

**MINUTES OF AN EXTRA-ORDINARY MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL  
HELD ON 8 OCTOBER 2018 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

---

<b>PRESENT:</b>	Councillor K Gibbs	In the Chair
	Councillor V Adams	Councillor L Buchanan
	Councillor S Cheshire	Councillor E Clayton
	Councillor W McIntyre	
<b>IN ATTENDANCE:</b>	Three members of the public	
<b>APOLOGIES:</b>	Councillors M Andrews, B Gibbs, W Cooper, M Ferguson and R Hancock	

---

**177 DECLARATIONS OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**178 TECHNICAL ASSESSMENT OF TRO**

The Residents' Action Group which had been set up to organise a technical assessment of the Traffic Regulation Order associated with planning application No. 17/2483N, had undertaken fund-raising efforts to cover the cost of the assessment. The Group had a shortfall of £280.00 and had asked the Parish Council to make a grant to cover this shortfall.

There was no specific statutory power to pay for this, but under S.137 of the Local Government Act 1972 (as amended by the Local Government and Housing Act 1989 and the Local Government and Public Involvement in Health Act 2007) the Parish Council was able to pay a sum which was no more than £7.86 per elector, for the purpose of providing '*benefit to the area, or part of it.*'

The Council was required to satisfy itself that there was a direct benefit to the area or part of the area, or to some or all of the inhabitants and that this benefit was commensurate with the expenditure to be incurred.

Members of the Residents' Group were in attendance and advised the meeting that they had not yet opened a bank account.

The Council was not permitted to pay either an individual or the consultant who was carrying out the technical assessment. Payment must be made to the Residents' Group itself which had requested the grant. In view of this, the representatives in attendance agreed to set up an account in the name of 'The TRO Main Road Action Group'.

**RESOLVED:** (a) That, having satisfied itself that a grant to the TRO Main Road Action Group would be of direct benefit to the area, the Parish Council approved a S.137 grant in the sum of £280.00 to meet the shortfall in funds for the technical assessment of the Traffic Regulation Order (associated with planning application No. No. 17/2483N); and

(b) That payment be made to The TRO Main Road Action Group.

**179 VILLAGE HALL MANAGEMENT ARRANGEMENTS**

The Parish Council was invited to consider future management arrangements for the Village Hall. One of the councillors who currently dealt with the day-to-day matters, was 'stepping down' but was willing to continue until alternative arrangements were put in place.

Councillor Clayton agreed to take over responsibility for the Village Hall bookings and would meet separately with Councillor McIntyre to discuss the details.

To ensure that cleaning of the Village Hall was carried out in a timely manner, Councillor McIntyre would forward the monthly schedules to the Clerk who, in turn, would pass these to the cleaning contractor.

**RESOLVED:** (a) That Councillor Clayton's offer to take over the Village Hall bookings be accepted; and

(b) That the new arrangements commence at the earliest opportunity, following a hand-over meeting between Councillors Clayton and McIntyre.

#### 180 WWI CENTENARY

A local historian involved in the arrangements for the WWI Centenary celebrations was arranging printing of various documents required for one of the displays. The Parish Council was asked to approve the printing costs.

For each of the 22 soldiers who had died, there would be a photograph of him, the name of the company he served with, where he was buried, his service record, and any other relevant information and this would be displayed on a 40" x 60" poster for each soldier. The cost of printing was likely to be in the order of £1,200.00.

**RESOLVED:** (a) That £1,200.00 be approved to fund the printing required as described above; and

(b) That the cost be met from the WWI Centenary Fund.

#### 181 COMPLAINTS PROCEDURE

The Clerk had recently reviewed the Complaints Procedure and was of the view that it was not appropriate where a member of the public made a complaint about an individual; in particular, the procedure did not allow for the person against whom a complaint was made to present a response to the complaint and this was contrary to the Rules of Natural Justice. The rules were based on fairness and were an integral part of administrative law, viz.

- The respondent to a complaint has the right to hear the case against them.
- There must be a hearing of both sides.
- There is a rule against bias, which includes a perception of bias.

Taking this into account, the Clerk had amended the procedure to include an opportunity for those complained about (the respondent) to be able to respond to a complaint.

The Parish Council was asked to approve the revised procedure.

**RESOLVED:** That the Complaints Procedure, as revised, be approved.

#### 182 PLANNING APPLICATION

The Parish Council was invited to comment on the following planning application.

18/4757D      339 Crewe Road, Shavington, CW2 5AD  
Discharge of conditions 3, 4 and 7 on approved application 18/1571N  
New build detached three-bedroom dwelling with garage and formation  
of vehicular access.

**RESOLVED:** That no observations be made on planning application No. 18/4757D.

.....Chairman