



Shavington-cum-Gresty Parish Council

Clerk: Carol Jones

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Parish Councillors are summoned to a MEETING OF THE PARISH COUNCIL

DATE: WEDNESDAY, 7 DECEMBER 2016

NOTE TIME: 6.45 pm

VENUE: SHAVINGTON VILLAGE HALL
SHAVINGTON

Enquiries to: Clerk: Carol Jones

Issue date: 2 December 2016

Signed

To: Members of the Parish Council
Councillors Gillian McIntyre (Chairman), W McIntyre (Vice-Chairman), V Adams,
E Ankers, S Cheshire, B Cooper, M Ferguson, B Gibbs, K Gibbs, R Hancock, A Yoxall
and P Yoxall

Copies: Borough Councillor Steven Edgar
Police representatives

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available at the meeting.

A G E N D A

GUIDE TIMES

6.45 PM – 6.55 PM

1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible. **Councillor A Yoxall**

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES

To approve as a correct record, the Minutes of the meeting held on 2 November 2016 and the extra-ordinary meeting held on 16 November 2016. ...

4 MATTERS ARISING (Not detailed separately elsewhere on the agenda)

6.55 PM – 7.25 PM

5 BOROUGH COUNCILLOR STEVE EDGAR

Councillor S Edgar to report on Cheshire East Council matters of interest and provide an update in respect of outstanding parish matters.

7 PUBLIC QUESTION TIME

Members of the public are able to ask questions, or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

Each member of the public is permitted to speak for a maximum of five minutes.

Members of the public are reminded that this is the only opportunity for participation in the meeting.

8 REPORT OF PCSO

To receive a report from the PCSOs and/or a copy of the monthly Beat Manager's Report.

7.25 PM – 7.45 PM

9 COMMITTEES

To receive the Minutes of meetings of the following Committees and to approve recommendations where appropriate.

9.1 Environment Committee – 8 November 2016

To receive the Minutes of the meeting held on 8 November 2016. ...

9.2 Communications Committee – 21 November 2016

To receive the Minutes of the meeting held on 21 November 2016. ...

9.3 Finance Committee – 30 November 2016

The minutes are not yet available, but the Committee's recommendations in respect of the budget proposals are enclosed at agenda item 11 below.

7.45 PM – 8.15 PM

10 FUNDING OF PCSOs

Superintendent Peter Crowcroft, Cheshire Police, will be in attendance to discuss future PCSO funding arrangements.

8.15 PM – 8.45 PM

11 FINANCIAL MATTERS

11.1 Budget – 2017-2018

The Parish Council is invited to consider the Clerk's report, together with budget proposals for 2017-2018. The Finance Committee's recommendations are included. ...

The precept request must be submitted to Cheshire East Council by 13 January 2017 and the decision on the budget can be deferred to the January 2017 meeting if required.

11.2 Internal Auditor's Report – 2015-2016

The Internal Auditor's report on the accounts for 2015-2016 is not yet available, but is expected to be submitted to the meeting in January.

11.3 Financial Regulations

A copy of the revised Financial Regulations is enclosed. Members will recall that these were referenced at the previous meeting. ...

The Clerk has drawn attention to specific sections by highlighting in yellow.

The Parish Council is asked to adopt the Regulations.

11.4 Account with Solopress

To report that Solopress has agreed to open an account for the Parish Council with a credit limit of £1,000. Solopress is used for much of the printing associated with the Neighbourhood Plan and Members will recall that to date, Councillors Benjamin Gibbs and Kevin Gibbs have paid each Solopress invoice at the time of placing an order and have re-claimed this from the Parish Council. It is expected that in time, Solopress will increase the credit limit.

11.5 Authorisation of Payments

The Parish Council is asked to authorise the following payments. Any additional payments will be reported to the meeting.

A <u>Parish Council Payments</u>		
£859.32	Mrs C M Jones	Net Salary (November 2016)
£269.51	HMRC	Tax/NI on Clerk's salary
£15.00	A J Hardy Ltd.	Payroll service.

£25.00	C Willetts	Website maintenance
£13.69	Mrs S Cheshire	Reimbursement for refreshments at Remembrance Sunday
£17.50	Mr P Yoxall	Printer paper
£875.50	M Webster & Son Ltd	Grounds maintenance work (£710.84 net and £142.16 VAT)
£7,925.50	Cheshire Constabulary	Half-year contribution towards the cost of two PCSOs

B Village Hall Payments

£tba	Mrs B Fraser	Cleaning of the village hall
£114.00	B Wilkinson	Replacement of lights in the village hall
£111.86	United Utilities	Water services
£50.00	S Castellano	Window cleaning at village hall

8.45 PM – 9.00 PM

12 NEIGHBOURHOOD PLAN STEERING GROUP

12.1 Funding

To report that Groundwork UK has deposited a grant of £8,668.00 in the Parish Council's bank account. The funding is for specific items as detailed on the grant application form. The Clerk will monitor the spend and report periodically to the Steering Group.

12.2 Minutes/Update

To receive the Minutes of the Neighbourhood Plan Steering Group meetings held on 10 October 2016 and 14 November 2016 and to receive an update on progress. ...

13 PLANNING MATTERS

13.1 Planning Application

The Parish Council is invited to comment on the following planning application. The application can be viewed on-line online at www.cheshireeast.gov.uk.

16/5516N Land South of Newcastle Road, Shavington and Wybunbury, CW2 5HR
Variation of Condition 1 on approved application 14/3039N - Reserved matters (appearance, landscaping, layout & scale) for residential development comprising 200 dwellings (30% affordable) and creation of public open space, in relation to outline approval 12/3114N.

Deadline date for comments: 15 December 2016

13.2 Planning Appeal – 16/1758N 179 Crewe Road, Shavington CW2 5AH – Part timber-framed summer house/ quiet room and garage/store

To report that Cheshire East Council refused this planning application. The applicant appealed and the inquiry started on 1 November 2016 and was considered by means of written representations.

13.3 Co-operative Store – Disposal of Site
(Item requested by Councillor W Cooper)

Councillor Cooper invites the Parish Council to consider what would be an appropriate use of the Co-operative Store site when the store is re-located.

9.00 PM – 9.40 PM

14 SPONSORSHIP OF LOCAL FOOTBALL TEAM
(Item requested by Councillor M Ferguson)

Councillor Ferguson requests the Parish Council to consider sponsoring a local football team.

15 WESSEX CLOSE PLAY AREA

Following the Parish Council's expressed interest in taking over responsibility for the Wessex Close Play Area, Cheshire East Council has invited the completion of an Asset Transfer Application Enquiry Form (enclosed) to enable Cheshire East Council to consider the possibility of transferring Wessex Close Play Area to the Parish Council.

This matter was briefly referenced at the Finance Committee meeting on 30 November 2016, at which time there was no support for this proposal; however, this is a matter for the Parish Council to consider.

16 COMMUNITY RIGHT TO BID – SHAVINGTON YOUTH CLUB

It has previously been suggested that the Parish Council might wish to pursue the possibility of requesting Shavington Youth Club to be registered as a community asset under the Community Right to Bid scheme.

The Clerk's report, together with guidance issued by Cheshire East Council is enclosed for consideration. ...

17 VEHICLE-SPEED DISPLAY UNIT (known as a 'SID')

Members will recall that there was uncertainty about the size of the pole for the vehicle-speed display unit approved at the last meeting. CE Highways has indicated that the pole size should be 89 mm and this has been notified to TWM Traffic Management Services Ltd.

Cheshire East Highways has visited the proposed location for the unit and reports that the location at the bus stop over the brook would not be viable. The other location which is close to the bus stop in the verge, is probably acceptable, but a survey will need to be carried out and CE Highways will discuss this with the resident whose house would be affected by the location of the SID.

CE Highways has also commented that the problem for this location is the detection of vehicles towards Shavington/Wybunbury. The direction heading towards Crewe would not present problems. Discussions with CE Highways are on-going in respect of the most appropriate location for the equipment.

CE Highways has advised that a charge of £1,000 will be made for the cost of installing the post and checking for underground services at the location and this has been included as a budget line in item No. 11.1 above.

18 COMMEMORATIVE BENCH – THE LATE KEVIN BIRTLES

The family of the late Kevin Birtles would like to purchase a seat to commemorate his life. Kevin was a Cheshire Fire Fighter and had been a resident in the village for almost 40 years. He died of a heart attack in November 2016 and the family consider that a bench would be a fitting tribute.

The suggested location is at the junction of Barons Road with Crewe Road (see enclosed) ...

19 CORRESPONDENCE

To note that the following correspondence was issued to Members under separate cover.

<u>Item</u>	<u>Date of Issue</u>
PCSO Rosters – 19 November – 2 December 2016	20 November 2016
PCSO Rosters – 1 December – 15 December 2016	2 December 2016
Traffic Management Reports (Cheshire East Council)	24 November 2016
PACE Newsletter (published by CEC)	30 November 2016

20 SHARED ITEMS

Members are able to share information which was not available for inclusion on the agenda. Decisions cannot be taken under this item.

21 DATE OF NEXT MEETING

4 January 2017

22 EXCLUSION OF PRESS AND PUBLIC

The Parish Council is invited to RESOLVE that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

23 PARISH COUNCILLOR'S ABSENCE

To consider a request from a parish councillor for an extended period of absence.