

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED
(A GOVT OF INDIA UNDERTAKING) P.O – Parbatpur (786,623) Dist – Dibrugarh , Assam
ELECTRICAL DEPARTMENT
NOTICE INVITING TENDER

Annexure-I

Tender notice no- Nam/Elect/WS/NIT-003/2016/ 1123

Date: - 22-07-2016

Sealed tenders are hereby invited on item rate/ Lump sum basis from experienced contractors for the following work(s) in Brahmaputra valley Fertilizer Corporation Limited, Namrup.

SI No	Name of the work	Earnest Money (Rs `)	Completion time days/ Months	Tender paper cost (Rs `)
01	02	03	04	05
01	Annual Electrical Maintenance of Non Plant Building Estimated cost: - Rs. 2, 56, 466.00 including Service Tax.	6, 415.00	1 year	150.00

Contractor means the experienced, licensed contractors who are having past experience for respective Electrical jobs; and::

- a) Contractors having up to date renewed Electrical License of required grade, Electrical supervisor's certificate of Competency, in Form – B, issued by Electrical Licensing Board, Government of Assam, holding supervisors under their employment. The Electrical supervisor's certificate of Competency holder should be associated with the Contractor / firm and should be duly endorsed by the Electrical Licensing Board.
- b) Party having registration fulfilling the conditions of statutory levies like VAT, Service Tax etc. as admissible.
- c) Party should submit photocopy of PAN, and all relevant documents mentioned at SI No.: a) & b).
- d) Party shall have to produce all documents, as mentioned above, in original if asked for.
- e) Party should submit experience of having successfully completed similar works during last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following:
 - i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
Or
 - ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
Or
 - iii) One similar completed work costing not less than the amount equal to 80% of the estimated cost
 - Party should fulfill all the above criteria from (a) to (d) as above.

01 Tender paper [NIT, schedule of quantities, special terms & conditions (Annexure-II & Annexure-iv) GDCC] are to be downloaded from the web site www.bvfcl.com. And duly signed in each page. Tender paper cost and earnest money drawn in favor of **BVFCL Namrup** by DD/Banker cheque/Challan shall have to be submitted along with bid documents. The DD / Bankers cheque/Challan against Tender paper cost and EMD shall be put in one envelope super scribed. The bid shall be put in one sealed envelope super scribed and both envelopes will be put on a third envelope properly super scribed.

1. Submission of Tender paper (To be put in locked tender paper box) in the Electrical office
BVFCL, Namrup

2. Last date of submission of tender papers : 22-08-2016 at 03:00 PM

3. Opening date of Tender papers : 22-08-2016 at 03:30 PM

02. The tenders will be opened on the above scheduled date and time in presence of the tenderer or their authorized representatives who may like to be present. In case of Bandh or Holiday, next working day shall be considered for opening of tender and such will be informed to the expressing interest in taking part.

03. BVFCL shall not be held responsible for late submission of tender.

04. BVFCL reserves the right to accept or reject any or all tenders communicating same to the party(ies) without assigning any reason thereof.

05. Additional Terms: - Every bidder will submit a declaration in the form of affidavit/ declaration that he/she is not a partner / proprietor of any other firm/ company participating in this tender of BVFCL.

06. The tenderer should carefully read and understand the document and terms and conditions before submitting the tender. For any clarification concerned officer may be contacted.

07. **PAYMENT TERMS:** - You will be paid for the work as.

- a) 90% payment will be made to you on actual work carried out & successfully completed by you, duly certified by site Engineer.
- b) Balance 10% will be released after completion of workmanship guarantee period.

You will be paid running bills considering the job done by you.

- i. The items dismantled at the work shall be returned to our Departmental store and to be recorded at the register available at site.
 - ii. At any time the progress of work shall be retarded or stopped due to the disputes or differences with BVFCL, Namrup.
 - iii. Income tax and other taxes if any shall be deducted from your bill as per rules as applicable in the time of placement of work order. VAT & Service Tax are extra as applicable.
 - iv. Security Deposit @ 10% of the total value of work done shall be recovered from your bill after the adjustment of Earnest Money Deposited by you for the said work, unless you furnish a Bank Guarantee in your approved proforma in lieu of the same.
 - v. Where supply of materials is involved, the list of material supplied by you are to be entered in the register in the site office under a valid challan along with the documentary proof for purchased materials are to be submitted along either the bill for necessary checks at our end.
08. **Settlement of Disputes:-**
- a) Except otherwise provided in the contract , all matters , questions, disputes , differences whatsoever which shall at any time arise between the parties hereto , touching the construction , meaning or operation or effect of the contract or out of matters related to the contract or breach thereof , or the respective rights or liabilities of the parties , whether during or after completion of the work or whether before or after termination shall be referred to the Arbitration in accordance with the **ICADR** Arbitration rule , 1996. Under such case, Authority to appoint Arbitrator(s) shall be the **“International Center for Alternative Dispute Resolution”**.
 - b) The Arbitration proceedings shall be governed by the Indian **ICADR** Arbitration Rules, 1996 .Both Parties shall continue to fulfill their respective obligations under this Contract during the arbitration proceedings. The venue of arbitration shall be New Delhi, India.
09. EMD of the unsuccessful bidders shall be returned back after finalization of the Contract.
10. Security Deposit and EMD would not bear any interest.

(R.K.Akela)
Addl.C.E.(E)

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP
ELECTRICAL DEPARTMENT

Schedule of quantities

NIT No. Nam / Elect /WS/ NIT - 003 / 2016 /1123

Annexure - III
Date: 22-07-2016.

Sl No	Description of the the work	Qty	Unit	Rate (Rs)	Amount (Rs)
1	Circuit wiring with 2×2.5 sq. mm. PVC insulated PVC sheathed Aluminum conductor cable in PVC pipe, PVC casing and capping including PVC bends etc as required. This job also includes removing the old, damaged wiring, batten etc. as required and returning those to the site store. All the materials required are to be supplied by the contractor.	400	Mtr		
2	Wiring for light, fan and telephone point with 2×1.5 sq. mm. PVC insulated PVC sheathed Aluminum conductor cable in PVC pipe, PVC casing and capping including PVC bends etc as required. This job also includes removing the old, damaged wiring, batten etc. as required and returning those to the site store. All the materials required are to be supplied by the contractor.				
	i) Short Point –	70	Nos		
	ii) Medium Point –	25	Nos		
3	Supply and drawing of 4 mm^2 Al-conductor bare Wire for loop earthing in the existing surface/recess/conduit/casing and capping/wood batten etc. along with other wires as required	500	Mtr		
4	Supplying and replacing of bakelite board with thickness 2.5 to 3.5 mm coated with white sun mica of the following sizes:				
	a) 4" x 6"	20	Nos		
	b) 6" x 8"	25	Nos		
	c) 8" x 10"	60	Nos		
	d) 10" x 12"	30	Nos		
5	Supply, Fixing and making connections of the required materials of Make: – Anchor / Ellora and returning the removed old items to the site store as required				
	a) Batten / Pendant Holder	25	Nos		
	b) Piano / Tumbler type switch of 5 Amps capacity,	45	Nos		
	c) Piano / Tumbler type switch of 15 Amps capacity,	30	Nos		
	d) 3 pin switch socket combined 5 Amps capacity	80	Nos		
	e) 3 pin switch socket combined 15 Amps capacity	30	Nos		
	f) 3 pin switch 15 Amps Plug top	20	Nos		
6	Fixing of Single Phase MCB in accordance with IS 8828 : 1996 suitable at 230V, 50Hz, 10KA for rating upto 63 Amps [All required materials shall be supplied by M/s BVFCL, free of cost]	50	Nos		
7	Replacement, checking and commissioning of ceiling fan after replacement of regulators, capacitors, bushings as required. [All required materials shall be supplied by M/s BVFCL, free of cost].	70	Nos		

Signature of the Contractor with Seal

Sl No	Description of the the work	Qty	Unit	Rate (Rs)	Amount (Rs)
8	Supply , installation , testing & commissioning of 8 – way Single phase neutral MCB Distribution board (Phosphatised powder painted , sheet steel body fitted with bus bars , neutral link , earth bar and DIN rail conforming to IS- 13032 & 8632 , Make Havells Hager , ABB etc.) including supply of & fixing of 6 nos 6-32 Amps of single phase AC, MCB 240/415 Volts , 50HZ 10KA breaking capacity in the MCB distribution board as outgoings.	3	Nos		
9	Laying of PVC insulated armoured aluminum conductor 1.1 KV grade of power cable of size not exceeding 35 mm ² along wall structure etc. including shifting and connection & testing etc. as required [Cable shall be supplied by BVFCL free of cost]	700	Mtr		
10	Dismantling of defective Tube light fittings , repairing , commissioning & reconnection of the repaired fittings back to the original position after replacing the defective components as required [choke, started , holder etc. as required shall have to be supplied by the party, but tube rod will be supplied by BVFCL free of cost]	150	Nos		
11	Installation, testing & commissioning of single phase & neutral sheet steel enclosure (power socket board) fitted with single pole “G” series MCB suitable for inductive load conforming to IS-8828(IEC-898) 240/450 volt, 50 HZ, MCB rating 6-32Amps, 10 KA breaking capacity, neutral link and 2 pole & earth (2P-E).[All required materials shall be supplied by M/s BVFCL, free of cost]	5	Nos		
12	Maintenance of TPN switches, MCB Distribution board / junction boxes etc. for smooth functioning in different offices, providing connector screw, bolt etc. as required	15	Nos		
13	Supply, fixing, testing of 240 Volt, 50 Hz, Call bell of reputed make like anchor / ellora along with call bell switch and switch board as required. (All the items required would be supplied by the contractor)	10	Nos		
14	Replacement,checking and commissioning of exhaust fan after replacement of capacitors,bushings as required [All required materials shall be supplied by M/s BVFCL free of cost]	30	Nos		

Total Amount (in Figure) Rs. _____

+ Service Tax

(in Words) + Service Tax

Signature of the Contractor with Seal

Annexure-II

ELECTRICAL DEPARTMENT.

TENDER FORM

Sl. No. : _____

Date of Issue: _____

Tender No. _____

dated: _____

Last date of submission: _____ at _____ P.M.

Name of Work : _____

Issued to (name and address of the party): _____

No. of Tender document issued: _____

Signature of issuing Officer

TO BE FILLED IN BY THE TENDERER

I/ We hereby tender for the execution for BVFCL, Namrup of the work schedule in under written memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with instruction referred to in the NIT.

MEMORANDUM

1. General description of the work :
2. Earnest Money Rs. : _____
3. Time allotted for the work : _____ Days
4. The sum of Rs. _____ has been deposited vide _____ dated _____ with the finance manager in favour of BVFC Ltd. As earnest money, the full value of which to be absolutely forfeited to the BVFC Ltd. Or their successors or assignees are without prejudice to any other rights or remedies of the said corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

Enclosures:

1. Earnest money deposit challan receipt as applicable.
2. Detailed schedule of work duly filled in and signed (Annexure –III)
3. Special terms and conditioned duly read and signed (annexure- IV)
4. Photocopy of the PAN card in own name.
5. Contractors having up-to date renewed electrical license and Electrical Supervisor's Certificate of Competency
6. Photo copy fulfilling the conditions like VAT, Service Tax etc. as applicable in the State of Assam.
7. Declaration in the form of affidavit / declaration that he /she is not proprietor of any other Firm /company participating in this tender.

Dated: _____

Signature of the Contractor

Address: _____

Witness: 1. _____

2. _____

Signature 1. _____

2. _____

Address of

Witness.

**BVFC LTD, NAMRUP
TERMS & CONDITIONS
OF
NOTICE INVITING TENDER**

1.00 INSTRUCTION FOR TENDERERS

- 1.01 The tenderer (s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No. name of the work and date of opening and address to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be submitted in the respective office to reach the concerned office well in specific time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

2.00 TERMS & CONDITIONS

- 2.01 The contractors have to abide by all the terms and conditions mentioned here in respect of carrying out the job, payments, settlement of disputes etc. The tender should be carefully read and the clauses to be understood before filing up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer – in – charge / site in charge.

3.00 EARNEST MONEY

- 3.01 The tenderer shall deposit the Earnest money in mode of Challan receipt, in favour of BVFC LTD., Namrup, and attach receipt thereof with the tender. Earnest money shall not be accepted in any form other than these specified above and the tender not accompanied by Earnest money in the proper form may not be considered. No interest will be payable on the Earnest Money deposit under the contract.

4.00 CONTRACT LABOUR ACTS ETC.

- 4.01 The tenderer shall abide by all the provisions of Contract Labour Acts. and Rules issued by the Government and applicable to them. In case the tenderer fail to do so, this Corporation shall have the right to deduct from tenderer's bill, the expenses which are to be incurred in connection with any claim from any party including the labour engaged by the tenderer.
- 4.02 The contractor has to maintain a Register of his labourers with the particulars shown in the proforma to be supplied for implementation of the provisions of contract labour (Regulation and Abolition) act.1970.
- 4.03 The contractor shall make the payments of wages regularly to the labourers engaged by him in presence of a authorized representative appointed by BVFC Ltd. as per contract Labour Act.1970 and the minimum wages should be paid according to the circulars / directives issued by Central / State Govt. from time to time.

5.00 COMPENSATION

- 5.01 The contractor shall have to make an ex-gratia payment of Rs. 1000/- (Rupees one thousand) only to the dependants of labourer in the event of the labour's death occurring while on duty. This payment will be made by the BVFC Ltd. Immediately and will be recovered from the bills of contractor.

6.00 TOOLS & ACCOMODATION

- 6.01 The contractor shall make his own arrangements for providing accommodation, tools tackles etc. for his staff. Such facilities will not be provided by BVFCL.

7.00 SAFETY MEASURES

- 7.01 The contractor have to provide all necessary safety tools / equipments / accessories to his staff working at site as required under safety regulation of the factory.
- 7.02 Injuries or accidents to the contractor labour shall be taken care by contractor at his own cost and risk and shall comply with all Safety Rules and health regulations.
- 7.03 The contractor has to obtain safety permit from competent authority fro working in hazardous conditions and all safety rules should be followed strictly.

8.00 MEDICAL FACILITIES

- 8.01 No medical facilities will be provided free of cost except First Aid to the contractor's labourers.

9.00 PAYMENT TERMS

- 9.01 90 % payment shall be made after successful completion of the work
- 9.02 Since the nature of the job is not involving of any skilled work, workmanship guarantee is not required to be executed by the contractor. In view of the same, security deposit is also not applicable.
- 9.03 Any taxes if applicable shall be deducted from bill as per prevailing rates by the Finance department.

10.00 DECLARATION OF TENDERER

- 10.01 **I / We declare that I / we have read the above instructions /terms and conditions etc. and well understood and are in agreement with the above.**

Signature of the Tenderer

