



## Utpanna Acharya

Female | 7815082898 | uacharya4422@gmail.com | D.O.B - 04.04.2002 | [LinkedIn](#)

EDUCATION			
Board	Tenure	Educational Institution	CGPA/Percentage
Industrial Relations and Personnel Management	Ongoing	Berhampur University, Berhampur	8.75/10
BBA	2021-2024	Utkal University, Bhubaneshwar	8.5/10
Class XII	May 2020	ODM Public School, Bhubaneswar	81.2%
Class X	May 2018	St. Xavier's High School, Jajpur Road	83.2%

INTERNSHIP	
JSW, Steel Limited Barbil, Odisha June 2025-July 2025	<p>Labour Welfare Measures</p> <ul style="list-style-type: none"> <li>- Assessed existing welfare policies to ensure compliance with labour laws.</li> <li>- Conducted one-to-one interactions with workers to evaluate the effectiveness of existing welfare policies.</li> <li>- Understood ground level challenges faced by workers, including welfare, safety and communication skills.</li> <li>- Prepared reports and recommendations to enhance workplace welfare and employee well-being.</li> </ul>
AMNS, INDIA Barbil, Odisha May 2023-June 2023	<p>Employee Satisfaction Survey</p> <ul style="list-style-type: none"> <li>- Built a questionnaire to identify common issues among the employees.</li> <li>- Learnt corporate dynamics and its pragmatic approach</li> <li>- Suggested necessary improvements based on the results</li> <li>- Developed better interpersonal and administrative skills</li> </ul>

SOCIAL AND VOLUNTEERING	
Mio Conclave, 2022	<ul style="list-style-type: none"> <li>- Volunteered as a representative of TATA STEEL</li> <li>- Great networking platform connecting industry leaders.</li> </ul>
Convocation, Utkal University 2022	<ul style="list-style-type: none"> <li>- An overall rewarding experience and networking opportunity</li> </ul>
Millet Fest, Utkal University 2022	<ul style="list-style-type: none"> <li>- Got an opportunity to bring innovative ideas promoting consumption of Millet.</li> </ul>
Awareness on Women's Hygiene, ODM Public School	<ul style="list-style-type: none"> <li>- Participated in a group act to build impact on personal hygiene among Tribal Women.</li> <li>- An opportunity to understand the problems and social dynamics that exist at the root level</li> <li>- Distributed free sanitary napkins to the women of Tribal Village of Bhalunka.</li> </ul>

SKILLS AND CERTIFICATION	
ALISON- Conflict Management 2025	<ul style="list-style-type: none"> <li>- Undertook conflict management training to strengthen mediation, empathy and reach common ground of interest.</li> </ul>
NPTEL- Emotional Intelligence, IIT Kharagpur 2025	<ul style="list-style-type: none"> <li>- Gained proficiency in emotional intelligence for effective relationship management and decision-making.</li> </ul>
GREAT LEARNING- Human Resource management- 2024	<ul style="list-style-type: none"> <li>- Emphasis on personnel administration and workplace harmony.</li> </ul>
TCS ION Edge Young Professionals - 2021	<ul style="list-style-type: none"> <li>- Soft skills development and career guidance framework</li> </ul>

### EXTRA-CURRICULARS AND ACHIEVEMENTS

Achievements	<ul style="list-style-type: none"> <li>■ 1<sup>st</sup> prize - Mono-acting and Ramp, Utkal University</li> <li>■ 2<sup>nd</sup> prize – Painting and extempore, Utkal University</li> <li>■ State level qualifier – WIZ National Spell Bee, ODM PUBLIC School</li> </ul>
Responsibilities	<ul style="list-style-type: none"> <li>■ Cultural Club Group, Utkal University</li> </ul>
Extracurricular	<ul style="list-style-type: none"> <li>■ Voiceover for Mahashakti Foundation</li> <li>■ Anchor during my internship at AMNS, INDIA Barbil</li> </ul>

### ADDITIONAL INFORMATION

Hobbies	<ul style="list-style-type: none"> <li>■ Painting – I find serenity through art.</li> <li>■ Dancing – I dance my heart out as it builds an ecstasy in me.</li> </ul>
Languages	<ul style="list-style-type: none"> <li>■ English, Hindi, Odia</li> </ul>