



A meeting of the Environment Committee will be held on
Wednesday, 17 October 2018
in Shavington Village Hall, Shavington at 7.15 pm

To: Members of the Committee
Councillors V Adams, L Buchanan, E Clayton, R Hancock and W McIntyre

Date of issue: 9 October 2018

AGENDA

1 ELECTION OF CHAIRMAN

To elect a Chairman of the Committee to serve until the elections in May 2019.

2 APOLOGIES

3 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

4 MINUTES

To approve as a correct record, the Minutes of the meeting held on 7 February 2017.

5 TERMS OF REFERENCE

To receive for information, the Terms of Reference for the Committee, approved at the Annual Meeting in May 2018.

6 ALLOTMENTS

6.1 Fees

The Committee recommended an increase in prices for a two-year period which ends on 31 March 2019 and those are as follows:

Full rate:	£25.00
Concessionary rate:	£15.00

The Committee reviews charges each year and Members are invited to consider if a recommendation should be made to the Council to amend the charges. Members should note that although this charge was made in 2017-2018, the concessionary rate should be 50% of the full rate in line with CEC's allotment rent policy.

Unless Members are aware that the charges are not covering the cost of maintenance, it is suggested that there should be no increase.

6.2 Membership of the Environment Committee

To note that there is a vacancy for one non-Parish Council member, who must be an allotment plot-holder.

The Clerk will be sending out invoices to plot-holders in the next few weeks and will remind them that they can elect one of their number to represent all the plot-holders on the Committee.

6.3 Allotment Site Lease

Cheshire East Council is currently assessing its schedule for future asset transfers and is requesting confirmation as to whether the Parish Council wishes to 'take on' Gresty Lane allotments. The term 'take on' has not been defined, but presumably means to accept full responsibility for the site.

A copy of the lease, together with Heads of Terms, is enclosed. These have been provided by the Senior Estates Surveyor at Cheshire East Council. The Committee might wish to engage the services of a surveyor or solicitor to examine the documents and advise the Parish Council on the best course of action.

7 BEST-DRESSED HOUSE AT CHRISTMAS

To agree the following in respect of the Best-Dressed House at Christmas competition.

- Dates during which judging will be carried out.
- Councillors who will carry out the judging [Councillors W McIntyre (Committee Member) and Councillor Sheila Cheshire (non-Committee Member) carried out the judging in 2017.]
- Criteria to be adopted when judging.
- Theme, if any.

To note that the prize-winner in 2017 will be excluded from the competition for a three-year period.

8 REFERRALS FROM THE PARISH COUNCIL

At the June meeting, the Parish Council referred the following items to the Environment Committee with a request that recommendations be reported back to the Parish Council.

- **Litter-Bins**

To consider (a) the number of bins required; (b) locations for the bins; and (c) budget-heading to fund the bins.

- **Replacement Seats in the Parish**

To consider how many of the existing seats required replacement. Members might need to carry out an inventory of seats/benches.

9 DATE OF NEXT MEETING

To agree a date for the next meeting.