

# Fire Safety Checklist

Use this checklist to ensure that you're prepared in case of a fire emergency at home or in a building. Keep it in an accessible place and review it regularly.

- Install smoke alarms in every room and test them regularly.
- Create a fire escape plan and practice it with family members.
- Know at least two ways to exit every room in the building.
- Ensure fire extinguishers are easily accessible and functional.
- Keep flammable materials away from heat sources.
- Never leave cooking unattended in the kitchen.
- Do not overload electrical outlets or use damaged cords.
- Close doors behind you during a fire evacuation to prevent the spread of fire.
- Teach everyone in your household to Stop, Drop, and Roll in case of clothing catching fire.
- Keep emergency contacts readily available (fire department, local emergency services).
- Ensure all windows and doors open easily for emergency escape.
- In case of a fire, use stairs rather than elevators for evacuation.