**KOLAWOLE TIMILEHIN AFOLABI**

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**SUMMARY:**

I'm an energetic and organized professional with a strong work ethic and a keen eye for detail. I thrive on self-motivation and focus, always aiming to give my best to my workplace and employer. Currently, I'm seeking opportunities with a reputable security agency where I can leverage my skills, flexibility, and experience to contribute effectively. My goal is to achieve job satisfaction, personal growth, and career advancement while helping the organization meet its objectives.

**Skills:**

* Excellent time management abilities
* Strong organizational and leadership skills
* Proven teamwork capabilities
* Proficient in Microsoft Office 365
* Effective communication skills, both written and verbal
* Outstanding customer relations expertise

**Educational background:**

**Fashion management / MSc** Robert Gordon University, Aberdeen, Scotland.

January 2021 – November 2022.

**Home science and Management / BSc Federal university of Agriculture Abeokuta, Ogun state, Nigeria.**

September 2014 – May 2018.

**Work experience:**

**2021 – present: DPD warehouse operative {agency worker)**

* Effectively and professionally utilize manual handling equipment to move and sort parcels to various trailer doors.
* Liaise with Section Sortation Manager to enhance the effectiveness and flexibility of agency workers during shifts.
* Professionally use scanner to sort parcels on chutes into various depots.
* Collect and process damaged parcels between chutes to appropriate sections.

**2019 – 2020: Door supervisor / Steluck ventures, Warri, Nigeria.**

* Ensure safety and protection of premises, assets, and personnel.
* Monitor surveillance equipment and conduct patrols to prevent breaches.
* Respond promptly to alarms and emergencies.
* Enforce company policies for a secure environment.
* Maintain accurate records and report irregularities.
* Communicate effectively with clients, staff, and visitors for security concerns.

**Certifications:**

Level 2 door supervisor (SIA licenced)

Health and safety certificate (RQF)

Health and safety certificate (CPD)

National Youth Service Corp (NYSC)

**References:**

Available on request

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