Gen / 29 Annexure-II

SI. No.....

Tender Notice No.: Mech/U-II/19/Cont-256/4001

Last date of submission 26-06-2019 at 03:00 PM

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP TENDER FORM

Date: - 12/06/2019

NOT TRANSFERABLE

Date of issue.....

| Nam | e of work: Hiring of additional m CA-1A compressor of | | ower for assisting departmental staff a-II plant. | for complete overhauling of | |
|---------------------|--|--|--|--|--|
| | e to (Name & Address of the par | _ | _ | | |
| | | | _ | | |
| | of tender documents ed | | | Signature of Issuing Officer Dept | |
| men resp cond | e hereby tender for the execunorandum within the time speciect in accordance with the speciect in accordance with the speciect in accordance with the speciec for the contract of the contract | ition ified i ecifica IONS | FILLED IN BY THE TENDERER for the BVFCL, Namrup of the wor in such memorandum and at the ra ation, designs, drawing and instruct AND CONDITIONS" of contract a cial; conditions so far as applicable. | ites specified therein & in all tions referred to in the NIT | |
| | arnest Money:-` 2900.00 (Rupe Demand Draft o Namrup and pa Tender | compees two drawn yable rs recommenders and the commenders area of the commenders recommenders r | MEMORANDUM g of additional manpower for assisting olete overhauling of CA-1A compression thousand nine hundred) only by which in favour of Brahmaputra Valley Fele at State Bank of India, Namrup Braceived without EMD are likely to inies must submit valid copy of reEMD. | or of Urea-II plant vay of A/C Payee rtilizer Corporation Ltd., nch (Branch Code: 0223) be rejected. NSIC/MSME | |
| 3. Pl | ace of Receipt & Opening of Tenders | : | Office of the – Dy. Chief Engineer (Mech) Amm-II & Urea-II B.V.F.C. Ltd., Namrup P. O. – Parbatpur-786623 Dist Dibrugarh(Assam) | | |
| 4. | Time allowed for the work: 11 | (Elev | ven) days | | |
| 5. | Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions and conditions contained in NIT, GDCC and the special; conditions which have been read and understand by me/ us so far as applicable or in default thereof to forfeit and pay to the corporation or their successors or assignees, the sum of money mentioned in the said conditions. | | | | |
| 6. | Manager in favor BVFCL, Namr to the BVFCL, on their success | up as sors c | been deposited vide | nich to be absolutely forfeited y other rights or remedies of | |
| | | | | Contd2/- | |

ENCLOSURES:

- 1. Earnest money through Payment Challan.
- 2. Scheduled of Quantity & Performa for Quoting Price (Annexure- III)
- Scope of work duly read and signed on every page (Annexure- III A)
 Special terms & conditions duly read and signed (Annexure- IV)
 GST Registration Certificate.

- 6. PAN Card.
- 7. Experience certificate of similar nature of job

| Dated | Signature of the contractor Name & Address of Contractor |
|-------------|---|
| Witness i) | ii) |
| Signature 1 | 2 |
| & address | |
| of witness | |

NO. Mech/U-II/19/Cont-256/4001

Date: - 12/06/2019

Pan No.....

Sub: Hiring of additional manpower for assisting departmental staff for complete overhauling of CA-1A compressor of Urea-II plant

SCHEDULE OF WORK, QUANTITY AND RATE

| SI. | Description of work | Quantity | Rate (`) | Amount | | | | |
|----------|--|-----------------------------|-------------|--------|--|--|--|--|
| 1. | Hiring of additional manpower for assisting departmental staff for complete overhauling of CA-1A compressor of Urea-II plant | As per entire scope of work | L.S. | | | | | |
| 2. | Cost of Consumables | L.S. | L.S. | | | | | |
| | Sub Total | | | | | | | |
| | CGST @ | | | | | | | |
| | SGST @ | | | | | | | |
| | Total | | | | | | | |
| (`) only | | | | | | | | |
| | Signature | | | | | | | |
| | Name and Address of Contractor | | | | | | | |
| | | | | | | | | |

Date :

Date: - 12/06/2019

NO. Mech/U-II/19/Cont-256/4001

SCOPE OF WORK

Sub: Hiring of additional manpower for assisting departmental staff for complete overhauling of CA-1A compressor of Urea-II plant.

The scope of work shall include nut not limited to the following:-

- 1. To assist departmental manpower throughout the job.
- 2. Dismantling of head end, intermediate & crank end side cylinder and separator of 4th stage cylinder of CA-1A compressor
- 3. Dismantling of stuffing box, piston, crosshead, shoe, connecting rod, crosshead guide block etc.
- 4. Safe positioning of all dismantled parts.
- 5. Checking of all main bearing & big end bearing clearances & maintain according standard.
- 6. Through checking of all dismantled parts for any irregularities.
- 7. Checking of all valves of the compressor.
- 8. 4th stage safety valve & the discharge line of 4th stage cylinder to check.
- 9. Replacement of 4th stage piston and crosshead shoes maintaining all standard clearances.
- 10. Boxing up the compressor after replacing the other damaged parts and through checking of all parts.
- 11. Arrangement of all tools & tackles, lifting, hoisting & grounding arrangement like hoist, chain pulley blocks, grinding m/c, consumables, etc. required for the entire scope of work shall be arranged by the party at their own cost.
- 12. Proper scaffolding, whenever required for safe execution of the work shall be provided by the party at their own cost.
- 13. Site to be cleaned after completion of the job.
- 14. All standard engineering practices and safety procedures shall be followed till completion of the job.
- 15. Any other activities, not included above but required for successful completion of the jobs, shall be in the party's scope.
- 16. The above scope of work shall be carried out strictly as per guidance and directions of Engg.-In-BVFCL.

(T Das)
Dy. Chief Engineer (M), Amm-II & U-II

Date: - 12/06/2019

NO. Mech/U-II/19/Cont-256/4001

SPECIAL CONDITION RELATED TO THE WORK

Sub: Hiring of additional manpower for assisting departmental staff for complete overhauling of CA-1A compressor of Urea-II plant.

- A) Special Commercial Terms:
- 1) Tenderer must submit documentary evidence of PAN/TAN No.
- 2) Tenderer must furnish GST Registration Certificate with the tender.
- 3) Experience in execution of Mechanical work of similar nature of job from any Govt./Semi Govt. organization must be produced.
- 4) The tenderer must pay their workmen the minimum wages & facilities as per latest circular of central Govt.
- 5) The Tenderer shall have to make an exgratia payment of `1000.00 (`One Thousand) only to the dependents of labour in the event of the labour's death occurring while on duty. The payment will be made by BVFCL immediately & will be recovered from the Contractor's bill.
- 6) Validity of Tender:
 - The tender should remain valid for a period of 180 (One Hundred Eighty) days from the date of opening of tender.

Above documents shall have to be submitted along with the application of Tender paper or with the tender. In absence of any of the above, the Tender is liable to be cancelled.

- B) Brief description of the scope of work and responsibilities:
- 1) Hiring of additional manpower for assisting departmental staff for complete overhauling of CA-1A compressor of Urea-II plant.
- 2) The tenderer shall be ready to engage his personnel on short information. Therefore, tenderer or his representative should be always in touch with the maintenance activities Engineer-In-Charge of BVFCL.
- 3) Before starting the work the tenderer has to obtain the necessary job clearance form the Engineer-In-Charge.
- 4) Necessary safety work permit shall be available from the Engineer-In-Charge and the same shall be got extended at every shift change regularly.
- 5) All safety measure skilled & unskilled manpower, welders, all consumables like electrode, oxyacetylene gas, DP set, welding machine & scaffolding material etc required for the job shall have to be arranged by the tenderer.
- The job shall be started immediately (within a day) on LOI/written order. After completion of job the site shall be cleaned and remove all debris properly.
- 7) Before submission of the bid the tenderer shall visit the plant to understand the job thoroughly.

1.00 BVFCL SCOPE:

- 1.01 Water, Air & Electricity required shall be supplied by BVFCL as free of cost.
- 1.02 Gate Pass facility shall be extended to contractor's personnel and himself/supervisor after receiving application from the contractor in standard format.
- 1.03 Necessary work permit, if required, for the execution of job shall be arranged.

2.00 COMPLETION TIME:

The subject job shall be completed within 11 (Eleven) days after getting site clearance and safety work permit.

Contd......2/-

3.00 CLEANING OF SITE:

The tenderer shall clean the site by removing all the debris/ dismantled items by transporting the same to the dumping yard within factory premises at his own cost and risk.

4.00 PAYMENT TERMS:

Subject to deduction as admissible as per rule payment will be released as follows:

- 4.01 90% of the value of completed job will be released on successful completion of the work duly certified by BVFCL engineer.
- 4.02 Balance 10% shall be retained as Security Deposit unless a Bank Guarantee from a schedule bank is executed in lieu of that for the equivalent sum. SD will be released after expiry of workmanship guarantee of 6 (Six) months to be valid from the date of completion of jobs.
- 4.03 Payment will be released within 30 days of submission of bills along with all relevant documents if any and made through RTGS/NEFT. The party shall provide their bank account details.
- 4.04 Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days.
- 4.05 In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.
- 4.06 All statutory payment/ deduction shall be made as per rule of BVFCL.

5.00 WORKMANSHIP GUARANTEE:

The work executed shall be guaranteed for a period of 6 (Six) months from the date of completion of the job. During this period the party shall rectify the defects with no cost to BVFCL.

6.00 **MEASUREMENT**:

Payment to be released as per joint measurement taken by contractor and BVFCL engineer and duly certified for actual quantity of work executed and at the rates quoted by you and accepted by BVFCL.

7.00 **TAXES**:

- 7.01 Income Tax at the prevailing rate shall be deducted from the party's bill.
- 7.02 Statutory deductions, if applicable as per BVFCL rules will also be recovered from the contractor's hill

8.00 MEDICAL FACILITY:

Medical facilities to the extent available in BVFCL Hospital, Namrup shall be provided to the crew of contractor on chargeable basis, however, the "FIRST AID" facilities shall be provided free of cost.

9.00 COMPENSATION FOR DELAY IN COMPLETION OF JOB:

Time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on dates stipulated in the tender and the work order for completion of respective works shall be entitle BVFCL, Namrup to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contract value of the work for each week or part of the week for which the contractor is in default. All terms & conditions of BVFCL GDCC shall be applicable to this contract.

10.00 AGREEMENT:

All the terms & conditions mentioned herein shall form the part of contract and be incorporated in the Agreement form which shall furnish non-judicial stamp paper of the State of Assam denomination or ` 10/- (` Ten) only along with 7 (Seven) sheets of water mark papers and executed the Agreement in prescribed Performa within 7 (seven) days from the date of receipt of the work order.

11.00 LAST DATE OF SUBMISSION OF TENDERS AND OPENING DATE:

- 11.01 Tenders completed in all respect shall be mailed to Dy.C.E. (M), Amm-II & Urea-II, Brahmaputra Valley Fertilizer Corporation Limited, Namrup, P.O. Parbatpur, Dist.: Dibrugarh, Assam Pin- 786623 (Telephone- 0374-2507264) so as to reach him on or before 26-06-2019 at 03:00 PM. The tender shall be opened on 26-06-2019 at 03:30 PM.
- 11.02 If closing date of sale of tender papers/ last date of submission of tender papers/ scheduled opening date of tender happen to fall on Bandh Day/ Strike Day/ Holiday at Namrup, then the next working day shall be counted.

12.00 TENDER LIABLE TO REJECTION:

In addition to clause number 16 of GDCC tenders are liable to be rejected on following grounds:

- 12.01 Tenders submitted by tenderer who resort to canvassing.
- 12.02 Tenders which do not fulfill all or any of the conditions laid down in the tender documents or are incomplete in any respect.
- 12.03 Tenders, which contain uncalled for remarks or any alternative/additional conditions.
- 12.04 "BVFCL is committed to a corruption free work environment. All the works/purchase/service contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL, Namrup, PO Parbatpur, Dist. Dibrugarh ,Assam,PIN 786623 (Tel no. 0374-2507092/0374-2507176)".

Thanking you,

Yours faithfully, For and on behalf of BVFCL, Namrup

(T Das)
Dy. Chief Engineer (M), Amm-II & U-II
E-mail: tdas@bvfcl.co.in