

VICTORIA SHARPE

RICHMOND, VA 23060
VICTORIABSHARPE@GMAIL.COM
(804) 677-6868

EXPERIENCE

Photography and Film Teacher, Grace and Hope Academy, Petersburg, VA
2018 – Present

- *Create and present lesson plans to elementary and middle school-aged students*
- *Teach the history and basics of Photography and Filmmaking*
- *Oversee and guide students in personal and class projects*

Tutor, Axiom Educators, Richmond, VA
2018 – Present

- *Provide tutoring services during school hours to students in select Title I public schools in Virginia Standards of Learning (SOL) core subjects: Math, Science, English, and Social Studies*
- *Teach and remediate students to increase SOL and benchmark test scores as well as improve students' research and study skills*

Lead Film Camp Instructor, VCU Department of Photography and Film, Richmond, VA
2015 – Present (Seasonal)

- *Create and present lesson plans to middle school-aged students on pre-production, production, post-production, and the history of film*
- *Teach students visual and special effects such as keyframing, green screening, and digital compositing*
- *Oversee and assist in the production and post-production of student films*

Freelance Videographer and Photographer, Glen Allen, VA
2013 – Present

- *Produce and direct video and photographic content for companies and institutions*
- *Meet with clients to storyboard and draft up promotional material*
- *Edit and distribute client's video and photographic content for the web*

Senior Instructor, Office Manager and Event Coordinator, Mad Science of Central Virginia, Glen Allen, VA
2014 – 2018

- As a Senior Instructor:
 - *Teach Pre-K to 8th grade students lessons in science using Mad Science curriculum*
 - *Train coworkers on curriculum, safety procedures, and equipment*
 - *Table community and special events to promote the Mad Science brand*
 - *Work with children while accommodating any student's emotional, learning and behavioral needs such as Autism Spectrum Disorder*
 - *Evaluate instructors with performance reviews*
- As an Office Manager and Event Coordinator:
 - *Coordinate and schedule events, shows, and programming across Central Virginia*
 - *Schedule upcoming events between instructors and clients*
 - *Answer any questions and resolve issues for clients*

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SKILLS

- Proficient in Microsoft and Apple Operating Systems
- Proficient with Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Proficient with Adobe Creative Suite (Premiere Pro, Photoshop, Illustrator, Audition, InDesign, After Effects)
- Strong communication, organization, and presentation skills
- Ability to work under pressure and complete tasks on time

EDUCATION

Full Stack Web Development Certification University of Richmond, Richmond, VA	Oct 2019
Bachelor of Fine Arts Photography and Film Minor in General Business Virginia Commonwealth University, Richmond, VA Dean's List: Fall 2011 – Spring 2015, University Student Scholar Undergraduate Teaching Assistant: Fall 2013	2015