

**SHAVINGTON-CUM-GRESTY PARISH COUNCIL  
CALENDAR OF PARISH COUNCIL MEETINGS – 2020-2021  
TAKING ACCOUNT OF REVISED REGULATIONS UNDER  
THE CORONAVIRUS ACT 2020**

Meetings of the Council are held on the first Wednesday in the month and are currently being held remotely via Zoom.

Between April and July 2020, meetings were held *ad hoc* via Zoom and commenced at 7.30 pm. The normal schedule of meetings is to be re-commenced on 2 September 2020. Committee meetings will be held as and when required. The agendas for Council and Committee meetings will be published on the website three days prior to the meeting. Members of the public are able to observe by clicking the link on the agenda.

At Council meetings, questions submitted by members of the public will be considered during the Public Question Time slot, but in view of the method of meeting, residents are asked to submit their questions by 5.00 pm the day before the meeting. The question will be read out at the meeting either by the Clerk or Chairman and a response given; however, if it is not possible to provide an immediate response, a written response can be provided after the meeting.

Date	Notes
2 September	
7 October	
28 October	Finance Committee Meeting This is to consider the first draft of the budget for 2021-2022.
4 November	
2 December	The Parish Council will consider the Finance Committee's recommendations on the draft budget for 2021-2022
6 January 2021	The Parish Council will finalise its budget for 2021-2022.
3 February	
3 March	
7 April	
5 May	This is the date of both the Annual Parish Meeting and the Annual Meeting of the Parish Council

The **Annual Parish Meeting** is held on the same evening as the Annual Meeting of the Parish Council. These are two separate and distinct meetings but are held for convenience on the same evening.

The Parish Meeting comprises local government electors registered for the parish. If present, the Parish Council Chairman must chair the Parish Meeting. In his/her absence, the Vice-Chairman must preside if he/she is present; otherwise the meeting must elect its own chairman from those present.

A Parish Meeting may discuss parish affairs, and resolutions may be passed which the Parish Council is obliged to consider but not necessarily accept. During 2020, the Coronavirus Regulations 2020 prohibited the holding of Parish Meetings during 2020.

The **Annual Parish Council Meeting** is the first meeting in the new municipal year, and it is at this meeting that the Chairman and Vice-Chairman are elected, committees are appointed and appointments to outside bodies are made. The Parish Council also considers other routine agenda items. The new regulations stipulated that appointments which would otherwise be made at Annual Council must continue until the next annual meeting of the Council. Therefore, the Chairman and Vice-Chairman, elected in May 2019, remain in post until May 2021.