

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL  
HELD ON 6 NOVEMBER 2019 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

<b>PRESENT:</b>	Councillor B Gibbs	Chairman
	Councillor V Adams	Councillor L Buchanan
	Councillor N Cooper	Councillor M Ferguson
	Councillor K Gibbs	Councillor R Hancock
	Councillor G McIntyre	Councillor R Moore

**IN ATTENDANCE:** Borough Councillor D Marren  
Mr W Atteridge – Chairman of the Neighbourhood Plan Steering Group  
PCSO Peter Corbett  
Roger Bracey representing St Mark's Church  
Three members of the public

**APOLOGIES:** Councillor J Hassall

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**129 DECLARATIONS OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**130 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 2 October 2019 be approved as a correct record.

(Note: All Members present voted for the motion.)

**131 PUBLIC QUESTION TIME**

In accordance with the Council's Standing Order No. 1, members of the public were able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement.

The following issue was raised.

- Flooding at Vine Tree Avenue.

**132 POLICE MATTERS – BEAT MANAGER'S REPORT**

The Parish Council received the Beat Manager's Report for October 2019. PCSO Corbett also gave an oral update which included the following:

- Speeding traffic on Gresty Lane. The criteria had changed and PCSO Corbett had contacted the TruCam Safety team about this.
- There was no footway on Gresty Lane, and this was a reason that speed watch was not permitted. PCSO Corbett had contacted Cheshire East Council to request a footway.  
Borough Councillor David Marren suggested that the Police should write direct to Craig Browne who was the Cheshire East Council Portfolio Holder.

**133 BOROUGH COUNCILLOR DAVID MARREN**

Councillor Marren's report included the following issues:

- Pedestrian crossings update –
  - Crewe Road – currently under review

- Rope Lane (vicinity of Co-Operative Store/Vine Inn) – cost review had been carried out and was to be delayed until February 2020.
  - Rope Lane (vicinity of Broomhall Drive [Planning application No. 14/3267]). S.106 funding had now been received by CEC and CE Highways would shortly be commissioning design/delivery of the crossing.
  - Local roundabouts:
    - Signing and lining at the roundabouts at A500/David Whitby Way and Weston Gate was being processed for implementing in the current financial year.
    - Jack Mills Way (Station Pilot). There was no evidence of personal injury collisions at this location; therefore, no assessment would be carried out
- Generally, CEC focused its resources at locations where there was a history of serious and fatal road traffic collisions. National data showed that 94% of such collisions were due to driver error, with only 2% being related to the environment.
- Resident complaint about dead trees on the Persimmon development (Planning application No. 16/54516N). The developer has been requested to re-plant, to replace the dead trees, in the next growing season.
  - Resident complaint: Dead trees at Pusey Dale. Reported to Guinness Partnership. No response received.
  - Resident complaint about graffiti on bus shelters. The Transport Service Solutions team had visited local bus shelters but could find no evidence of graffiti.
  - Street lighting on Brook Avenue.
  - Community Governance (to be considered by the Parish Council at its December 2019 meeting.)
  - CEC Pre-Budget Consultation 2020-2024 (to be considered by the Parish Council at its December 2019 meeting.)
  - Winter gritting was now underway and would run until 31 April 2020.
  - A500 Dualling. A business case had been submitted to the Department for Transport and its decision was awaited.
  - Parliamentary Election – 12 December 2019. Last date for registration to vote, if not already on the Register of Electors, was 26 November 2019.

#### 134 NEIGHBOURHOOD PLAN – REGULATION 15 CONSULTATION

The Parish Council considered the Regulation 15 copy of the Draft Neighbourhood Plan which comprised the following documents:

- (a) The proposed Neighbourhood Development Plan;
- (b) Consultation statement;
- (c) Basic Conditions statement.

In accordance with Regulation 16, Cheshire East Council was required to publicise the Draft Plan on its website and '*in such other manner as it considers is likely to bring the proposal to the attention of people who live, work or carry on business in the neighbourhood area*'.

**RESOLVED:** That the Draft Neighbourhood Plan be approved for submission to Cheshire East Council in accordance with Regulation 15 of the Neighbourhood Planning (General) Regulations 2012.

(Note: All Members present voted for the motion.)

**135 SHAVINGTON PRIMARY SCHOOL CAR PARK**

The Parish Council's informal arrangement with Shavington Primary School regarding access to the school car park, had ceased on 31 October 2019. Members were reminded that the Council paid approximately £3,000 a year for the car park to be available to the community 365 days a year, 24 hours a day.

It was reported that the Chairman and Clerk had met with Dan Thomas (the CEO of the Learning for Life Partnership, the Multi-Academy Trust which had oversight of Shavington Primary School).

At the meeting, Mr Thomas had indicated that after 31 October 2019, the car park would be closed at dusk each day, as the school had already risk-assessed the car park for daytime use but not for evening use by the community. As the car park would be unlocked during the school day, residents would be able to park, unless the School introduced a system where only authorised users were able to park their cars (which would be at the school's discretion).

Mr Thomas had indicated that the school wished to formalise any future arrangement, and this could give the Parish Council security over the long-term use of the car park for use by the community.

He had undertaken to provide a report to be submitted to this meeting, which would suggest a long licensing agreement over (possibly) a 10-12 year period. This would require the Parish Council to fund the installation of the lighting which would cost approximately £10-12,000. As there was currently no mains supply this would also be the responsibility of the Parish Council. Unfortunately, Mr Thomas had been unable to provide a report as he was awaiting further information from the Multi-Academy Team (MAT).

The Clerk had enquired into interim arrangements with effect from 1 November 2019 to establish if the car park would be closed from dusk. A response was awaited.

Following the meeting, at the request of the Chairman, the Clerk had written to Rev Rachael Griffiths (St Mark's Church), Rev Den Harding (Methodist Church) and Linda Buchanan (Youth Club) to enquire into the short-term (12 months) and the long-term (5 years) implications for their respective organisations if the car park were to close.

Reverend Griffiths had indicated that there would be implications in the short-term as the hall was used in the evenings and this would mean that attendees would need to find alternative parking places. In the longer term, it was expected that the new build church would have its own car park and the unavailability of the school car park would, therefore, become less of an issue.

Reverend Harding had indicated that the Methodist Church had its own arrangement for parking in the school car park.

The Youth Club had not responded.

Further discussion of this item was deferred until Minute No. 140 below.

**136 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

(Note: All Members present voted for the motion.)

(Note: Roger Bracey from St Mark's Church remained in the meeting for discussion of the item under Minute No. 137 below.)

**137 CAR PARKING FACILITIES**

(Reason for exclusion: Relates to financial matters other than those of the Parish Council)

The Parish Council considered a proposal from St Mark's Church.

Further discussion of this item was deferred until Minute No.140 below.

**138 PUBLIC WORKS LOANS BOARD**

The Parish Council received for information the Clerk's report which gave details of how the Public Works Loans Board (PWLB) operated. The PWLB had the power to make loans to town and parish councils, but a condition of any loan was that the Parish Council must be able to demonstrate that it had conducted a consultation exercise with the community, and the results of that consultation must show community support for the endeavour.

**139 RE-ADMITTANCE OF PRESS AND PUBLIC**

**RESOLVED:** That the press and public be re-admitted to the meeting.

**140 COMMUNITY CAR PARKING FACILITIES**

**140.1 Shavington Primary School Car Park**

Having discussed matters under Minute Nos. 135, 137 and 138, the Parish Council was asked to make a decision in respect of the school car park.

In the absence of a report from Shavington Primary School, the Parish Council agreed that it could not decide on this matter, at this time.

**RESOLVED:** (a) That the Parish Council continue to work with Shavington Primary School in respect of the future provision of community car parking in the school car park, with a view to arranging a 20-year licence in the longer term; and

(b) That the school be asked to consider offering the Parish Council a short-term licence of three years to be arranged at the earliest opportunity.

(Note: All Members present voted for the motion.)

**140.2 Car Parking Facilities – St Mark's Church**

Having considered this matter under Minute No. 137, it was -

**RESOLVED:** That the Parish Council investigate the possible purchase of the St Mark's church site as a potential community car parking facility.

(Note: All Members present voted for the motion.)

(Note: Borough Councillor Marren withdrew from the meeting at this point in the proceedings.)

**141 PLANNING MATTERS**

The Parish Council considered the following planning applications:

19/4671N      4 Greenfields Avenue, Shavington CW2 5HQ  
Rear single-storey extension with internal alterations, loft  
conversion and front porch.

**RESOLVED:** That no observations be made on planning application No. 19/4671N.

(Note: All Members present voted for the motion.)

19/4552N Units A, B and C – 416 Newcastle Road, Shavington CW2 5JF  
Change of use of three unoccupied industrial units within an existing  
Building (B1/B8 use class) into a single unit Veterinary Practice  
(D1 use class) with associated parking.

**RESOLVED:** That no observations be made on planning application No. 19/4552N.

(Note: All Members present voted for the motion.)

19/4580N Land between 262 and Barnsfield, Newcastle Road, Blakelow  
Reserved matters application for appearance, landscaping, layout  
and scale following application 18/6133N (Outline planning  
permission for erection of two dwellings and associated access.)

**RESOLVED:** That the Parish Council re-state its objections as identified at the Parish  
Council meeting held on 2 January 2019 when an objection was made to planning  
application No. 18/6133N, namely –

*The application is outside the settlement boundary.*

(Note: All Members present voted for the motion.)

## 142 FINANCIAL MATTERS

### 142.1 Authorisation of Payments

**RESOLVED:** That the following payments be approved:

(Note: All Members present voted for the motion.)

In approving the payments, Members noted that although the expenditure was divided  
between 'Parish Council' and 'Village Hall', all payments were currently paid from the Parish  
Council's main account.

#### (A) Parish Council

£294.26	HMRC	Tax and employer's NI liability on Clerk's salary.
£300.00	Nicola Cooper	Photography contract
£16.00	Beardmore Accountants	Monthly payroll service.
£80.00	Craig Willetts	Website support.
£370.80	C M Jones	Reimbursement for ink cartridges. (£309.00 net and £61.80 VAT)
£1,117.20	Northwich Town Council	Grounds maintenance (£931.00 net and £186.20 VAT)
The Clerk was asked to request from Northwich Town Council, a periodic report of work carried out.		
£30.00	Shavington Academy	Environmental Award
£8,320.00	Cheshire Police & Crime Commissioner	Contribution to cost of PCSO.
£49.99	Solopress	Printing of Remembrance Sunday flyers and leaflets (Invoice No. 2180673)
£33.74	Solopress	Printing of Posters for Remembrance Sunday (Invoice No. 2181039)

£106.38	Solopress	Printing of two vinyl banners – Remembrance Sunday (Invoice No. 2179865)
£33.65	Solopress	Printing of flyers and leaflets for Halloween. (Invoice No. 2178571)
£114.65	Solopress	Printing of Remembrance Sunday service sheets. (Invoice 2190989)
£420.00	Hazel Dockery	Fee for September newsletter compilation
£545.00	Acton Marquees	Fee for marquee, heater and 100 chairs The invoice had not been received; this was payment on account.

**(B) Village Hall**

£288.00	Crystal Clean South Cheshire	Village Hall cleaning – Invoice 1102 (£240.00 net and £48.00 VAT)
£40.00	Target Window Cleaning	Cleaning of Village Hall windows

**142.2 Payments Made Subsequent to the October Meeting**

£50.00	St Mark's Church	First prize in Scarecrow Competition
£277.72	PPL-PRS	Music Licence for Village Hall

**142.3 Cancellation of Invoice**

The Clerk had queried the payment of £277.72 for the PPL-PRS licence as payment of £235.57 had been made in June 2019. PPL-PRS had now advised that the invoice had been sent in error and had been cancelled. This notification came before the cheque was posted out and the cheque had, therefore, been marked VOID.

**142.4 Payments made by Debit Card**

The Clerk reported that the following payments had been made on behalf of the Parish Council, using the Council's debit card.

£148.92	Scottish Power – electricity supply at Village Hall (paid 3 October 2019)
£872.36	Amberon Ltd. (paid 7 October 2019) Traffic management arrangements for Remembrance Sunday (£726.75 net; £145.36 VAT; and £0.25P charge for use of debit card)

**142.5 Receipts and Payments Statement – 1 April – 30 September 2019**

The receipts and payments statements for both the Parish Council main account, and the Village Hall account, showing the position at 30 September 2019 were unavailable and would be submitted to the December 2019 meeting.

**142.6 Budget 2020-2021**

At its meeting on 30 October 2019, the Finance Committee considered the budget for 2020-2021. Its recommendations would be submitted to the 4 December 2019 meeting of the Council.

In the meantime, the Chairman suggested a new approach to the layout of the budget. The Clerk was asked to divide the schedule into specific heads of expenditure. The present format did not give a clear indication of the budget for each event/project.

**RESOLVED:** That the Clerk revise the layout of the budget proposals as discussed.

(Note: All Members present voted for the motion.)

**143 SHAVINGTON ACADEMY – ENVIRONMENTAL AWARDS EVENING  
THURSDAY, 28 NOVEMBER 2019 – 6.15 PM**

The Parish Council was invited to nominate a Member to attend the Environmental Awards Evening at Shavington Academy.

**RESOLVED:** That Councillor M Ferguson represent the Parish Council at Shavington Academy's Environmental Awards Evening.

(Note: All Members present voted for the motion.)

**144 CLERK'S INFORMATION REPORT**

The Clerk's Information Report was submitted, as follows.

**(A) Traffic Regulation Order associated with Planning Application 19/1923N  
The Elephant Public House**

A resident had sent an email she received from Councillor Craig Browne, dated 10 October 2019, which informed her that having attended a site meeting with Borough Councillor David Marren and Parish Councillor Kevin Gibbs, he was '*not minded to authorise the proposed one-way restriction and had suggested that the Highways officers consider an alternative scheme.*'

**(B) SSAFA (The Armed Forces Charity) – VE Day 2020**

A notification issued by SSAFA had been received. This gave details of the planned activities over the weekend of 8-10 May 2020.

It also invited Mayors, Leaders and Chairmen of town and parish councils to lead their communities in the 'Nation's Toast to the Heroes of WWII' on Friday, 8 May 2020.

**(C) Police Support for Remembrance Sunday – 10 November 2019**

Cheshire East Highways had issued an open letter to all town and parish councils following the announcement that Cheshire Police was withdrawing support for Remembrance Sunday events from this year onwards.

The letter offered the opportunity to those Councils which had not made alternative arrangements, to contact the Events Team at Cheshire Constabulary to request support for Remembrance Sunday.

The Clerk made contact but was informed that Cheshire Police had received a list from Cheshire East Highways of the town/parish councils which were providing their own traffic management (Shavington being one) so the Parish Council was not included in its resourcing demand.

**(D) Defibrillator Awareness Training – January 2020**

The defibrillator awareness training was to be held on the evening of 30 January 2020 in the Village Hall. The time had yet to be confirmed by St John Ambulance.



**145 CHESHIRE EAST COUNCIL'S DRAFT ENVIRONMENTAL STRATEGY - 2019-24**

Cheshire East Council's Draft Environmental Strategy was submitted. It set out the strategic goals and priority actions the Council would take to respond to the global challenge of climate change, and to protect and enhance the local environment.

The Borough Council was now consulting on this strategy, seeking views on how it could be improved and whether the Parish Council could support the wider community to reduce its carbon footprint.

**RESOLVED:** That the Parish Council support the Cheshire East Council Draft Environmental Strategy 2019-2024 for the following reasons:

- (a) It aligned with the Neighbourhood Plan vision;
- (b) The food waste recycling scheme was welcomed; and
- (c) Safer routes to school would be welcomed.<sup>1</sup>

**146 CHESHIRE EAST COUNCIL – GREEN VISION CONSULTATION**

This item was withdrawn from the agenda. Cheshire East Council had re-named it 'Environmental Strategy' and it was dealt with under Minute No 145 above.

**147 REMEMBRANCE SUNDAY – 10 NOVEMBER 2019**

Working Group Members (Councillors Nicola Cooper, Matt Ferguson and Kevin Gibbs) reported on the detailed arrangements for Remembrance Sunday (10 November 2019).

**148 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

**149 REVIEW OF VILLAGE HALL BOOKING**

At its September 2019 meeting, the Parish Council considered a request from a former client, who wished to be permitted to re-hire the Village Hall.

The client had been permitted to use the Village Hall for a period of three months, following which the Parish Council would carry out a review in November 2019 to decide if the client could continue to use the Village Hall.

**RESOLVED:** That the client referenced be permitted to continue to use the Village Hall as a regular client.

**150 FUTURE MEETINGS**

Parish Council                      4 December 2019 - 7.30 pm

Agenda items:                      CEC Pre-Budget consultation 2020-2024 – comments required  
by 6 January 2020.  
Community Governance Review – Part 1 – comments required  
by 31 January 2020

Community Engagement Committee      18 December 2019 – 7.15 pm

.....Chairman

The meeting commenced at 7.30 pm and concluded at 10.30 pm.

<sup>1</sup> Submitted to CEC 28 November 2019