

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**  
**NAMRUP**  
**(CENTRAL MECHANICAL WORKSHOP)**

Sl. No. \_\_\_\_\_ Date of Issue : \_\_\_\_\_  
Tender No. : CMW/AS/16/602 Date: 09.08.2016  
Last Date of Submission : **17.08.2016**  
Name of Work : Repairing of Vehicle Regd. No. AMB-4857. (School Bus )

Issued to : \_\_\_\_\_  
(Name & address of the party) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. of tender documents issued \_\_\_\_\_

Signature of issuing officer  
Deptt. Mechanical

To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work : Repairing of Vehicle Regd. No. AMB-4857. (School Bus )
2. Earnest Money (Rs.) : Rs.910/-
3. Time allowed for the work : 06Days
4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.
5. The sum of Rs. \_\_\_\_\_ has been deposited vide receipt no. \_\_\_\_\_ dated \_\_\_\_\_ with FM(Fin) in favour of BVFCL, NAMRUP as earnest money , the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

1. Detailed schedule of work duly filled in and signed (Annexure- )

2. Reference of similar works performed earlier (Annexure- )

Signature of Tenderer

Dated :

Address :

Witness: (1)

Signature, name & address of witness

**TENDER DOCUMENT**

Name of work: Repairing of Vehicle Regd. No. AMB-4857. (School Bus )

1.00 SCOPE OF WORK:

- The scope of work shall include but shall not be limited to the following:-
- 1.01 Replacement of Rear Wheel Differential ,Gear system ,yoke system spares consumables as per parts annexure V .
  - 1.02 Replacement /rectify of Clutch system spares consumables as per parts annexure V

2.00 TERMS AND CONDITIONS:

- 2.01 Before quoting, the parties should visit the factory for physical inspection of the Vehicle to assess quantum of jobs involved.
- 2.02 The contractor shall engage expert supervisor, labours and use adequate materials, equipments, tools & tackles along with consumables etc. for satisfactory completion of the work in all respect.
- 2.03 Safety & security of the vehicles along with all the accessories during repairing period will be responsibility of the contractor.
- 2.04 The party shall not open any component/spare/part of the vehicle beyond the scope of work of the work order.
- 2.05 Spares/materials to be used in repairing of the vehicles shall be of reputed make & brand and subject to inspection of Engineer- In – Charge of the work or his authorised representatives.
- 2.06 Old parts/ materials shall be returned back to BVFCL, Namrup through delivery challan duly entered at the vehicle gate register maintained by CISF.
- 2.07 Rates are to be quoted in the Proforma for quoting rates enclosed at Annexure V and should be inclusive of applicable taxes. Rates shall be valid for a minimum period of 90 days from the date of opening of tender and shall remain firm during pendency of the contract.

3.00 INSPECTION:

- 3.01 The repairing work of the vehicle will be inspected by the Engineer- In- Charge of the work or his representatives in different stages of repairing and final inspection will be carried out after completion of entire work.

4.00 COMPLETION TIME:

- 4.01 The completion time for entire work will be 06days Time of completion will be reckoned from the date of hand over of the vehicle to the successful party.

5.00 PAYMENT TERMS :

- 5.01 90% payment will be released on successful completion of work, final inspection by Engineer – in- charge, BVFCL and on submission of Bill duly certified by the Engineer – in – Charge of the work after deductions, if any.
- 5.02 10% of the contract value shall be retained with BVFCL, Namrup as security deposit which will be released after satisfactory completion of six months guarantee period.
- 5.03 Service tax at the applicable rate shall be paid to the party on production of certificate of having valid registration with the appropriate Excise authority.
- 5.04 Income tax and any other statutory taxes, if and as admissible, shall be deducted from the bills.

6.00 GUARANTEE:

- 6.01 The entire work shall be guaranteed by the contractor against any defective/ inferior quality materials/ workmanship for a period of six months from the date of completion of work. If any defect/ inferior quality of materials/ in workmanship is detected during the guarantee period, all necessary alteration/ repairs/ replacement etc to rectify the same fully in all respect and to the entire satisfaction of E.I.C. shall have to be carried out by the contractor at his own risk & cost.
- 7.00 All other general conditions shall be applicable as per the conditions/ provisions of BVFCL's standard G.D.C.C. relevant to work/ contract.
- 8.00 Rates quoted must be firm and shall not be subjected to any price escalation during pendency of the contract.
- 9.00 Inspection/Testing: The work shall be subject to stage inspection by BVFCL's Engineer/ Inspector. Any instruction or direction of BVFCL's Engineer has to be complied with. BVFCL's Engineer/ Inspector shall have the full right to reject all or any portion of the work that might be considered to be defective or inferior in quality/ workmanship.

For & on behalf of BVFC Limited, Namrup

(Z .U. Ahmed)  
Plant Engineer (M) CMW

**SCHEDULE OF QUANTITY AND PROFORMA FOR QUOTING RATE**

**Ref. No.:** CMW/AS/16/602

**Name of the Work:** Repairing of Vehicle Regd. No. AMB-4857. (School Bus )

**Completion time:** 04days

| Sl No. | Description of item  | Quantity Reqd.          | Rate (Rs) | TOTAL( Rs) |
|--------|--|-------------------------|-----------|------------|
| A      | Repairing of Vehicle Regd. No. AMB-4857. (School Bus )with replacement of following spares/ consumables (including supply) |                         |           |            |
|        | I. Rear Wheel Differential Bearing   | 02                      |           |            |
|        | II. Tail Pinion Bearing  | 02                      |           |            |
|        | III. 4 Finger P. P. Assy.  | 01                      |           |            |
|        | IV. Liver Kit  | 01                      |           |            |
|        | V. Clutch Plate  | 01                      |           |            |
|        | VI. Spider Kit   | 01                      |           |            |
|        | VII. K.P.Unit C.P W/T  | 01 Set                  |           |            |
|        | VIII. Challenger C.W.P   | 01                      |           |            |
|        | IX. Sleeve Yoke  | 01                      |           |            |
|        |  | <b>Total of Parts A</b> |           |            |
| B      | Labour charges   | L/S                     |           |            |
| C      | Service tax @15% of SL. No B   |                         |           |            |
| D      | VAT @ _____ of Total of parts A amount   |                         |           |            |
|        | <b>Grand Total (A+B+C+D) Rs.</b>   |                         |           |            |

**Amount in words: (Rupees \_\_\_\_\_ ) including taxes.**

**Signature:** \_\_\_\_\_

**Name of contractor:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_(Seal)