**Abdul Adheem Ali**

2 Allison Drive, Fixby, Huddersfield

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West Yorkshire

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**Quick Summary**

A highly self-motivated and ambitious individual with the desire to succeed at every endeavour and

opportunity presented. I can adapt to new situations with ease. My career goal is to become a chartered

accountant, as I currently help run a small family business at certis chartered accountants this required me using many different apps like tax calc and excel which required a lot of learning different equations and a variety of skills which had to be exact every time to ensure consistency.

Experienced working in a fast-paced environment. Being a quick learner, I was able to work my way up to assistant manager within a year this required a lot of dedication and learning daily which made me very disciplined in both my work and daily life.

whilst I was progressing massively, I managed to pick up a variety of different skills like staying disciplined and how to always have a healthy work life balance and learn to become a strong value working within a team or without, which I believe would be beneficial towards my next job role,

To go above and beyond Expectations.

I would also like to become a warehouse supervisor as I am eager to learn with a strong work ethic and a keen eye for attention to detail to overcome every challenge faced.

**Employment History**

**Certis Chartered Accountants, 329 Bradford Road, Huddersfield, HD1 6ER**

**September 2021 -Start Date**

**Employed as an Apprentice-Principal job duties included the following:**

• Account’s preparation and bookkeeping on Sage Software.

• Preparation of yearend financial accounts from bookkeeping to trial balance stage only.

• Preparing and submitting VAT Returns.

• Preparing Tax Computations on behalf of clients.

• Submission of self-assessment tax returns using Taxcalc Software.

• Formation of Private Limited Companies on client’s behalf.

• General Administrative work, such as answering phone and filing documents.

***NEXT warehouse operative Toftshaw lane Bradford BD4 6QY***

**Next Warehouse – Bradford Warehouse operative Picking/packing 10-6AM Mon-Fri April 2023- September 26th Ended**

• Played a key role in receiving, storing, and distributing a wide range of products, ensuring the efficient flow of goods within the warehouse.

• Utilised inventory management systems to monitor stock levels, track products, and manage reordering processes, resulting in reduced stockouts and improved inventory accuracy.

• Assisted in the preparation and shipping of customer orders, maintaining a high level of accuracy and

timeliness in order fulfilment.

• Conducted regular inventory audits to identify discrepancies, investigated causes, and implemented corrective actions to maintain data integrity.

• Collaborated with cross-functional teams to streamline warehouse processes and improve overall efficiency, resulting in a 10% reduction in processing time.

**John Cotton Group Warehouse operative (3 on 3 off) Low Mill Lm Ravensthorpe Dewsbury Wf13 3LX**

**Picker/Loader General Warehouse operative 6Am-6Pm September 2023 Start - December 23rd 2023 Ended**

Worked as a Picker and loader at John cotton group Played a massive role in distribution off parcels loading and parcel packing meeting time schedules with ease, Working in a fast-paced environment with all ppe within a friendly working environment and a supportive team. Daily Tasks in this role would be packing, picking, loading which I ensured was done to my highest capabilities.

• Operated various types of warehouse equipment, including forklifts, pallet jacks, and order pickers, adhering to safety protocols and ensuring a safe working environment.

• Trained and supervised new warehouse staff, ensuring they were well-versed in warehouse procedures and safety guidelines.

• Recognised for exceptional attention to detail, commitment to maintaining a clean and organised warehouse, and consistently meeting or exceeding productivity targets.

•Trained in preparation of order fulfilment using software in which was used to correct any discrepancies that may could occur this is one off the skills I developed at this role

Skills:

* Inventory Management
* Order Fulfilment
* Warehouse Operations

Inventory Auditing

* Team Leadership
* Data Entry
* Safety Compliance
* Problem Solving
* Time Management

**Education**

**Kirklees College, started September 2022:**

BTEC/GNVQ Level 2 Business Studies, Modules studying include accountancy, law, marketing.

GCSE Mathematics Resit.

Level 2 Certificate in Mechanical Engineering At Kirklees College Engineering Centre

**Rastrick High School**

Education: 2016-2021 GCSE

Grades Obtained:

Mathematics 4

English language 7

English literature 7

Combined Science 8

Creative I media L2D Equivalent to Grade 9

Business enterprise L2D Equivalent to Grade 7

**Interests and Hobbies**

• Football-playing weekly.

• Fitness and exercise-going to the gym.

• Avid listener of music

• Like to stay productive doing a various of different activities

**Reference**s

Abid Ali, Director at Certis Accountants, Tel No 07775862174, email [abid@certisaccountants.com](mailto:abid@certisaccountants.com)

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