BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP

(A Govt. of India Undertaking)

P. O.: Parbatpur (786623) Dist.: Dibrugarh, Assam INSTRUMENTATION DEPARTMENT

NOTICE INVITING TENDER

Tender Notice No: I-042: 315

Date: 05/05/22

Sealed tender is hereby invited from experienced contractors for the following work(s) in Brahmaputra Valley Fertilizer Corporation Ltd., Namrup.

L lo	Name of work	Earnest Money (₹)	Contract Duration	Tender Paper cost (₹)
1.	Arrangement for Reverification and Stamping of different weighing machines of BVFCL, Namrup by Inspector Legal Metrology, Govt. of Assam, on different scheduled dates for the year 2022-23	1975/-	1 year	Nil

Contractor having past experience for respective jobs should submit his

- (1) Copy of Valid Repair License from Legal Metrology, Govt. of Assam, (2) Photocopy of PAN. (3) Photocopy of valid GST Registration certificate.
- 01. Tender papers {NIT, schedule of quantities (Annexure-I), Annexure-II, Bid Security Declaration (Annexure-III), Annexure-IV, Special Terms and Conditions (Annexure-V), GDCC} are to be down loaded from the web- site www.bvfcl.com. Earnest money drawn in favour of BVFC Ltd. Namrup by A/c payee D. D. / bankers cheque from SBI/ UBI/ UCO Bank, payable at Namrup or in the form of SBI Bank Challan which shall be obtained from BVFCL website, shall have to be submitted along with bid documents. Draft charges shall be borne by the party.

1. Submission of Tender Paper: In the Office of the P.E. (Inst), BVFCL, Namrup.

2 .Validity of offer : 60 Days 3. Issue of Tender papers from : 05/05/22

4. Closing date of Issue of Tender papers
5. Last date of submission of tender papers
6. Opening date of tender papers
18/05/22 at 12:00 P.M.
18/05/22 at 3:00 P.M.
18/05/22 at 3:30 P.M.

- 02. The rates shown in the rows 1 thru 19 of Annexure-I are of stamping fee and DA to be paid to Inspector, Legal Metrology, Govt. of Assam and his conveyance charge and will be fixed for the entire job. Party has to quote only stamping arrangement charge etc. from rows 20 to 22.
- 03. The tender documents completed in all respects and duly singed by the contractor in all pages should be sealed in a cover superscribing the <u>Tender No.</u> and <u>date of opening</u> and addressed to the concerned officer along with the name and address of contractor.
- The tender will be opened on the above scheduled date and time in presence of the tenderer or their authorized representative who may like to be present. In case of Bandh or Holiday, next working day shall be considered for opening of tender and such will be informed to the expressing interest in taking part.
- 05. BVFCL shall not be responsible for postal delay / loss of tender paper / late submitted tenders. BVFCL reserves the right to accept or reject tender communicating same to the party without assigning any reason thereof.

Note: "BVFCL is committed to a corruption free work environment. All the works/purchase/service contracts and commitments of BVFCL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of the responsible citizen to inform the matter to Vigilance Officer, BVFCL Namrup, P.O: Parbatpur, Dist: Dibrugarh, Assam, Pin-786623."

Signature
(G. C. Sarma)
P.E. (Inst.)

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ESTIMATE

SCHEDULE OF QUANTITY FOR QUOTING PRICE

1.0 Stamping, DA and Conveyance charges for the year 2022-23

Sl.	Schedule/Due	Machine	Nos. of	Govt	DA per	Conveyence	Total
No.	Date of	type	such	Stamping	day (to be	Charge (Taxi	amount
	stamping		machine	fee(to be	paid to	Fare to be	
				paid to	Inspector)	paid to	(A+B+C)
				Inspector)		driver) per	
				_		day	
				₹(A)	₹(B)	₹(C)	₹
		Portable					
1.	08/ 06/22	Electronic	3	3 x	500/-	1800/-	3200/-
		Weighing		@ ₹300/-			
		Machines		= ₹900/-			
		(120 Kg)					
	10/06/22	Portable	2	2	500/	1000/	2200/
2.	10/06/22	Electronic	3	3 x @ ₹300/-	500/-	1800/-	3200/-
		Weighing Machines		@ ₹ 300/- = ₹ 900/-			
				= \ 900/-			
		(120 Kg) Portable					
3.	14/06/22	Electronic	3	3 x	500/-	1800/-	3200/-
<i>J</i> .	14/00/22	Weighing	3	@ ₹300/-	300/-	1000/-	3200/-
		Machines		= ₹900/-			
		(120 Kg)		1700/			
		Portable					
4.	09/06/22	Electronic	2+1	3 x	500/-	1800/-	3200/-
		& Auto		@ ₹300/-			
		Weighing		= ₹900/-			
		Machines					
		(50 Kg)					
		Automatic					
5.	17/06/22	(JWM)	3	3 x	500/-	1800/-	3200/-
		Weighing		@ ₹300/-			
		Machines		= ₹900/-			
		(50 Kg)					
	4 - 10 - 13 -	Automatic			F 00:	4000	2700:
6.	16/06/22	(JWM)	4	4 x	500/-	1800/-	3500/-
		Weighing		@ ₹300/- ₹12 00/-			
		Machines		=₹1200/-			
<u> </u>		(50 Kg)					
7	15/06/22	Automatic	2.2	4	500/	1900/	2500/
7.	15/06/22	(JWM & Choronos)	2+2	4 x @ ₹300/-	500/-	1800/-	3500/-
		,		@ ₹ 300/- =₹1200/-			
		Weighing Machines		- \ 1∠UU/-			
		(50 Kg)					
	l		L otal Stamni	ng. DA and	 Conveyance	L charge	23000/-
		1,	otai otainpi	ng, DA anu	Conveyance	ciiai ge	25000/- C/F
<u> </u>						Contd	

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1.00 Stamping, DA and Conveyance charges for the year 2022-23

Sl. No.	Schedule/Due Date of	Machine type	Nos. of such	Govt Stamping	DA per day (to be	Conveyence Charge (Taxi	Total amount
No.	stamping	type	machine	fee(to be paid to Inspector)	paid to Inspector)	Fare to be paid to driver) per day	(A+B+C)
				₹(A)	₹(B)	₹(C)	₹
			Brought for	ward			23000/-
8.	05/06/22	Cast Iron Weights 20Kg	60	60 x @ ₹30/- =₹1800/-	500/-	1800/-	4100/-
9.	06/06/22	Cast Iron Weights 20Kg	60	60 x @ ₹30/- =₹1800/-	500/-	1800/-	4100/-
10.	07/06/22	Cast Iron Weights 50Kg	61	61 x @ ₹37/5 =₹2288/-	500/-	1800/-	4588/-
11.	14/06/22	Cast Iron Weights 20Kg & 10 Kg	30+25	55 x @ ₹30/- =₹1650/-	500/-	1800/-	3950/-
12.	01, 02 & 03 / 09 / 22	Electronic Road Weigh Bridge, (60 ton)	1	1 x @ ₹2000/- = ₹2000/-	500/-	3x @1800/-= ₹5400/-	7900/-
13.	08/10/22	Portable Electronic Weighing Machines (120 Kg)	3	3 x @ ₹300/- = ₹900/-	500/-	1800/-	3200/-
14.	11/10/22	Portable Electronic Weighing Machines (120 Kg)	3	3 x @ ₹300/- = ₹900/-	500/-	1800/-	3200/-
15.	07/02/23	Platform Machine CLE, (500 Kg)	3	3 x @ ₹300/- = ₹900/-	500/-	1800/-	3200/-
16.	08/02/23	Platform Machine CLE, (500 Kg)	3	3 x @ ₹300/- = ₹900/-	500/-	1800/-	3200/-
			otal Stampi	ng, DA and	Conveyance	charge	60438/- C/F

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Date: 05/05/22

Date: 05/05/22

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1.00 Stamping, DA and Conveyance charges for the year 2022-23

Sl.	Schedule/Due	Machine	Nos. of	Govt	DA per	Conveyence	Total
No.	Date of	type	such	Stamping	day (to be	Charge (Taxi	amount
	stamping		machine	fee(to be	paid to	Fare to be	
				paid to	Inspector)	paid to	(A+B+C)
				Inspector)		driver) per	
						day	
				₹(A)	₹(B)	₹(C)	₹
]	Brought for	ward			60438/-
		Platform		1 x			
17.	09/02/23	Machine	3	@ ₹300/-	500/-	1800/-	2800/-
		CLE,	(1+1+1)	+ 2 x			
		(1000,200		@ ₹100/-			
		&100 Kg)		= ₹500/-			
		Road		1 x			
18.	03, 04 & 05	Weigh	1	@	500/-	3x @ 1800/-=	7900/-
	/02/23	Bridge,		₹2000/- =		₹5400/-	
		(30 ton)		₹2000/-			
19.]	Total Stamp	oing, DA and	Conveyance	charge	71138/-
20.	Add stamping a	arrangemet c	harge	% on to	tal ₹71138/-	above	
21.	GST						
22.	Grand Total						

Date:	Signature of the tenderer with stamp

Total Rupees....

Gen/29 Annexure –II

Tender Notice No.: I-042: 315 Date: 05/05/22				
Last date of submission: 18/05/22 at 3-00 p.m.				
Name of work: Arrangement for Reverification and Stamping of different machines of BVFCL, Namrup by Inspector Legal Metrology, Govt. of different scheduled dates for the year 2022-23.	0 0			
Name & Address of the party:				
TO BE FILLED IN BY THE TENDERER I/We hereby tender for the execution for the B.V.F.C.Ltd. Namrup, scheduled in underwritten memorandum within the time specified in such and at the rates specified herein and in all respect in accordance with the seesigns, drawings and instructions referred to in the N.I.T. conditions 'THE DIRECTIONS AND CONDITIONS' of contract and in all other respects in with such conditions and special conditions so far applicable.	memorandum pecifications, E GENERAL			
MEMORANDUM 1. Canaral Description of the weeks. As montioned above				
1. General Description of the work: As mentioned above				
2. Earnest money: ₹1975/-				
3. Security deposit: N/R				
4. Duration of contract: 1 year on different scheduled dates as mentione Annexure-I .	ed in			
5. Should this tender be accepted, I/we hereby agree to abide by and terms and provisions and conditions contained in NIT , GDCC (enclosed) are conditions which have been read and understand by me / us so far as apprenticular thereof to forfeit and pay to the corporation or their successors or a sums of money mentioned in the said conditions.	nd the special plicable or in			
6. The sum of ₹has been deposited videNoDated with the Finance favor of B.V.F.C. ltd. or their successors or assignees without prejudice to an or remedies of the said corporation or their successors or assigned should commence the work specified in the above memorandum.	Manager in y other rights I/ we fail to			

ENCLOSURES:

- 1. Earnest money deposit receipts /Bank draft / Bankers Cheque/ or Bid Security Declaration (Annexure- III)
- **2.** Detailed scheduled of work quoting price, duly filled in and signed (Annexure- I).
- 3. Scope of work and payment terms duly read and signed (Annexure-IV)
- 4. Special terms and conditions duly read and signed (Annexure –V).
- 5. Copy of Valid Repair License from Legal Metrology, Govt. of Assam,
- **6.** Photocopy of valid certificate / card w.r.t. GST Registration No
- **7.** Photocopy of PAN

Dated	•••••	Signature of the Contractor			
		Address			
Witness (1)	Witness (2)			
Signature		Signature			
Address		. Address			
of witness		of witness			

ANNEXURE-III

BID SECURITY DECLARATION

I,
Signatory of M/s, am competent to sign this declaration and accepting "BID SECURITY DECLARATION" in lieu of Bid Security.
I am / we are well aware of the fact that withdrawing or modifying our bids during the period of validity etc, would lead to suspension of our tender for the time specified in the tender documents as per the office memorandum dated 12/11/20 of Rule 170 of General Financial Rules (GFRs) 2017.
I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
Company Seal:

ANNEXURE- IV

Ref. Tender Notice No: I-42: 315 Date: 05/05/22

SCOPE OF WORK, PAYMENT TERMS & BVFCL's OBLIGATIONS:

1.00 Scope of Work

- 1.01 Necessary arrangements for Reverification and Stamping by Inspector Legal Metrology, Govt. of Assam, of different weighing machines as listed in **Annexure-I** is to be done by you. You will have to coordinate for re-verification by Inspector, Legal Metrology, Govt of Assam, in accordance with the Weights and Measures act for stamping, on the scheduled dates mentioned in **Annexure-I**.
- 1.02 However scheduled/due dates of stamping may vary a little with the consent/ availability of the inspector, but without paying any additional fee.
- 1.03 As mentioned in **Annexure-I**, Stamping, DA & conveyance charges of Inspector, Legal Metrology will be paid by you at the time of stamping and later on these will be reimbursed to you in the form of your bill.
- 1.04 This contract will be valid till 31/03/2023.

2.00 PAYMENT TERMS

- 2.01 Payment shall be made against submission of bills in duplicate duly certified by BVFCL Engineer-in-charge, as per detail given below:
- 2.02 All bills should contain <u>original</u> copies of stamping certificate of machines, receipt of stamping fee and DA receipt issued by inspector and the conveyance charge receipt from taxi driver, endorsed by the inspector.
- 2.03 100% of each scheduled stamping cost (includes stamping fee, DA and conveyance charge of inspector) with your stamping arrangement charge (% on each total stamping cost) amount will be paid to you within 30 days after submission of your technically acceptable bill (s) on completion of the jobs or portion of the jobs to our satisfaction. Any clarification sought from the contractor, regarding bill should be clarified by the contractor within 7 days of reaching him the queries.
- 2.04 All taxes and duties as attracted during execution of the work shall be deducted from the bill as per rule of the corporation.

3.00 BVFCL's OBLIGATIONS

- 3.01 Temporary gate pass facilities for Inspector, his Assistants and Contractor will be extended on application in standard format as prescribed.
- 3.02 Provide full time support for successful completion of the job.

Signature:	
	(G. C. Sarma)
	P.E. (Inst.)

(B.V.F.C.LTD., Namrup)

SPECIAL TERMS & CONDITIONS OF NOTICE INVITING TENDER

1.00 <u>INSTRUCTION FOR TENDERS</u>

- 1.01 The tenderer(s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly singed by the contractor in all pages should be sealed in a <u>cover superscribing</u> the <u>Tender No.</u> & <u>date of opening</u> and <u>addressed to the concerned officer</u> along with the <u>name and address of contractor</u>.
- 1.03 The above cover containing all tender documents should be dropped in the tender box kept in the respective office or be posted by Registered post so as to reach concerned officer well in specified time. The rates of items should be indicated in figures & in words and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender from and any unwanted & additional entries in tender papers will lead to rejection of tender paper.

2.00 SPECIAL TERMS & CONDITIONS

- 2.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in respect of carrying out the job, payments, settlement of disputes etc. The tenderer should be carefully read and understand the clauses of G.D.C.C. before filling up the tender documents.
- 2.02 The contractor should visit the site and acquaint himself with the site conditions etc. before submitting the tender.
- 2.03 All works are to be done under the strict supervision of the contractor to the entire satisfaction of the Engineer-in-charge / site in charge.

3.00 <u>EARNEST MONEY</u>

- 3.01 The tenderer shall deposit the Earnest money in favour of B.V.F.C.LTD, Namrup. For the work in accordance with the provisions of clause 11 of the G.D.C.C. The tender(s) without earnest money shall be rejected. Earnest money of the successful bidder will be returned only after completion of AMC job and no interest will be paid on earnest money.
- 3.02 **MSME** registered bidders are exempted from EMD/ tender paper cost & security deposit. However MSE bidders must submit valid registration certificate from any of the following(or any other body specified by Ministry of MSME) for seeking exemption from submission of EMD/tender paper cost. (i) National Small Scale Industries Corporation (NSIC), (ii) District Industries Centre (DIC). MSEs registered with NSIC will be exempted from paying security deposit upto the monetary limit mentioned in the certificate.
- 3.03 Bidders which are not registered with MSME/ NSIC shall sign the "BID SECURITY DECLARATION FORM" in lieu of Bid Security/ EMD as per enclosed format in ANNEXURE-III of the tender documents, failing which the tenderer/ bidder will stand disqualified from the tendering process and the bid of the bidder is rejected.

4.00 <u>DECLARATION OF TENDERER</u>

4.01 I/we declare that I/We have read the above instructions/ special terms and conditions, etc, and well understood and are in agreement with the above. I/we also declare that I/We are not a partner / proprietor of any other firm / company participating in this tender of BVFCL.

Date.:	Signature of the Tenderer