



# RESUME

## Saubhagya Ranjan Subudhi

### OBJECTIVE

Seeking for a responsible career in Logistics and supply chain, material handling and procurement, where in I can utilize my enriched professional aspects of knowledge and skills for making a significant contribution to the success of an organization.



### ADDRESS

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### EXPERIENCE

**Company Name- Signode India LTD.**

**Nov 2020- Present**

Designation- Officer

#### Job Description-

- Monitoring of import and export of goods, adhering to the compliance standards.
- Complete dispatch of finished goods to customer end without failure for different locations all over India.
- Planning of Manpower per Shift to comply the requirements.
- Customer requirement with schedule delivery.
- Monitoring of day to day processing work at plant, labor management, handling of flooring and unloading of material, traffic management, purchasing of consumable items.
- Audited workflows with particular focus on workplace health and safety and security.
- Assist in the process of procure-to- pay of commodities spend and capital expenditure from opportunity assessment, data gathering, market analysis, sourcing, negotiation, vendor selection, creation of purchase orders, reporting to achieve the best value for money.
- Contract with new vendor for price and inventory control.
- Inspects incoming materials for wear, damage, or defects; reports any discrepancies or damage in materials received; notifies the proper person if repairs or adjustments are required.
- Processes receiving and delivery for inventory and non-inventory items purchased by satellite warehouses.
- Warehouse management.

**Company Name- Ajay Construction**

**Sept 2018- Sept 2020**

Designation- Jr. Officer

#### Job Description-

- Develop a procurement strategy and support achievement of business objectives for Packaging Material.
- Demonstrated success full use of risk management, responsible sourcing, and supplier relation management.
- To find better ways for measuring procurement performance and continuous improvement.
- Identify location for Distribution Centre DC, Warehouse facility Layout design, Transport planning for new facility.

## HOBBIES

- Playing Cricket
- Reading Newspaper
- Cooking
- Listening Music

- Lead warehouse design, development, and construction of spare parts warehouse.
- Supply chain network design and creating facility location models / network facility locations and set supply chain visibility.
- Set warehouse receiving, put away, dock turnaround, station, inventory turns, order picking strategies.
- Identifying 3PL and contract signing, Optimization of warehouse Operations.

**Company Name- M/s. Radheya Machining Ltd**

**June 2016- July 2018**

Designation- GET

### Job Description-

- Receives all incoming shipments; verifies and inspects for conformity to appropriate purchase orders. Notifies and/or delivers received items to addressee.
- Receives, classifies, and credits returned or reclaimed materials, supplies, and equipment and replaces them in stock according to an existing storage system.
- Inspects incoming materials for wear, damage, or defects; reports any discrepancies or damage in materials received; notifies the proper person if repairs or adjustments are required.
- Processes receiving and delivery for inventory and non-inventory items purchased by satellite warehouses.

## EDUCATION

- **B. TECH in Mechanical Engineering** **2012-2016**  
College Name/Board- Centurion University of Technology and Management, BBSR  
C.G.P.A. – 7.17
- **12<sup>th</sup> Intermediate** **2010-2012**  
Board Name – Council of Higher Secondary Education, Odisha  
College Name- Gayatri Science College, BBSR  
Percentage- 74.44%
- **10<sup>th</sup> Matriculation** **2009-2010**  
Board Name- Board of secondary Education, Odisha  
School Name- Sri Aurobindo Integral Education Centre, Kalupadaghat  
Percentage- 62%

## IT SKILLS

- SAP HANA
- MS EXCEL, MS WORD, POWERPOINT

## DECLARATION

I declare that all the facts given above are genuine to the best of my knowledge and belief.

Saubhagya Ranjan Subudhi

09-02-2023