



Farwa Tajamal

Gendr;Female(Security Officer |

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● PROFILE

An enterprising and extremely well Experienced Security and management personal with a highly analytical mind and positive approach to the any kind of critical situation, now wishing to use my considerable knowledge and qualifications to the benefit of both civil society and myself. I am comfortable in communicating ideas and results to colleagues and management.

● EDUCATION AND TRAINING

2023 – CURRENT London, United Kingdom

MSC MANAGEMENT Business Professional People University London

2012 – 2015 Gujrat, Pakistan

BS (HONS) EDUCATION University of Gujrat

Final grade 2.89/4.00

● WORK EXPERIENCE

12/2023 – 01/2024 London, United Kingdom

CARE ASSISTANT NEW HORIZON COMPANY

- Assisting residents with daily activities.
- Providing companionship and emotional support to residents.
- Monitoring and recording vital signs and health status.
- Assisting with mobility and transferring residents safely.
- Communicating effectively with residents, families, and healthcare team members.

2017 – 2023 Gujrat, Pakistan

BRANCH MANAGER ZERO GRAVITY SUPERMARKET GUJRAT

- Overseeing daily operations of the supermarket branch.
- Managing inventory levels, ordering stock, and ensuring adequate product availability.
- Supervising and training staff members, including scheduling and performance management.
- Ensuring compliance with health, safety, and sanitation regulations.
- Collaborating with head office and other branches to optimize operations and promotions.

2016 – 2017 Gujrat, Pakistan

TEACHER ALLIED SCHOOL MANGOWAL GHARBI

- Planning and delivering engaging lessons in accordance with the curriculum.
- Creating a positive and inclusive classroom environment conducive to learning.
- Implementing classroom management strategies to promote a respectful and focused learningatmosphere.
- Collaborating with colleagues to develop and enhance teaching practices.

Skills

1. **Vigilance:** Ability to remain alert and attentive to identify potential security threats.
 2. **Communication:** Effective verbal and written communication skills to interact with colleagues, clients, and the public.
 3. **Problem-solving:** Capacity to analyze situations quickly and make sound decisions under pressure.
 4. **Attention to detail:** Ability to notice and remember important details while patrolling or monitoring security systems.
 5. **Adaptability:** Flexibility to adjust to changing circumstances and follow security protocols effectively.
 6. **Teamwork:** Collaboration with colleagues and other stakeholders to ensure comprehensive security coverage.
 7. **Technology proficiency:** Familiarity with security equipment and technology, such as surveillance cameras and access control systems.
- ### HOBBIES AND INTERESTS
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Interest and Routine

In my everyday schedule, I make sure to exercise regularly to keep my body strong and ready for work. I also like to read spiritual books to stay positive and focused, especially when things get tough. When I'm not working, I enjoy with my family, which helps me stay active and work on teamwork. I also watch educational videos on YouTube about science and social issues to keep learning and stay sharp for my job.

I am eager to bring my dedication, expertise, and commitment to safety to a dynamic security team. I am confident in my ability to contribute positively to any security operation. Thank you for considering my application, and I look forward to the opportunity to discuss how my skills and experience align with the needs of your organization.