

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL
HELD ON 4 APRIL 2018 AT SHAVINGTON YOUTH CLUB, SHAVINGTON, CREWE**

PRESENT:	Councillor W Cooper	Chairman
	Councillor V Adams	Councillor M Andrews
	Councillor S Cheshire	Councillor B Gibbs
	Councillor K Gibbs	Councillor R Hancock
	Councillor G McIntyre	Councillor W McIntyre
IN ATTENDANCE:	Borough Councillor S Edgar	
	Det. Sgt C Morris	Beat Management – Crewe South
	PCSO P Corbett	
	Linda Buchanan)
	Alan Cheetham) Candidates for
	Ryan Moore) Co-option
	Five members of the public	
APOLOGIES:	Councillors E Clayton and M Ferguson	

236 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

237 MINUTES

RESOLVED: That the Minutes of the Meeting held on 7 March 2018 be approved as a correct record.

238 MATTERS ARISING from the Minutes

There were no matters arising.

239 PUBLIC QUESTION TIME

Members of the public were able to ask questions or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

The following issues were raised:

- Industrial units on Jack Mills Way.
- Dr Shridhar, a local GP, had been awarded the MBE. It was **AGREED** that a letter of congratulation be sent on behalf of the Parish Council.
- New development play area. Signs erected stating 'no ball games'. The resident was concerned that there were no areas in the parish where ball games could be played.
- Drain leak near to the Co-op. This had now been reported.

240 BOROUGH COUNCILLOR STEVE EDGAR

Councillor S Edgar reported on Cheshire East Council matters of interest and provided an update in respect of the following parish matters:

- Planning application 17/6487N. This featured later on the agenda. The application was to be submitted to Southern Planning Committee in May.

- Planning application 17/0295N – Following the allowing of the appeal this matter was now to be subject to judicial review.
- Clearance of detritus in the culvert at the Persimmon Homes development had been requested.
- The consultation on the Traffic Regulation Order (application 17/2483N – Elephant & Castle) was due to start in May.

Councillor Edgar also responded to questions from Members.

241 NEIGHBOURHOOD PLAN

Mr W Atteridge, the Chairman of the Neighbourhood Plan Steering Group, was absent from the meeting, but had provided a written update which the Chairman read to the meeting.

242 CO-OPTION TO PARISH COUNCIL VACANCY

The casual vacancy caused by the disqualification of Eddie Ankers, had been advertised in accordance with electoral regulations. The deadline for calling an election was close of business on 3 April 2018. The Clerk reported that no election had been called and the Parish Council was, therefore, able to co-opt to the vacancy.

There were three candidates in attendance – Linda Buchanan, Alan Cummings and Ryan Moore. Each candidate gave a brief summary of their reasons for wishing to become a parish councillor.

A secret ballot was held, in accordance with Standing Order 11 (i), and it was –

RESOLVED: That Linda Buchanan be co-opted onto the Parish Council.

(Note: Ms Buchanan signed a Declaration of Acceptance of Office following which she was able to participate fully in the meeting.)

243 PLANNING APPLICATIONS

The Parish Council was invited to comment on the following planning applications.

18/1250N	Land to the rear of Oakleaf Close, Shavington, CW2 5SF 15 x new dwellings comprising 11 x 4-5 bedroomed dwellings and 4 x 3-bedroomed affordable dwellings together with associated garages, parking and access road.
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RESOLVED: (a) That the Parish Council object to the application on the following grounds:

- The development was not needed as there was in excess of a 5.45 year housing land supply.
- The development would not be sustainable as the social infrastructure was inadequate, viz. it would adversely impact on school places; there was no doctors' surgery, no Post Office and no pharmacy.
- Access and egress presented problems for highway safety.
- The roadway was too narrow to allow for two cars passing each other.

(b) That Councillor S Edgar be asked to call-in the application for the reasons given in (a) above.

(c) That the Parish Council insist that Planning Officers visit the site weekly to ensure that conditions were being met and that in the event of any breaches, the Parish Council be kept informed.

18/1009N Land off Crewe Road, Basford West, Shavington
Erection of 'Drive-thru' Coffee Shop (Use Class A3/A5)
associated car parking, landscape and ancillary works.

RESOLVED: That Cheshire East Council be asked to apply the following conditions to application No. 18/1009N:

- Limit hours of opening to 7.30 am – 11.00 pm
- Limit deliveries to 7.30 am – 11.00 pm
- Buffering to be added (e.g. foliage, trees) to limit noise pollution

17/6487N Land to the rear of 46 Chestnut Avenue, Shavington, CW2 5BJ
Reserved matters application for appearance, landscaping,
layout and scale relating to 16/0015N – Outline application for
the demolition of 46 Chestnut Avenue and erection of 44
dwellings, including access and associated works.

RESOLVED: (a) That Cheshire East Council be asked to apply the following conditions to application No. 17/6487N:

(b) That the access road to the site be built prior to commencement of the development;

(c) That all large commercial vehicles be prohibited from parking on the road throughout the duration of the development;

(d) That a firm condition be imposed (as opposed to advisory) limiting hours of operation; and

(e) That the Parish Council insist that Planning Officers visit the site weekly to ensure that conditions were being met and that in the event of any breaches, the Parish Council be kept informed.

244 POLICE MATTERS

244.1 PCSO Corbett was in attendance and updated the Parish Council on local Police Matters. His Beat Report had been issued to Members under separate cover.

244.2 Exclusion of Press and Public

RESOLVED: That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

244.3 Draft Service Level Agreement – PCSO Provision 2018-2019

(Reason for exclusion: Related to contractual arrangements between the Parish Council and Cheshire Constabulary, and operational arrangements for the PCSO)

Detective Sergeant Chris Morris (Beat Management – Crewe South) was in attendance for discussion of the draft Service Level Agreement (SLA) which would govern the arrangements between the Parish Council and Cheshire Constabulary in respect of the provision of one PCSO for the parish. PCSO Corbett remained for discussion of this item.

The following issues arose:

- Det. Sgt Morris gave an assurance that PCSO Corbett would continue in his role and would become the dedicated PCSO for the parish, funded by the Parish Council.
- An additional PCSO, funded by Cheshire Constabulary, would be allocated as a Ward PCSO to cover Shavington and Wistaston.
- Members wished to be assured that regular reports (possibly monthly) would be submitted to the Parish Council to show how much time PCSO

Corbett had spent within the parish, together with details of any abstractions and the reasons for those abstractions. This must be a guaranteed commitment.

- Paragraph 7.2 – Lead point of contact (Parish Council)
It was noted that the Clerk would be the lead point of contact who would be the sole representative for all matters relating to this Agreement.
- Paragraph 9 – Payment: This stated that payment must be made by BACS; however, Cheshire Constabulary had now agreed that the Parish Council could make payment by cheque.

The SLA was broadly acceptable. The section on 'Agreed Priorities' would be discussed by the Council at its May meeting, following which the revised document would be sent to Det. Sgt. Morris and he, in turn, would review the priorities set by the Council.

Det. Sgt. Morris encouraged Members to ensure that the priorities to be suggested were reasonable and flexible enough to be capable of change. The Clerk could notify the Police of any changes in the Council's priorities, as and when required.

Reference was made to Police Surgeries. These could be considered for re-introduction.

Det. Sgt. Morris informed Members that the Constabulary was in a process of transition in respect of staffing levels, but they expected to be up to full staffing in the next two-three months.

RESOLVED: (a) That the Parish Council give further consideration to the Service Level Agreement at its May Meeting, with particular emphasis on the Agreed Priorities; and

(b) That the following item be placed on the agenda for the May meeting:

- Post box to be fitted to the outside wall of the Village Hall, solely for use by residents wishing to contact PCSO Corbett.

(Note: Det. Sgt. Morris and PCSO Corbett withdrew from the meeting at this point in the proceedings.)

244.4 Re-admittance of Press and Public

RESOLVED: That the press and public be re-admitted to the meeting.

245 LOCAL PLAN – SITE ALLOCATIONS AND DEVELOPMENT POLICIES

Cheshire East Council was preparing the second part to its Local Plan, the Site Allocations and Development Policies Document (SADPD).

CEC was aiming to publish a first draft of the SADPD for public consultation later this year, probably late summer/early autumn. Since the publication of the SADPD Issues Paper in February 2017, CEC had collated and considered the feedback received. In addition, CEC had carried out a range of studies to ensure that the draft policies and proposals in the SADPD were informed and justified by appropriate evidence. Although the bulk of development needs had been planned through the Local Plan Strategy, there remained some important matters to be addressed, including:

- determining the amount of development that should be provided at each individual Local Service Centre,
- identifying which further sites should be allocated to meet remaining development requirements,
- establishing the approach towards infill development in smaller villages in the rural area,
- defining settlement boundaries,

- o establishing policies to support vibrant town centres, and
- o providing more detailed development management policies.

A number of meetings were being arranged at local venues. The letter did not indicate how many representatives there should be from each Council but it was suggested that two-three Members only would be acceptable. Mr W Atteridge, Chairman of the Neighbourhood Plan Steering Group had expressed an interest in attending one of these meetings.

RESOLVED: (a) That Councillors L Buchanan, R Hancock and Mr W Atteridge represent the Parish Council at one of the SADPD meetings; and

(b) That the Clerk notify Mr Atteridge that 8 May and 16 May were the preferred dates.

246 PROPOSED DIVERSION OF PUBLIC FOOTPATH NO 11 (PART) IN THE PARISH OF BASFORD

The Parish Council was invited to comment on the proposed diversion of Public Footpath No 11 (Part) in the parish of Basford.

RESOLVED: That, as the public footpath did not fall within the parish of Shavington-cum-Gresty, no observations be made.

247 AUTHORISATION OF PAYMENTS

RESOLVED: That the following payments be approved:

A Parish Council Payments

£890.95	Mrs C M Jones	Net salary – March 2018
£282.66	HMRC	£222.80 Tax and £59.86 Employer's NI
£15.00	A J Hardy Ltd	Monthly payroll service.
£80.00	C Willetts	Website support
£224.12	ANSA	Payment for seven litter pickers and bag hoops (£186.77 net and £37.35 VAT)
£875.50	M Webster & Son Ltd	Grounds maintenance (£729.58 net and £145.92 VAT)
£130.00	M Webster & Son Ltd	Bark mulch for rose beds (£108.33 net and £21.67 VAT)
£171.00	Montgomery Marketing	Replacement 'Static Policeman' (£143.00 net and £28.60 VAT)
£72.00	Mr C Dodd	Hedge-cutting at the allotments (£60.00 net and £12.00 VAT)
£569.00	Solopress	Printing of quarterly newsletter
£135.60	KCOM	Wi-fi in village hall (January and February 2018)
£1,380.60	Cheshire Association of Local Councils	Annual affiliation fee
£330.00	Nicspics	Photographing various images for the newsletter.
£7.48	Councillor B Gibbs	Buffer payment

B Village Hall Payments

£223.00	Mrs B Fraser	Cleaning of the village hall (February 2018)
£55.99	ASH Waste Services	Fortnightly waste collection (£46.66 net and £9.33 VAT)

£58.49	Water Plus	Water services at village hall.
£589.89	Scottish Power	Electricity Supply at village hall.
£83.00	Councillor W McIntyre	Purchase of key safe - £29.00 Ink cartridges - £54.00

248 CONSULTATION - PROPOSED RESOURCE PROVISION AT SHAVINGTON PRIMARY SCHOOL

Cheshire East Council had completed a sufficiency review of its special educational needs provision across the local authority. It had identified that there was a need within the Crewe, Nantwich and Shavington area to provide at least 21 places in specialist resource provision for children with a primary need of Autistic Spectrum Condition (ASC). There was a growing need across Cheshire East for more specialist resource provision places and currently, owing to the lack of places, some children were being educated in schools outside of Cheshire East. This lack of provision meant that children were spending time travelling to and from school at a significant cost to the local authority.

In June 2017 Cheshire East Council asked schools in the Crewe, Nantwich and Shavington areas if they were interested in creating a funded resource provision in their schools. Shavington Primary School was the only school within the Shavington area to express an interest and the proposal was to provide the school with a seven-place resource provision for pupils with ASC, with effect from September 2018.

Consultation on the proposal started on 19 March and would conclude on 16 April 2018. Cheshire East Council and the Academy Trust were seeking feedback from all interested parties on the proposal. At the conclusion of the consultation period, a decision would be made.

Although some Members expressed the view that this was a much-needed resource, it was -

RESOLVED: That no comments be made on the 'Proposed Resource Provision at Shavington Primary School'.

249 CONSULTATION - REPLACEMENT WASTE BINS

As part of the Cheshire East Council (CEC) budget setting for 2018-19, it was agreed that it should consult on proposals to charge for new and replacement bins in Cheshire East as was the case in many other authorities. Currently, CEC supplied 10,000 new or replacement bins per year at a cost of almost £360,000 which was something Cheshire East Council could no longer sustain.

As part of this process CEC was undertaking a ten-week public consultation to allow residents to have their say on proposals to bring in charges for new or replacement bins.

This consultation began on Tuesday 13 March and would conclude on Monday 21 May 2018.

Charges would be agreed on an annual basis as part of the Council's fees and charges and was likely to be in the region of £30 each for recycling and garden waste bins, £35 for a standard black residual bin, or £25 for a smaller residual bin. A 25% concession would be made for households in receipt of eligible welfare support.

CEC was also proposing to put the addresses of residents on all new bins, which should help to reduce the theft of bins across the borough.

Members agreed that in order to establish the questions to be asked, each Member should complete the survey themselves, and at the May meeting, a general Parish Council response could be formulated for submission to CEC.

RESOLVED: That this item be placed on the agenda for the May meeting.

250 GRESTY LANE ALLOTMENTS

Cheshire East Council (CEC) had invited the Parish Council to consider 'taking on' the allotments on Gresty Lane under CEC's devolution arrangements.

The Clerk's report which provided limited background to this matter, was submitted.

RESOLVED: That the Clerk try to arrange a meeting with appropriate Cheshire East Council Officers.

251 VINE TREE PLAY AREA

The Clerk had written to Dave Espley to ask for his recommendations as to appropriate individuals who could carry out inspections of the play area, following his retirement. A response was awaited.

252 DATA PROTECTION – NEW DATA PROTECTION LAWS (GDPR)

At the August 2017 meeting, the Clerk submitted a Data Protection Policy which applied to the 1998 Act. That report also referenced the changes to data protection, with effect from 25 May 2018.

At the Annual Meeting, a report on the changes would be submitted to Council which would be asked to approve a new policy. In the meantime, arrangements were being made for the Communications Committee to consider this matter.

253 SHARED ITEMS

Members were invited to share information. The following items were included.

- Access to Clean Team equipment – currently stored in the Village Hall. Although the toilets up-grading had commenced, Councillor Hancock would be able to retrieve the equipment from the hall.
- St Mark's new church. Possibly arrange an informal meeting with Church representatives to discuss proposals and the possible purchase of the land on which the church currently stands.
- Quarterly newsletter: Village Hall activities were not currently included.
- Seats throughout the parish – poor state of repair.
- WWI Centenary. Little progress had been made on the joint event between the Parish Council and the churches. Councillor B Gibbs undertook to follow-up the matter and report to the next meeting.
- Agenda item - May: Purchase of defibrillator.
- Pot-holes – standard of repairs.
- Queen Street car park. CEC be requested to re-mark the ground.

254 EXCLUSION OF PRESS AND PUBLIC

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255 VILLAGE HALL UPGRADING PROJECTS

Councillor W McIntyre updated the Parish Council on progress to date on the toilets upgrading in the Village Hall.

256 DATE OF NEXT MEETING

2 MAY 2018 (Annual Parish Meeting (7.00 pm start) followed by Annual Council)