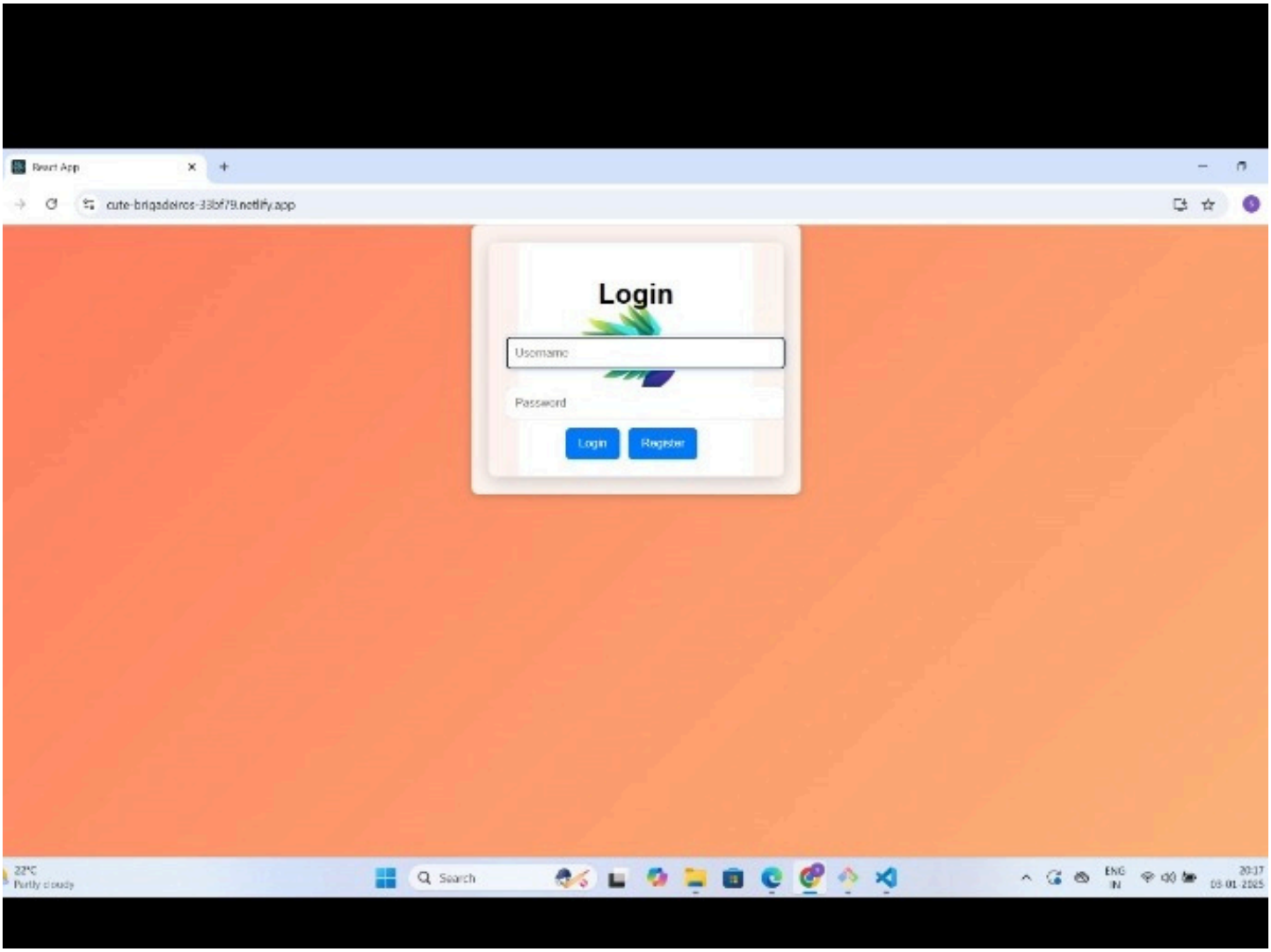
1.Company Communication Management System

This outlines the functionalities of the Company Communication Management System. This is designed to help admins and users efficiently manage and track communication with companies.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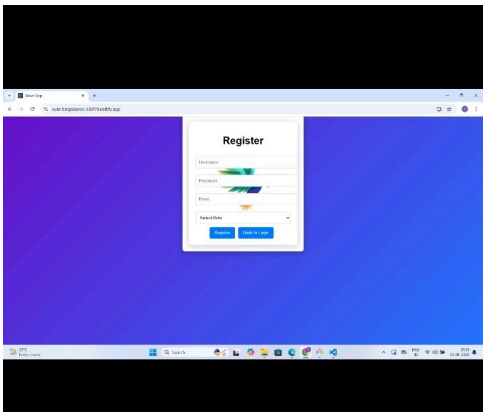
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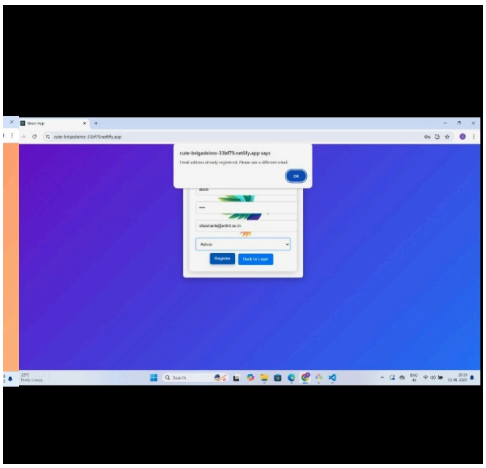
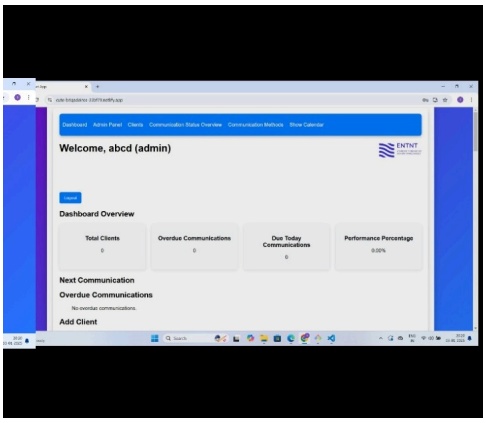
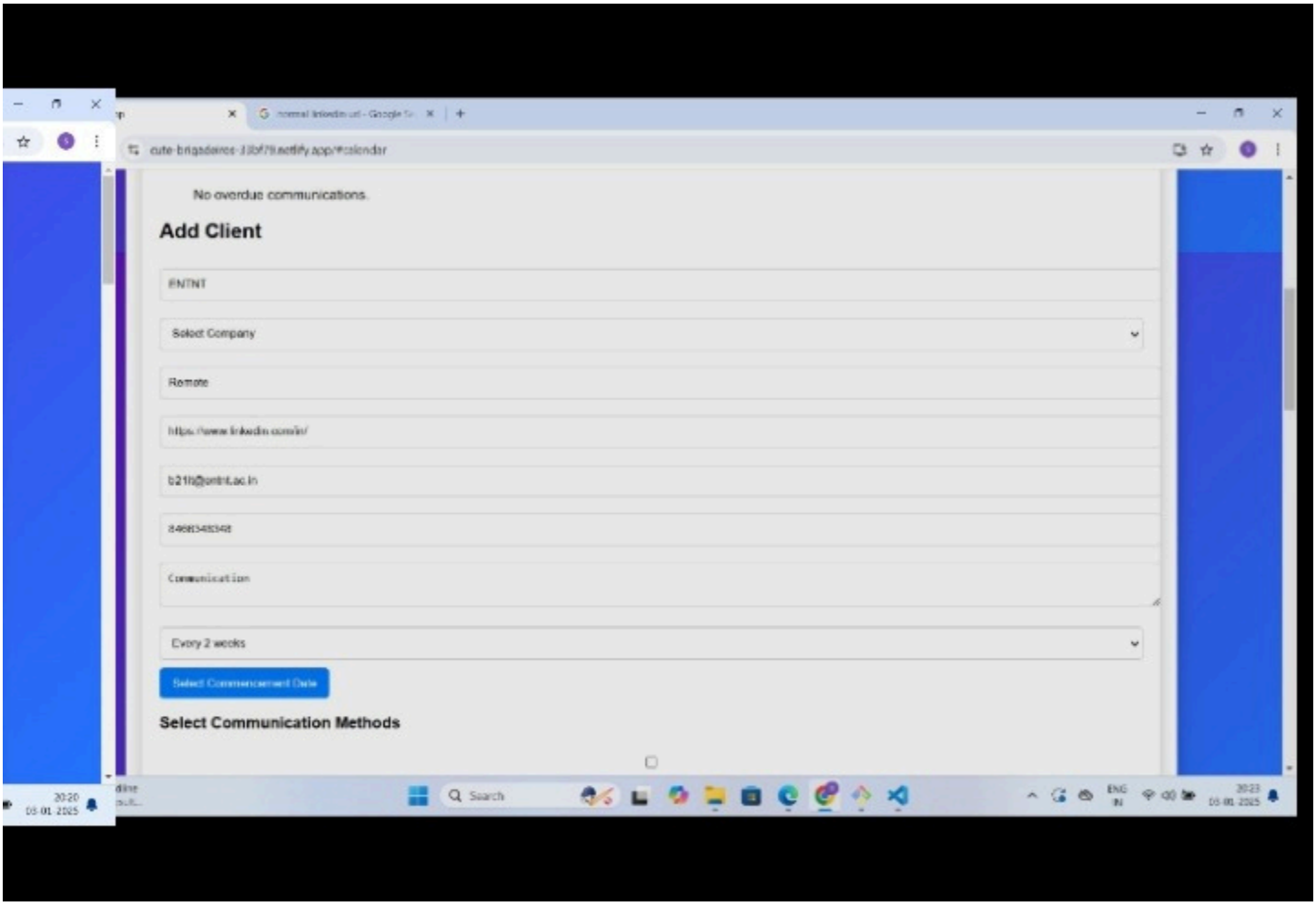


2.Modules and Features

The Admin Module allows adminw to configure the system and manage data, such as company details and communication methods.





3.Company Management

Add, Edit, and Delete Companies

Name: Name of the company.

Location: Physical or operational location.

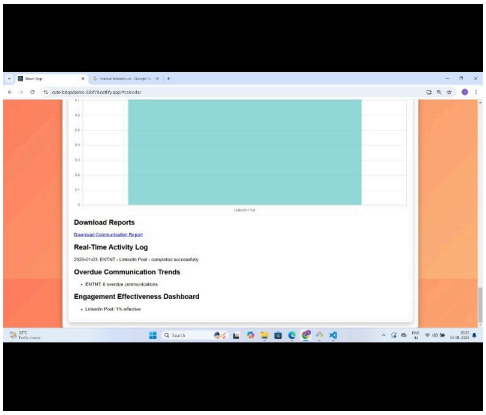
LinkedIn Profile: A link to the company's LinkedIn page.

Emails: One or more email addresses for communication.

Phone Numbers: Contact numbers for representatives.

Comments: Notes or additional information about the company.

Communication Periodicity: Default time interval for scheduled communications (e.g., every 2 weeks).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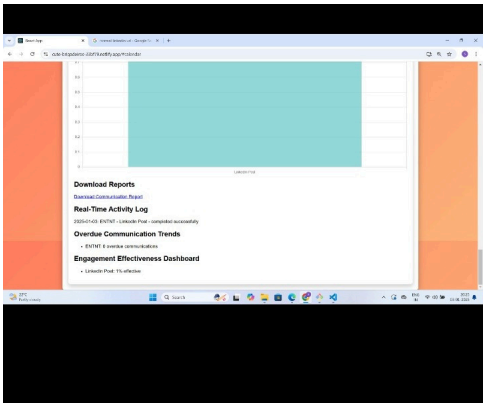
Download Communication Report
Real-Time Activity Log
2025-01-03: ENTNT - Linkedin Post - completed successfully
Overdue Communication Trends
• ENTNT: 6 overdue communications
Engagement Effectiveness Dashboard
• Linkedin Post: 1% effective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Engagement Effectiveness Dashboard
• Linkedin Post: 1% effective

4.Communication Method Management

Admins can define the methods of communication and their sequence.

A

ttributes for each method

Name: E.g., "Visit" or LinkedIn Post

Description: E.g., Visit to company premises.

Sequence: Order of communication (e.g., LinkedIn Post LinkedIn Message >

Email).

User Module

The User Module is the main interface for end-users, enabling them to manage and log communication tasks effectively.

Dashboard

The dashboard provides an overview of company communication:

olumns:

Company Name: The name of the company.

Last Five Communications: A summary of the five most recent communications (type and date).

Next Scheduled Communication: Type and date of the next planned communication.

-Color-Coded Highlights

-RedOverdue communication.

-Yellow:Communication due today.

nteractive Features

over over a completed communication to see notes or comments

-Disable or override highlights for specific companies or tasks.

Communication Action performed