with the tender.
- 3) Experience in execution of Mechanical work of similar nature of job from any Govt./Semi Govt. organization must be produced.
- 4) The tenderer must pay their workmen the minimum wages & facilities as per latest circular of Assam Govt.
- 5) The Tenderer shall have to make an exgratia payment of Rs. 1000.00 (Rs. One Thousand) only to the dependents of labour in the event of the labour's death occurring while on duty. The payment will be made by BVFCL immediately & will be recovered from the Contractor's bill.
- 6) **Validity of Tender:**
The tender should remain valid for a period of 180 (One Hundred Eighty) days from the date of opening of tender.

Above documents shall have to be submitted along with the application of Tender paper or with the tender. In absence of any of the above, the Tender is liable to be cancelled.

B) Brief description of the scope of work and responsibilities:

Helping Assistance for the overhauling of RAW Pumps in Jackwell –I &III. and thorough check up of salt scraper in Bagging – II Plant.

- 1) The tenderer shall be ready to engage his personnel on short information. Therefore, tenderer or his representative should be always in touch with the maintenance activities Engineer-In-Charge of BVFCL.
- 2) Before starting the work the tenderer has to obtain the necessary job clearance from the Engineer-In-Charge.

1.00 BVFCL SCOPE:

- (i) Water, Air & Electricity charges shall be supplied by BVFCL as free of cost.

2.00 COMPLETION TIME:

The subject job shall be completed within 10 (Ten) days after getting site clearance and safety permit.

3.00 PAYMENT TERMS:

- 3.01 100% payment will be released after completion of total jobs duly certified by site-in-charge.
- 3.02 Since the nature of job is supplying of manpower. Hence, workmanship guarantee is not required to be executed by the contractor. In the view of the same security deposit is not applicable.

4.00 TAXES:

- 4.01 Income Tax at the prevailing rate shall be deducted from the party's bill.
- 4.02 Statutory deductions, if applicable as per BVFCL rules will also be recovered from the contractor's bill.
- 4.03 Service Tax shall be paid on production of documentary evidence.

5.00 MEDICAL FACILITY:

Medical facilities to the extent available in BVFCL Hospital, Namrup shall be provided to the crew of contractor on chargeable basis, however, the "FIRST AID" facilities shall be provided free of cost.

6.00 COMPENSATION FOR DELAY IN COMPLETION OF JOB:

Time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on dates stipulated in the tender and the work order for completion of respective works shall be entitle BVFCL, Namrup to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contract value of the work for each week or part of the week for which the contractor is in default. All terms & conditions of BVFCL GDCC shall be applicable to this contract.

7.00 LAST DATE OF SUBMISSION OF TENDERS AND OPENING DATE:

- 7.01 Tenders completed in all respect shall be mailed to C.E. (M), N-II, Brahmaputra Valley Fertilizer Corporation Limited, Namrup, P.O. Parbatpur, Dist.: Dibrugarh, Assam Pin- 786623 (Fax- 0374-2500524, Telephone- 0374-2507084) so as to reach him on or before **06 -03-2017** at 3.00PM. The tender shall be opened on **06-03-2017** at 3.30 PM.
- 7.02 If closing date of sale of tender papers/ last date of submission of tender papers/ scheduled opening date of tender happen to fall on Bandh Day/ Strike Day/ Holiday at Namrup, then the next working day shall be counted.
- 7.03 BVFCL, Namrup reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

8.00 TENDER LIABLE TO REJECTION:

In addition to clause number 18 of GDCC tenders are liable to be rejected on following grounds:

- 8.01 Tender submitted by the tenderer who restores to canvassing.
- 8.02 Tender which contains uncalled remarks and.
- 8.03 Conditional tenders.

T.C.Gogoi.
A.P.E.(M) Uty-I&II