

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
NAMRUP**

(A Govt. of India Undertaking)

CIN- "U24123AS2002GOI006786"

P.O. : Parbatpur (786 623)
Dist. Dibrugarh, Assam

**ELECTRICAL DEPARTMENT
NOTICE INVITING TENDER**

Tender Notice No. Nam/Elect/Amm-III/NIT-06/2019/ 1419

Date: 04-09-2019

Subject: Enquiry requesting Quotation in Two Bid System.

SL No	Name of work	Earnest Money (Rs.)	Completion Time	Tender Paper cost (Rs.)
1.	“ Replacement, fixing, connection of Cu- stud along with stone pipe of 110 KW, 440 Volt, 186 Amps motors of SGC& Emergency Cooling tower in A-III.” Estimated Cost: Rs.1, 36,302.00 (including GST)	3,410.00	30 Days	200.00

Sealed tenders are invited for the above work (Scope of work enclosed at Annexure I) through DTDC Courier within the last date of receipt of quotation indicated below (at Sl No 3). The job is to be carried out as per Terms & Conditions stipulated hereunder and in Annexure –A, I, II, III & GDCC enclosed herewith.

1) Earnest Money Deposit and Tender Paper Cost: Rs. 3,410.00 (Rupees Three Thousand Four Hundred Ten) only in the form of Demand Draft towards **EMD** and **Rs. 200** (Rupees Two hundred) only in the form of Demand Draft towards **Tender Paper Cost** (non- refundable) from State Bank Of India/ United Commercial Bank/ United Bank Of India, drawn in favour of BVFC Ltd, Payable at Namrup. Draft charges shall be borne by the party.

OR

Tender paper cost and earnest money may also be deposited in BVFCL Bank Account in SBI through Challan that can be downloaded through BVFCL website. One Challan copy must be submitted along with the tender documents. Tender papers {NIT, Scope of work, Schedule of quantities (Format for Price Bid), Terms and Conditions of NIT} are to be down loaded from the web-site www.bvfcl.com and www.eprocure.gov.in. Tender paper cost and earnest money drawn in favour of BVFCL Namrup by DD / Banker cheque shall have to be submitted along with bid documents.

Exemption from paying tender fees and Earnest Money Deposit:

With reference to the Order of the Ministry of MSME, under the Public Procurement Policy March 2012, Micro and Small Enterprises (MSE) shall be entitled for EMD and tender fees exemption subject to conditions as under: MSE bidders must submit valid registration certificates from any of the following (or any other body specified by the Ministry of MSME) for exemption of EMD as applicable for this tender:

- | | | |
|---|---|-----------------|
| i) National Small Industries Corporation (NSIC) | ii) District Industries Centres (DIC) | iii) Coir Board |
| iv) Khadi and Village Industries Commission(KVIC) | v) Khadi and Village Industries Board(KVIB) | |
| vi) Directorate of Handicrafts and Handloom | vii) Udyog Aadhar Memorandum | |

- | | |
|---|----------------------------------|
| 2. Issue of tender documents from | : 04.09.2019 |
| 3. Last date of submission of tender papers | : 24.09.2019 at 3.00 P.M. |
| 4. Scheduled date of opening of techno-Commercial Bid | : 24.09.2019 at 3.30 P.M. |
| 5. Validity of offer: 180days from the scheduled date of opening of Techno-Commercial Bid. | |

For the subject job, we request you to tender your quotation in **Two bid system**, namely Techno-commercial Bid and Price Bid.

6) The techno-commercial bid shall contain:

- a) Earnest money deposit and Tender paper Cost.
- b) Work Order Copies of similar works carried out by the contractor in Fertilizers/Refineries/ Petrochemicals/ continuous process/ power plants (preferably PSU) along with Job Completion Certificate issued by the customer showing experience of having successfully completed similar works during last 5 years ending last day of month previous to one in which applications are invited either of the following:

Contd.

i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or

ii) Two similar completed works costing not less than the amount equal to 50 % of the estimated cost.

Or

iii) One similar completed works costing not less than the amount equal to 80 % of the estimated cost.

c) Work Order copy must reflect experience of performing such similar jobs as mention above in name of work.

d) Enquiry requesting quotation along with enclosures [Annexure –A, I, II, III & GDCC] duly signed on each page by the Contractor under official seal as a token of acceptance.

e) Deviations, if any, to our terms & conditions (to be submitted on letter head of the contractor duly signed on each page).

f) Contractor will have to furnish self certified photocopies of the following documents:

i) Copy of PAN /TAN Certificate issued by the concerned IT authority.

ii) Copy of GST Registration etc.

iii) A declaration in the form of affidavit / declaration that he / she is not a partner / proprietor of any other firm / company participating in this tender of BVFCL.

6) The price Bid shall contain:

Detailed break-up of price as per the format in Annexure- A indicating all charges and applicable GST clearly. The Price Bid shall contain the signature of the bidder with address, seal and date.

The Techno-Commercial Bid and the price Bid are to be sealed in TWO SEPARATE ENVELOPES super-scribing the name of the Bid on the top left corner of the envelope. These two envelopes are to be put in to a THIRD ENVELOPE, which shall again be sealed, super-scribing on it the enquiry ref. no., date and scheduled date of opening of Techno-Commercial Bid.

Quotation shall be received in the office of the Chief Engineer (Elect.), BVFCL, Namrup, PO: Parbatpur, Dist: Dibrugarh, Assam (INDIA), Pin: 786623, on all working days during normal working hours. **Quotation may be sent through DTDC courier who delivers posts at Namrup**

The Techno-Commercial Bid will be opened on due date and time in the chamber of the Chief Engineer (Elect), BVFCL, Namrup, Post Office: Parbatpur, Dist: Dibrugarh, Assam (INDIA), Pin: 786623, in the presence of the tenderer or their accredited representatives, who wish to be present.

The price Bid of only those parties, whose Techno- Commercial Bids are found to be in order and the Terms & Conditions of the offer are acceptable to BVFCL, Namrup, will be opened. The date of opening of price Bid will be intimated in due course of time.

7) BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. Incase of any person demand any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, Namrup PO Parbatpur, Dist Dibrugarh, Assam, Pin 786623.

Note: 1) BVFCL, Namrup, shall in no way be responsible for any postal delay.

2) If the last date of receipt of quotation, scheduled date of opening of Techno-Commercial Bid happens to fail on Strike day/ Holiday at Namrup, then the next working day will be counted.

3) BVFCL, Namrup reserves the right to cancel any or all quotations received, without assigning any reason thereof.

- The Tenderers shall visit the Site and consult our Site Engineer and then submit the quotations after detailed assessment of the work, if necessitated.
- The tenderer shall abide by all the statutory obligations under various statutory acts and rules made there. Under any Circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts, any other laws applicable to contractors and/or their Establishment and the workmen engaged by them.
- **Provisions of Rule 160(ii) of the General Financial Rules, 2005 will be complied.**

(L.Raj)
P.E-(E), Amm-III

ELECTRICAL DEPARTMENT

Price Schedule

Name of the work: “Replacement, fixing, connection of Cu- stud along with stone pipe of 110 KW, 440 Volt, 186 Amps motors of SGC& Emergency Cooling tower in A-III”.

NIT No.:- Nam/Elect/Amm-III/NIT-06/2019/ 1419

Date: 04-09-2019

Sl. No	Description of job	Qty.	Rate (Rs.)	Amount (Rs.)
1	2	3	4	5
1.	110 KW, 440 Volt, S1 duty, FL current 186A. “NGEF” make motors (02 nos. of motor). Supply of Copper stud for terminal block of the motor make by brass NPT Hex with Thread in nut along with stone pipe with glass caption mould and copper thread rod 99.98% along with brass nut and washer.	12 Nos.		
2	Service technician deputation charge for Fixing/mounting of copper stud along with whole assembly along with cable socketing and testing and commissioning of the motor.	2 days		
	Sub-Total			
	GST @ 18%			
	Total			

(Rupees) only.

Less TDS (IGST) @ 1%

(AGST @1%

Signature of party with seal

Date: _____

Address

SCOPE OF WORK

If specifically not mentioned hereinafter or not mentioned anywhere else, the scope of work for **“Replacement, fixing, connection of Cu- stud along with stone pipe of 110 KW, 440 Volt, 186 Amps motors of SGC& Emergency Cooling tower in A-III”** shall include but not be limited to the following:

Scope of Work

- (i) The contractor shall supply Copper stud for terminal block of the motor having diameter of 14 mm.
- (ii) Brass NPT Hex with Thread in nut along with stone pipe with glass caption mould with a diameter 42mm in finishing condition.
- (iii) The party install/ fix the studs (6 nos.) in each motor's terminal block.
- (iv) Party will test the Insulation value of the motor after fixing the studs and submit test report.
- (iv) Party will commission the motors on load after replacing the stud assembly.
- (v) Guarantee: The materials shall be guaranteed for a period of 18 months from the date of receipt or for 12 months from the date of commissioning and if any defected material is found, it will be replaced without extra cost to the purchaser.

(L.Raj)
P.E-(E), Amm-III

ELECTRICAL DEPARTMENT.

TENDER FORM

Sl. No. : _____

Date of Issue: _____

Tender No. _____

dated: _____

Last date of submission: _____ at _____ P.M.

Name of Work : _____

Issued to (name and address of the party): _____

No. of Tender document issued: _____

Signature of issuing Officer**TO BE FILLED IN BY THE TENDERER**

I / We hereby tender for the execution for the B.V.F.C Ltd. Namrup, of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions 'THE GENERAL DIRECTIONS AND CONDITIONS' of contract and in all other respects in accordance with such conditions and special conditions so far applicable.

MEMORANDUM

- General Description of the work :-
Earnest money Rs. _____
- Security deposit 10% of the total value of the work (including earnest money)
- Time allowed for work _____ days /months.
- Should the tender be accepted, I/ we hereby agree to abide by and fulfill all the terms and provisions and conditions contained in NIT, GDCC and the special conditions which have been read and understood by me / us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successors or assignees, the sums of money mentioned in the said conditions.
- The sum of Rs. _____ has been deposited vide _____ Dated _____ with the Finance Manager in favour of B.V.F.C. Ltd., as earnest money, the full value of which to be absolutely forfeited to the B.V.F.C. Ltd., or their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I / we fail to commence the work specified in the above memorandum.

ENCLOSURES:

- Earnest money deposit receipt / Bank Draft / deposit at Call receipt.
- Detailed schedule of work duly filled in and signed (Annexure A)
- Scope of work (Annexure -I)
- Terms and Conditions duly read and signed (Annexure III)
- G. D. C. C. duly read and signed on every page.

Dated: _____

Signature of the Contractor

Address: _____

Witness: 1. _____

2. _____

Signature 1. _____

2. _____

Address of

Witness.

**BVFC LTD, NAMRUP
TERMS & CONDITIONS
OF
NOTICE INVITING TENDER**

1.00 INSTRUCTION FOR TENDERERS

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

2.00 TERMS & CONDITIONS

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

3.00 EARNEST MONEY

- 3.1 The tenderer shall deposit the Earnest money in mode of Challan receipt, in favour of BVFC LTD., Namrup , and attach receipt thereof with the tender. Earnest money shall not be accepted in any form other than these specified above and the tender not accompanied by Earnest money in the proper form may not be considered. No interest will be payable on the Earnest Money deposit under the contract.

4.00 CONTRACT LABOUR ACTS ETC.

The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them. In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.

The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.

The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

5.00 COMPENSATION

- 5.1 The contractor shall have to make an ex-gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. immediately and will be recovered from the bills of contractor. GDCC shall be a part of this NIT.

6.00 TOOLS & ACCOMODATION

- 6.1 The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

7.00 SAFETY MEASURES

1. The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.
2. Injuries or accidents to the contractor labour shall be take care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.
3. The contractor has to obtain safety permit from competent authority fro working in hazardous conditions and all safety rules should be followed strictly.

8.00 MEDICAL FACILITIES

No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

9.00 PAYMENT TERMS

Payment shall be made against submission of Bills/Invoices in triplicate duly certified by

BVFCL Engineer-in-charge, as per detail given below :

- i) 90% of the contract value: On successful testing of motors after completion of entire scope of work.
- ii) Balance 10% of the contract Value: Shall be retained by BVFCL, Namrup, as Security Deposit for a period of 6 (six) months from the date of successful commissioning of job, unless a Bank Guarantee of Equivalent amount from any scheduled Bank is furnished by the contractor in lieu of Security Deposit. Security Deposit, however, will not earn any interest.
All taxes and duties as attracted during execution of the work shall be deducted from the bill as per rule of the corporation
- iii) You will be paid First & Final Bill, considering the actual work carried out by you.
- iv) Bill will be released within 30 days after submission of Final Bill/Running Bills after duly certified by site Engineer.
- v) Any clarification from the contractor/suppliers/service providers on the bill submitted by the contractor should be sought within 15 days; similarly the contractor should be required to submit the clarification within that time.
- vi) Any taxes if applicable shall be deducted from bill as per prevailing rates by the Finance department.

10.00 AGREEMENT:

On acceptance of Work Order, the contractor shall enter into an agreement with BVFCL, Namrup, on Non-Judicial Stamp paper of Rs. 100.00, of the state of Assam as per standard format of M/s BFVCL. The stamp duty shall be borne by the contractor.

11.00 BVFCL is committed to a corruption free work environment. All the works/ purchases / services contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, Namrup PO Parbatpur, Dist Dibrugarh, Assam, Pin 786623.(Tel no. 0374-2507092/0374-2507167)

12.00 DECLARATION OF TENDERER

12.1 I / We declare that I / we have read the above instructions /terms and conditions etc. and well understood and are in agreement with the above.

Signature of the Tenderer