Annexure-I

Ref: N-III/MECH-CPP/20/ Cont-708/

TENDER DOCUMENT

1.00 INVITATION OF TENDER:

1.01 The tender must remain valid for a minimum period of 180 days from the date of opening of the tender.

2.00 Scope of Work:

Engagement of additional manpower to assist departmental staff for attending following shutdown jobs of Captive Power plant.

|  |  |
| --- | --- |
| Sl | Job description |
|  | BFW Pump Discharge Valve Replacement (Gate Valve, 6”, #600) |
|  | ID Fan (T/D) steam inlet valve (Globe Valve,3”, #600) replacement |
|  | Opening and Box-up of End covers of inter cooler-2nos, Aftercooler-2 nos, oil coolers (2 x 02 nos) of CENTAC air compressor for cleaning |
|  | Replacement of Pre Air filters of CENTAC air compressor & cleaning of existing pre filter for future use |
|  | Maintenance/Replacement of inlet/isolation diaphragm valve of PC-5 & 6  (5 nos) of DM plant |
|  | Replacement of dry air section post filter elements |
|  | Overhauling of Centac Air Compressor |

**3.00 Terms & conditions:-**

**3.01** All necessary safety precautions are to be taken by the party.

3.02 100 % payment shall be made after completion of job within 30 days from submission of bill in triplicate and as certified by Engineer – in – Charge after deductions, if any.

3.03Payment of minimum wages to the various staffs, labours should be followed as per Central Govt’s recent notification.

3.04Clarification on the bills, if any, will be sought within 15 days from the date of receipt of the bill in one go. The party shall submit the sought clarifications within 15 days. Payment will be released within 30 days of receipt of the rectified bill/clarification.

**3.05** In case of any disagreement between contractor and BVFCL on any part of the invoice, such part of the invoice will be severed from the rest and payment against agreed admissible part will be processed as per laid down procedure, while the disputed part shall be dealt as per contract provisions.

3.06All the statutory taxes and duties shall be applicable as per rule at usual and prevailing rates. Income Tax however shall be deducted from bills.

3.07GST at the applicable rate shall be reimbursed / deducted on production of documentary evidence.

**4.00 SPECIAL TERMS & CONDITIONS**

4.01 The contractors have to abide by the terms and conditions mentioned in G.D.C.C. in

respect of carrying out the job, payments, settlement of disputes etc.

4.02 All works are to be done under the strict supervision of the contractor to the entire

satisfaction of the Engineer-in-charge / site in charge.

4.03 The jobs are connected with short shut down activities of the Namrup-III plants. Since the activities shall be continued round the clock, the contractor shall be ready to take-up jobs at any time.

4.04 All Safety measure and gears required for the job shall have to be arranged by the contractor and to be followed strictly.

**Contd-2**

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5.00 Exemption from EMD/Tender paper cost & Security Deposit for MSEs.

1. MSE bidders must submitted valid registration certificate from any of the following (or any other body specification by Ministry of MSME) for seeking exemption from submission of EMD/Tender paper cost.

i) National Small Scale Industries Corporation (NSIC), ii) District Industries Centers (DIC), iii) Coir Board, iv) Khadi & Village industries commission (KVIC), v) Khadi & Village industries Board (KVIB), vi) Diectorate of Handicraft & Handloom.

2. MSEs registered with NSIC will be exempted from paying Security Deposit up to the monetary limit mentioned in the certificate.

6.00 Engineer –in-charge reserve the right to ask for increase of manpower if delay occurs / any slippage of schedule. However, you have to complete the entire job keeping manpower round the clock.

1. Completion period mentioned is essence of the contract and the executing agency must strictly adhere to completion the job in allotted time frame. In no case party shall be allowed to divert manpower allocated on this job.
2. To affect the above, party may visit the site to access the job fully and if required may consult the undersigned regarding requirement of skilled and unskilled manpower.
3. Party must give undertaking of performing similar nature of job in Fertilizer or any other organization Govt. or Semi Govt. and in support of this party must submit work order copy completed with completion of job successfully.
4. BVFCL reserves the right of canceling the work order and awarding the job to other suitable and resourceful party, if the party upon which work order has been placed fails to start the job within 2 days after getting clearance of work front our phone / in writing through FAX/Email

7.00 Party shall quote & submit their rates in the given performa in Annexure-II

8.00 The contractors shall abide by all the statutory obligation under various statutory Acts and rules made there under, and as amended from time to time in respect of their establishment and / or workmen engaged by them. Under any circumstances, BVFCL shall not be liable or held responsible in any manner whatsoever, for default or omission on the part of the contractor(s) for non-compliance of the aforesaid Acts and rules, and any other laws applicable to contractors and / or their establishment and the workmen engaged by them.

9.00 BVFCL is committed to a corruption free environment.” All the works contract, services and commitments of BVFCL will be honored without the citizen having to pay any bribe”. In case any person demands any bribe, it is the duty of responsible citizen to inform the matter to Vigilance Office, BVFCL, Namrup, Assam.

Tender papers / documents can be obtained during working hours on application from the following office “**CHIEF ENGINEER (MECH), AG, CPP (O & M), BVFCL, Namrup”**

The tenders will be opened on the above scheduled date and time in presence of the tenderers or their authorized representatives who may like to be present. BVFCL will neither be responsible nor consider the late submitted tenders.

The undersigned reserve the right to accept or reject any or all tenders without assigning any reason thereof.

( M Hoque)

DCE (Mech.), CPP & CMW

Ch. V.O., 3) DGM (M), 4) Dy. Commandant, CISF, BVFCL, A**nnexure-II**

**Ref**: N-III/MECH-CPP/20/ Cont-708/

**SCHEDULE OF WORK & QUANTITY:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No | **Item** | **Qty** | Rate (`) | Amount(`) |
| 01. | **Helping assistance(unskilled category)** | 42 mandays | 420.00 | 7020.00 |
| Contractors profit | | | |  |
| Sub total | | | |  |
| CGST @ 9% | | | |  |
| SGST @ 9% | | | |  |
| Total amount | | | |  |

In words: (Rupees ……………………………………………………………………………………………………………………………

……………………………………………………………………………………………………………………………………. only

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Signature of the tenderer with Date:

Party’s name:

Address:

SEAL: PAN No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**……………………………………………………………………………………**