



# ब्रह्मपुत्र वैली फर्टिलाइजर कॉरपोरेशन लिमिटेड Brahmaputra Valley Fertilizer Corporation Limited

(A Government of India Undertaking)

नामरूप/NAMRUP

कॉर्पोरेट पहचान संख्या/Corporate Identity Number: U24123AS2002GOI006786

यांत्रिक विभाग / Mechanical Department

निविदा आमंत्रण सूचना/NOTICE INVITING TENDER

संदर्भ संख्या/Ref No: Mech/U-II/21/cont-287/4495

दिनांक /Date: 24-04-2021

**Sub : Works Contract for Engagement of manpower (12 nos. unskilled) for various running, preventive & break-down maintenance jobs in Urea-II and Central Shift of Namrup-II group of plants of Mechanical Department.**

**ONLINE TENDERS in two bid system** are invited for the work as detailed below:

दो बोली प्रणाली में ऑनलाइन निविदाएं नीचे विस्तृत रूप में कार्य के लिए आमंत्रित की जाती हैं:

SI No.	Name of Work काम का नाम	Works Contract for Engagement of manpower (12 nos. unskilled) for various running, preventive & break-down maintenance jobs in Urea-II and Central Shift of Namrup-II group of plants of Mechanical Department.
1.0	Earnest Money Deposit बयाना जमा	N/A as per Central Govt. Notification No. F.9/4/2020-PPD dtd. 12 <sup>th</sup> Nov. 2020 Tenderer have to submit Bid Security Declaration in-lieu-of Earnest Money Deposit, as per Annexure-XX of tender documents. केन्द्रीय सरकार के अधिसूचना सं। F.9/4/2020-PPD दिनांक 12 <sup>th</sup> Nov. 2020 के अनुसार लागू नहीं है। निविदाकर्ता को एनेक्सचर-XX के अनुसार, बयाना धन जमा के एवज में "बोली सुरक्षा घोषणा" देना होगा।
2.0	Tender Paper Cost निविदा कागज की लागत	Rs. 236.00 (Rupees two hundred thirty six) inclusive of GST @ 18%. (Please see clause no. 16 & 17) रुपये 236.00 (रुपए दो सौ छत्तीस) GST सहित @ 18% लेनदेन शुल्क का भुगतान। (कृपया क्लॉज नं देखें। 16 और 17)
3.0	MSTC Transaction Fees एम.एस.टी.सी लेन-देन शुल्क	Payment of Transaction fees of Rs. 1,380.00 (Rupees one thousand three hundred eighty) inclusive of GST @ 18% through NEFT/RTGS/IMPS in favour of MSTC Limited NEFT / RTGS / IMPS के माध्यम से एम.एस.टी.सी लिमिटेड के पक्ष में रुपये 1,380.00 (रुपए एक हजार तीन सौ अस्सी) GST सहित @ 18% लेनदेन शुल्क का भुगतान। A/C No: 201001334297 IFS Code: INDB0000038 IndusInd Bank Limited Branch: Guwahati Branch Address: G.S. Road, Bhangagarh, Kamrup District, Guwahati – 781005, Assam <b>Note:</b> • Vendors must email ( <a href="mailto:pchitrnanjan@mstcindia.co.in">pchitrnanjan@mstcindia.co.in</a> and <a href="mailto:sroy@mstcindia.co.in">sroy@mstcindia.co.in</a> ) the receipt of Transaction Fee payment along with Tender Event No from their registered email ID." • Transaction fees is non-refundable.
4.0	Validity of the Tender निविदा की वैधता	<b>180 days</b> from the Date of Opening of Tender. निविदा खोलने की तिथि से 180 दिन
5.0	Completion time समापन समय	01 (One) Year एक साल
6.0	Last Date & Time for Uploading of Tenders निविदाओं को अपलोड करने की अंतिम तिथि और समय	<b>17-05-2021 03.00 PM</b>
7.0	Date & Time for Opening of Tenders निविदाओं के खुलने की तिथि और समय	<b>17-05-2021 03.30 PM</b>
8.0	Type of Bid बोली का प्रकार	Two Stage Bid (1. Techno commercial bid & 2. Price Bid) दो चरण बोली (1. तकनीकी वाणिज्य बोली, 2. मूल्य बोली)
9.0	All requests for interpretations / clarifications in connection with the Tender Documents shall be addressed in writing to the undersigned at least 7 (Seven) days prior to the closing date of the Tender or in person during office hours on any working day.	



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10.0	BVFCL, Namrup reserves the right to reject any or all Tenders without assigning any reasons whatsoever and it also does not bind itself to accept the Lowest Tender.																					
11.0	Hard copies of document must reach the office of the Chief Engineer (Mech.),AG & CPP, BVFCL Namrup within 10 Days of due date of online opening of the Bids.																					
12.0	<p style="text-align: center;"><b><u>ONLINE E-TENDERING PROCEDURE:</u></b></p> <p><b>Service Provider: M/s MSTC LIMITED.</b> <b>E-Tendering Website:</b> <a href="https://www.mstcecommerce.com/eprochome/mstc/">https://www.mstcecommerce.com/eprochome/mstc/</a></p> <p>The tendering shall be carried out through submission of online tenders only. No offer in physical form will be accepted and any such offer if received by BVFCL will be outright rejected. NIT &amp; Tender documents can also be downloaded from our website <a href="http://www.bvfcl.com">www.bvfcl.com</a> or website of CPPP <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a></p> <p>Online Bids are to be submitted in <b>TWO BID SYSTEM</b> in electronic form only through e-tendering website <a href="https://www.mstcecommerce.com/eprochome/mstc/">https://www.mstcecommerce.com/eprochome/mstc/</a> (<b>Vendor Login</b>).</p> <p><b>New bidders have to complete one time registration process on the e-tendering portal prior to participation in the bid.</b></p> <p>The bidders should have a <b>valid digital signature certificate (Class 3 DSC certification)</b> issued by any of the valid Certifying Authorities to participate in the online tender. The cost of digital signature will be borne by respective tenderer.</p> <p>Kindly refer <b>User manual/Vendor guide</b> available on e-tendering website for detailed procedure for system settings/bid preparation/submission etc.</p> <p>Also, they may contact MSTC's Nodal officer for e-procurement Shri Shubhajit Roy, email: <a href="mailto:sroy@mstcindia.co.in">sroy@mstcindia.co.in</a></p> <p><b>Contact of MSTC Guwahati Branch</b> 0361-2221199 On all weekdays except 2nd and 4th Saturday (09:30 AM- 06:00 PM)</p> <p><b>Help-desk for System Settings</b> 033-40645207/ 033-40609118/ 033-40645316 On all weekdays except 2nd and 4th Saturday (10:00 AM- 05:00 PM)</p> <p style="text-align: center;"><b><u>BIDS SHOULD BE SUBMITTED AS PER FOLLOWING INSTRUCTIONS ONLY:</u></b></p> <p><b>1. TECHNO-COMMERCIAL BID :</b> i.e. Un-priced Bid should be submitted as follows:</p> <table><tr><th>SL NO</th><th>DESCRIPTION</th><th>REMARKS</th></tr><tr><td>1)</td><td>GENERAL INFORMATION FORM</td><td>To be filled online only</td></tr><tr><td>2)</td><td>TECHNO- COMMERCIAL BID FORM</td><td>To be filled online only</td></tr><tr><td>3)</td><td>Signed &amp; Stamped copies of NIT and Tender.</td><td>Bidder to print the pages, duly sign and stamp, scan and upload the same during bidding online.</td></tr><tr><td>4)</td><td>Work orders along with job completion certificate as per qualifying criteria</td><td>Printed Hard copies of same duly signed and stamped to be sent along with the bid at the following address: Chief Engineer(M),AG&amp;CPP BVFCL, Namrup, P.O.-Parbatpur, Dist-Dibrugarh(Assam)PIN -786623 E-mail: <a href="mailto:kkdihider@bvfccl.co.in">kkdihider@bvfccl.co.in</a></td></tr><tr><td>5)</td><td>Audited Profit and loss account and balance sheet of last 3 (three) consecutive years.</td><td></td></tr><tr><td>6)</td><td>Commercial requirements and documentary evidences as per NIT &amp; tender documents.</td><td></td></tr></table> <p><b>2. PRICED BID:</b> The <b>rate</b> should be quoted strictly as per Price bid form available online during bidding. <b>The rates quoted IN THE ONLINE PRICE BID FORM shall be treated as final.</b> (Please refer Price bid of tender document before quoting online) <b>Bidder should quote prices in online Price bid form only, indicating of rates anywhere else (scanned documents/hard copies) shall be liable for rejection.</b></p>	SL NO	DESCRIPTION	REMARKS	1)	GENERAL INFORMATION FORM	To be filled online only	2)	TECHNO- COMMERCIAL BID FORM	To be filled online only	3)	Signed & Stamped copies of NIT and Tender.	Bidder to print the pages, duly sign and stamp, scan and upload the same during bidding online.	4)	Work orders along with job completion certificate as per qualifying criteria	Printed Hard copies of same duly signed and stamped to be sent along with the bid at the following address: Chief Engineer(M),AG&CPP BVFCL, Namrup, P.O.-Parbatpur, Dist-Dibrugarh(Assam)PIN -786623 E-mail: <a href="mailto:kkdihider@bvfccl.co.in">kkdihider@bvfccl.co.in</a>	5)	Audited Profit and loss account and balance sheet of last 3 (three) consecutive years.		6)	Commercial requirements and documentary evidences as per NIT & tender documents.	
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13.0	<p><b><u>OPENING OF TENDER:</u></b></p> <p>The Techno-Commercial Bids will be opened online on stipulated date and time. The Techno-Commercial Bids will be scrutinized in details in respect of NIT requirements. The Price Bids of the techno-commercially suitable parties shall be opened subsequently on a later date which shall be intimated to them through the E-tendering Service Provider.</p>																					

**14.0 The Bidder should submit the following information along with the Tenders:**

- Full particulars of their capability to be filled in BUSINESS DETAILS: PROFORMA-1
- Address of the OFFICE / WORKS to be filled in GENERAL INFORMATION FORM

**15.0 Scanned copies of the following information to be uploaded failing which the tender shall be liable to be rejected:**

- Permanent Account Number (PAN) from Income Tax Authorities.
- P.F. Registration Number (PF No.) from Provident Fund Authorities.
- GST registration certificate.
- Bid security declaration as per Annexure-XX along with all other forms/declarations as per tender document.
- Audited Profit and loss account and balance sheet (along with ITR copies) of last 3 (three) consecutive years.



## ब्रह्मपुत्र वैली फर्टिलाइजर कॉरपोरेशन लिमिटेड

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16.0 The bidder is required to upload online the scanned copy of demand draft drawn in favour of BVFC Limited, Namrup and payable at Namrup as Tender Paper Cost at the time of submission of the bid. Also, Tender Paper Cost may be submitted in the form of SBI Bank Challan which can be obtained from BVFCL website in "Download" link. BVFCL copy of bank challan must be uploaded along with bid document. Tender submitted without Tender Paper Cost will be summarily rejected without any further reference. The Tender Paper Cost must reach the office of the Dy. G.M. (Maintenance), B.V.F.C.L. Namrup within 10 days of online opening date of the Techno-Commercial bids. B.V.F.C.L., Namrup will neither be responsible nor consider the late submission of tenders. B.V.F.C.L., Namrup also reserves the right to accept or reject any or all tenders without assigning any reason thereof.

### 17.0 Exemption from Tender Paper Cost for MSEs.

MSE bidders must submit valid registration certificate from any of the following (or any other body specified by Ministry of MSME) for seeking exemption from submission of Tender Paper Cost:

a) National Small Scale Industries Corporation (NSIC)	b) District Industries Centres (DIC)
c) Khadi & Village Industries Commission (KVIC)	d) Directorate of Handicrafts & Handloom
e) Khadi & Village Industries Board (KVIB)	f) Coir Board

18.0 The bidder may ask/seek further information on bidding condition & process if any.

19.0 Information shall be provided to the bidder about the reasons for rejection of any bid if asked.

20.0 Incomplete Tenders would be liable to be rejected without any further reference whatsoever.

21.0 Tenderer shall confirm in their bids the acceptance of all terms and conditions of NIT including Special Terms, General Terms & Conditions and Scope of Work failing which their offer is likely to be rejected. Bidder shall also upload signed & stamped copies of NIT and Tender documents as a token of acceptance.

22.0 Tender documents are also available in BVFCL's website [www.bvfcl.com](http://www.bvfcl.com) and CPP portal [www.eprocure.gov.in](http://www.eprocure.gov.in). Interested parties may download the tender documents from these websites. Any changes in NIT/extension in due date/ other corrigendum will appear in web site [www.bvfcl.com](http://www.bvfcl.com), [www.eprocure.gov.in](http://www.eprocure.gov.in) & <https://www.mstcecommerce.com> in future.

23.0 Hard copies of the technical bid alongwith supporting documents shall be sent to the following address:

Dy. General Manager (Maint.)  
Brahmaputra Valley Fertilizer Corporation Ltd., Namrup  
P. O. – Parbatpur – 786623  
Dist-Dibrugarh(Assam)  
E-mail: [mpsinha@bvfc.co.in](mailto:mpsinha@bvfc.co.in)

### संलग्नक/Enclosures:

#### निविदा दस्तावेज/Tender documents (28 pages)

बीवीएफसी लिमिटेड, नामरूप के NIT और GDCC के अन्य सभी नियम और शर्तें लागू रहेंगी/All other terms & conditions of NIT and GDCC of BVFCL, Namrup shall remain applicable.

आपका विश्वास/Your faithfully,

बीवीएफसी लिमिटेड, नामरूप की ओर से/For an on behalf of BVFC Limited, Namrup

उप जनरल मैनेजर (रखरखाव) / Dy. General Manager (Maint.)

E-mail: [mpsinha@bvfc.co.in](mailto:mpsinha@bvfc.co.in)