Admin Department Office Administrator Exit Interview Form

EXIT INTERVIEW FORM



EMPLOYEE NAME			NAME OF SUPERVISOR						
Mohammad Asim			Sayyed Shahood						
DATE OF JOINING	NING DATE OF RESIGNATION		LAST WORKING DAY		AY	DATE OF CLEARANCE			
19-May-2020 23-Mar-2021		31-Mar-2021			26-Mar-2021				
MAIN REASON FOR LEAVING THE ORGANIZATION									
Higher salary	Higher Designation		Relocation			Marriage			
Health Reasons	Business		Further Studi	es		Change of Industr		/ [
Any other Reason Project F	Detailed Reason No scope for Automation Anywhere skill								
Name of the organization you are joining NSEIT									
Would you like to re-join in case of any opportunity in future?					Υ	ES 🔳	N	o 🗌	
RATINGS (Tick)				G	OOD	A	VERAGE		POOR
Your experience while dealing with your supervisor									
Your experience while dealing with the Top Management									
Your experience while dealing with your team members									
Your experience while dealing with your colleagues (other than your team members)									
Your overall experience in the organization									
What did you like about the organization?									
Good work-culture and team									
What did you not like about the organization?									
NA									
Any Suggestions for improvements									
,									
Interviewer's Comments									
Employee's Signature	Interviewer's Signature								
Date 26-Mar-2021 Date									

Author(s): HOD