GUIDELINES FOR THE PREPARATION OF 5th Sem B.E./B. Tech. MINI PROJECT REPORTS

GUIDELINES FOR THE PREPARATION OF B.E./B. Tech. PROJECT REPORTS

1.Project reports should be typed neatly only on one side of the paper with 1.5 or double line spacing on a A4 size bond paper (210 x 297 mm). The margins should be: Left - 1.25", Right - 1", Top and Bottom - 0.75".
Note:
header and footer with font size 10
Left top:title of the project
Left bottom:Department of cse,JIT,Dvg
Right top:2019-20
Right bottom:Page 1(should start from introduction)

2.The total number of reports to be prepared are

- One copy to the department/guide
- One copy to each of the team member

3. Before taking the final printout, the approval of the concerned guide(s) is mandatory and suggested corrections, if any, must be incorporated.

4. For making copies dry tone Xerox is suggested.

5.Every copy of the report must contain

- Inner title page (White)
- Outer title page with a plastic cover
- Certificate in the format enclosed both from the college

- An abstract (synopsis) not exceeding 100 words, indicating salient features of the work (with no borders)

6.The organization of the report should be as follows

1. Inner title page 2. Certificate. 3. Abstract Acknowledgments 4. Table of Contents 5. List of table & figures (optional)	Usually numbered in roman

- Chapters
(to be numbered) containing Introduction-, which usually specifies the scope of work and its importance and relation to previous work
and the present developments, Main body
of the report divided appropriately into chapters, sections and subsections.
- Chapter 1 is introduction(atleast 2 pages)
- Chapter 2 literature survey(atleast 2 pages)
- Chapter 3 requirement specification(atleast 2 pages)
- Chapter 4 System design(atleast 4 pages)
- Chapter 5 Implementation(atleast 6 pages)
- Chapter 6 Results and snapshots(atleast 4 pages)
- Conclusion(1 paragraph)
- references
- The chapters, sections and subsections
may be numbered in the decimal form for e.g. Chapter 2, sections as 2.1, 2.2 etc., and subsections as 2.2.3, 2.5.1 etc.
- The **chapter must be left justified (font size** 16).
Followed by the **title of chapter centered (font size**

18), **section/subsection numbers along with their headings must be left justified** with **section number and its heading in font size** 16 and **subsection and its heading in font size** 14.

- The **body or the text** of the report should have font size 12.

- The figures and tables must be named and numbered chapter wise for e.g.: Fig: 2.1 Block diagram of a serial binary adder, Table 3.1 Primitive flow table, etc.

- The last chapter should contain the summary of the work carried, contributions if any, their utility along with the scope for further work.

Reference OR Bibliography: The references should be **numbered serially** in the order of their occurrence in the text and their numbers should be indicated within square brackets for e.g. [3]. The section on references should list them in serial order in the following format.

NOTE:FINALLY APPROVED REPORT WITH CREAM COLOURED SPIRAL BINDING   DULY SIGNED BY THE GUIDE AND THE HOD MUST BE SUBMITTED FOR THE LAB EXAMINATION