

SHAVINGTON-CUM-GRESTY PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNICATIONS COMMITTEE HELD ON 17 JANUARY 2018 IN THE VILLAGE HALL, SHAVINGTON

PRESENT: Councillor K Gibbs In the Chair
Councillor W Cooper
Councillor M Ferguson

APOLOGIES: Councillor B Gibbs

112 ELECTION OF CHAIRMAN FOR THE MEETING

The Committee was invited to elect a Chairman for the meeting.

RESOLVED: That Councillor K Gibbs be elected Chairman for the meeting.

113 DECLARATIONS OF INTEREST

Members were invited to make any declarations of interest. The Clerk could offer advice but the decision to declare, or not, was for the parish councillor to decide based on the circumstances.

No declarations were made.

114 MINUTES

RESOLVED: That the Minutes of the meeting held on 17 October 2017 be approved as a correct record.

115 CONTENT OF NEWSLETTER 4

Members gave consideration to the contents of Newsletter 4 to be issued before 1 March 2018. The following were agreed:

- The content to follow the same format as the previous newsletter.
- Councillors Andrews, G McIntyre and W McIntyre to be asked if they would be willing to have their photographs taken just prior to the next Parish Council meeting, for inclusion in the newsletter.
- The Clerk to ask Nicola Cooper (Nicspics) to attend the Parish Council meeting at approximately 6.45 pm to take photographs of the three councillors (subject to their agreement).
- Article on the new speed sign.
- Article on the dangers of dog-waste and the location of litter-bins in the parish.
- Winner/runner-up of the Best-Dressed House at Christmas. Photographs and text.
- Planning applications considered by the Parish Council.
- Hedges – reminder to residents to keep them cut-back to avoid obstructing footways.
- Parking: Ask residents to be considerate when parking their cars.
- Statement regarding PCSO funding in the light of criticism on social media in respect of the Parish Council's decision to fund one only.
- Clean Team: Date of next litter-pick.
- Budget 2018-2019. Provide budget figure; explanation of precept and how it is calculated and emphasise that as development increases in the parish, the cost per household reduces. Provide comparison with 2017/2018.

The possibility of removing Councillors' addresses from public notices and the website was raised. As residents were more likely to contact individual parish councillors by phone or e-mail, the publication of their addresses was unnecessary.

RESOLVED: That the contents of the newsletter, as detailed be agreed, together with the inclusion of other standing items.

116 PHOTOGRAPHY CONTRACT

The Committee was invited to review the arrangement with Nicola Cooper (NicsPics) who would be providing a library of photographs for use throughout the year and any specific photography work required for each quarterly edition of the newsletter.

A briefing note had been provided by Councillor B Gibbs by e-mail.

The current arrangement was two hours per week, worked flexibly by Nicola Cooper (NicsPics) according to her own schedule and the needs of the Parish Council. When this arrangement was put in place, it had been agreed that the number of hours worked should be reviewed after Christmas. In the absence of Ms Cooper, the requirements of the contract could not be finalised and it was agreed that she be invited to attend the next meeting. In the meantime, to make progress, it was suggested that two Committee members meet with Ms Cooper to discuss the photographic requirements.

Councillor B Gibbs' briefing note included a calendar of events throughout the year where photographic work would be required.

RESOLVED: (a) That Nicola Cooper be invited to the next Committee meeting;

(b) That, to make progress, two Committee members meet with Nicola Cooper to discuss immediate photographic requirements; and

(c) That the Clerk forward to Ms Cooper a copy of the calendar, as provided by Councillor B Gibbs.

117 TRANSITION TO NEW WEBSITE

Members discussed the possibility of de-commissioning the 'scgpc' website at the end of January 2018; however, it was noted that there was much information which had not yet been transferred to the 'shavingtononline' website. In view of this, it was agreed that the aim should be to de-commission by the end of January, but a final decision would be subject to a testing of the new website to ensure that all data had been transferred.

RESOLVED: (a) That the Website Support Manager be asked to transfer all data from 'scgpc' to 'shavingtononline' by the end of January 2018; and

(b) That the new website be tested for use, following which 'scgpc' could be de-commissioned.

118 DATE OF NEXT MEETING

To be arranged.

The meeting commenced at 7.15 pm and concluded at 8.40 pm