# **User Documentation**

Following user interfaces explain the functionalities of the system which are carried out by different uses of different user groups.

# Login Module

## Login

- 1. Enter the user name and password in relevant fields. (Figure C.1)
- 2. Click on the "Login" button.
- 3. If the user name and password are correct, display the main menu according to the assigned rights of the user.



Figure C.1 Login form



Figure C.2 Login form with wrong password



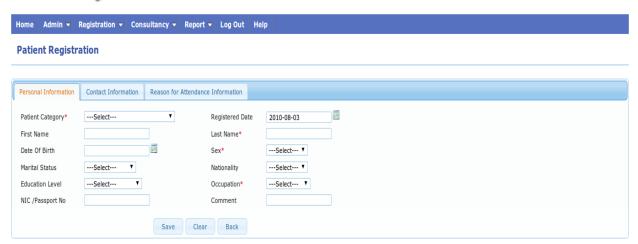


Figure C.3 Successful login to the system.

#### **Admin Module**

- 1. Create User Groups
  - Select "Users->User Groups" menu option in the "Admin" menu.
  - User group creation page will be displayed once clicked on the "Add" button in user groups list page. (Figure C.4)
  - Enter the group name and description. (Figure C.5)
  - Click on the "Save" button to save the data.
  - Click on the "Back" button to go to the user groups list page

Figure C.4 User group list



**Figure C.5** User group creation page.



Figure C.6 Empty group name

## 2. Edit User Groups

- User groups list will be displayed once selected the "Users->User Groups" menu option in the "Admin" menu.
- Edit view is displayed after clicking on the relevant user group id link in the list. (Figure C.7)
- Change the required data.
- Click on the "Save" button to save the changes.

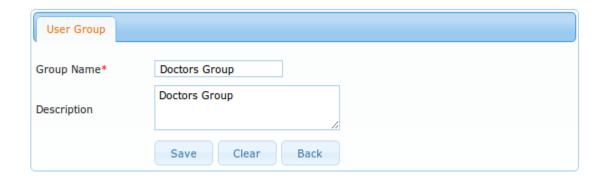


Figure C.7 Edit view of a user group

## 3. Delete User Group

- User groups list will be displayed once selected the "Users->User Groups" menu option in the "Admin" menu.
- Select the check box/s of user group/s which need to be deleted.
- Click on the "Delete" button.
- Click on the "Ok" button in the confirmation dialog box for deleting the record/s.





Figure C.8 Delete an user group

# 4. Search User Group

- User groups list will be displayed once selected the "Users->User Groups" menu option in the "Admin" menu.
- Type search value in the "Search all columns" text box.





Figure C.9 Search user group

#### 5. Create User Accounts

- Select "Users->User Accounts" menu option in the "Admin" menu.
- User account creation page will be displayed once clicked on the "Add" button in the user accounts list page (Figure C.10)
- Enter the required data.
- Click on the "Save "button to save the data.

ravini

sachini

saman

• Click on the "Back" button to go to the user accounts list page.



Figure C.10 Users List

PHI

Sister

Enabled Enabled

Enabled

USR007

USR008

USR009

USR010

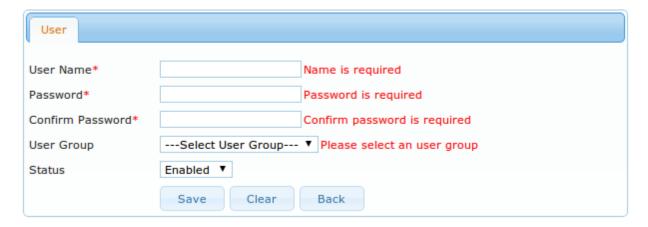


Figure C.11 Invalid data entered for the fields.

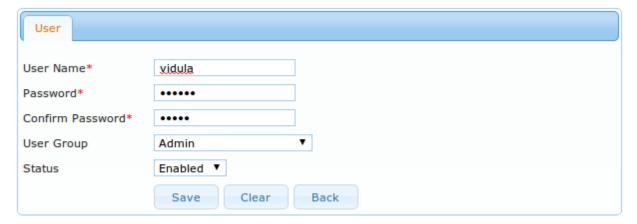


Figure C.12 Fields with proper data.

## 6. Assign Rights for User Groups

- Select "Users->User Groups" to open the user groups list (Figure C.4).
- Click on the user group id link which has to be assigned rights.
- Click on the "Assign Rights" button.
- Select the module from the "Module" drop down list.
- Select the required options from "Add, Edit, Delete, View" to assign ("View" is a must for any module).
- Click on the "Save" button to save the data.



Figure C.13 Click on the assign button to add user rights.

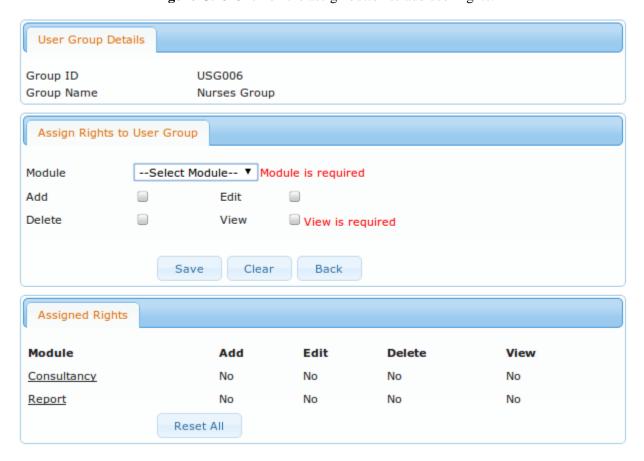


Figure C.14 Compulsory field's validation.

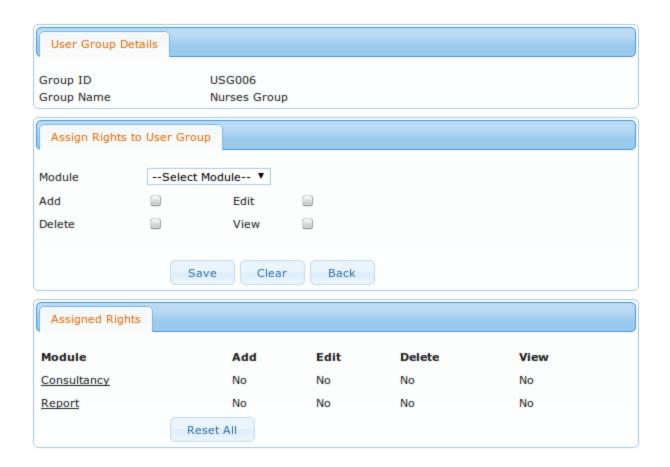


Figure C.15 Before assigning a module.

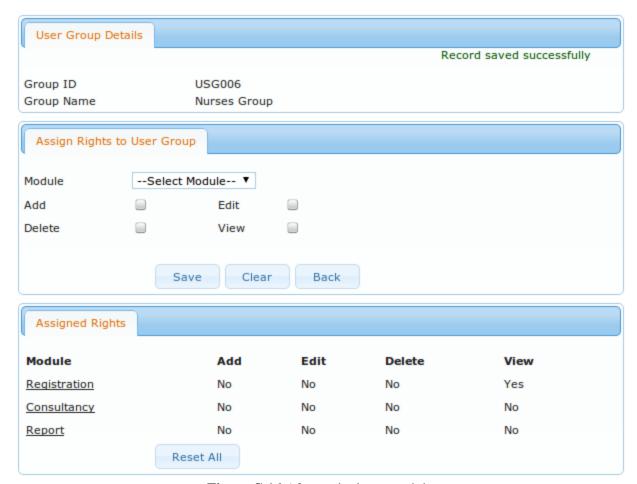


Figure C.16 After assigning a module.

## 7. Reset All Assigned Rights

- Click on the "Reset All" button in the "Assigned Rights" area.
- Click on "Ok" button in the confirmation dialog box for resetting all the rights.

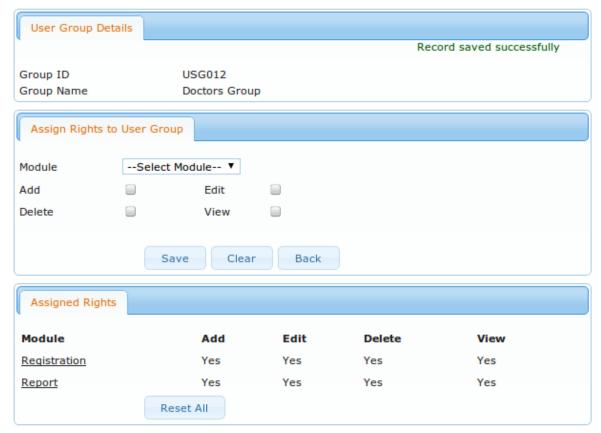


Figure C.17 Before resetting the rights.

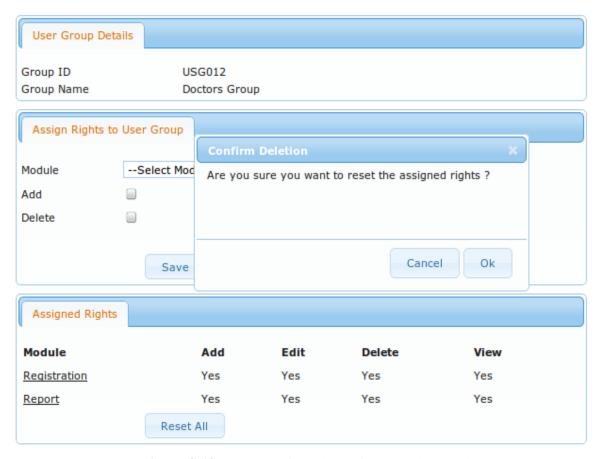
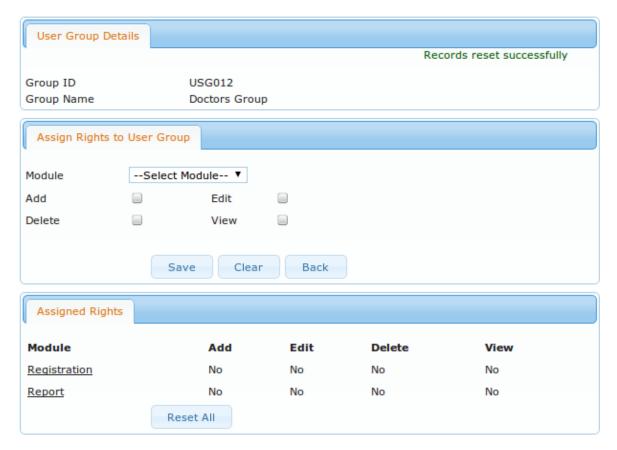


Figure C.18 Get the confirmation before resetting the rights.



**Figure C.19** After resetting the rights.

# **Registration Module**

- 1. Patient Registration
  - Click on the "Patient Registration" in "Registration" menu
  - Click on "New Patient "button in the patient registration page.
  - Click on the "Personal Information Tab" for entering personal data.
  - Click on the "Contact Information Tab" for entering contact details.
  - Click on the "Reason for Attendance Information Tab" for entering attendance reasons.
  - Click on the "Save" button to save data.



Figure C.20 Select "New Patient" for patient registration form.

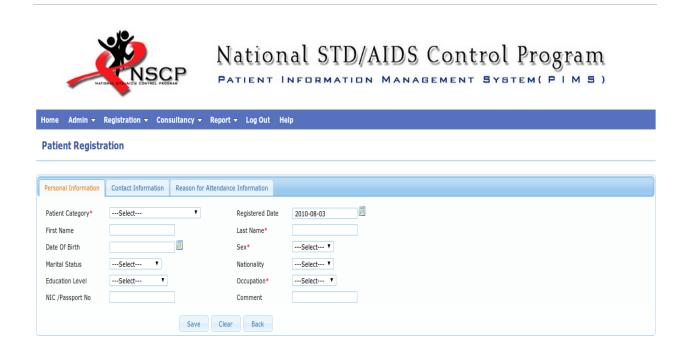


Figure C.21 Main registration form.



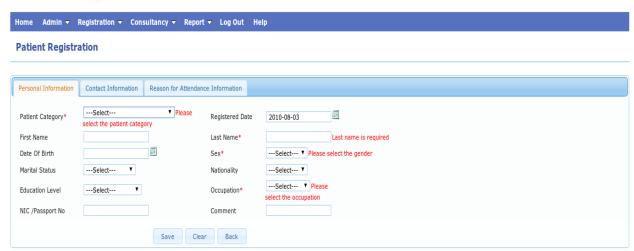


Figure C.22 Validation of registration from.



Figure C.23 Registration form with data.

#### 2. Edit Patient Information

- Click on the "Patient Registration" in "Registration" menu.
- Enter the patient no or name to search in the patient registration page.
- Click on the "Search" button.
- In the edit view, select the relevant tab for editing.
- Click on the "Save" button to save the data.



Figure C.24 Search a patient.

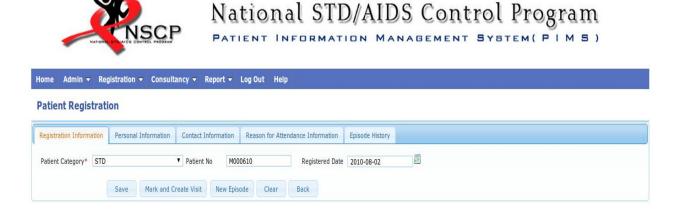


Figure C.25 Edit view of a patient.



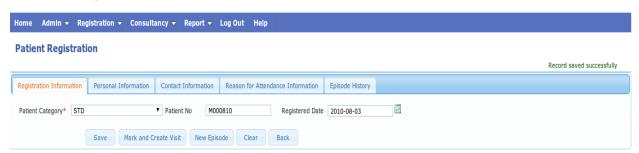


Figure C.26 Confirmation message of edited record.

#### 8. Mark And Create Visit

- Select "Registration->Mark / Create Visit" menu option in the "Registration" menu.
- Enter the patient no in the search view.
- Click on the "Search" button.
- Click on the "Show Visits" link of an episode in episode history page.
- Enter appointment or visited date.
- Click on the "Save" button.



Figure C.27 Search a patient for updating the clinic attendance records.

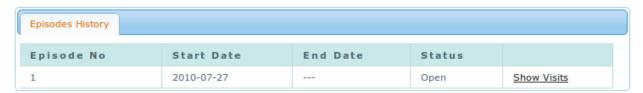


Figure C.28 Clinic visit records of episodes.



Figure C.29 Update the clinic visit record.

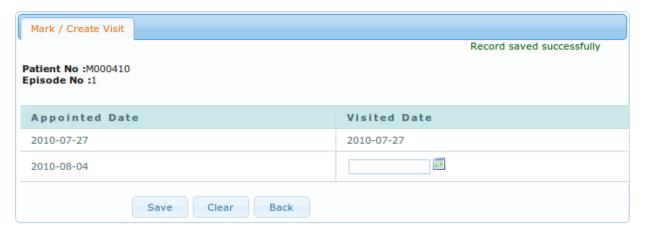


Figure C.30 Updated the clinic visit record.

#### 9. View Appointment List

- Select "Registration->Appointment List" menu option in the "Registration" menu.
- In the clinic appointment searching area, select date an the gender to be searched.
- Click on the "View" button.
- Click on the "Export" button to export the report.



Figure C.31 Search appointment list of a particular day.

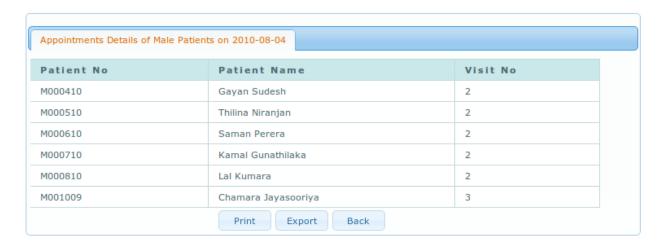


Figure C.32 Appointment list.

## 10. Create Patient Category

- Existing category list will be displayed once selected the "Registration->Patient Category" menu option in the "Registration" menu (Figure C.38).
- Click on the "Add" button to open the category creation page.
- Enter the category name and description.
- Click on the "Save" button.



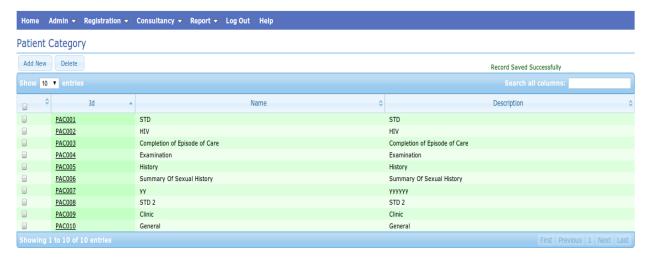


Figure C.33 Category list of patients..



Figure C.34 Add new patient category.

# **Consultancy Module**

#### 1. Add STD Episode Care

- Select "Consultancy->STD Episode" in "Consultancy" module.
- Enter the patient no
- Click on the "Search" button.
- Click on the "Show Episode Care" link in episode details area.
- Select the relevant tab to add clinical records in the STD episode of care area.
- Add the clinical data.
- Click on the "Save" button to save data.

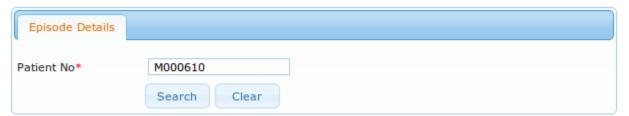


Figure C.35 Search episode details of a patient.

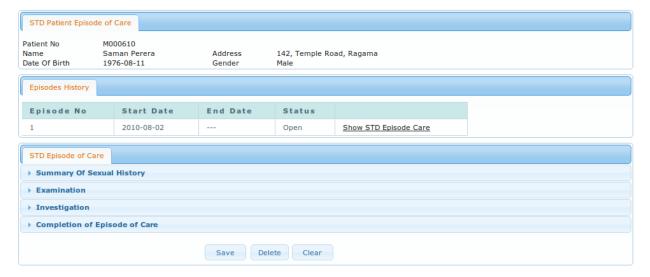


Figure C.36 Episode details of a patient.

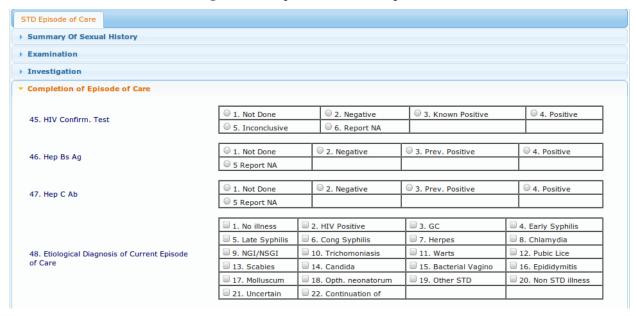


Figure C.37 STD episode care details.



**Figure C.38** Updated STD episode care details.