

Sarthak Sharma

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DATA ANALYST

Certified professional with meaningful career objective towards taking Data Analysis to a next level with outstanding abilities to manage multiple assignments and deliver the best results while ensuring quality work

Versatile, dynamic, and self-driven Data Analyst IT professional with exceptional skills in coding, project & program management, data management, and working with cross-functional departments. With a holistic approach, looking forward to a rewarding career as a data analyst, willing to add value to the existing process all the time; additional capabilities of client management, team management, excellent communication, Innovative thinking, planning, execution, and quick adaptability skills. An outstanding professional desire to be instrumental in the comprehensive growth of the organization while refining present standards of skills, knowledge, and efficiency. Seasoned people skills with a transformational leadership style, big-picture vision, and the ability to execute with discipline and effectiveness.

Areas of Expertise include:

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|---------------------------------------|-----------------------------------|------------------------|
| ■ Data Science | ■ Machine Learning | ■ Advance Excel |
| ■ Project Management/Delivery | ■ Python | ■ Tableau |
| ■ Cross-cultural Client Communication | ■ Time Management | ■ Microsoft SQL Server |
| ■ Strategic Planning | ■ Engineering Process Improvement | ■ Statistics |
| ■ Office Suite | | |

PROFESSIONAL OVERVIEW

BMTG Advisors Pvt. India Ltd.

April 2021 – March 2022

Focused on upgrading skills and taking technical knowledge, expertise, and experience to the next level in alignment with the company's goal

Analyst- Underwriting Services

Being an analyst, reviewed and analyzed several programs and documents for a swift working process and to establish a faster response time

- Managed multiple verticals including residential mortgage, processing, and underwriting to examine the history of the client for financial aspects
- Evaluated risk management from the organizational point of view by examining credit history, professional factors, and eligibility of the applicants and co-applicants
- Reviewed records related to previous loan history, credit history, collateral, and fraud analysis
- End-to-end underwriting evaluation including screening of the documents, income evaluation, wealth evaluation, guarantor, and other related paper-work
- Additionally managed and updated documents in encompass related to mortgage insurance, homeowner insurance, flood insurance, flood certifications, and other loan documents
- Helped the organization to improve and grow regularly with a strong skill-set and also took the team together for comprehensive growth
- Created a professional work environment, training team members, and made the organization ready for the future both with a strong foundation and in productivity aspects
- Managed day to day activities, roles, and responsibilities with the team for a swift work process
- Helped the organization to plan and execute required strategies and monitored them regularly
- Ensured maximum output and results by formulating the tasks and worked with a more focused and dedicated approach

Fliprobo Technologies

Duration: 06 Months

Data Analysis (Intern)

Part of the PG Program in Data Science, Machine Learning, and Neural Networks curriculum, did an internship to gain hands-on experience with projects and technologies

- Completed various projects during this internship including below mentioned:
 - **Project Avocado:** Using Machine learning, prediction of average price and region was done successfully during this project

- **Doctor's Consultation Fees:** Another project was done and completed using inputs to predict the consultation fees of the doctors
- Completed Machine learning projects
- Gained hands-on experience in python
- Worked on Artificial Intelligence to ensure accuracy in predicting outcomes without being explicitly programmed to do so
- Extracted data from websites by using Web Scrapping manually
- Learned the latest techniques to perform the tasks well and faster

Credentials/Achievements

- **Education:**
 - **PG Program in Data Science, Machine Learning, and Neural Networks** from Datatrained
 - **B.Tech (Electrical Engineering)** from GB pant Institute of Engineering and Technology
- **Certifications:**
 - **MySQL** from Udemy
 - **MS Excel** from Udemy
 - **Applied Machine learning with Python** from IBM

Personal Vitae

- **Languages Known:** English & Hindi
- **Interest:** Cricket, Snooker, and Travelling