

Shavington-cum-Gresty Parish Council
Budget Monitoring 2016-2017 (Position at 30 June 2016)

Line	Item	2016-2017 Budget £	2016-2017 Spend to 30 June 2015 £	Est Spend 1 Jul 2016 - 31 Mar 2017 £	Notes
	PARISH COUNCIL ACCOUNT				
	Salaries				
1	Clerk's salary (gross)	12,887.00	2,889.37	9,998.00	
2	NI Contributions	500.00		375.00	NI has been included within item 1 above
3	Payroll services and sundries	300.00	65.00	235.00	
	Administration				
4	Clerk's expenses (C Jones)	100.00		100.00	
5	Clerk's stationery items (ink cartridges etc)	100.00		100.00	
6	Petty cash	300.00		0.00	No longer permitted
7	Photocopier maintenance contract	300.00		240.00	Photocopier now removed.
	Amenities				
8	Purchase of two litter-bins	0.00	816.65	0.00	
9	Mid-Cheshire Footpath Society	8.00		8.00	
10	Allotment site maintenance/repairs/skips	250.00		250.00	
11	Vine Tree Play Area Play equipment inspections/maintenance	400.00	43.00	355.00	
	Best Kept Gardens Competition				
12	Prizes	150.00		400.00	Subsequently replaced with Best-Dressed House at Christmas.
13	Refreshments	250.00			
14	Grants general	1,000.00		1,000.00	
15	Grounds Maintenance	10,588.00	1,796.00	8,795.00	
	Insurance/Audit/Subscriptions				
16	External Audit (BDO)	369.00		369.00	

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17	Internal Audit	338.00		330.00	
18	Insurance (Came & Company)	2,900.00		2,900.00	
	Members				
19	Travel expenses	250.00	32.20	220.00	
20	Neighbourhood Planning	10,000.00		10,000.00	(Note: £3,400 was approved at the July meeting, leaving a total of £6,600 for the remainder of the year.)
21	Police Community Support Officers	15,733.00		15,733.00	
22	Planning consultancy	1,000.00		1,000.00	
	Remembrance Sunday				
23	Wreaths for war memorials/refreshments	125.00		125.00	
	Website support/hosting				
24	Development /maintenance and other communications/advertising (Village Voice etc.)	400.00		400.00	
25	Re-branding of website	4,000.00		4,000.00	
26	C Willetts - support/hosting	300.00	75.00	225.00	
27	Mobile vehicle speed display unit	3,000.00		3,000.00	
	Village Hall - capital items				
28	Disabled toilets improvement scheme	30,000.00		30,000.00	
29	Interior maintenance	5,000.00		5,000.00	
30	Parish boundary signs	0.00		3,000.00	This was not a budget item.
31	Unallocated reserves	10,000.00			Spending on this item will be dependent on the introduction of any new items during the year.
		110,548.00	5,717.22	98,158.00	

Note: of this expenditure, a total of £420.43 is VAT which can be re-claimed.

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	VILLAGE HALL ACCOUNT				
32	Members - telephone account	450.00		450.00	
33	Supplies	450.00	26.61	420.00	
34	Cleaning of hall	4,000.00	808.90	3,200.00	
35	Window cleaning	600.00	50.00	550.00	
36	British Gas	1,200.00	600.91	600.00	
37	British Gas - contract for central heating	0.00	530.40	0.00	This is an over-payment. The care-plan cover has been down-graded and a refund of £220+ is due.
38	Scottish Power	2,500.00	253.70	2,240.00	
39	United Utilities	3,400.00	1,681.89	1,700.00	
40	Waste collection (ASH)	1,100.00	204.91	900.00	
41	Fire equipment maint.	500.00		500.00	
42	Contingency	500.00		500.00	
43	Repair of window	0.00	102.00	0.00	These two items were paid from the VH account but could be set against line 29 above.
44	Repair to radiators	0.00	150.00	0.00	
		14,700.00	4,409.32	11,060.00	

Note: of this expenditure, a total of £168.30 is VAT which can be re-claimed.

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Bank Reconciliation at 30 June 2016

Separate receipts and bank statements, together with bank reconciliations, have been provided for each account. The following is a composite bank reconciliation showing the overall position for the Parish Council.

	£	£
Parish Council b/fwd		47,044.05
Parish Council receipts		<u>44,741.74</u>
		<u>91,785.79</u>
Village Hall b/fwd		4,410.80
Village Hall receipts		<u>4,496.00</u>
		<u>8,906.80</u>
TOTAL Combined Receipts (both accounts)		100,692.59
LESS Total combined payments (both accounts):		-10,126.54
Parish Council	5,717.22	
Village Hall	4,409.32	
TOTAL (Receipts LESS Payments)		<u>90,566.05</u>
Combined bank balances		
Parish Council	86,068.57	
Village Hall	4497.48	
TOTAL BANK BALANCE		<u>90,566.05</u>

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	£	£
Calculation of likely balance available at 1 April 2017.		
Bank balance at 30 June 2016 (rounded)	90,566.00	
ADD Second half of precept	42,500.00	133,066.00
ADD expected income from Village Hall (based on 2015-2016)	5,000.00	<u>138,066.00</u>
 LESS Expected spend 1 July 2016 - 31 March 2017		
Parish Council expenditure	-98,158.00	39,908.00
Village Hall expenditure	-11,060.00	<u>28,848.00</u>
 Expected balance on 1 April 2017	<u>28,848.00</u>	