

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**  
**NAMRUP**  
**(CENTRAL MECHANICAL WORKSHOP)**

Sl. No. \_\_\_\_\_ Date of Issue: \_\_\_\_\_  
Tender No. : CMW/MS/18/VM/cont-33/1577 Date: 09.05.2018  
Last Date of Submission : \_\_\_\_\_  
Name of Work : **Job work/service contract for various machining operations in  
Machine Shop of Central Mechanical Workshop.**

Name & address of the party \_\_\_\_\_  
\_\_\_\_\_

No. of tender documents issued \_\_\_\_\_

Signature of issuing officer  
Deptt. Mechanical

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To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, "THE GENERAL DIRECTIONS AND CONDITIONS" of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work : **Job work/service contract for various machining operations in  
Machine Shop of Central Mechanical Workshop.**

2. Earnest Money (Rs.) : Rs. Rs.1670/-

3. Time allowed for the work : **120 MANDAYS**

4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.

5. The sum of Rs. .... has been deposited vide receipt no. ....dated ..... with FM (Fin) in favour of BVFCL, NAMRUP as earnest money, the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

- a. Earnest money deposit receipt/Bank Draft if applicable.
- b. Detailed schedule of work duly filled in and signed at Annexure-I.
- c. Reference of similar works performed earlier (Annexure- )
- d. GDCC duly read and signed on every page.

Signature of Tenderer

Dated :

Address :

Witness: (1)

Signature & address of witness

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**  
**NAMRUP**  
**(CENTRAL MECHANICAL WORKSHOP)**

**TENDER DOCUMENT**

**1.00 SCOPE OF WORK**

Various machining operation in machine shop of Central mechanical Workshop, BVFCL as per details enclosed at Annexure- I

**2.00 Terms and condition:**

- 1) All machines to work with, tools and tackles, consumables if any for machining of the jobs assigned will be under BVFCL's Scope.
- 2) Deployment of necessary manpower as and when basis will be under contractor's scope. Contractor shall deploy minimum 2 numbers machinist for execution of the job. Details of Job profile, qualification and experience required for machinist is given at annexure-II.
- 3) Job will be carried out as per instruction of Engineer-in-charge.
- 4) Party shall quote & submit their rates in the given Performa in Annexure-I by going thoroughly in the scope of work

**3.00 PAYMENT TERMS**

- 1) 100% payment shall be released through month wise running bill against actual quantity of man days and on satisfactory execution of the work duly certified by our Engineer-in-charge.
- 2) Income tax at the prevailing rate shall be deducted from the bill.
- 3) GST at the applicable rate shall be paid to you on production of GST certificate.

**4.00 COMPLETION TIME**

Job will be carried out as and when basis. Maximum completion time will be 120 man-days.

**5.00 OTHER TERMS & CONDITIONS**

- 1) All other terms & conditions of BVFCL's GDCC shall be applicable to this contract.
- 2) Any injury/accident to the deployed manpower shall be taken care by the contractor at his own cost and risk and they shall comply with all safety rules and health regulations.
- 3) The contractor shall abide by all the provisions of the contract (Regulation & Abolition) Act 1970 and other industrial acts prevailing at the time of the job.
- 4) The contractor shall here to make an ex-gratia payment of Rs.1,000/- (Rupees One Thousand) only to the dependent of persons employed in the event of his death occurring while on duty. This payment will be made by BVFCL immediately and shall be recovered from the contractor's bill.

**6.00 JURISDICTION**

The contract shall be deemed to have been entered into at Namrup and all courses of action in relation to the contract will, therefore, be deemed to have been within the jurisdiction of Dibrugarh Court of Dibrugarh district in state of Assam.

7.00 Validity of Contract

The contract shall be valid for a period of one year from the date of award of work order.

- 8.00 BVFCL is committed to corruption free work environment. All the above services and commitments of BVFCL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of the responsible to inform the matter to vigilance office, BVFCL, Namrup, P.O. Parbatpur, Dist. Dibrugarh, Assam, PIN 786623 (Tel no: 0374-2507092/0374-2507167).

V K MAL  
PE (M), CMW

NIT No: [CMW/MS/18/VM/cont-33/1577](#)

**Name of Work:** Job work/service contract for various machining operations in machine Shop of Central Mechanical Workshop, BVFCL.

**Price Bid**

I/We have understood the work involved and the conditions mentioned in the NIT and I/We give our lowest rates as Pro-forma below:

**Manpower Requirement:** Machinist 2 nos (Minimum)

**Expected Completion Period:** 60 days (Job will be carried out as and when basis)

<u>Sl. No.</u>	<u>Description of work</u>	<u>Quantity</u>	<u>Rate (Rs.)</u>	<u>Amount (Rs.)</u>
1.	Job work/service contract for various machining operations in Machine Shop of Central Mechanical Workshop, BVFCL	120 Mandays		
2	Contractor profit ( in Rs)			
3	GST@18%			
4	TOTAL AMOUNT			

(Amount in words: - )

Note: Incomplete filling of particulars/over writing will be regarded as incomplete bidding and will lead to summary rejection of the bid.

Earnest Money: `\_\_\_\_\_

Bank Draft/Pay Order no \_\_\_\_\_ Dt. \_\_\_\_\_

Deviation/Remarks, if any

- i)
- ii)

Signature:

Name of Tenderer: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

(Seal)

## Annexure – I

NIT No: [CMW/MS/18/VM/cont-33/1577](#)

### Scope of Work

The scope of work shall include but not limited to the following job list:

Sl. no.	Brief description of job
1	Machining of gasket, valve seat, valve plug
2	Machining of bushing
3	Machining of plunger
4	Machining of bearing spacer ring
5	Machining of impeller guide ring
6	Machining of spindle
7	Machining of motor bearing cover
8	Machining of stud
9	Machining of flange
10	Machining of plate (SS/CS)
11	Machining of pump casing
12	Machining of keyway at motor /rotor-shaft
13	Machining of thrust collar
14	Machining of trap line restricted orifice
15	Machining of NRV
16	Machining of motor rotor-shaft
17	Machining of Impeller/Diffuser wearing ring
18	Machining of ACME square thread in spindle/Nut
19	Trueness checking of of Rotor /shaft
20	Machining of Plugs
21	Machining of Key way and Key
22	Machining of coupling hub
23	Machining of SS Nipple

### Requirement:

To carry out the above job, contractor shall fulfill the following requirements:

1. **Manpower Requirement:** Machinist 2 nos (Minimum)
2. **Expected Completion Period:** 120 man-days (Job will be carried out as and when basis)

**Note:** Jobs should be executed as instructed by the Engineer-in-charge

#### Job Profile, Qualification & experience of the manpower to be deployed:

**Job Profile:** The deployed manpower should able to assist our existing machinist as well as carry out different machining operations independently. He should be capable for taking measurement by micrometer, vernier callipers etc.

**Qualification and Experience:** The deployed manpower should be ITI (machinist) passed and has minimum 3 months hands on experience on the different operations of Lathe, shaping machine, milling machine etc

V K MAL  
PE (M), CMW

The\_\_\_\_\_

Brahmaputra Valley Fertilizer Corporation Limited

Namrup

P.O-Parbatpur-786623

Dibrugarh (Assam )

**Sub:UNDERTAKING**

**Ref Your Tender no.**\_\_\_\_\_ **due on**\_\_\_\_\_

Dear Sir

With reference to your above mentioned tender, we hereby confirm that-

- 1 Tender documents have been read, understood with all clarifications pertaining to various clauses provided therein.
- 2 Terms and Conditions laid out in the NIT and Tender document are fully acceptable to us. There is no condition/deviation in our quotation from the conditions of your NIT. (In Case any deviations, furnish details separately.)
- 3 All standard engineering practices and safety procedures shall be followed till completion of the job under no circumstances quality of the job will be compromised.
- 4 Works are to done under th strict supervision of the contractor to the entire satisfaction of the Engineer –in-charge/site in charge .
- 5 This is to certify that none of the BVFCL employee is related to owner/directors (in case any relative is working BVFCL, furnish details separately).
- 6 None of blood relation of the owners/directors is participating in this tender in the name of the other firm.
- 7 This is to certify that none of the BVFCL ex –employee is employed with us (in case any ex – employee is working BVFCL, furnish details separately).
- 8 We have not been listed /blacklisted in any other public sector /Govt. dept.
- 9 The information and documents furnished against documentary evidence /eligibility criteria along with the tender is correct to my knowledge .if the information is found false at the later date we will be penalized as deemed fit by BVFCL.

Signature of the Tenderer with date:

Party's name

Address :

SEAL: