



REBATE FORM FOR KEERAVANI/BHOOPALI MESS

Dear Sir / Madam,	
Kindly grant me Mess Rebate from____/____/____to ____/____/____	
for a total number of _____days.	
(Reason)_____	

Name	
Roll No	
Department	
Hostel No	
Hostel Name	
Signature and date	

Approved/ Not Approved

Approved/ Not Approved

Hostel Warden

Mess Warden

One Copy each to:

- (a) AR (C & S)
- (b) Mess Manager

Please note that no rebate is admissible for absence of less than 3 days or if such absence is informed to Mess Manager (in form of a copy of approved form) sooner than 3 days of occurrence.