

# Chaitrali Narsinh Patil

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Address: A3, 1301, Ganga Legend, Near DSK Ranwara, Bavdhan, Pune, 411021

Date of Birth: 16th May 1997

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## Objective

To secure a challenging position where I can leverage my expertise in Supply Chain Management, Procurement, and Mechanical Engineering. I aim to apply my skills and knowledge to contribute effectively to an organization's growth and success.

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## Professional Experience

**Total 4 years of experience in supply chain management, specializing in sourcing and procurement. Skilled in handling commodities such as hydraulics and electronics.**

### Hyster-Yale Lift Trucks India Pvt. Ltd. – Pune

**Designation:** Supply Chain Associate Buyer

**Duration:** October 19, 2022 – Present

#### Key Responsibilities:

- Float RFQs to Indian and global suppliers for various commodities like Hydraulics and Electronics.
- In Hydraulics sourcing and procuring parts like hydraulic pump, valves, hoses, tubes, seals, switches, etc and in Electronics like motors, batteries, wire harness, wires, sensors etc.
- Compare and confirm quotations, ensuring cost competitiveness and quality standards.
- Process Purchase Orders (POs) in SAP and SRM systems.
- Generate and analyze reports, such as Inventory Reports and Critical Part Shortage Reports.
- Manage third-party vendors, handle vendor contracts, and negotiate prices and terms.
- Contribute to the optimization of supplier performance and delivery timelines.

### Project: Commodity Suppliers Performance

- Focused on finding competitive suppliers to reduce dependency on a single supplier.
- Addressed challenges related to on-time delivery, cost, and quality issues with existing suppliers.

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## **John Deere India Pvt. Ltd. – Pune**

**Designation:** Purchase Executive

**Duration:** January 4, 2021 – June 24, 2022

### **Key Responsibilities:**

- Managed the procurement of indirect materials in Supply Chain Management.
- Specialized in commodities such as Hydraulics, Safety, and Electrical Parts & Services.
- Negotiated prices, terms, and delivery schedules with suppliers to ensure timely deliveries.
- Creating Purchase Orders (POs) based on material requirements and shortages.
- Sourced new and alternate vendors to meet supply chain needs.
- Contributed to cost-saving initiatives and improved operational efficiency.
- Ensured compliance with procurement and purchasing policies.

### **Project: Supplier360**

- Focused on managing quality suppliers, driving cost savings, and ensuring high material standards.
  - Organized vendor meetings, tracked PO closures, and worked closely with internal teams to fulfill material needs.
  - Shortlisted reliable suppliers based on on-time delivery, product quality, and quick responsiveness, allowing better control with fewer suppliers and improving overall productivity.
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## **Education**

### **Master of Business Administration (MBA)**

*Specialization:* Supply Chain Management, Logistics, and Material Handling

*Institution:* D Y Patil University (Pursuing 4th Semester)

### **Bachelor of Engineering in Mechanical Engineering**

*Institution:* Jayawantrao Sawant College of Engineering, Hadapsar, Pune

*University:* Savitribai Phule Pune University. *Graduation Date:* November 2020

*CGPA:* 6.69

### **Diploma in Automobile Engineering**

*Institution:* Government Polytechnic, Osmanabad

*Board:* MSBTE. *Graduation Date:* June 2017

*Percentage:* 71.70%

### **Secondary School Certificate (S.S.C.)**

*Institution:* Chhatrapati Shivaji High School, Osmanabad.

*Board:* Maharashtra State Board of Secondary Education. *Graduation Date:* March 2013

*Percentage:* 84.40%

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## **Skills**

- **Technical Skills:**
    - SAP MM Module
    - Microsoft Office Suite (Word, PowerPoint, Excel)
    - SharePoint, Microsoft Teams
    - Power BI
  - **Procurement & Supply Chain Skills:**
    - RFQ Process, Vendor Management
    - Negotiation and Cost Reduction
    - Purchase Order Processing
    - Supplier Relationship Management (SRM) Project Management
    - Got appreciation certificate from Both organization's.
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## **Declaration**

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Place: Pune

Date:

**(Chaitrali Narsinh Patil)**

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