

**NEIGHBOURHOOD PLAN STEERING GROUP - MEETING HELD ON 22 AUGUST 2016  
AT SHAVINGTON VILLAGE HALL**

Summary Report to: Shavington-cum-Gresty Parish Council (7 September 2016)

Present:	Bill Atteridge	Chairman
	Councillor Benjamin Gibbs	Vice-Chairman
	Councillor Kevin Gibbs	Hugh Ashworth
	Julie Ashworth	Janet Clarke
	Steve Morley	Sharron Tew

**1 DECLARATIONS OF CONFLICTS AND INTERESTS:**

No declarations.

**2 MINUTES OF 18 JULY 2016**

Approved as correct.

**3 TOPICS DISCUSSED**

Status of launch activities;  
Proceeding with CCA programme to submit request for Government grant fundi;  
Initiation of Primary School poster campaign;  
Details of initial CCA Plan and Programme;  
Cheshire Wildlife Trust;  
Additional funding from PC

**ACTIONS APPROVED:**

- Approach CEC for housing statistics & CEC Neighbourhood Plan rep to attend future SG meeting (Sharron Tew)
- Proceed with preliminary Plan as rec'd from CCA and reflect actions -v- requests for funding
- CCA/Lucy to proceed soonest possible to submit Government Grant request for funds to March 2017.
- Submission to Parish Council for funding requirements in addition to Government grant (Benjamin Gibbs to prepare list of expenditures and estimate costs per CCA Plan and Schedule)
- Compilation of list of businesses within the village (all Steering Group members)
- Contact Youth Clubs/Youth Centre for engagement with poster competition (Bill Atteridge)

Summary of Initial Questionnaire Results: (analysed by Kevin Gibbs)

Review of initial results - responses by villagers to questionnaire. Notable consensus regarding need to control future house building, lack of green recreational space, requests for additional shops & businesses, lack of reliable buses, condition of roads and pavements and numerous other issues.

Response Numbers to initial leaflet campaign (as at 22 August 2016)

- |   |                                |
|---|--------------------------------|
| • Electronic Responses                                | 207 replies (161 via FaceBook) |
| • Hand-written hard copies via Village Hall pos-tbox, | 49                             |

TOTAL RESPONSES = 256

Breakdown of costs/response:

£100 on Facebook adverts for 161 responses = £0.62/response (6% of response costs for 63% of responses)

Approx. £925 on leaflets for remaining 95 responses = £9.73/response

**DATE AND TIME OF NEXT MEETING**

12 September 2016 – 7.30 pm.

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