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Annexure-I

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP  
(A GOVT. OF INDIA UNDERTAKING)  
P.O. Parbatpur- 786623, Dist. Dibrugarh, Assam  
MECHANICAL DEPARTMENT, AMMONIA-II  
NOTICE INVITING TENDER

Tender Notice No.: NAM/AMM-II/M/CONT-772/475

Date: - 04-07-2016

Sealed tenders are hereby invited on item rate/lump sum basis from experienced and approved contractors for the following work(s) in Brahmaputra Valley Fertilizer Corporation Limited, Namrup.

Sl. No.	Name of the work	Earnest Money	Completion time days/ months	Tender Paper Cost	Estimated Amount
01	Hiring additional manpower for complete overhauling of 1.32 PC-1R semi lean solution pump in AMM-II Plant.	₹ 1400.00	07 (Seven) days	₹ 100.00	₹ 64,370.00 (Including Service Tax)

Contractor means the experienced/ licensed/ approved and contractor who are registered with Govt. Dept. for respective jobs of Mechanical Engineering. The contractor must have experience in similar nature of job from any Govt./ Semi-Govt. organization.

Tender papers/ documents can be obtained during working hours from the following office and on the payment of the tender paper.

Tender papers/documents can also be downloaded from BVFCL website [www.bvfcl.com](http://www.bvfcl.com) along with required tender paper cost & Earnest Money in the form of Payment Challan issued by BVFCL, Namrup & payable at S.B.I., Namrup.

OFFICE OF THE CHIEF ENGINEER (MECHANICAL)

- |  |                        |
|--|------------------------|
| 1. Closing date of sale of Tender Paper    | 18-07-2016 at 04:00 PM |
| 2. Last date of submission of Tender Paper | 19-07-2016 at 03:00 PM |
| 3. Opening date of tender                  | 19-07-2016 at 03:30 PM |

The tender will be opened on the above scheduled date and time in presence of the Tenderer or their authorized representative who may like to be present BVFCL, Namrup will neither be responsible nor consider the late submitted tenders.

Bidder may if they so wish ask about the bidding conditions, bidding process and/ or rejection of the bid.

Signature.....  
Name: P.K. Banik  
Designation: C.E. (M)

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP  
TENDER FORM

NOT TRANSFERABLE  
Date of issue.....

Sl. No.....

Tender Notice No.: NAM/AMM-II/M/CONT-772/475 Date: - 04-07-2016

Last date of submission 19-07-2016 at 03:00 PM

Name of work: Hiring additional manpower for complete overhauling of 1.32 PC-1R semi lean solution pump in AMM-II Plant.

Issue to (Name & Address of the party)

.....  
.....

No. of tender documents  
Issued.....

Signature of Issuing Officer  
Dept.....

TO BE FILLED IN BY THE TENDERER

I/ we hereby tender for the execution for the BVFCL, Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein & in all respect in accordance with the specification, designs, drawing and instructions referred to in the NIT conditions "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special; conditions so far as applicable.

MEMORANDUM

1. General Description of the work: Hiring additional manpower for complete overhauling of 1.32 PC-1R semi lean solution pump in AMM-II Plant.
2. Earnest Money: - ` 1400.00 (Rupees One Thousand Four Hundred) only.
3. Time allowed for the work: 07 (Seven) days
4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions and conditions contained in NIT, GDCC and the special; conditions which have been read and understand by me/ us so far as applicable or in default thereof to forfeit and pay to the corporation or their successors or assignees, the sum of money mentioned in the said conditions.
5. The sum of ` ..... has been deposited vide..... dtd..... with the Finance Manager in favor BVFCL, Namrup as earnest money, the full value of which to be absolutely forfeited to the BVFCL, on their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

Contd.....2/-

**ENCLOSURES:**

1. Earnest money through Payment Challan.
2. Scheduled of Quantity & Performa for Quoting Price (Annexure- III)
3. Scope of work duly read and signed on every page (Annexure- III A)
4. Special terms & conditions duly read and signed (Annexure- IV)
5. Service Tax Registration Certificate & VAT.
6. PAN Card.

Dated.....

Signature of the contractor  
Name & Address of Contractor

.....  
.....

Witness i)

Signature 1.....  
& address.....  
of witness.....

ii)

2.....  
.....  
.....

No. NAM/AMM-II/M/CONT-772/475

Date:- 04-07-2016

Sub: Hiring additional manpower for complete overhauling of 1.32 PC-1R semi lean solution pump in AMM-II Plant.

SCHEDULED OF QUANTITY & PROFORMA FOR QUOTING PRICE

Sl. No.	Category	Nos.	No. of Days	Shift per days	Total Man days	Rate ( ` )	Amount ( ` )
01	Technicians	04	07	02	56		
02	Rigger	01	07	02	14		
03	Helper	08	07	02	112		
Sub Total							
Add Contractor's profit							
Hiring charges of tools & tackles (L/S)							
Total							
Add Service Tax @ 15%							
Grand Total							

Total Cost

( ..... ) only

Signature.....

Name and Address of Contractor

.....

.....

Pan No.....

Date : .....

Place : .....

SCOPE OF WORK

Sub: Hiring additional manpower for complete overhauling of 1.32 PC-1R semi lean solution pump in AMM-II Plant.

Scope of work shall include but not limited to the following activities.

- 1.00 Opening of all seal water, cooling water, lube oil and solution pipelines.
- 2.00 De-coupling of the pump from motor and turbine.
- 3.00 Removal of coupling hubs from both sides of the pump rotor.
- 4.00 Opening of bearings along with housing by loosening check nut from both driving and non-driving end of the pump.
- 5.00 Removal of gland ring of mechanical seal from both sides of the pump.
- 6.00 Removal of stuffing box of mechanical seal from both sides of the pump.
- 7.00 Removal of top cover of the pump by loosening nuts & bolts with the help of crane/chain pulley arrangement.
- 8.00 Removal of complete rotor from its position.
- 9.00 Inspection of impeller wear ring, wear ring casing, diaphragm and bushes for checking of clearances and rectification, if required.
- 10.00 Cleaning of every part of the rotor, upper and lower housing of the pump.
- 11.00 Placement of complete rotor after rectification.
- 12.00 Boxing-up of stuffing box and mechanical seal with gland ring.
- 13.00 Placement of bearings in its position on both sides & checking of freeness of the rotor.
- 14.00 Changing the gasket on the parting plane with new one.
- 15.00 Placement of top cover in its position and tightening of all nuts and bolts.
- 16.00 Fitting of coupling hubs on both sides of the pump rotor.
- 17.00 Coupling of the pump with the motor and turbine.
- 18.00 Boxing-up of all seal water, cooling water, lube oil and solution pipelines.
- 19.00 Site clearance after completion of job.

(P.K. Banik)  
C.E. (M), AMM-II

SPECIAL CONDITION RELATED TO THE WORK

Sub: Hiring additional manpower for complete overhauling of 1.32 PC-1R semi lean solution pump in AMM-II Plant.

## A) Special Commercial Terms:

- 1) Tenderer must submit documentary evidence of PAN/TAN No.
- 2) Tenderer must furnish Service Tax Registration & VAT Certificate with the tender.
- 3) Experience in execution of Mechanical work of similar nature of job from any Govt./Semi Govt. organization must be produced.
- 4) The tenderer must pay their workmen the minimum wages & facilities as per latest Govt. notification.
- 5) The Tenderer shall have to make an exgratia payment of ` 1000.00 ( ` One Thousand) only to the dependents of labour in the event of the labour's death occurring while on duty. The payment will be made by BVFCL immediately & will be recovered from the Contractor's bill.
- 6) Validity of Tender:  
The tender should remain valid for a period of 180 (One Hundred Eighty) days from the date of opening of tender.

Above documents shall have to be submitted along with the application of Tender paper or with the tender. In absence of any of the above, the Tender is liable to be cancelled.

## B) Brief description of the scope of work and responsibilities:

- 1) Hiring additional manpower for complete overhauling of 1.32 PC-1R semi lean solution pump in AMM-II Plant.
- 2) The tenderer shall be ready to engage his personnel on short information. Therefore, tenderer or his representative should be always in touch with the maintenance activities Engineer-In-Charge of BVFCL.
- 3) Before starting the work the tenderer has to obtain the necessary job clearance form the Engineer-In-Charge.
- 4) Necessary safety work permit shall be available from the Engineer-In-Charge and the same shall be got extended at every shift change regularly.
- 5) All safety measures, skilled & unskilled manpower, Technician, Rigger tools & tackles required for the job shall have to be arranged by the tenderer
- 6) The job shall be started immediately (within a day) on LOI/written order. After completion of job the site shall be cleaned and remove all debris properly.
- 7) Before submission of the bid the tenderer shall visit the plant to understand the job thoroughly.

**1.00 BVFCL SCOPE:**

Water, Air & Electricity required for the job shall be supplied by BVFCL as free of cost.

**2.00 COMPLETION TIME:**

The subject job shall be completed within 07 (Seven) days after getting site clearance and safety work permit.

Contd.....2/-

**3.00 CLEANING OF SITE:**

The tenderer shall clean the site by removing all the debris/ dismantled items by transporting the same to the dumping yard within factory premises at his own cost and risk.

**4.00 PAYMENT TERMS:**

4.01 100% payment will be released after completion of total jobs duly certified by site-in-charge.

4.02 Since the nature of job is supplying of manpower. Hence, workmanship guarantee is not required to be executed by the contractor. In the view of the same security deposit is not applicable.

**5.00 MEASUREMENT:**

Payment to be released as per joint measurement taken by contractor and BVFCL engineer and duly certified for actual quantity of work executed and at the rates quoted by you and accepted by BVFCL.

**6.00 TAXES:**

6.01 Income Tax at the prevailing rate shall be deducted from the party's bill.

6.02 Statutory deductions, if applicable as per BVFCL rules will also be recovered from the contractor's bill.

6.03 Service Tax shall be paid on production of documentary evidence.

**7.00 MEDICAL FACILITY:**

Medical facilities to the extent available in BVFCL Hospital, Namrup shall be provided to the crew of contractor on chargeable basis, however, the "FIRST AID" facilities shall be provided free of cost.

**8.00 COMPENSATION FOR DELAY IN COMPLETION OF JOB:**

Time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on dates stipulated in the tender and the work order for completion of respective works shall be entitle BVFCL, Namrup to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contract value of the work for each week or part of the week for which the contractor is in default. All terms & conditions of BVFCL GDCC shall be applicable to this contract.

**9.00 AGREEMENT:**

All the terms & conditions mentioned herein shall form the part of contract and be incorporated in the Agreement form which shall furnish non-judicial stamp paper of the State of Assam denomination or ` 10/- ( ` Ten) only along with 5 (Five) sheets of water mark papers and executed the Agreement in prescribed Performa within 7 (seven) days from the date of receipt of the work order.

**10.00 LAST DATE OF SUBMISSION OF TENDERS AND OPENING DATE:**

- 10.01 Tenders completed in all respect shall be submitted to CE (M), N-II, Brahmaputra Valley Fertilizer Corporation Limited, Namrup, P.O. Parbatpur, Dist.: Dibrugarh, Assam Pin- 786623 (Fax- 0374-2500524, Telephone- 0374-2507097) by registered post/ courier/ or dropped in the sealed tender box provided in the office of CE (M), N-II so as to reach him on or before 19-07-2016 at 03:00 PM. The tender shall be opened on 19-07-2016 at 03:30 PM.
- 10.02 If closing date of sale of tender papers/ last date of submission of tender papers/ scheduled opening date of tender happen to fall on Bandh Day/ Strike Day/ Holiday at Namrup, then the next working day shall be counted.

**11.00 TENDER LIABLE TO REJECTION:**

Clause number 16 of GDCC tenders are liable to be rejected on following grounds:

- 11.01 Tenders submitted by tenderer who resort to canvassing.
- 11.02 Tenders which do not fulfill all or any of the conditions laid down in the tender documents or are incomplete in any respect.
- 11.03 Tenders, which contain uncalled for remarks or any alternative/additional conditions.

(P.K. Banik)  
C.E. (M), N-II