

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL  
HELD ON 2 JANUARY 2019 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

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<b>PRESENT:</b>	Councillor B Gibbs    Chairman	
	Councillor V Adams	Councillor S Cheshire
	Councillor M Ferguson	Councillor K Gibbs
	Councillor R Hancock	Councillor R Moore
<b>IN ATTENDANCE:</b>	Borough Councillor S Edgar	
	PCSO P Corbett	
	PC T Clark	
	Mr W Atteridge	Chairman of the Neighbourhood Plan Steering Group
	One member of the public	
<b>APOLOGIES:</b>	Councillors M Andrews, L Buchanan, E Clayton and N Cooper	

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**234    DECLARATIONS OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Councillor R Hancock declared a personal interest in Minute No. 241.4 (Grant application) on the basis that she was a member of the Shavington Village Festival Committee.

No other declarations were made.

**235    MINUTES – 5 DECEMBER 2018**

**RESOLVED:** That the Minutes of the meeting held on 5 December 2018 be approved as a correct record, subject to the following corrections:

DELETE: One entry of Councillor E Clayton in the list of those present (named twice)

ADD: Councillor R Moore in the list of those present.

**236    PUBLIC QUESTION TIME**

Members of the public were able to ask questions or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

Issues raised included the following:

- Comments on planning applications Nos. 18/5798N and 18/6133N, both of which were listed later the agenda.

**237    POLICE MATTERS**

**237.1    Beat Manager's Report**

Owing to the intervening Christmas and New Year period, the Beat Manager's report was not available for distribution with the agenda, but PCSO Corbett now tabled copies of the report.

Both PC Carter and PCSO Corbett were in attendance and spoke to the report.

A Member referred to large delivery vehicles parking on Rope Lane to unload and deliver to the new Co-op store. Although there were no parking restrictions on the road, it was noted that there was a reversing area on site specifically for delivery vehicles.

PCSO Corbett undertook to call into the store to speak to the Manager about this. Borough Councillor Edgar also agreed to discuss this with the Manager of the store.

#### **237.2 PCSO Priorities**

(a) At the previous meeting, Members agreed that PCSO priorities should be agreed, in accordance with the Service Level Agreement (SLA) and forwarded to Dt. Sgt. Morris for consideration.

A copy of the SLA was submitted for ease of reference.

**RESOLVED:** That Dt. Sgt. Morris be notified of the following additional priorities to be included in the SLA –

- Parking and speeding vehicles.
- Gathering drugs intelligence.

(b) Members also discussed the shift patterns for PCSO Corbett which had resulted in him being unable to attend a Parish Council meeting for six months. This was a national situation and although the Parish Council could write to request a review, it was unlikely that there would be any changes at this time.

It was **AGREED** that the Council monitor the situation and if it was considered that the Council was not receiving the service for which it was paying, the Police & Crime Commissioner be informed.

#### **238 BOROUGH COUNCILLOR STEVE EDGAR**

Councillor S Edgar reported that he had spoken to the Leader of Cheshire East Council and had arranged for Councillor Ainsley Arnold (Cabinet Member for Housing, Planning and Regeneration) to discuss problems which Members had referenced in previous meetings. The Clerk, Chairman and Vice-Chairman would attend the meeting with Councillor Arnold.

A Member asked about the Traffic Regulation Order in respect of the proposed one-way route in the vicinity of the Elephant. No decision had yet been made.

#### **239 NEIGHBOURHOOD PLAN**

The Parish Council received a copy of the draft Regulation 14 Consultation version of the draft Neighbourhood Plan. This would be re-branded prior to publication to ensure that it was consistent with the Parish Council's branding guidelines.

Mr Atteridge, Chairman of the Neighbourhood Plan Steering Group spoke to the report which required correction of some typing errors before it was ready for consultation.

It was intended that the consultation should commence at the earliest opportunity.

Members were asked to consider the following matters associated with the process.

- Number of printed copies required for consultation for those without access to the Internet.
- Deposit of documents for inspection. The Village Hall could be the main venue, and other venues could be suggested, such as either or both local schools, the Vine Tree Pub, Hickory's Smokehouse and Crewe Library.
- The draft Plan would be subject to a six-week statutory consultation period, following which the Steering Group would collate the responses and consider whether to make changes to the draft Plan before it proceeded to the next stage.

- The Parish Council was invited to consider purchasing a PO Box No. to conceal the identity and home address of the person who would receive the paper copies of the response forms.

The cost for a six-month period was £152.40 and this would allow for a PO Box No. to be allocated, with post being delivered to the address of the individual who agreed to receive the responses.

**RESOLVED:** (a) That the draft Neighbourhood Plan be submitted to Brave Little Tank for re-branding;

(b) That the draft Plan be deposited in the following venues:

- Village Hall
- Vine Tree Pub (subject to the landlord's agreement)
- The Elephant (subject to the landlord's agreement)
- Hickory's Smokehouse
- Shavington Social Club (subject to the Manager's agreement)
- Crewe Library
- Nantwich Library
- Each of the local schools (subject to their agreement)
- venues for the deposit of paper copies of the draft Plan

(c) That 200 copies of the draft Plan be printed for consultation purposes;

(d) That a PO Box No. be purchased for a six-month period, at a cost of £152.40 to enable consultation responses to be sent to the Box No. only; and

(e) That Councillor K Gibbs be thanked for agreeing to receive all the consultation responses.

## 240 PLANNING

### 240.1 Planning Applications

The Parish Council was invited to comment on the following planning applications.

18/5851N      Land south of Newcastle Road, Shavington and Wybunbury  
CW2 5HR  
Full application to vary details approved as part of reserved  
matters (Ref: 14/30309N)

**RESOLVED:** That no observations be made on planning application No. 18/5851N.

18/6222N      228 Newcastle Road, Blakelow, CW5 7ET  
Certificate of proposed lawful use for granny annexe/gym/games room

**RESOLVED:** That no observations be made on planning application No. 18/6222N.

18/5798N      Land south of 414 Newcastle Road, Shavington CW2 5JF  
Detailed planning application of existing buildings and erection of up to  
44 residential dwellings with up to 66% affordable housing and associated  
infrastructure including new site access on land to the south of 414  
Newcastle Road

**RESOLVED:** (a) That the Parish Council submit the following objections/observations on planning application No. 18/5789N:

- i. There were inaccuracies within the submitted documents; specifically, that the application stated that the site was within the settlement boundary, but was, in fact, outside the settlement boundary;
- ii. The documents referenced bus services which no longer exist, viz. services 6 and 44. The only bus service was the 39.
- iii. The farmhouse building should be retained because of its historic value to the area;
- iv. Highway safety will be impaired as access and egress was near the petrol station.
- v. The development was near a blind bend which would also impair highway safety;
- vi. Suggest that two entrances, rather than one, be incorporated into the site on the grounds of highway safety as the road carried significant levels of traffic at all times;
- vii. Access to the doctors' surgery could only be achieved by vehicle, rather than walking;
- viii. The affordable homes are not needed as the parish has now met its requirement for affordable housing;
- ix. There is a shortage of bungalows in the parish and the Council would wish to see some provision for them.

(b) If the Borough Council is minded to approve the application, it should be conditioned as follows:

- i. The recreation space should be built within the site itself;
- ii. A pedestrian crossing should be constructed near the traffic lights;
- iii. Hedging to be reinstated except for main access.

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18/6133N      Land between Barnsfield and 262 Newcastle Road, Blakelow  
CW5 7ET. Outline planning permission for erection of two  
dwellings with associated access.

**RESOLVED:** That the Parish Council object to planning application No. 187/6133N on the grounds that it was outside the settlement boundary.

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18/6159N      138 Main Road, Shavington, CW2 5DP  
Reserved matters on application 17/3116N – Access, appearance,  
landscaping, layout and scale.

**RESOLVED:** That no observations be made on planning application No. 18/6159N.

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18/6079N      Crewe Alexandra Soccer Centre, Crewe Road, Shavington, CW2 5AF  
Change of use from football training centre (use class D2) to  
a car and motor-cycle licence testing centre (*sui generis*)

**RESOLVED:** That no objections be made on planning application No. 18/6079N but that the following condition be added:

The land to the rear of the site to be re-surfaced appropriately to make provision for the additional vehicles which will be a significant consequence of the change of use.

## **240.2 Street Naming**

The Borough Council had received an application from the developer to name five new streets off Crewe Road, Shavington (Planning application 18/2079N).

The developer had put forward the following four suggestions. Appropriate suffixes would be added later; eg, Close, Way.

**A      Mottershead**

Reason: George Saul Mottershead OBE (12 June 1894 – 5 May 1978) ran a market garden in the village in the 1920s. In 1930 he and his family moved to Oakfield Grange at Upton by Chester where they founded Chester Zoo.

**B      Humphrey**

**C      Emes**

Reason: Both Humphrey Repton and William Emes produced plans for the grounds of Shavington Hall.

**D      Henshall**

Reason: The land had been owned by the Henshall family in the early 1900s.

**RESOLVED:** (a) That the names 'Mottershead', 'Humphrey', 'Eemes' and 'Henshall' be supported as street names for the development off Crewe Road; and

(b) That the Borough Council be asked to consider the following names for any new streets requiring naming –

- Lillie Langtry (socialite who frequently stayed as a guest in the parish)
- Shrewsbury (the Earl of Shrewsbury used to own Shavington Hall)
- Alfred de Vigny (Comte de Vigny) former poet, translator and novelist.

**241      AUTHORISATION OF PAYMENTS**

**241.1      RESOLVED:** That the following payments be approved:

**Parish Council Account**

£50.00	Name of winners to be	First prize and second prize in the
£30.00	advised separately	Best-Dressed House at Christmas competition.
£294.26	HMRC	£231.40 Tax and £62.86 Employer's NI
£15.00	Beardmore Accountants	Monthly payroll service.
	(Invoice 1011)	
£80.00	C Willetts	Website support
£875.50	M Webster & Son Ltd	Grounds maintenance
		(£729.58 net and £145.92 VAT)
£90.68	B Gibbs	Facebook adverts for WWI Centenary and
		Carols at Christmas
£135.60	KCOM	Charges for Wi-Fi in Village Hall
	(Two separate invoices – each for £67.80	
£75.00	Nicola Cooper	Photography work for website etc.
	Photography	
£358.00	Solopress	Printing of newsletter

**Village Hall Account**

£121.70	Scottish Power	Electricity charges at Village Hall
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#### **241.2 Cheques made out at the conclusion of the Parish Council meeting on 5 December 2018**

It was reported that the following cheques had been made out at the conclusion of the Parish Council meeting on 5 December 2018. The Council was asked to ratify the payments:

• Woodnoth-cum-Shavington WI	£70.00	Cheque 500995
• Woodnoth-cum-Shavington WI (see Minute No. 241.3 below)	£60.00	Cheque 500996
• K Gibbs – Christmas lights	£29.99	Cheque 500997
• M Andrews – padlocks (?)	£9.42	Cheque 500998
• M Andrews – padlocks (?)	£70.00	Cheque 500999

**RESOLVED:** That the payments indicated above be ratified, with the exception of cheque No. 500996 which was an error (Minute No. 241.3 below.)

#### **241.3 Cancellation of Payment**

At the Council meeting on 5 December 2018, two cheques had been made out to the Woodnoth-cum-Shavington WI. One was for £70.00 and one was for £60.00. The cheque for £60.00 was an error and it was only the £70.00 which required ratification at this meeting. The Clerk had retained the cheque for audit purposes.

#### **241.4 Grant Application**

The Parish Council considered a request from Shavington Village Festival Committee for a grant of £250.00 to enable the Committee to use paid social media advertisements to promote the pantomime for 2019 (Dick Whittington). A copy of the application form was submitted.

**RESOLVED:** That a grant of £250.00 be awarded to Shavington Village Festival Committee to assist it in promoting the 2019 pantomime.

(Having declared an interest in this item, Councillor Hancock withdrew from the meeting prior to discussion and re-joined the meeting after the vote had been taken.)

### **242 DRAFT BUDGET 2019-2020**

At its meeting held on 7 November 2018, the Finance Committee considered draft budget proposals for 2019-2020. The Parish Council now considered the Clerk's covering report together with a budget monitoring statement showing the position at September 2018, revised estimates to 31 March 2019 and draft budget for 2019-2020.

The following amendments were made:

Line 18	Photography	Add £3,600 (this had been omitted in error from the schedule)
Line 53	Maintenance/upgrading of Village Hall kitchen/bar area	Reduce from £20,000 to £10,000

Combine Lines 56 and 58

Purchase of parcel of land in the parish for recreational purposes (Line 56); and Refurbishment of upstairs meeting room (Line 58).

A total budget of £20,000 be allocated. Part-way through the financial year 2019-2020, the Parish Council would be asked to consider which scheme should proceed.

Line #	Parish Boundary Signs	Reduce from £6,000 to £3,000.
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- RESOLVED:** (a) That a budget of £182,595 be approved;
- (b) That the Clerk be authorised to request a precept of £118,000 from Cheshire East Council;
- (c) That the Clerk's salary be increased to £15,084.00 with effect from 1 April 2019 in line with the National Association of Local Councils agreed rates for 2019-2020 and the contractual obligations in the Clerk's contract of employment;
- (d) That it be noted that a precept of £118,000.00 would result in additional Council Tax of £56.52 per Band D property; and
- (e) That the figures be approved subject to a recalculation by the Clerk.

**243 SPONSORSHIP OF ROUNDABOUT**

It was understood that Hickory's Smokehouse had offered to sponsor a roundabout in the parish and the Parish Council was asked if it wished to accept this offer.

This had arisen during discussion under Borough Councillor Steve Edgar's report at the meeting held on 5 December 2018.

Members agreed that no action should be taken as this was outside the powers of the Parish Council and was a matter for the Borough Council.

**244 MATTERS OUTSTANDING FROM MEETING HELD ON 5 DECEMBER 2018**

**244.1 Commemorative Plaque on Village Hall**

At the meeting held on 5 December 2018, Councillor Martin Andrews was asked to carry out research via the archived minutes of the Parish Council, to identify the names of all 12 councillors who were serving on the Parish Council at the time that the Village Hall was purchased by the Council.

In Councillor Andrews' absence, this item was deferred.

**244.2 Member Training Policy**

The Clerk would submit a draft Member Training Policy to the meeting to be held on 6 February 2019.

**244.3 Baby-Changing Facilities – Village Hall**

The Clerk had yet to identify an appropriate baby-changing unit for the Village Hall.

**245 WWI POSTERS**

At the meeting held on 5 December 2018, the Parish Council considered retaining the WWI posters in the Village Hall as a permanent display. It had been agreed that this be discussed again at this meeting with a view to deciding if the posters should be removed and stored.

**RESOLVED:** That the WWI posters remain in place for the time being.

**246 TERMS OF REFERENCE FOR HONORARY FREEMAN WORKING GROUP**

The Parish Council considered draft Terms of Reference for the Honorary Freeman/Freewoman Working Group. These included a suggested change of name to 'The Honours Working Group'.

**RESOLVED:** That the Terms of Reference for the Honours Working Group be approved.



**247 OUTSTANDING MATTERS - CHESHIRE EAST COUNCIL**

At the last meeting, the Parish Council requested the inclusion of this item on the agenda following comments made by a Member who expressed concern that Cheshire East Council had regularly failed to support the Parish Council.

Under Minute No. 238 above, Councillor Edgar had reported that he was arranging for Councillor Ainsley Arnold to meet with the Chairman and Clerk.

One of the issues to be raised in the meeting would be to ask the Borough Council to ensure that it notified the Parish Council when S.106 agreements were entered into, where those agreements affected the parish.

**248 VILLAGE HALL RE-VALUATION**

The Parish Council received a copy of the report produced by Barrett Corp Harrington.

It was noted that the Village Hall had been re-valued at £734,500.00.

**249 NEW HOMES BONUS**

It was reported that as agreed at the meeting held on 5 December 2018, an application for a grant under the New Homes Bonus Scheme was submitted to Cheshire East Council on 23 December 2018.

The application was for £30,000 to purchase new equipment for the Vine Tree Play Area.

**250 COMMUNITY INFRASTRUCTURE LEVY (CIL)**

Members received a copy of the notice issued by Cheshire East Council, stating that in accordance with the appropriate Regulations, it had published the report of the examiner, Nigel Payne of Intelligent Plans and Examinations (IPE) Ltd, on the Draft Cheshire East Council Community Infrastructure Levy Charging Schedule.

The report concluded that, subject to a number of specific modifications, the draft Cheshire East Council Community Infrastructure Levy Charging Schedule provided an appropriate basis for the collection of the levy in the area. The Examiner's recommendations and reasons were set out in the report.

Reference was made to the application of CIL which stipulated that where development took place on brownfield sites, CIL funding would not be applied. Building in the parish had been on non-brownfield sites and for this reason, one would expect that there should be a level of CIL funding for this area.

CIL would be a subject for discussion with Cabinet Member Councillor Arnold.

**251 SHARED ITEMS**

Shared Items was a means of exchanging information but did not replace the need for decision items to be placed on the agenda.

Issues raised included the following:

- Padlock missing from Village Hall gates.
- Distribution of Village Hall keys to be discussed by Village Hall Committee at its meeting on 23 January 2019.
- With effect from 25 January 2019, all pantomime rehearsals would be held in the Village Hall and these would require use of the piano which was currently in St Mark's Church. The piano would be brought into the Village Hall and would remain stored in the lounge until 15 February 2019 when it would be taken to Shavington Academy for the week of the performance.



- Members commented that the Parish Council needed the services of a 'handyman' who could be used for a variety of minor repairs/refurbishment in the parish. Members were invited to make suggestions. This item would be placed on the agenda for the February or March meeting of the Council.
- Station Pilot was changing to a Pizza Oven franchise.
- Carols at Christmas (23 December 2018). There had been positive feedback from residents about this event. Consideration would be given to making some improvements for a similar event in 2019 and this could include a large Christmas tree in the centre of the main hall, and consideration of lighting options as the current system only provided for on/off without the capability to dim.

## **252 CORRESPONDENCE**

The Clerk reported receipt of the following correspondence.

- E-mail correspondence from CEC following requests from two Borough Councillors about the street lighting on Brook Avenue. The Clerk responded to the effect that the road was unadopted and it was for the residents themselves to make arrangements for the repair of the street lights.
- E-mail inviting attendance at a meeting of the Police and Crime Commissioner on 19 December 2018. The Clerk forwarded this to Councillor Andrews to attend, but unfortunately, because of the timing of the e-mails, he was unable to attend.
- Three requests from residents for allotment plots.

## **253 VILLAGE HALL MANAGEMENT COMMITTEE**

Members were reminded that the date of the next Village Hall Management Committee was 23 January 2019. There were two places on the Committee for non-Parish Council Members. If any Member of the Committee wished to make a nomination, these must be sent to the Clerk by no later than 15 January 2019.

## **254 RECREATION COMMITTEE**

At the meeting held on 5 December 2018 Councillor N Cooper was appointed as a substantive Member of the Recreation Committee. As she was formerly a non-Parish Council Member, there was now a vacancy for this category. Committee Members were asked to consider nominating to the vacancy at the next meeting of the Committee.

## **255 DATE OF NEXT MEETING**

**6 February 2019**

.....Chairman

The meeting commenced at 7.15 pm and concluded at 10.15 pm