



Your Vision.
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MINUTES

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

held MONDAY, 14 November 2016 at Shavington
Village Hall, 7:30 PM

1 APOLOGIES

Councillors Eddie Ankers and Benjamin Gibbs. Julie Ashworth

2 NOTE-TAKER FOR THE MEETING

Notes taken by Bill Atteridge

3 DECLARATIONS OF INTEREST (PARISH COUNCILLORS)

Members are invited to make any declarations of interest. The decision to declare, or not, is for the parish councillor to decide based on the particular circumstances. **NONE DECLARED**

4 CONFLICTS OF INTEREST (NON-PARISH COUNCILLORS)

Other Steering Group members are invited to declare any potential conflict of interest which they may have in connection with the business of the Steering Group and in respect of any item on the agenda. **NONE DECLARED**

5 SUMMARY OF RECENT ACTIVITIES RELATED TO QUESTIONNAIRE DELIVERY

The delivery of the formal questionnaires went smoothly and most efficiently.

Recruitment via social media was a great success and friend and neighbours of the group members were most helpful. Cheshire East Councillors Steve Edgar and Steven Hogben, a number of Parish Councillors and several of the younger-generation of were amongst the 28-strong team that started deliveries at about 10.45 on Sunday 30 Oct and were nearly finished before 13.00 hrs.

THANK YOU ONE AND ALL FOR YOUR GREAT EFFORT!!!

Shavington-cum-Gresty Parish Council

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6 SOCIAL MEDIA ACTIVITIES

As well as contributing to the recruitment success, social media played a significant part in getting residents to complete the questionnaire by keeping up interest in the process. We will be analysing the strategy for application to future distributions/questionnaires/surveys.

7 CURRENT RESULTS/STATS OF QUESTIONNAIRE RESPONSES

As of the time of the meeting, the unofficial numbers were: hard-copy = 540; electronic = 222.

The results are all preliminary but the early figures show similar ratios of demographics as compared to the population of the village (latest census information). This is a good response, and it was agreed to keep the questionnaire completion site and delivery locations active through the 19/20 Nov weekend (boxes collected from Nisa and the Co-op on Sun 20 Nov).

8 DATA INPUT OF HARD-COPY QUESTIONNAIRE RESPONSES

Process for input of paper copy returns will be via a webform developed by Benjamin that will automatically collate the data in the same style as the e-versions. Packs of 50 hard copies were distributed to volunteers among the SG to input.

Target schedule for completion: As this is a large and time-consuming activity we will target the next PC meeting on 7 Dec to have a first pass at the collected data statistics.

9 REPORT ON MEETING AT PRIMARY SCHOOL, 8 OCT

Discussions with Head Teacher Mrs R Nichols and School Governor Melvyn Latham regarding the NP and poster competition went very well. Janet Clarke and Bill Atteridge explained the NP potential and how it might relate to the school both directly and indirectly. Mrs Nichols explained that the teachers and pupils were experienced in poster competition-like activities and would introduce the subject of 'what would you like the village to look like in 10 years' time' to those studying citizenship type subjects and ask other classes to work at home. This was left entirely to the school to organise within their workload and schedule. Completion is likely to be before the Christmas break.

A suggestion made by Mrs Nichols was to have an exhibit of the posters somewhere outside the school. The SG will discuss. Initial thoughts: this may be a good opportunity to have a combined exhibit and 'NP status meeting' with the villagers.

10 ISSUES FOR INCLUSION ON THE NEXT MEETING AGENDA

Completion of the hard copy entries. Initial discussions of the early results. Engagement of CCA in the process of developing the draft plan policies. Program for the upcoming months/activities. Poster campaign progress.

11 CONFIRMATION OF DATE OF THE NEXT MEETING

The next meeting scheduled for Monday, 12 Dec. 7.30 PM