ANNEXURE - II

**BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED**

**NAMRUP**

**(MECHANICAL DEPARTMENT)**

Sl. No. Date of Issue :

Tender No. : N –III/Mech-55/UB-III/16/Cont-13/3757 Date 25.10.2016.

Last Date of Submission : 11/11/2016

Name of Work : Repairing of tripper system of ET-6 conveyor system in Bagging – III

plant.

Issued to : -------------------------------------------------------

(Name & address of the party) -------------------------------------------------------

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No. of tender documents issued

Signature of issuing officer

Deptt. Mechanical

To be filled in by the Tenderer

I/We hereby tender for the execution for the BVFCL Namrup of the work scheduled in underwritten memorandum within the time specified in such memorandum and at the rates specified therein and in all respect in accordance with the specifications, designs, drawings and instructions referred to in the NIT conditions, “THE GENERAL DIRECTIONS AND CONDITIONS” of contract and in all other respects in accordance with such conditions and special conditions so far as applicable.

MEMORANDUM

1. General Description of the work: Repairing of tripper system of ET-6 conveyor system in

Bagging – III plant.

2. Earnest Money (Rs.) : ` 725/-

3. Security deposit @ 10% of the total value of the work (including Earnest Money):

4. Time allowed for the work : Four Days

5. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & provisions and conditions contained in NIT, GDCC and the special terms & conditions which have been read and understood by me/us so far as applicable or in default thereof to forfeit and pay to the Corporation or their successor or assignees, the sum of money mentioned in the said conditions.

6. The sum of Rs. has been deposited vide receipt no. Dated with FM(Fin) in favour of BVFCL, NAMRUP as earnest money , the full value of which to be absolutely forfeited to the BVFCL, Namrup or their successor or assignees without prejudice to any other rights or remedies of the said Corporation or their successor or assignees should I/we fail to commence the work specified to the above memorandum.

Enclosures:

* 1. Earnest money deposit receipt/Bank Draft. for EMD
  2. Detailed schedule of work duly filled in and signed (Annexure-III)
  3. Reference of similar works performed earlier (Annexure- )
  4. GDCC duly read and signed on every page.

Signature of Tenderer

Dated : Address :

Witness: (1)

Signature, name & address of witness

*Annexure-III*

BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED

NAMRUP

(MECHANICAL DEPARTMENT)

Tender Notice No.: N –III/Mech-55/UB-III/16/Cont-13/3757 Date: 25.10.2016

NOTICE INVITING TENDER

1.00 INVITATION OF TENDER:

1.01 Sealed tenders are hereby invited from reputed parties having sufficient experience and knowledge in maintenance/ upkeep of conveyor belts system and related fabrication jobs.

1.02 The tender shall be submitted in prescribed Proforma enclosed with the NIT. The Proforma for quoting rates/ price shall be duly filled in and signed by the Tenderer

1.04 The tender must remain valid for a minimum period of 90 days from the date of opening of the tender

2.00 SCOPE OF WORK:

Scope of work shall include, but shall not be limited to following for completion of the repairing job of the conveyor belts:-

1. Removal of damaged driving chain.
2. Checking of plumber blocks & bearings and replacement as necessary.
3. Disassembly of lever and leveling weight system of tripper and necessary repairing.
4. Disassembly of gear & pinion arrangement and necessary repair.
5. Other miscellaneous jobs as required and as instructed by Engineer- In- Charge.
6. Assembly of the tripper system with proper adjustments.

vii) Trial run & hand over.

3.00 TERMS AND CONDITIONS*:*

3.01 Tenderer should visit the site and contact the undersigned to assess the nature & quantum of jobs to be executed before quoting.

3.02 Skilled / semi skilled manpower and required tools & tackles shall be arranged by the contractor.

3.04 Setting out work/programming shall be primarily the responsibility of the contractor.

3.05 Contractor shall follow all standing orders/ statutory rules and regulations pertaining to safety and adopt all safety measures as required for execution of the job

3.06 Water & Electricity at one point will be provided free of cost.

3.07 Bearings & plumber blocks as required for execution of work will be provided by BVFCL.

3.08 The Contractors shall take special care for his workmen at site and shall be solely responsible to observe safety precautions in keeping with the provisions of relevant ‘Factory Act’ and provide safety measures to his workman at site at his own cost.

3.09 The Contractors shall make an ex gratia payment of ` 1,000/- (Rupees One Thousand) only to the dependent of a workman in the event of his death occurring while on duty. The payment will be made by B.V.F.C.L., Namrup, immediately, if required, and shall be recovered from the Contractor’s Bill.

4.00 PAYMENT TERMS:

4.01 90% payment will be released on successful completion of work, final inspection by Engineer – in- charge, BVFCL and on submission of Bill duly certified by the Engineer – in – Charge of the work after deductions, if any.

4.02 10% of the contract value shall be retained with BVFCL, Namrup as security deposit which will be released after satisfactory completion of six months guarantee period

4.03 Service tax/VAT at the applicable rate shall be paid/ deducted to/from the party on production of certificate of having valid registration with the appropriate Excise/tax authority.

4.04 Income tax at the prevailing rate shall be deducted from the bill.

5.00 COMPLETION TIME

5.01 Time of completion of the job shall be 04 (four) days from the date of site clearance as certified by the Engineer- In- Charge of the job.

6.00 All other general terms & conditions shall be applicable as per the conditions/ provisions of BVFCL’s standard G.D.C.C. relevant to works contract.

(A.K. Sonowal )

Plant Engineer (M)

Bagging - III

*Annexure-V*

SCHEDULE OF WORK & PROFORMA FOR QUOTING RATE

Ref. NIT no. N –III/Mech-55/UB-III/16/Cont-13/3757 Dated 25.10.2016

**Name of job**: Repairing of tripper system of ET-6 conveyor belt system in Bagging – III

plant.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Description of work** | **Quantity** | **Rate** | **Amount (`)** |
| 1 | Repairing of tripper system of ET-6 conveyor belt system in Bagging – III plant.   1. Labour/Service Charges 2. Cost of consumables | 01 lot | L/S |  |
| Sub-total | | | |  |
| Service tax @ 15% on Labour /Service Charge | | | |  |
| VAT @ 6% on cost of consumables | | | |  |
| Total | | | |  |

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(Amount in words: Rupees )

Earnest Money: `.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Draft/Pay Order/Journal no\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remarks:- i)

ii)

Signature: ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Tenderer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Seal)

Note: Incomplete filling of particulars will be regarded as incomplete bidding and will lead to summary rejection of the bid.

Annexure-VI

Ref. NIT no. N –III/Mech-55/UB-III/16/Cont-13/3757 Dated 25.10.2016

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# Declaration form: Credential of Tenderer

1. Office address:

2. Facility available with the contractor:

a. Tools and tackles available with the contractor, consumables like oxygen-acetylene cylinder, cutting set, welding machine, welding electrode etc

b. Supervisor, skilled workmen and unskilled helper available with the contractor.

c. Supply of scaffolding materials such as wooden planks, bamboos, coir rope etc at the cost of the contractor.

Signature and seal of the Tenderer