

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED: NAMRUP

(A Govt. of India Undertaking)

P.O: Parbatpur, Dist: Dibrugarh (Assam) : PIN-786623

Website address: www.bvfcl.com e-mail: info@bvfc.co.in

UREA III (PRODUCTION DEPARTMENT)

TENDER NOTICE NUMBER: N-III/PC/U/CT/2021/470

Date: 13.07.2021

SHORT NOTICE INVITING TENDER

Sealed tenders are hereby invited in SINGLE BID system from experienced, financially sound contractors for the job mentioned below in Brahmaputra Valley Fertilizer Corporation Ltd, Namrup.

| | |
|---|---|
| Name of work: | Type of Bid : Single Bid |
| Cleaning and Replacement of Filter Bed Media and Strainer Assembly of Side Stream Filters of Namrup III Cooling Towers. | Date of issue : 16.07.2021 |
| | Date of closing : 09.08.2021(15.00 hrs) |
| | BID opening : 09.08.2021(15.30 hrs) |
| | Venue of Bid opening : BVFCL,Namrup |
| | Earnest Money deposit : |
| | Required completion period : 06 days |
| | Tender paper cost : Rs. 118/- (including GST) |

Earnest Money deposit :- Not applicable as per Central Govt. Notification No. F.9/4/2020-PPD dtd. 12th Nov. 2020. Tenderer have to submit Bid Security Declaration in lieu of Earnest Money Deposit, as per Annexure V.

Tender papers / documents can be obtained during working hours from the office of Plant Manager, Urea-III (P) during working hours on payment of Tender Paper cost as mentioned above through Banker's Cheque / Bank Draft or in cash in favour of Dy. General Manager (Finance), BVFCL, Namrup. Interested parties may download the tender documents from BVFCL website **[www. bvfc. com](http://www.bvfcl.com)**.

Tender paper cost (non refundable) shall be deposited in the form of SBI Bank payment challan which shall be obtained from BVFCL website in "[Download link](#)". The original copy of the Bank payment challan(s) shall be attached along with bid document.

Sealed quotations should be submitted at the office of Plant Manager, Urea-III (P) and tenders will be opened on the above scheduled date and time in the office of Plant Manager, Urea-III (P) in presence of the tenderers or their authorized representatives who may like to be present. BVFCL will neither be responsible nor consider the late submitted tenders.

Party should have past experience of doing similar nature of jobs successfully completed (copy of work order and job completion certificate should be attached) during last three years or should have either of the following:

- Three similar completed works as mentioned above costing not less than amount equal to 40% of the estimated cost.
- Two similar completed works as mentioned above costing not less than amount equal to 50% of the estimated cost.
- One similar completed works as mentioned above costing not less than amount equal to 80% of the estimated cost.

Submit:

- i) Valid PAN card in his own / firm's name.
- ii) PF Registration No.
- iii) Valid GST registration certificate in his own / firm's name.
- iv) Valid Labour license

BVFCL, Namrup reserves the right to reject any or all Tenders without assigning any reasons whatsoever and it also does not bind itself to accept the Lowest Tender.

For & on behalf of BVFCL,
Namrup

(M. Sonowal)
Plant Manager, Urea III(P)

Encls:
Annexure I, II(A & B), III, IV, V

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED, NAMRUP

TENDER FORM (NOT TRANSFERABLE)

Tender Ref. No. : N-III/PC/U/CT/2021/470 dtd. 13.07.2021

Mode of Tender : Open

Type of Bid : Single

Earnest Money :

Last date of submission 09.08.2021 at 3.00 pm

Name of work: Cleaning and Replacement of Filter Bed Media and Strainer Assembly of Side Stream Filters of Namrup III Cooling Towers.

Name and address of the party

TO BE FILLED IN BY THE TENDERER

I/We hereby tender for the execution for B.V.F.C.L., Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein & in all respect in accordance with the specifications, designs and instructions referred to in the N.I.T. conditions "THE GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT" and in all other respects in accordance with such conditions and special conditions so far as applicable.

M E M O R A N D U M

1. General Description of the work:-
2. Earnest money :
3. Security Deposit :3% of the total value of the work
4. **Time allowed for work is 06 (Six) Days**
5. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions and conditions contained in NIT, GDCC and the special conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successors or assignees, the sums of money mentioned in the said conditions.
6. The sum of Rs- - - - - has been deposited vide----- -dtd.- - - - -
- in favor BVFCL, Namrup as earnest money, the full value of which to be absolutely forfeited to the BVFCL, or their successors or assignees without prejudice to any other rights or remedies of the said Corporation or their successors or assignees should I/We fail to commence the work specified in the above memorandum.

ENCLOSURES:

1. Tender paper/ Form(Annexure-I)
2. Detailed schedule, scope and quantity of work duly to be filled in and signed.
[Annexure-II(A& B)]
3. Description of the subject equipment (Annexure III) duly read and signed.
4. Terms & conditions (Annexure-IV) duly read and to be signed by
tenderers.
5. Bid Security Declaration (Annexure V) duly to be filled in and signed.

Dated- - - - -

Signature of the Contractor

Address - - - - -

- - - - -

Witness (1) - - - - -

(2) -----

Signature (1).- - - - -

(2) - - - - -

& address- - - - -

- - - - -

of witness- - - - -

- - - - -

**CLEANING AND REPLACEMENT OF FILTER BED MEDIA AND STRAINER ASSEMBLY OF SIDE
STREAM FILTERS OF NAMRUP III COOLING TOWERS**

SCOPE , SCHEDULE AND QUANTITY OF WORK

1. 2 Nos of Side Stream Filters of Namrup III Cooling Towers of volume 5.7 M³ each are to be cleaned & filter bed media and strainer assembly is to be replaced. The description of Side Stream filter bed media is mentioned in Annexure –III. The surface of Side Stream filters is to be cleaned properly and BVFCL reserves the right to increase or reduce the area depending upon the actual conditions of the Side Stream filters.
2. The strainers and media of Side Stream filters is to be removed from the filter, the gravels are to be properly cleaned and damaged gravels, strainers are to be removed from site.
3. Power and Water will be supplied by BVFCL free of cost at a point within 150 meters of the Side Stream filter.
4. Shifting of the gravels & sands within the plant will be in the scope of contractor.
5. The job is to be completed within 06(six) days.
6. The contractor will take all safety precautions to ensure the safety of their staff as well as of those who are working in the vicinity. They will also ensure that their working will not cause any impediments to other works.
7. The cleaning of the Side Stream filters should be to the satisfaction of BVFCL in-charge. After completion of job, the area is to be cleaned by the contractor.
8. The party should take adequate care while executing the job against any possible damage of the equipment due to faulty cleaning operation. The contractor will have to compensate in case of any such damage.
9. BVFCL reserves the right to reject one or all the quotations without assigning any reason thereof.
10. The final bill will be submitted within 30 (thirty) days of completion of work and the same will be paid after necessary scrutiny / making statutory deductions as per rule.
11. The contractor should fulfill all statutory conditions and furnish copy of Labour license, PAN/TAN No, PF Registration No, GST Certificate etc. as per Govt. Rules.
12. The competent contractors will be intimated and issued work order for the job.
13. The contractor will submit their bids in a sealed envelope. The sealed envelope to be super scribed with NIT reference no. and date. Full name and address of the bidders also should appear on the cover of the envelopes and it is to be addressed to:

M. Sonowal
Plant Manager, Urea III (P)
BVFCL, Namrup
P.O. Parbatpur, Dist: Dibrugarh (Assam)
14. The quotations should be dropped in sealed tender box to the office of production department.
15. The quotation should remain valid for 6(six) months from the date of opening of bid.

Schedule of work, quantity and rates**NIT Ref. No:** N-III/PC/U/CT/2021/ 470

dtd. 13.07.2021

| Sl. No. | DESCRIPTION OF JOBS | Category of Manpower | No. of Man power | No. of Days to be worked | No. of shift per day | Man days | Rate (in Rs) | Total Amount (in Rs) |
|---------|---|----------------------|------------------|--------------------------|----------------------|----------|--------------|----------------------|
| 1. | Unloading, cleaning, fitting of strainer and loading of 2 nos of side stream filters. | Unskilled | | | | | | |
| 2. | Supervision of job. | Semi Skilled | | | | | | |
| 3. | Sub Total | | | | | | | |
| 4. | Contractors margin (5% of basic rate) | | | | | | | |
| 5. | Total (Sl. No. 3 + Sl. No.4) | | | | | | | |
| 6. | GST (18% of Sl. No. 5) | | | | | | | |
| 7. | GRAND TOTAL (Sl. No. 5 + Sl. No. 6) | | | | | | | |

Signature of the contractor with
Date and seal

**CLEANING AND REPLACEMENT OF FILTER BED MEDIA AND STRAINER ASSEMBLY OF SIDE
STREAM FILTERS OF NAMRUP III COOLING TOWERS****DESCRIPTION OF THE SIDE STREAM FILTER EQUIPMENT**

| TYPE | OD (m) | HT OF BOTTOM GRAVEL LAYER (cm) | HT OF MIDDLE GRAVEL LAYER (cm) | HT OF TOP GRAVEL LAYER (cm) | HT OF SAND LAYER (cm) |
|-------------|--------|--------------------------------------|--------------------------------------|-----------------------------------|--------------------------|
| Cylindrical | 3.009 | 10 | 10 | 15 | 45 |

The inner Surface area of the cylindrical Side Stream Filter to be cleaned properly before loading of the media

Description of total volume of media

| SL. NO. | NAME OF WORK | NO OF SIDE STREAM FILTER | VOLUME OF THE MEDIA TO BE REPLACED (Gravels & Sand) | TOTAL VOLUME OF MEDIA | TOTAL VOLUME OF THE MEDIA TO BE CLEANED & REPLACED |
|---------|--|--------------------------------|--|-----------------------------|---|
| 1 | REPLACEMENT & CLEANING OF FILTER BED MEDIA OF STREAM FILTER IN UREA-III PLANT. | 2 | 5.7 M3 each | 5.7 M3 X 2 NOS | 11.4 M3 |

(Signature)

TERMS AND CONDITIONS

1.0 INSTRUCTION FOR TENDERERS

- 1.01 The tenderer(s) should carefully read and understand all the tender documents before completing the required formalities and quoting the rates etc.
- 1.02 The tender documents completed in all respects and duly signed by the contractor should be sealed in a cover super scribing the tender No., name of work and date of opening and addressed to the concerned officer along with the name and address of contractor.
- 1.03 The above cover containing all tender documents should be dropped in the tender boxes kept in the respective office or be posted by Registered post so as to reach concerned officer well in specified time.
- 1.04 The rates of items should be indicated in words as in figures and any cutting should be duly signed otherwise tender will be rejected. Overwriting in tender form will lead to its rejection.

2.0 GENERAL TERMS & CONDITIONS:

- 2.01 Party should have past experience of executing similar nature of job with supporting documentary evidence.
- 2.02 Interested Tenderer, after studying all the tender documents carefully, may obtain necessary clarifications, if any, in writing before tendering. The Contractor should acquaint himself with the site conditions prevailing at the place of work. Submission of tender implies that the Tenderer has obtained all the clarifications required and that he shall be deemed to have apprised himself of all the ground conditions at site including weather conditions. No claim on ground of want of knowledge in this respect will be entertained. No claim for any extra charges consequent upon any misunderstanding or otherwise will be entertained.
- 2.03 Escalation in Rates:- The rates quoted will remain firm till the end of the contract and will not be subjected to escalation irrespective of any increase whatsoever in labour or transportation cost etc.

3.0 PAYMENT TERMS:

97% of value of completed work shall be released, after successful completion of the job within 30 days from submission of bill. Balance 3% will be kept as Security Deposit, which shall be released after successful completion of workmanship guarantee period of 06(six) months.

Clarification on the bills, if any will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/ clarification.

All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income tax however shall be deducted from bills.

GST at the applicable rate shall be reimbursed/ deducted on production of documentary evidence.

4.0 DISPUTES:

All disputes of different whatsoever arising between the parties out of or relating to the contract, meaning and operation or effect of this contract or breach thereof shall be settled by arbitration in accordance with the rules of arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be awarding on the parties.

5.0 EXEMPTION FROM TENDER PAPER COST/EMD & SECURITY DEPOSIT FOR MSMEs:

MSME bidders must submit valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of EMD/ Tender Paper Cost.

i. National Small Scale Industries Corporation (NSIC), ii. District Industries Centers (DIC), iii. Coir Board, iv. Khadi & Village Industries Commission (KVIC), v. Khadi & Village Industries Board (KVIB), vi. Directorate of Handicraft and Handloom.

MSME registered with NSIC will be exempted from paying Security Deposit upto the monetary limit mentioned in the certificate.

6.0 SAFETY AND SECURITY:

You are required to comply with the requirements of all other statutory/safety and labour laws in force or as may be applicable and informed time to time during the contract.

7.0 AGREEMENT

The Tender Documents, Other Documents exchanged between the Tenderer and BVFCL, the Letter of Acceptance and Work Order shall constitute the Contract. The successful Tenderer shall have to execute an Agreement with Brahmaputra Valley Fertilizer Corporation Limited, Namrup on a non-judicial stamp paper costing Rs 20.00 only within 07 (Seven) days of the date of receipt/ acceptance of the Work Order or before commencement of work whichever is earlier. The cost of stamp paper shall be borne by the Contractor. The Agreement to be executed will be in the Agreement Form to be specified by Brahmaputra Valley Fertilizer Corporation Limited, Namrup.

8.0 OTHER TERMS AND CONDITIONS

GDCC shall be applicable to this contract.

Rates shall be considered as per schedule of rates.

All the statutory labour laws and their subsequent amendments shall be binding on the contract.

9.0 TIME OF WORKING:

Normal time of working in between 6.00 am to 10.00 pm. Special permission is required from connected authority for working beyond normal working hours, off days and notified holidays.

10.0 GATE PASSES:

The contractor shall also arrange to obtain valid gate passes for his men and equipment from the concerned authorities (normally photo gate passes are issued for men, photos are to be arranged by the contractor).

(M. Sonowal)
Plant Manager
Urea III(P)

BID SECURITY DECLARATION

NIT Ref. No: N-III/PC/U/CT/2021/ 470

dtd. 13.07.2021

To,
The Plant Manager, Urea III (P)
BVFCL, Namrup, Assam

Sub.: Cleaning and Replacement of Filter Bed Media and Strainer Assembly of Side Stream Filters of Namrup III Cooling Towers.

Dear Sir,

I..... Son/ Daughter
of Shri Proprietor/ Partner/ CEO/ MD/
Director/ Authorised signatory of M/s am
Competent to sign this declaration and accepting "BID SECURITY DECLARATION" in lieu of bid
security.

I/We are all aware of the fact that withdrawing or modifying our bids during the period of validity etc would lead to suspension of our tender for the time specified in the tender documents as per office memorandum Ref. No. F.9/4/2020-PPD dtd. 12th Nov. 2020 of Rule 170 of General Financial Rules (GFRs) 2017 under Ministry of Finance.

I/We have carefully read and understood all the terms and conditions of the tender and hereby convey my/our acceptance for the same.

Thanking you,

Yours faithfully,

For M/s :

(Signature of Contractor/Bidder/Authorized Person with SEAL)

Address:

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