# **Curriculum Vitae**

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## CAREER OBJECTIVE

To secure a position in health environment in other to provide the best supportive service to others.

## **PROFILE**

I am a self-motivated and hardworking lady with the zeal to always assist and help people. I am looking for a challenging new role where I can learn new skills whilst utilizing the skills I currently have, such as my friendly nature which allows me to help people the best way I can. I am a keen learner that is adaptable to change and pressure. I consider my most valuable asset to be my interpersonal skill as it allows me to work effectively in a team and communicate well with customers/clients and people I come across in everyday life. I believe my previous jobs have helped me build a better understanding of how the work place functions. I believe I will be a great addition to the team as I strongly believe teamwork is essential to effective work

May 2023 - November 2023

# **Quality Control Officer- Green core- Northampton**

**Duties:** Testing food or products to check whether they meet required food safety regulation and customer satisfaction. Manually mixing raw materials. Weighing ingredients as per customer satisfaction and storing of food in containers and storage areas.

October 2022- April 2023

## **Green Core- Single Resource Northampton**

Food Productive Operative

**Duties:** Manually mixing raw materials. Weighing ingredients as per customer satisfaction and storing of food in containers and storage areas.

July 2021- June 2022

# **Employment Partners- Support Worker**

**Duties:** Helping in meal preparation, Helping with household task and personal care, helping with health care needs which includes routine hourly checks and record keeping of client health conditions. Administration of medication and going shopping for client.

July 2021 - December 2021

# **UK Bio-center Milton Keynes- Covid Worker**

**Duties:** Sample management, high capacity bio processing and analysis and automated storage

September, 2018 - May, 2021

# Divine Mercy Hospital- Kumasi -Ghana

Health care Assistant

**Duties**: Improving people's standards of living by being there for them. Carrying out a range of social duties including .Personal Care, Assisting patient with feeding. monitoring patient condition by taking their vitals sign., Making bed, moving and handling, filling of food and fluids chart for patient. Operating and inputting information into a computerized system. Informing management of accident and incidents.

August, 2017 – August, 2018

# **Komfo Anokye Teaching Hospital (National Service)**

## Social Services worker

**Duties**: Assessing the needs for care and protection of individuals or families. Assisting in the implementation of policies that aim to safeguard the vulnerable and uplift communities. Working in multidisciplinary teams, which may include health professionals occupational therapist, psychiatric and teachers. Creating and maintaining accurate case files and records

## EDUCATIONAL BACKGROUND

Kwame Nkrumah University Of Science and Technology

Bachelor of Art- Social Science September 2013- July 2017

#### SKILLS PROFILE

\*Communication Skills

\*Computer Skills

- \*Ability to work with minimum Supervision \*Fast larner and Self Motivated
- \*Ability to work effectively in team environment

## LANGUAGE

\*English \* Twi

# CERTIFICATE SIA LICENSE