

## EXPORT JOURNAL ENRTY IN CSV/XLS

### STEP 1:

GO to accounting-> journal entires-> use advance filters:

1.1 “comapny” “contains” “ur company name”

1.2 “journal” “contains” “ur jounrnal name”

NOTE : copy jorunal name by open journal entry-> click on journal-> now copy journal name

The screenshot displays the Odoo Journal Entries page. The interface includes a top navigation bar with various modules like Accounting, Warehouse, and Human Resources. The main content area shows a list of journal entries with columns for Number, Reference, Date, Period, Journal, Partner, Amount, To Review, Credit, Debit, and Status. A red box highlights the 'More' button in the top right corner of the list, which has a dropdown menu open showing options like Share, Embed, Export, and Delete. Another red box highlights the 'Export' option in this menu. A third red box highlights the 'Advanced Search' button in the top right corner of the page. The search filters are set to 'Company contains "ROUTESMS SOLUTIONS (UK) LIMITED" x' and 'Journal contains "Sales Journal OTHERS RSUK" x'. The table shows four entries, all with a status of 'Posted'.

Number	Reference	Date	Period	Journal	Partner	Amount	To Review	Credit	Debit	Status
SAJ/2015/3118	SAJ/2015/3118	10/19/2015	10/2015	Sales Journal OTHERS RSUK (GBP (RSUK))	Media Telecom	3657.7500	<input type="checkbox"/>	Media Telecom:3657.75		Posted
SAJ/2015/3117	SAJ/2015/3117	10/17/2015	10/2015	Sales Journal OTHERS RSUK (GBP (RSUK))	Quickbuy Services Ltd	34.6100	<input type="checkbox"/>	Quickbuy Services Ltd:34.61		Posted
SAJ/2015/3116	SAJ/2015/3116	10/19/2015	10/2015	Sales Journal OTHERS RSUK (GBP (RSUK))	Diex Technology	4.4600	<input type="checkbox"/>	Diex Technology:4.46		Posted
SAJ/2015/3113	SAJ/2015/3113	10/19/2015	10/2015	Sales Journal OTHERS RSUK (GBP (RSUK))	Success Trend	20.5500	<input type="checkbox"/>	Success Trend:20.55		Posted

## STEP 2:

Select template name from list and hit export button

The screenshot shows the Odoo Journal Entries export wizard. The interface includes a sidebar with navigation options like 'Draft Entries', 'Reconciliation', 'Reporting', and 'Configuration'. The main area displays the export configuration. The 'Export Type' is set to 'Export all Data' and the 'Export Format' is set to 'CSV'. A list of 'Available fields' is shown on the left, and a list of 'Fields to export' is shown on the right. The 'Fields to export' list includes fields like 'Entries/Partner/Name', 'Entries/Account/Name', 'Entries/Debit', 'Entries/Credit', 'Entries/Amount Currency', 'Entries/Currency/Currency', 'Internal Note', 'Reference', 'Number', 'Journal/Journal Name', 'Company/Company Name', 'Date', 'Entries/Name', 'Entries/Partner/Name', 'Entries/Account/Name', 'Entries/Debit', 'Entries/Credit', 'Entries/Amount Currency', 'Entries/Currency/Currency', 'Entries/Invoice/Invoice Number', 'Partner/VAT', 'Entries/Tax/Tax Name', 'Entries/Tax Account/Tax Case Name', and 'Entries/Tax/Base Amount'. A 'Save fields list' button is visible. At the bottom, there are 'Close' and 'Export To File' buttons. The background shows a list of journal entries with columns for 'Debit', 'Status', and 'Posted'.

Journal Entries - Odoo - Google Chrome

182.72.52.19:8069/web#

This wizard will export all data that matches the current search criteria to a CSV file. You can export all data after modification.

Please pay attention that all records matching your search filter will be exported. Not only the selected ids.

Export Type: Export all Data Export Format: CSV

Available fields

Fields to export Save fields list

Saved exports: sushma\_21oct\_v1\_1 Delete

Entries/Partner/Name  
Entries/Account/Name  
Entries/Debit  
Entries/Credit  
Entries/Amount Currency  
Entries/Currency/Currency  
Internal Note  
Reference  
Number  
Journal/Journal Name  
Company/Company Name  
Date  
Entries/Name  
Entries/Partner/Name  
Entries/Account/Name  
Entries/Debit  
Entries/Credit  
Entries/Amount Currency  
Entries/Currency/Currency  
Entries/Invoice/Invoice Number  
Partner/VAT  
Entries/Tax/Tax Name  
Entries/Tax Account/Tax Case Name  
Entries/Tax/Base Amount

Close Export To File

SAJ/2015/3109 SAJ/2015/3109 10/19/2015 10/2015 Sales Journal IBK Information 3.9100 IBK Information Technology:3.91

Powered by Odoo

### STEP 3:

Download and view sheet

account.move (3).csv - LibreOffice Calc

LibreOffice Calc interface showing a CSV file named 'account.move (3).csv'. The spreadsheet displays a list of entries with columns for Entries/Invoice/Invoice Number, Partner/VAT, Entries/Tax/Tax Name, Entries/Tax Account/Tax Case Name, Entries/Tax/Base Amount, and AG. A red box highlights the first row of data, which contains the following information:

Entries/Invoice/Invoice Number	Partner/VAT	Entries/Tax/Tax Name	Entries/Tax Account/Tax Case Name	Entries/Tax/Base Amount	AG
SAJ/2015/3118	FR78420273377				

The rest of the spreadsheet shows a list of entries with various partners and VAT numbers, including Quickbuy Services Ltd, Diex Technology, Success Trend, IBK Information Technology, nwebplus.gm, zedconnection, Cartrack Technologies South East Asia PTE LTD, and SIMLAT.

**THANK YOU**