

KARLA GARCIA

IT Project Manager

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☎ (123) 456-7890

📍 Brooklyn, NY

🌐 [LinkedIn](#)

🐙 [Github](#)

EDUCATION

Bachelor of Science
Information Technology

NJIT

📅 September 2010 - April 2014

📍 Newark, NJ

SKILLS

- Software: SDLC, Python (Django), JavaScript (Node.js)
- Project Management: Agile (Scrum) Methodologies, Jira

WORK EXPERIENCE

IT Project Manager

Stripe

📅 May 2017 - current

📍 New York, NY

- Led the development of the redesign of Stripe Connect - a payment platform for software marketplaces
- Collaborated with a 7-person product management team to scope customer-requested features
- Created alignment with 6 executive leaders on scheduling, budgeting, resource management, and cadence and style of progress reports
- Received the 2018 award for the top project leader in the organization
- Executed 100% on-time delivery through proactive identification and removal of development roadblocks
- Evaluated and implemented 21 new design features that would provide the highest return on investment

Project Manager

RxAdvance

📅 April 2015 - May 2017

📍 New York, NY

- Led two large-scale projects with a collective budget of \$4M
- Worked with executive, engineering, marketing, product, and sales teams to define the scope of each project and the schedule of deliverables
- Collaborated with a 9-person software development team using scrum methodologies and provided resources to meet deadlines
- Implemented monitoring of 62+ new features, ensuring they continued to meet KPIs after the projects were closed
- Analyzed and escalated 100% of roadblocks to management
- Closed all projects on time and under budget by \$225,000

Software Engineer

Battelle

📅 April 2014 - April 2015

📍 New York, NY

- Built 25+ RESTful APIs that served data to the Javascript front-end
- Created internal tool using NodeJS and Puppeteer.js to automate QA
- Developed user inputs that handled over 500,000 concurrent users
- Designed customer-facing web app which improved click-through rate by 3%