

### **Team Ground Rules**

Triggers: being talked at, micro-communication, when people try and take over, being indirect

1. Be cognizant of each other's triggers, give each other space if needed
2. Encourage each other – ask each other how we're doing
3. Be direct
4. Hold each other and ourselves accountable
5. Be positive with reinforcement
6. Include group-specific stand-up meetings
7. Small errors/typos can be committed/pushed over, bigger things need discussion
8. Avoid working in the same section of project at the same time if at all possible
9. Keep team members up to date with everything we're working on – be specific
10. Make a point to attend out-of-class meetings
11. No yelling