

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL
HELD ON 6 JUNE 2018 AT SHAVINGTON YOUTH CLUB, SHAVINGTON, CREWE**

PRESENT:	Councillor B Gibbs	Chairman
	Councillor V Adams	Councillor M Andrews
	Councillor L Buchanan	Councillor S Cheshire
	Councillor M Ferguson	Councillor R Hancock
	Councillor G McIntyre	Councillor W McIntyre
IN ATTENDANCE:	Borough Councillor S Edgar	Cheshire East Council
	Mr W Atteridge	Neighbourhood Plan Steering Group
	PCSO P Corbett	
	PCSO C Green	
	Nine members of the public	
APOLOGIES:	Councillor E Clayton, W Cooper and K Gibbs	

29 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

30 MINUTES – 2 MAY 2018

30.1 RESOLVED: That the Minutes of the Annual Meeting held on 2 May 2018 be approved as a correct record, subject to the following amendments –

(a) Minute No.14 – Borough Councillor Steve Edgar : second bullet-point

Delete: 'Crewe Road'

Insert: 'Newcastle Road'

The sentence to read '.....proposed development to the south of Newcastle Road....'

**(b) Minute No. 17.1 – Southern Planning Committee Meeting – 2 May 2018
Fourth line**

Delete: 'Cheshire Avenue'

Insert: 'Chestnut Avenue'

30.2 RESOLVED: That the Minutes of the Annual Parish Meeting held on 2 May 2018 be received and noted.

31 MATTERS ARISING (from the Minutes)

There were no matters arising.

Suspension of Meeting

As the Police item had been omitted from the agenda in error, the Chairman suspended the meeting at this point in the proceedings to allow PCSOs Corbett and Green to update the Parish Council in respect of recent Police activity in the parish. This included the theft of the Parish Council's static policeman. Lines of enquiry were being pursued.

During discussion, reference was made to the 101 non-emergency service which was currently relatively poor and this was the position across the whole of Cheshire. This was attributed to staff shortages.

The Clerk was asked to write to the Police and Crime Commissioner to complain about the poor service.

32 PUBLIC QUESTION TIME

Members of the public were able to ask questions or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

The following issues were raised:

- Poor 101 service (as noted above).
- Anti-social behaviour (eg. bad language and throwing missiles).
- Traffic problems.
- Vehicles parking on footways. Members of the public were reminded that if vehicles parked on footways this could be reported as an obstruction.
- Comments on planning application 18/2565N which featured on the agenda for later in the meeting.

33 BOROUGH COUNCILLOR STEVE EDGAR

33.1 REPORT

Councillor S Edgar reported on the following Cheshire East Council matters of interest and provided an update in respect of outstanding parish matters.

- Councillor Edgar was no longer a Member of the Southern Planning Committee and this freed him up to be able to speak in respect of planning applications in the parish.
- Application behind Northway, Meadow Close and Northway: Councillor Edgar had worked with planners and the applicant and had arranged for a reconfiguration of the development to avoid overshadowing of older properties.
- Shavington Villa: (Persimmon Development) – a new application had been submitted for 160 houses, all in Wybunbury Ward, accessed through Shavington.
- Dog-waste bins had now been installed by Persimmon Homes at each end of the public right of way.
- Taylor Wimpey had agreed to install eight dog-waste bins.
- Consultation on the Traffic Regulation Order (TRO) in respect of planning application 17/2483N (The Elephant) was imminent. This had previously been referred to as a 'Grampian Condition' and if the TRO was approved, would allow the development to proceed.
- New Homes Bonus: This would be paid in respect of all new homes built between 2011 and 2017. Councillor Edgar would report further at the next meeting.
- S.106 funding had been claimed for a pedestrian crossing in the vicinity of the Vine Public House/Co-operative Store. This was due to be installed by Christmas 2018, at a cost of £80,000.

33.2 QUESTIONS

Members were able to ask questions of Councillor Edgar in respect of his report and he responded to the issues raised.

34 NEIGHBOURHOOD PLAN

Mr W Atteridge, Chairman of the Neighbourhood Plan Steering Group reported on the Site Allocations and Policy Development (SAPD) meeting held on 16 May when he accompanied Councillors Rene Hancock and Linda Buchanan.

The draft SAPD document was due to be published by Cheshire East Council in late Summer/early Autumn for a six-week public consultation period. There had been some issues

raised but attendees had been requested not to discuss them outside the meeting as the draft document was not completed and could differ from the information which would eventually be presented for consultation.

Mr Atteridge and the two councillors had attended the meeting as representatives of the Parish Council and whilst it was acceptable for them not to speak in public about the confidential matters raised at the meeting, it was not reasonable to withhold this information from the Parish Council itself.

This item would be discussed later in the meeting, in the absence of the press and public, when Councillors Hancock and Buchanan could share information with their colleagues.

35 PLANNING APPLICATIONS

The Parish Council was invited to comment on the following planning applications.

18/2079N	Land east of Crewe Road, Shavington Reserved matters application for access, appearance, landscaping, layout and scale on application 15/1210N – development of 64 houses including new vehicular entrance, boundaries, infrastructure and landscaping, with primary access from Crewe Road and other matters reserved.
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RESOLVED: That the following observations be submitted to Cheshire East Council in respect of planning application No. 18/2079N

- The application should be conditioned to ensure that the hedges remained intact.
- Access for construction vehicles to be built early to minimise disruption.
- The play-park should be constructed by first occupancy of the development.

18/2492N	Land south of Newcastle Road, Shavington, CW5 7EX Approval of matters reserved in outline planning application 12/3114N. Appearance, landscaping, layout and scale for residential development comprising 160 dwellings (including 48 affordable homes), public open space and associated works.
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RESOLVED: That the following observations be submitted to Cheshire East Council in respect of planning application No. 18/2492N.

- No dormer windows to be inserted into bungalows.
- Affordable homes to be built first, or close to the start date of the development.

18/2142N	90 Crewe Road, Shavington CW2 5DW Change of use from dog groomers to residential garage
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RESOLVED: That no objections be raised to planning application No. 18/2142N.

18/2565N	Barnsfield, Newcastle Road, Blakelow, CW5 7ET Erection of four dwellings with associated access
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RESOLVED: That the following observations be submitted to Cheshire East Council in respect of planning application No. 18/2565N.

- Shavington-cum-Gresty currently has in excess of 1500 new homes in approved planning applications and more than 200 homes in excess of the Local Plan requirements.
- The proposed site entrance is opposite the Blakelow Business Park and neighbouring farm entrance and will create a 'cross-roads'.

- The Planning Statement includes substantial errors including 9-year old bus information, reference to services and facilities on the Shavington Park Development which will not exist for a number of years and excludes reference to the parish church of St Mark's.
- This development of four houses is twice the size referenced in the Local Plan as being acceptable as infill. *Policy NE.2 Open Countryside*.
- The Preliminary Ecological Appraisal (PEA) is dated June 2017 and will be out-of-date by its own statement in Section 5.11 as of week commencing 11 June 2018.
- Reference to badgers on the site will require careful consideration during construction.

36 MEMBERSHIP OF COMMUNICATIONS COMMITTEE

At the Annual Council meeting, only four Members were appointed to the Communications Committee. There was one place remaining, and the Parish Council was asked to consider appointing Councillor Martin Andrews to the vacancy.

RESOLVED: That Councillor M Andrews be appointed to the Communications Committee.

37 COMMUNICATIONS PROTOCOL

The Communications Committee had reviewed the current Communications Protocol and had made some minor amendments, one of which was to require non-Parish Council members of Committees to be bound by the Protocol.

RESOLVED: That the revised Communications Protocol be approved and adopted.

38 DATA PROTECTION – NEW DATA PROTECTION LAWS (GDPR)

At its meeting held on 2 May 2018, the Parish Council considered the Clerk's report which updated Members on matters related to the preparation for GDPR which came into effect on 25 May 2018.

On 23 May 2018, the Communications Committee considered a draft Data Protection Policy and recommended that this be adopted, with immediate effect. The document was now submitted for approval.

The following documents were also submitted.

- A General Privacy Notice which needs to be added to the Parish Council's website.
- Allotment Plot-Holders Privacy Notice. Plot-holders will be required to complete this as consent to process their data.

On 14 May 2018, the Cheshire Association of Local Councils notified Clerks that officials from the Department for Culture, Media and Sport had confirmed that whilst all other measures would still apply, the appointing of a Data Protection Officer to support a Council's approach to data protection would be discretionary and be regarded as good practice.

At the May meeting, the Parish Council was invited to consider appointing a Data Protection Officer, but no decision was made.

RESOLVED: (a) That, in order to comply with the General Data Protection Regulation, the Data Protection Policy and General Privacy Notice be approved and uploaded onto the Parish Council's website;

(b) That the Allotment Plot-Holders Privacy Notice be approved for issue to plot-holders.

39 POLICE MATTERS – SERVICE LEVEL AGREEMENT (SLA)

39.1 Service Level Agreement for PCSOs

At the previous meeting, the Parish Council agreed the following as priorities for the new Service Level Agreement between the Parish Council and Cheshire Police.

- Contact with the local schools and other village organisations.
- Visible presence in the parish.
- Speeding, parking, safety.
- Available and accessible to residents.

The Parish Council had suggested the possibility of Police surgeries in the Village Hall and the provision of a post-box to be fixed to the wall of the hall to enable residents to notify the PCSO of any issues.

Members also commented on the standard of PCSO reporting and had been concerned about the current format of the monthly Beat Manager's report.

The Clerk had discussed this with Det. Sgt Morris who was of the view that this was not a good use of a PCSO's time. The PCSO should be spending his time on operational Police matters rather than writing reports. Therefore, it was likely that the Beat Manager's report, together with oral reporting at Parish Council meetings, would continue.

Det. Sgt. Morris would attend the July meeting to finalise the SLA and sign the contract between the Parish Council and Cheshire Constabulary.

PCSO Corbett reported that he was now working wholly in Shavington but he undertook to report regularly as and when absences occurred.

RESOLVED:

That the SLA be submitted for approval and signature at the July meeting, at which time, Detective Sgt Morris would be in attendance.

39.2 PCSO Maternity Leave Cover

It was reported that PCSO Callum Green was currently covering PCSO Vicky Moulton's maternity leave.

(Note: PCSOs Corbett and Green withdrew from the meeting at this point in the proceedings.)

40 FINANCIAL MATTERS

40.1 Authorisation of Payments

A Parish Council Payments

RESOLVED: That the following payments be approved;

£925.90	Mrs C M Jones	Net salary – May 2018
£294.46	HMRC	£231.60 Tax and £62.86 Employer's NI
£15.00	A J Hardy Ltd	Monthly payroll service.
£80.00	C Willetts	Website support
£875.50	M Webster & Son Ltd (Invoice 3105)	Grounds maintenance (£729.58 net and £145.92 VAT)
£68.28	C M Jones	Reimbursement for purchase of one post-box
£235.00	The Leaflet Team	Delivery of quarterly newsletter

£525.00	Nicspics	Various photo images for website and newsletter.
£75.00	Cheshire Assoc'n of Local Councils	Training for Councillor L Buchanan 'Being a Good Councillor'

The following invoices related to the upgrading of the Village Hall and required authorisation at this meeting. As noted, two were to be paid immediately, with the remaining two being withheld until completion of the work.

Invoice 8300	£6,836.40	Immediate payment	Toilets upgrading (£5,697.00 net and £1,139.40 VAT)
Invoice 8301	£12,505.63	Immediate payment	Toilets upgrading (£10,421.36 net and £2,084.27 VAT)
Invoice 8302	£1,767.47	Upon completion	Replacement ceiling (£1,472.89 net and £294.58 VAT)
Invoice 8303	£8,400.00	Upon completion	Completion of replacement ceiling (£7,000.00 net and £1,400.00 VAT)

B Village Hall Payments

£7.20	ASH Waste Services	Fortnightly waste collection (£6.00 net and £1.20 VAT)
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40.2 Approval of Accounts – 2017-2018

The Parish Council was asked to approve the accounts for 2017-2018. These had been audited by JDH Business Services Ltd, the internal auditor, and had been considered by the Finance Committee.

A copy of the Annual Governance and Accountability Statement (AGAR) was submitted.

The order in which the sections were to be approved was specific. Section 1 (Annual Governance Statement) must be authorised first and the minutes must demonstrate this.

40.2.1 Section 1 – Annual Governance Statement 2017-2018

Members considered each of the nine questions posed in Section 1.

RESOLVED: That Section 1 of the Annual Governance Statement 2017-2018 be approved, confirming that the Parish Council was satisfied that there was a sound system of internal control.

40.2.2 Section 2 – Accounting Statement 2017-2018

The Parish Council was asked to approve Section 2 – Accounting Statement 2017-2018.

RESOLVED: That the Accounting Statement for 2017-2018 be approved for submission to PKF Littlejohn LLP, external auditor.

40.2.3 Notice of Electors' Rights

The period during which electors may inspect accounting records was 11 June – 13 July 2018. A notice to this effect would be added to the website and published in the notice-boards.

40.3 Appointment of Internal Auditor – 2018-2019

The Parish Council was required to appoint an Internal Auditor on an annual basis. Given that the Finance Committee was satisfied with the internal audit service, Members were invited to re-appoint JDH Business Services Ltd.

RESOLVED: That JDH Business Services Ltd. be appointed as the Internal Auditor for the accounts for 2018-2019.

41 HIGHWAY SAFETY

At the March meeting, the Parish Council raised the following concerns about road safety in the parish.

- ❖ There was no pedestrian crossing within the village. Although there was a proposed pedestrian crossing about to be constructed on Newcastle Road, this did not address the concerns within the village itself.
- ❖ There were no Crossing Guards (Lollipop Women/Men) to assist children crossing to the two schools.
- ❖ Some of the roads in the village were very narrow, which could make for difficulties in respect of highway safety. Main Road was particularly narrow and in the vicinity of Bargain Booze, large commercial vehicles and cars could not pass each other without the need to mount the footway, thereby presenting a hazard for pedestrians. Moreover, in the vicinity of the Youth Club and the Village Hall (both on Main Road), this was also narrow and could sometimes make it difficult for pedestrians to cross owing to a blind spot on the bend.

The Cheshire East Road Safety Team had now responded as follows:

- The first point raised relates to the lack of a pedestrian crossing in the village. As the Parish Council has acknowledged, there is a pedestrian crossing which is proposed for Newcastle Road; however, **if the Council could advise of the particular location where it is considered a pedestrian crossing would be beneficial, CEH can, in turn, arrange for a Highways Engineer to undertake a site visit to assess the location. This will assist CEH to determine what actions to take, if any are required.**
- Crossing Guards: This is something which the Parish Council can discuss with Transport Service Solutions (TSS). Any request for a School Crossing Patrol must come direct from the school.
- Narrow Roads: Shavington, like many other villages within the Borough does have several narrow roads. Main Road itself has several residential frontages and there is no land available from which a wider footpath or carriageway can be constructed. There is, therefore, little which the Highway Authority is able to do about this matter.

It was reported that four pedestrian crossings were planned for the village, viz; (1) Newcastle Road; (2) Crewe Road (Sugar Loaf); and (3 and 4) Rope Lane.

RESOLVED: That Cheshire East Highways be informed that the Parish Council considered the most appropriate location for a pedestrian crossing was in the vicinity of the Village Hall.

42 MEASURES TO REDUCE SPEED OF TRAFFIC

42.1 Static Policeman

The Parish Council considered purchasing an additional static policeman.

There was no budget for this expenditure and Members were asked to consider how this should be funded, or to defer expenditure to the 2019-2020 budget.

RESOLVED: That an order be placed for a Static Policeman, to be funded from unallocated reserves.

42.2 30 mph Wheelie-Bin Stickers

The Parish Council considered if a quantity of 30 mph stickers for wheelie bins should be purchased as a means of drawing motorists' attention to the speed limit.

This matter had been considered at the Parish Council meeting on 2 November 2016 at which time Members had decided against the proposal.

RESOLVED: That an order be placed for 250 x 30 mph stickers for wheelie bins; and

(b) That the method of distribution be discussed at the next meeting.

43 COMMUNICATIONS COMMITTEE MEETING – 23 MAY 2018

The Parish Council received the Minutes of the Communications Committee meeting held on 23 May 2018.

The Parish Council's attention was drawn to the following matters which had been discussed at the meeting:

- To comply with the General Data Protection Regulation (GDPR) which came into effect on 25 May 2018, it would be necessary for each parish councillor to be provided with a dedicated 'public' e-mail address to ensure security of data. The monthly cost for all 12 councillors was expected to be £50-60.
- Enquiries were currently being made for the provision of a general phone number which would be used for all enquiries and be publicised as such. Initially, it would be routed through to the Clerk, but extensions could also be provided so that, for example, village hall enquiries could be diverted appropriately.
- Attendance at the Village Festival – 7 July 2018. The Communications Committee was arranging for the purchase of banners and T-shirts, using the Parish Council's logo, to provide a greater visibility at this annual event.

To ensure a high visibility for the Council, Members were asked to contact the Clerk to let her know if they planned to attend the Festival.

RESOLVED: That dedicated e-mail addresses for each parish councillor be approved.

44 RECREATION AREAS IN THE PARISH – COMMITTEE TO BE ESTABLISHED

The Parish Council was invited to set up a Recreation Committee which could be given responsibility for overseeing the recreational facilities in the parish and making recommendations to the Parish Council. This would be a Committee set up under S.101 of the Local Government Act 1972 and would be a standing committee of the Parish Council.

The Committee's role would be to manage the Vine Tree Play Area, deciding on its opening/closing hours, rules for use, identification of potential grant funding and could give consideration to the type of equipment required to improve the play area. The Committee could also adopt a 'watching brief' over the Wessex Play Area, which was a CEC facility.

Draft Terms of Reference could be submitted to the next meeting. It was suggested that a Committee of no more than five councillors be appointed.

RESOLVED: (a) That a Recreation Committee be established as a standing committee;

(b) That the membership of the Committee comprise five Parish Councillors and two non-Parish Council representatives;

(c) That Councillors M Andrews, L Buchanan, M Ferguson, K Gibbs and G McIntyre be appointed to the Committee; and

(d) That draft Terms of Reference be submitted to the July meeting.

45 **SCHEME OF MEMBERS' EXPENSES**

This item was withdrawn from the agenda as it was not yet complete.

46 **WWI CENTENARY CELEBRATIONS**

The Chairman updated the Parish Council on the events planned for the Centenary weekend in November.

The Parish Council was asked to approve the following purchases which were to be used to publicise the WWI Centenary Event.

- 'Tommy' Sculpture – (£625.00) see attached photograph

This was a 6 ft 'There But Not There' Logo. It weighed 11 kg and was 6 mm thick. The hollow outline was cut out of lightweight aluminium giving it strength and durability. It stood on a 500 mm x 500 mm base plate with four holes to allow it to be bolted or pegged into the ground. It would be shipped in a commemorative 'Tommy' box and could be bolted or pegged into the ground.

The cost was £625.00 for the sculpture; £26.30 for shipping; and £125.00 VAT (Total £776.30).

- Vinyl Banners

Ten 3m x 1m vinyl banners	£366.00
Printing/design work – up to	£495.00

RESOLVED: That expenditure be approved, as indicated above.

47 **VILLAGE HALL RAILINGS**

The Parish Council was invited to consider if expenditure should be incurred during the current financial year to paint the railings at the front of the Village Hall and in the car park.

There was no budget for this expenditure and it had not been taken into account when agreeing a budget of £2,500 for the WWI Centenary celebrations.

As there was no budget for this, Members were asked to identify an appropriate source of funding. An alternative was to add this into the draft budget for 2019-2020.

RESOLVED: (a) That three quotations be sought for painting of the railings at the front of the Village Hall and in the car park;

- (b) That a broad specification be drawn up to enable quotations to be sought; and
- (c) That the cost be met from unallocated reserves.

48 PARISH COUNCIL MEETINGS

The Parish Council was asked to consider if meetings should be held in the main hall at the Village Hall, rather than the upstairs Meeting Room. This would enable wheelchair users and other members of the public who could not use the stairs, to be able to observe Parish Council meetings.

Members acknowledged that the acoustics of the main hall did not lend themselves well to enable all participants to hear the proceedings and it might be necessary to consider the purchase of acoustic screens which could be used to divide the meeting area from the remainder of the hall.

RESOLVED: That the Village Hall Management Committee be asked to consider this matter during the course of the year with the aim of submitting proposals to the Parish Council before October 2018, to inform the 2019-2020 budget.

49 REFERRAL OF ITEMS TO THE ENVIRONMENT COMMITTEE

At the May meeting, the Parish Council referenced the following items and agreed that these should be placed on the agenda for this meeting.

- **Litter-Bins**

To consider (a) the number of bins required; (b) locations for the bins; and (c) budget-heading to fund the bins.

- **Replacement Seats in the Parish**

To consider how many of the existing seats required replacement. There was no specific funding for this in the budget.

RESOLVED: That the Environment Committee be asked to consider both of these items and report back to the Parish Council with its recommendations.

50 WYBUNBURY UNITED CHARITIES

Councillor Sheila Cheshire had ceased to be an Administrative Trustee for Wybunbury United Charities. The Parish Council was asked to appoint an Administrative Trustee to fill the vacancy.

No appointment was made.

The Clerk was asked to enquire if it was a requirement for the vacancy to be filled by a Parish Councillor, or if the vacancy could be filled by a volunteer.

RESOLVED: That the Clerk contact the Secretary of Wybunbury United Charities to establish if the vacancy for an Administrative Trustee must be filled by a Parish Councillor.

51 MINUTES OF THE FINANCE COMMITTEE MEETING – 30 MAY 2018

The Parish Council received the Minutes of the Finance Committee meeting held on 30 May 2018.

The Finance Committee had reviewed the internal audit arrangements and was satisfied that there was a sound system of internal control, including the preparation of the accounting statements for the year 2017-2018.

52 QUARTERLY INSPECTION OF VINE TREE PLAY AREA

It was reported that ANSA (CEC Independent Arm) had confirmed that it could undertake quarterly inspections of the Vine Tree Play area.

The charge would be £47.50 per quarter and they would produce a report highlighting any findings and proposed tasks to rectify. ANSA could also provide an annual inspection, which was recommended, and this would be a more detailed inspection of the play area. It was expected that this cost would be around £60-70 but ANSA would not be able to confirm until later in the year when they undertook their own inspections.

In view of this, and as the cost was below the financial limit which required a Parish Council decision, the Clerk consulted with the Chairman who agreed to this arrangement.

As the quarterly inspection was now overdue, the Clerk had asked ANSA to carry out the first inspection at the earliest opportunity.

It was noted that the arrangement did not include the repair of any equipment and the Council would need to consider this.

53 HS₂ COMMUNITY EVENTS

Mr Atteridge had provided an extract from Nantwich News relating to community events, one of which would take place in Crewe on Tuesday, 10 July 2018, between 2.00 pm and 8.00 pm at Crewe Alexandra's FC stadium, on a drop-in basis.

In addition, the Clerk had received a flash-drive from www.gov.uk/hs2 and this could be made available to Members.

54 CALENDAR OF PARISH COUNCIL MEETINGS – 2018-2019

It was reported that the calendar approved at the meeting held on 2 May 2018 did not take into account the fact that there were local elections in May 2019. For this reason, the Parish Council Annual meeting must be held after the elections and the meeting scheduled for 1 May 2019, had, therefore, been moved to 8 May 2019.

55 ALLOTMENTS – GRESTDY LANE

The Heads of Terms and a copy of the lease relating to the allotments on Gresty Lane had now been received from CEC. The Clerk had not yet had the opportunity to review the documents but expected to be able to report to the July meeting.

56 SHARED ITEMS

Members were reminded that 'Shared Items' was a means of exchanging information but did not replace the need for decision items to be placed on the agenda.

Items raised included the following:

- Postcard to ask residents to cut their hedges. Template to be made available to councillors. It was suggested that the reverse side of the card could include contact details for approved gardeners. The Clerk was asked to contact CEC for a list of tree surgeons.
- Reference to the boundary signs for the parish.
- Councillor Andrews offered use of his graffiti-remover if required, which CEC w

57 DATE OF NEXT MEETING

4 July 2018

58 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

59 CLEANER FOR THE VILLAGE HALL

(Reason for exclusion: Relates to the contractual arrangements between the Parish Council and the cleaning contractor.)

It was reported that the current cleaning contractor had given notice that she was no longer able to continue cleaning or report that the current cleaner of the Village Hall has given notice that the Village Hall. Her end of contract was 29 March 2018.

The Clerk's report was submitted and the Parish Council considered interim arrangements until a new cleaner could be appointed.

RESOLVED: (a) That Crystal Clean South Cheshire Ltd. be appointed for a three-month period to clean the Village Hall, with effect from the date of its re-opening;

(b) That the Village Hall Management Committee consider arrangements for advertising and recruiting either a self-employed cleaner or a cleaning contractor.

60 PURCHASE OF AUTOMATED EXTERNAL DEFIBRILLATOR

(Reason for exclusion: Commercial sensitivity)

The Clerk had only received one quotation and this contained inadequate information. Quotations would be submitted to the July meeting.

61 VILLAGE HALL UPGRADING PROJECTS

(Reason for exclusion: The possibility of revealing information in respect of the contract between the parish Council and the contractors)

61.1 The Clerk provided a report updating the Parish Council in respect of progress on the upgrading projects at the Village Hall.

61.2 Ceiling Painting

A quotation for painting the ceiling had been received from the contractor carrying out the general decoration work in the hall. This was in excess of the financial threshold which required additional quotations.

RESOLVED: (a) That the Clerk seek two additional quotations for painting the ceiling;

(b) That each contractor be asked to indicate its earliest start date; and

(c) That, in the event of the start date being prior to the next Parish Council meeting, an extraordinary meeting be arranged to enable the three quotations to be considered.

62 SITE ALLOCATIONS (See also Minute 34 above)

(Reason for exclusion: Information has been restricted by CEC)

Councillors Buchanan and Hancock reported on issues raised at the SAPD meeting on 16 May 2018.

.....Chairman