

Chaitrali Narsinh Patil

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Address: A3, 1301, Ganga Legend, Near DSK Ranwara, Bavdhan, Pune, 411021

Date of Birth: 16th May 1997

Objective

To secure a challenging position where I can leverage my expertise in Supply Chain Management, Procurement, and Mechanical Engineering. I aim to apply my skills and knowledge to contribute effectively to an organization's growth and success.

Professional Experience

Total 4 years of experience in supply chain management, specializing in sourcing and procurement. Skilled in handling commodities such as hydraulics and electronics.

Hyster-Yale Lift Trucks India Pvt. Ltd. – Pune

Designation: Supply Chain Associate Buyer

Duration: October 19, 2022 – Present

Key Responsibilities:

- Float RFQs to Indian and global suppliers for various commodities like Hydraulics and Electronics.
- In Hydraulics sourcing and procuring parts like hydraulic pump, valves, hoses, tubes, seals, switches, etc and in Electronics like motors, batteries, wire harness, wires, sensors etc.
- Compare and confirm quotations, ensuring cost competitiveness and quality standards.
- Process Purchase Orders (POs) in SAP and SRM systems.
- Generate and analyze reports, such as Inventory Reports and Critical Part Shortage Reports.
- Manage third-party vendors, handle vendor contracts, and negotiate prices and terms.
- Contribute to the optimization of supplier performance and delivery timelines.

Project: Commodity Suppliers Performance

- Focused on finding competitive suppliers to reduce dependency on a single supplier.
- Addressed challenges related to on-time delivery, cost, and quality issues with existing suppliers.

John Deere India Pvt. Ltd. – Pune

Designation: Purchase Executive

Duration: January 4, 2021 – June 24, 2022

Key Responsibilities:

- Managed the procurement of indirect materials in Supply Chain Management.
- Specialized in commodities such as Hydraulics, Safety, and Electrical Parts & Services.
- Negotiated prices, terms, and delivery schedules with suppliers to ensure timely deliveries.
- Creating Purchase Orders (POs) based on material requirements and shortages.
- Sourced new and alternate vendors to meet supply chain needs.
- Contributed to cost-saving initiatives and improved operational efficiency.
- Ensured compliance with procurement and purchasing policies.

Project: Supplier360

- Focused on managing quality suppliers, driving cost savings, and ensuring high material standards.
- Organized vendor meetings, tracked PO closures, and worked closely with internal teams to fulfill material needs.
- Shortlisted reliable suppliers based on on-time delivery, product quality, and quick responsiveness, allowing better control with fewer suppliers and improving overall productivity.

Education

Master of Business Administration (MBA)

Specialization: Supply Chain Management, Logistics, and Material Handling

Institution: D Y Patil University (Pursuing 4th Semester)

Bachelor of Engineering in Mechanical Engineering

Institution: Jayawantrao Sawant College of Engineering, Hadapsar, Pune

University: Savitribai Phule Pune University. *Graduation Date:* November 2020

CGPA: 6.69

Diploma in Automobile Engineering

Institution: Government Polytechnic, Osmanabad

Board: MSBTE. Graduation Date: June 2017
Percentage: 71.70%

Secondary School Certificate (S.S.C.)

Institution: Chhatrapati Shivaji High School, Osmanabad.
Board: Maharashtra State Board of Secondary Education. Graduation Date: March 2013
Percentage: 84.40%

Skills

- **Technical Skills:**
 - SAP MM Module
 - Microsoft Office Suite (Word, PowerPoint, Excel)
 - SharePoint, Microsoft Teams
 - Power BI
 - **Procurement & Supply Chain Skills:**
 - RFQ Process, Vendor Management
 - Negotiation and Cost Reduction
 - Purchase Order Processing
 - Supplier Relationship Management (SRM)ProjeManagement
 - Got appreciation certificate from Both organization's.
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Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Place: Pune
Date:

(Chaitrali Narsinh Patil)
