

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED.**  
(A GOVERNMENT OF INDIA UNDERTAKING)  
NAMRUP, P.O.: PARBATPUR, DIST: DIBRUGARH, ASSAM. PIN-786623  
Phone: (0374) 2507077, 2507061/7079 FAX - +91 0374 2500 524/ 317  
CIN No. U24123AS2002GOI006786  
E-mail: info@bvfccl.co.in  
**NOTICE INVITING TENDER**

**Tender Notice No. :- A-II/Elect./NIT-17/2019/ 1236**

**Date – 05/08/2019**

Sealed tenders are hereby invited from Local Available Contractors on item rate basis for executing the following work(s) in Brahmaputra Valley Fertilizer Corporation Ltd., Namrup.

SL No	Name of work	Earnest Money (Rs.)	Completion Time	Tender Paper cost (Rs.)
1.	“Supply and installation of New Rim with Tyre of Transformer Oil Filtration Machine” Estimated cost –Rs. 23,600.00 (Including GST).	590.00	30 days	50.00

**01. Contractors mean the contractors who are registered with Government Department for doing jobs in Government organization.**

- (i) Contractors having up-to date renewed contractor Licence.
- (ii) Party should get registered fulfilling the conditions like GST registration certificate.
- (iii) Party shall submit photo copy of PAN.
- (iv) Every bidder will submit a declaration in the form of affidavit / declaration that he/she is not proprietor of any other firm/company participating in this tender.

**02. Tender papers {NIT , schedule of quantities (Annexure I), Scope of work (Annexure II), Tender form (Annexure-III), Terms and Conditions (Annexure-IV) , GDCC and format for EMD and Tender fees} are to be down loaded from the web- site [www.bvfcl.com](http://www.bvfcl.com) and [www.eprocure.gov.in](http://www.eprocure.gov.in) or may be purchased from electrical office. The Challan receipt against Tender paper cost, EMD shall be put in one sealed envelope subscribed. The bid shall be put in one sealed envelope subscribed and both envelopes will be put in a third envelope properly subscribed.**

**03. The tenders will be opened on the below scheduled date and time in presence of the Tenderers or their authorized representatives who may like to be present. BVFCL will not be responsible nor consider late submitted Tenders. In case of Bandh or Holiday, next working day shall be considered for opening of tender and such will be informed to the expressing interest in taking part.**

**1. Submission of Tender Paper: Tender paper shall be put in to locked tender paper box in the Office of the Electrical deptt. BVFCL;**

**2. Closing Date of Sale of Tender paper : 13.08.2019 at 12.00 Noon**

**3. Last date of submission of tender papers : 13.08.2019 at 3.00 P.M.**

**4. Opening date of tender papers : 13.08.2019 at 3.30 P.M.**

**04. BVFCL shall not be responsible for postal delay / loss of tender paper / application / late submitted tenders.**

**05 BVFCL reserves the right to accept or reject any or all tenders communicating same to the party (es) without assigning any reason thereof.**

**06. The Tenderers shall visit the Site and consult our Site Engineer and then submit the quotations after detailed assessment of the work.**

07. The contractor shall abide by all the statutory obligations under various statutory acts and rules made there. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts, any other laws applicable to contractors and/or their establishment and the workmen nagged by them.
08. BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. Incase of any person demand any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, namrup PO Parbatpur, Dist Dibrugarh, Assam, Pin 786623.
- # Provisions of Rule 160(ii) of the General Financial Rules, 2005 will be complied.

(B P Basumatary)  
PE (E), A-II &SGP-II

Copy to: i) Dy.FM : For vetting and for information pls.  
ii) Ex.CE(E) : For kind information pls.  
iii) CE(E) : For information pls.  
iv) Sr.VO : For information pls.

## **Annexure –II**

### **SCOPE OF WORK**

If specifically not mentioned hereinafter or not mentioned anywhere else, the scope of work for “**Supply and installation of New Rim with Tyre of Transformer Oil Filtration Machine**” shall include but not be limited to the following:

#### **Scope of Work**

- (i) Dismantling of old Rim with tyre**
- (ii) Supply of reputed make Tyre and Rim.**
- (iii) Finally fitting of new tyre and rim**
- (iv) Guarantee: The materials shall be guaranteed for a period of 6 months from the date of commissioning.**

(Note: Party should visit the site for inspection of the oil machine to assess the volume of job prior to submission of tender)

**(B P Basumatary)**  
**PE (E), A-II & U-II**

Annexure –I

**ELECTRICAL DEPARTMENT**

**Schedule of quantities**

**Name of the work: “Supply and installation of New Rim with Tyre of Transformer Oil Filtration Machine”.**

**NIT No.:- A-II/Elect./NIT-17/2019/1236**

**Date: 05.08.2019**

<b>Item Sl no.</b>	<b>Description of the Job</b>	<b>Quantity</b>	<b>Rate(Rs.)</b>	<b>Amount (Rs.)</b>
<b>1.</b>	<b>New Tyre</b>	02 Nos.		
<b>2.</b>	<b>New Rim</b>	02 Nos.		
<b>3.</b>	<b>Fitting Charges</b>	Lump sum		
<b>Total</b>				
<b>GST @18%</b>				
<b>Grand Total</b>				

**(Rupees**

**) only including GST.**

**Signature of contractor with seal**

**Annexure-III**

**ELECTRICAL DEPARTMENT.**

**TENDER FORM**

Sl. No. : \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Tender No. \_\_\_\_\_

dated: \_\_\_\_\_

Last date of submission: \_\_\_\_\_ at \_\_\_\_\_ P.M.

Name of Work : \_\_\_\_\_

Issued to (name and address of the party):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. of Tender document issued: \_\_\_\_\_

Signature of issuing Officer

**TO BE FILLED IN BY THE TENDERER**

I/ We hereby tender for the execution for BVFCL, Namrup of the work schedule in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with instruction referred to in the NIT.

**MEMORANDUM**

1. General description of the work :
2. Earnest Money Rs. : \_\_\_\_\_
3. Time allotted for the work : \_\_\_\_\_ Days
4. The sum of Rs. \_\_\_\_\_ has been deposited vide \_\_\_\_\_ dated \_\_\_\_\_ with the finance manager in favour of BVFC Ltd. As earnest money, the full value of which to be absolutely forfeited to the BVFC Ltd. Or their successors or assignees are without prejudice to any other rights or remedies of the said corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

**Enclosures:**

1. Earnest money deposit challan receipt as applicable.
2. Detailed schedule of work duly filled in and signed (Annexure –I )
3. Special terms and conditions duly read and signed (annexure- III)
4. Photocopy of the PAN card in own name.
5. Contractors having up-to date renewed contractor license.
6. Photo copy fulfilling the conditions like GST.
7. Declaration in the form of affidavit / declaration that he /she is not proprietor of any other Firm /company participating in this tender.

Dated: \_\_\_\_\_

Signature of the Contractor

Address: \_\_\_\_\_

Witness: 1. \_\_\_\_\_

2. \_\_\_\_\_

Signature 1. \_\_\_\_\_

2. \_\_\_\_\_

Address of

Witness.

**BVFC LTD, NAMRUP  
TERMS & CONDITIONS  
OF**

**NOTICE INVITING TENDER**

**1.00 INSTRUCTION FOR TENDERERS**

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

**2.00 TERMS & CONDITIONS**

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

**3.00 EARNEST MONEY**

- 3.01 The tenderer shall deposit the Earnest money in mode of Challan receipt, in favour of BVFC LTD., Namrup , and attach receipt thereof with the tender. Earnest money shall not be accepted in any form other than these specified above and the tender not accompanied by Earnest money in the proper form may not be considered. No interest will be payable on the Earnest Money deposit under the contract.

**4.00 CONTRACT LABOUR ACTS ETC.**

- 4.01 The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them. In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.
- 4.02 The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.
- 4.03 The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

**5.00 COMPENSATION**

- 5.01 The contractor shall have to make an ex-gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. Immediately and will be recovered from the bills of contractor. GDCC shall be a part of this NIT.

**6.00 TOOLS & ACCOMODATION**

- 6.01 The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

**7.00 SAFETY MEASURES**

- 7.01 The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.
- 7.02 Injuries or accidents to the contractor labour shall be take care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.
- 7.03 The contractor has to obtain safety permit from competent authority fro working in hazardous conditions and all safety rules should be followed strictly.

**8.00 MEDICAL FACILITIES**

- 8.01 No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

**9.00 PAYMENT TERMS:**

Payments shall be made against submission of bills/invoices in triplicate duly certified by BVFCL engineer -in charge , as per details given below .

- 9.01) 90% of the work order value will be released to you on successful completion of entire scope of work.
- 9.02) Balance 10% will be kept as Security Deposit and shall released to you after completion of **Guarantee** period of 6 Months
- 9.03) All taxes and duties as attracted during execution of the work shall be deducted from the bill as per rule of the corporation.
- 9.04) The mode of payment shall be e-payment and you shall have to submit your bank details for it.
- 9.05) Bill will be released within 30 days after submission of Final Bill Bills duly certified by the executing department.
- 9.06) Any clarification from you on the bill submitted by you should be sought within 15 days; similarly you should be required to submit the clarification within that time.

**10.00** BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, Namrup PO Parbatpur, Dist Dibrugarh, Assam, Pin 786623.(Tel no. 0374-2507092/0374-2507167)

**11.00 DECLARATION OF TENDERER**

- 11.01 I / We declare that I / we have read the above instructions/terms and conditions etc. and well understood and are in agreement with the above.

**Signature of the Tenderer**