

Shara Mae Ang Ureta

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PROFESSIONAL BACKGROUND

- Has over 6 years of extensive software and web development experience both Agile and Traditional development methodologies with exclusive focus on business application software for over 6 years. Has expertise in using Microsoft tools and technologies for building multi-tier applications and reusable components.

PROFESSIONAL EXPERIENCE

- **App Development Team Lead**
Accenture Inc.
Based in Uptown BGC, Taguig
April 3, 2023 – present

Duties:

- Monitor the development progress and provide technical guidance to the development team.
- Conduct code reviews to maintain code quality and adherence to coding standards.
- Implement testing strategies to identify bugs and ensure the application meets quality standards.
- Create test scripts, test scenarios and test conditions.
- Ensure the task alignment and deliverables on time
- Work with tester to execute test plans and validate functionalities.
- Provide mentorship and support to team members
- Identify areas for process improvement and implement best practices.

Projects Involved:

- **Agentic AI Laptop Refresh – Qualcomm Inc.**
Role: Application Developer
 - Configure orchestration and connected agents in Copilot Studio
 - Build Power Automate recurring and agent flow with ServiceNow integration
 - Configure Q&A and Policy KB Article in Copilot Agent
 - Adaptive Card UI Implementation

- **eFax Automation for Healthcare - PROVIDENCE ST. JOSEPH HEALTH**

Role: Application Developer/Data Engineer/DevOps

- Configure build and test the application or technology architecture components and classes
- Python Fast API implementation
- Integration testing using pytest
- Document scanning using Doc AI Intelligence
- Azure AI Search integration (similarity/cosine search)
- Document classification and extraction using Azure OpenAI
- Data stored in PostgreSQL and Azure blob container

- **Mesh Initiatives - Avanade CTO**

Role: XR Developer (Unity & Mesh)

- ATCP Metaverse Dev Lead
- Mangrove Restoration Site using VR with Moon Phase and Tides API
- Microsoft Mesh Development
- MS Mesh visual scripting and cloud scripting
- Leading associate co-developers
- Creation of reusable script helper
- Implementation of Azure Speech Service with OpenAI and Search AI
- Creation architecture diagram covering Search AI and OpenAI with Unity
- Azure Services for Unity and XR

Projects Involved:

- XR Retail (POC)
- HealthCare (POC)
- Expert Learning Lab (POC)

- **Avanade Modern Workplace Capability**

Role: Trainer/O365 SME

- Main training coordinator for Modern Workplace
- SME POC for Modern Workplace
- Main ALS Presenter for Modern Workplace (SPFx and PVA in Teams)
- Participated in Technical skills interview
- Modern Workplace ISD Dashboard POC

Projects Involved:

- Internal Initiatives Tools (OneDrive Automated Item Count Tool, SharePoint Email Notification Engine, Migration Dashboard)
- Project Alexandria E-learning Campus
- Bench Chatbot using PVA

- **IT Senior Consultant**
NTT Data Philippines Inc.
Makati City
August 13, 2018 – March 31, 2023

Duties:

- Work with Project Managers to determine business requirements and project objectives.
- Develop technical and functional specifications for projects.
- Producing clean, efficient code based on specifications
- Develop new applications or make enhancements according to project needs.
- Plan, coordinate and execute project activities to ensure timely completion.
- Ensure project deliverables meet business requirements.
- Resolve application development issues in a timely manner.
- Schedule meetings with customers and management to discuss about project status and issues.
- Testing and deploying programs and systems

Projects Involved:

- **ATCP Microsoft Business Group Capability**
Role: XR Developer Lead (Contractor)
 - Mangrove Restoration Site using VR with Moon Phase and Tides API
 - Metaverse POC/development for environmental sustainability-related use case
- **Avanade Modern Workplace Capability**
Role: Developer (Contractor)
 - Main training coordinator for Modern Workplace
 - SME POC for Modern Workplace
 - Main ALS Presenter for Modern Workplace (SPFx and PVA in Teams)
 - Participated in Technical skills interview
 - Modern Workplace ISD Dashboard POCSchedule meetings with customers and management to discuss about project status and issues

Projects Involved:

- Internal Initiatives Tools (OneDrive Automated Item Count Tool, SharePoint Email Notification Engine, Migration Dashboard)
- Project Alexandria E-learning Campus
- Bench Chatbot using PVA

- **NTT Data Singapore**
Role: Support Developer (Front End Developer)
 - JHC Admin Module (Out of the Box SharePoint On-Premises)
- **BSP Anniversary Site**
Role: Support Developer/Trainer
 - Out of the Box SharePoint On-Premises
- **BSP Website Enhancement**
Role: Support/Developer
 - Migration of BSP Old Website to SharePoint
- **ABS-CBN Online Clearance Monitoring System**
Role: Main Developer
 - Migration of Lotus Notes Application to Office 365 SharePoint

▪ **Software Analyst**
Zapport Services Inc.

Makati City

October 25, 2015 – April 5, 2017

Duties:

- Resolve/modify website based on Jira tickets.
- Committing changes made in Tortoise SVN.
- Testing software to identify and resolve problems from an end user's perspective.
- In charge of testing developed software against specified requirements.
- Accurately monitoring and recording results in test documentation.
- Preparing detailed test plans, acceptance criteria and test scenarios for each project.
- Liaising with developers and programmers to swiftly resolve faults.
- Analyzing, writing reports and communicating results to colleagues and supervisors.
- Knowledge of website testing.
- Participate in application planning meetings.
- Subversion Tool: Tortoise SVN
- Testing Tools: Jira, Internal System, and MS Excel.

▪ **Data Analyst**

Duties:

- Gather reports/data from Company's various sources; creating daily reports.
- Analyze and compare the gathered data precisely.
- Look for possible errors and come to new conclusions based on findings.

- Translate the data into understandable document to be present in supervisor.
- Participate in meeting for new strategical plans.
- Proficient in MS Excel as our primary tool.

TECHNICAL SKILLS

Programming Language:

- C#, JavaScript, HTML, CSS, XML, JQuery, Bootstrap, Angular, PowerShell, Python, AJAX, SP REST API, JSOM, Python/FastAPI
- SQL / SSIS
- MS Access, MySQL, MSSQL and PostgreSQL
- SharePoint 2013, SharePoint Online/O365, .NET,
- Microsoft Viva, Power Platform, SharePoint OOTB Functionality, Microsoft Azure, DevOps, Microsoft Copilot Studio, Power Apps, Dataverse, Power Automate
- Version Control (Git), CodeQL Proficiency, Azure CLI
- Azure Apps & Functions, Azure Speech Services, Azure OpenAI, Azure ML, ADF and Azure AI Search Services, Azure AI Foundry, Azure Document AI Intelligence
- XR Development, MS Mesh, Visual Scripting & Cloud Scripting
- Automated testing(pytest)

Technical Tools:

- Microsoft Mesh, Blender, Unity XR, Office 365 / SharePoint Online / On-Premises, PowerShell (SSOM/CSOM), U2U CAML Query Builder, Postman, Sharegate, WordPress/WooCommerce, VSCode, VS2022, pgAdmin, OpenAI and AI Foundry , GitHub

CERTIFICATIONS

- MS-900: Microsoft 365 Certified: Fundamentals
- PL-900: Microsoft Certified: Power Platform Fundamentals
- AI-900: Microsoft Certified: Azure AI Fundamentals

EDUCATIONAL BACKGROUND

Tertiary: **Technological University of the Philippines – Taguig Campus**
Km. 14 East Service Rd. Western Bicutan, Taguig City

Bachelor of Technology in Information Technology
Ladderized Degree Program (2017 – 2018)

Computer Engineering Technology (2012 – 2015)

SEMINAR ATTENDED

- **Microsoft Airlift 2021**
Digital Event
October 4-7, 2021
- **Microsoft Power Platform Virtual Training Day**
Digital Event
September 24, 2020
- **Platform – Power Automate Partner Airlift**
Microsoft Webinar
August 18-21, 2020
- **Power Automate Partner Airlift**
Microsoft Webinar
September 22-23, 2020
- **Training Sharepoint 2019 OnPremise**
Microsoft Teams Meeting
June 16-17, 2020
- **Course 20487D: Developing Microsoft Azure and Web Services**
NTT Data Philippines Inc.
Dec 9-13, 2019
- **Customer Insights In A Day**
Microsoft Makati City Manila Philippines
February 18-19, 2019

References: Available upon request

I hereby certify that the above information is true and correct to the best of my knowledge and belief.



Shara Mae Ang Ureta
Applicant