Sharon A. Odima

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CAREER SUMMERY

An enthusiastic, self-motivated, and organized professional looking to obtain the position of a Software Developer by utilizing my experience in customer service and satisfaction and by applying my coding skills.

WORK EXPERIENCE

BcForward, *Customer Service Representative,* (03/2021 to 06/2021- Worked remotely for the state of Maryland's department of Unemployment Insurance by answering customer questions regarding their unemployment benefits.

Charter Communications, *Customer Service Representative*, (09/2019 to 10/2020)-Handled 30+ customer interactions per day. Gave detailed, personalized, friendly & polite service to ensure customer retention by memorizing company products and services to be able to answer all customer questions guickly and efficiently and make relevant upsells.

Nordstrom, *Logistics Specialist,* (04/2018 to 01/2019)- Performed a range of shipping, receiving and inventory control duties, including loading and unloading of trailers, replenishing stock, and fulfillment of web orders and buy-online-pick-up-in-store orders.

Ralph Lauren Corporation, *Intern Data Analyst (04/2017 to 08/2017)*-Created and implemented a plan to upsize an Access database to 2014 Microsoft server, which would subsequently improve data storage and data retrieval speed.

Delta Air Lines, *Flight Attendant (03/2015 to 03/2016)-*Actively used my interpersonal skills to initiate one-on-one customer interactions, while maintaining a jovial and welcoming demeanor onboard and ensuring passenger safety and comfort.

Homewatch Care Givers of the Triangle, *Certified Nursing Care Assistant I (06/2010 to 03/2015)*-In charge of conceptualizing and creating activities that motivated clients to live a healthy lifestyle.

SKILLS AND QUALIFICATIONS

- Fluent in both English and Swahili with excellent written and oral communication skills.
- 5+ years of customer service experience, most of which was face to face and partly over the phone in a call center.
- Ability to work in a group by recognizing the importance of communication, honesty and trust.
- Adept at quickly learning and adapting to new changes and prepared and eager to take on new responsibilities.
- Dedicated and focused at prioritizing, completing multiple tasks simultaneously, and following through to achieve project goals.

EDUCATION

North Carolina State University, Raleigh, NC (05/2012 to present)-Pursuing a bachelor's degree in Science, Technology and Society with a minor in Computer Science.

Durham Technical Community College, Durham, NC (08/2010 to 05/2012)-Obtained an associate degree in Science.