

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL
HELD ON 7 NOVEMBER 2018 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

PRESENT:	Councillor B Gibbs	Chair
	Councillor V Adams	Councillor M Andrews
	Councillor L Buchanan	Councillor S Cheshire
	Councillor E Clayton	Councillor M Ferguson
	Councillor K Gibbs	Councillor R Hancock

IN ATTENDANCE: Borough Councillor S Edgar
Eight members of the public

183 DECLARATIONS OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

184 MINUTES – 3 OCTOBER 2018, EXTRA-ORDINARY MEETING 8 OCTOBER 2018

RESOLVED: That the Minutes of the meeting held on 3 October 2018 and the extra-ordinary meeting held on 8 October 2018 be approved as correct records.

185 BOROUGH COUNCILLOR STEVE EDGAR

Councillor Edgar's report included the following matters:

- Judicial Review (Shavington Villa). The judicial review had found in favour of the developer.
- Proposed pedestrian crossing in the vicinity of the new Co-Op store. The funding from the developer had not yet been received by Cheshire East Council.
- High speed Broadband on Jack Mills Way due to be installed during November.
- TRO – Main Road. 320 letters of objection and 25 e-mail objections had been submitted to Cheshire East Highways.
- Hickory's Smoke House had sponsored one litter bin at Gresty Green.
- Persimmon Homes had sponsored two litter bins at the end of the public right of way.
- Taylor Wimpey had sponsored four litter bins one of which would be placed on Crewe Road.

Councillor Edgar responded to Members' questions.

- Lack of markings on Queen Street car park. Councillor Edgar would make enquiries about action which could be taken.
- Cheshire East Council's action following non-receipt of S.106 funding for the pedestrian crossing. CEC had taken all action it could at this time and the matter was now being reviewed by Legal Services.

(Note: Councillor Edgar withdrew from the meeting at this point in the proceedings.)

186 PUBLIC QUESTION TIME

Members of the public were able to ask questions or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

Issues raised included the following:

- Pedestrian Crossing – near to Co-op
- Shavington Villa
- Primary School car park.

187 POLICE MATTERS

187.1 PCSO P Corbett was not in attendance. A Beat Manager's report had been issued to Members.

188.2 The Parish Council received a detailed response from Detective Sergeant Christian Morris following comments made by a Member at the previous meeting.

188 NEIGHBOURHOOD PLAN

In the absence of Mr W Atteridge (Chairman of the Neighbourhood Plan Steering Group) this matter was deferred.

189 CO-OPTION TO PARISH COUNCIL VACANCY

The casual vacancy caused by the resignation of Gill McIntyre was advertised in accordance with electoral regulations. No by-election had been called, and the Parish Council was now able to co-opt to the vacancy.

Applicants had been invited to submit their candidature notice to the Clerk by 30 October 2018. Only one application had been received, namely, that from Ryan Moore who was now in attendance.

Mr Moore addressed the Parish Council and explained his reasons for wishing to become a parish councillor.

A vote was taken, and it was –

RESOLVED: That Ryan Moore be co-opted onto the Parish Council to represent the Gresty Brook Ward.

Note: Mr Moore signed a Declaration of Acceptance of Office which required him to be bound by the Council's Code of Conduct.

190 RESIGNATION OF COUNCILLOR/COMMITTEE VACANCIES

190.1 Resignation

It was reported that Bill Cooper had resigned from the Parish Council. Cheshire East Council had been notified of the vacancy.

If no by-election was called, the Parish Council would be able to co-opt to the vacancy at its December meeting.

190.2 Committee Vacancies

As a consequence of former Councillor Bill Cooper's resignation, there were vacancies on the following Committees and the Council was invited to appoint one Member to the Communications Committee, one Member to the Finance Committee and two Members to the Village Hall Management Committee.

RESOLVED: That appointments to Committees be made as follows:

- | | |
|------------------------------|------------------------------------|
| (1) Communications: | Councillor Ryan Moore |
| (2) Finance: | Councillor L Buchanan |
| (3) Village Hall Management: | Councillors K Gibbs and R Hancock. |

191 FINANCE COMMITTEE MEETING – 7 NOVEMBER 2018

It was noted that the Member appointed to the vacancy on the Finance Committee would be required to attend the meeting which followed at the conclusion of the Parish Council meeting (i.e. 9.00 pm or on the later conclusion of the Parish Council meeting).

192 PLANNING APPLICATIONS

The Parish Council was invited to comment on the following planning applications.

18/5279N 9 Hunter Avenue, Shavington, CW2 5AG
Two-storey rear former extension (to provide improved bedroom space and en-suite – re-submission of previous application).

RESOLVED: That no observations be made on planning application No. 18/5279N.

18/4891N Land off Jack Mills Way, Shavington
Application for full planning permission for the development of a petrol filling station incorporating sales building, installation of underground fuel tanks, four domestic pump islands (eight refuelling points) with overhead canopy plus two HGV pump islands with overhead canopy (two refuelling points), car wash, three jet wash bays, car care facilities, with associated car parking, cycle parking and other associated works.

RESOLVED: That the Borough Council be asked to ensure that the application was conditioned to provide appropriate landscaping to ensure a buffer area.

18/4849N 25 Main Road, Shavington CW2 5DY
Dropped kerb to front of property to enable car to be parked off-road.

RESOLVED: That no observations be made on planning application No. 18/4849N.

193 FINANCIAL MATTERS

193.1 Authorisation of Payments

RESOLVED: That the following payments be approved:

A Parish Council Account

£926.10	C M Jones	Net salary (October 2018)
£398.81	C M Jones	Reimbursement for ink cartridges, postage for agendas, stamps for postage of cheques, mileage and 50% contribution to cost of 10 th edition of Arnold-Baker on Local Council Administration (£55.49).
£294.26	HMRC	£231.40 Tax and £62.86 Employer's NI
£415.20	JDH Business Services Ltd.	Internal audit of accounts 2017-2018 £346.00 net and £69.20 VAT
£15.00	A J Hardy Ltd	Monthly payroll service.
£80.00	C Willetts	Website support
£875.50	M Webster & Son Ltd	Grounds maintenance (£729.58 net and £145.92 VAT)
£67.80	KCOM	Charges for Wi-Fi in Village Hall (Invoice 19504980) £56.50 net and £11.30 VAT

£270.00	Nicola Cooper	Photography work October: Cheque payable to 'N Parton'.
£1,284.00	Imperative Training Ltd.	Purchase of Defibrillator and Cabinet (£1,070.00 net and £214.00 VAT)
£1,188.00	Ten & Bourne Ltd. t/a Brave Little Tank	WWI Centenary posters (£990.00 net and £198.00 VAT)
£360.00	Ten & Bourne Ltd. t/a Brave Little Tank	Parish posters (£300.00 net and £60.00 VAT)
£12.00	R Hancock	Purchase of keys

B Village Hall Account

£46.20	Scottish Power	Electricity supply: (£44.00 net and £2.20 VAT)
£59.38	ASH Waste Services Invoice 589306	Fortnightly waste collection (£49.48 net and £9.90 VAT)
£65.00	Target Windows	Window cleaning at Village Hall Inside and out on 27 September 2018

193.2 It was noted that at the Extra-ordinary meeting of the Parish Council held on 8 October 2018, Members authorised payment of £280.00 to the TRO Main Road Action Group. The Group had confirmed that it had set up a bank account.

193.3 The Parish Council noted that a cheque approved at the Parish Council meeting on 3 October 2018, in respect of Water Plus in the sum of £3,492.78 had not been honoured by the bank owing to insufficient funds. This was because the cheque was paid out from the Village Hall account; a new cheque was prepared (from the Parish Council account) and was signed at the meeting.

193.4 Cheshire East Council – Pre-Budget Consultation: Budget 2019-2022

Cheshire East Council has published its Pre-Budget Consultation Report for 2019 to 2022.

Cheshire East Council was inviting the opinions and views from residents, businesses, councillors, staff, town and parish councils, local community groups and other stakeholders. The feedback received would be used to inform the budget setting process. The consultation closed on 14 December 2018. A copy of the e-mail sent to town and parish councils was submitted.

No comments were made.

194 GROUNDS MAINTENANCE – PICCADILLY GULLEY

Following Members' request, the Clerk had asked Mike Webster & Son Ltd. if it could include Piccadilly in its schedule of grounds maintenance for the parish. A response was awaited.

Cheshire East Council had been consulted and had no objections to this proposal, in principle, but would wish to be satisfied that the operations were carried out safely and covered by the correct insurance/public liability cover. Moreover, ANSA would need to be informed when the contractor was working on CEC land so that there was an opportunity to supervise, if considered necessary. This was to ensure that ANSA met its legal responsibilities under 'duty of care' as the landowner.

Members commented that the purpose of the Parish Council taking over the maintenance of Piccadilly Gulley was to ensure that it remained weed-free. This was a Borough Council responsibility and was frequently left until it became impassable owing to overgrown

vegetation. If Cheshire East Council (through ANSA) had the capacity to provide staff to supervise the Parish Council's contractor, then the capacity must be available to undertake the work itself.

RESOLVED: That the comments made be forwarded to ANSA.

195 REMEMBRANCE SUNDAY/WWI CENTENARY EVENT – 11 NOVEMBER 2018

The Parish Council finalised the detailed arrangements for the WWI Centenary Event.

196 BEST-DRESSED HOUSE AT CHRISTMAS

At the Environment Committee meeting held on 17 October 2018, Members were minded to cancel the annual 'Best-Dressed House at Christmas' competition but agreed that this should be a matter for the Parish Council to decide.

Members of the Committee originally suggested that the theme could be eco-friendly displays, and then agreed that perhaps this should not be encouraged at all. The rationale behind the suggestion was that the use of Christmas lights was, in itself, environmentally-unfriendly and the Council should be taking a lead by discouraging anything which was harmful to the environment and contributing to an increase in the carbon footprint.

The Parish Council now considered the matter and agreed that as this was a community event it should not be cancelled. Even if the event were cancelled, it would be unlikely that residents would cease decorating their houses with Christmas lighting.

Councillors Vivien Adams and Sheila Cheshire agreed to carry out the judging and Councillor Martin Andrews offered to drive them around the village for this purpose.

RESOLVED: (a) That the Best-Dressed House at Christmas competition be arranged and advertised; and

(b) That the Clerk forward to Members the details of the judging dates and closing date for the competition.

197 CHRISTMAS DECORATIONS

It was suggested that the Christmas decorations be put up in the Village Hall on 1 December 2018, and this was **AGREED** by Members.

198 'CAROLS AT CHRISTMAS' EVENT – 23 DECEMBER 2018 – 4.00 – 5.30 PM

The Parish Council was asked to authorise Members of the Communications Committee to make detailed arrangements for the 'Carols at Christmas' event to be held on Sunday, 23 December 2018.

RESOLVED: That Members of the Communications Committee be authorised to deal with the detailed arrangements for the 'Carols at Christmas' event to be held on 23 December 2018.

199 VILLAGE HALL CLEANING CONTRACTOR

The Village Hall Management Committee, at its meeting held on 24 September 2018, had decided that a specification for the new cleaning contract should be deferred until it was possible to review the effect of the promotional pricing which had come into effect on 1 October 2018.

In view of this, the Parish Council was asked to consider extending the contract with Crystal Clean South Cheshire Ltd. for a further three months (from 1 January 2019).

RESOLVED: That the interim cleaning contract awarded to Crystal Clean South Cheshire Ltd. be extended to 31 March 2019.

200 COMMITTEE MEETINGS

The Minutes of the following Committee meetings were received.

- Environment Committee 17 October 2018
- Village Hall Management Committee 24 September 2018
- Recreation Committee 26 September 2018

201 KIOSK – MAIN ROAD/BARONS ROAD

It was reported that the phone kiosk on the junction of Main Road and Barons Road had now been transferred to the Parish Council.

202 SHARED ITEMS

'Shared Items' was a means of exchanging information but did not replace the need for decision items to be placed on the agenda.

Issues raised included the following:

- Cromwell Road/Greenfields Avenue: street lights obscured by conifer tree.
- Clean Team – next litter-pick 24 November 2018.
- No lighting at English Oak Avenue (this was the responsibility of the housing developer).
- Ownership of the seat outside 357 Newcastle Road.
- Councillor Andrews wished to donate a bench to the parish. The bench would bear a commemorative plaque with his father's name on it.
- There were no baby-changing facilities in the Village Hall toilets. This would be added as an agenda item for the December meeting.

203 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

204 VILLAGE HALL – TOILET DOORS

(Reason for exclusion: commercial sensitivity)

The Parish Council considered a quotation for the provision of replacement outside doors on the toilets in the Village Hall.

Members also considered if it was appropriate to install these doors on the basis that they would be considerably heavier than those currently in place and could prove difficult for wheelchair-users to open.

RESOLVED: (a) That no action be taken to install replacement toilet doors in the Village Hall; and

(b) That the matter be reviewed in three months.

205 DELIVERY OF NEWSLETTER

The Parish Council considered two quotations for the delivery of the parish newsletter. The Clerk's briefing note was submitted.

The current leaflet distribution company was failing to deliver to all houses in the parish.

RESOLVED: (a) That the Clerk write to the current leaflet distribution company advising it that there would be a review of the delivery after the December distribution of the newsletter; and

(b) That, dependent on the outcome of the next delivery, the Parish Council would consider appointing another contractor.

206 DATE OF NEXT MEETING

5 December 2018

Draft

.....Chairman

The meeting commenced at 7.15 pm and concluded at 9.00 pm