

# Minutes of Meeting

Tasks - has an Owner and a deadline

Decisions (D)

Information (I) - everything else of interest.

Date: 15/01/2022

Time: 18:01

Attendees: Shashwat Singh, Venika Sruthi Annam, Tisha Dubey, Paidi Lokesh

Type	Description	Owner	Deadline
I	First client meet Gave information about what needs to be done and what all things he wants from us.  Clickup will be used for communication.		
T	Give them the news articles(no parsing of the article is required)	Whole Team	Till next meet
D	Database will be provided.  A list of various news sources will be given.		