



Shavington-cum-Gresty Parish Council

Clerk: Carol Jones

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www.scgpc.org.uk

Parish Councillors are summoned to a MEETING OF THE PARISH COUNCIL

DATE: WEDNESDAY, 6 JANUARY 2016

TIME: 7.15 pm

VENUE: SHAVINGTON VILLAGE HALL
SHAVINGTON

Enquiries to: Clerk: Carol Jones

Issue date: 30 December 2015

Signed

To: Members of the Parish Council
Councillors Peter Yoxall (Chairman), G McIntyre (Vice-Chairman), V Adams,
E Ankers, S Cheshire, B Cooper, B Gibbs, K Gibbs, R Hancock, B Melling,
W McIntyre and A Yoxall

Copies: Borough Councillor Steven Edgar
Police representatives

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available at the meeting.

NOTES

The Parish Council meets and makes its decisions in public. A Parish Council meeting is not a *public* meeting. It is a meeting *held in public*. There is no requirement in law which allows members of the public to speak at such meetings. However, the Council is pleased to offer this opportunity to local registered electors to show that it is committed to community engagement.

Please respect the fact that this is a meeting to conduct Parish Council business and interruptions during the meeting are not permitted. If the business is disrupted in any way, the person(s) causing the disruption may be asked to leave.

PUBLIC QUESTION TIME

- Members of the public are able to address the Parish Council and are allowed up to five minutes to speak.
- The chairman shall have discretion to extend public speaking time, if he considers it appropriate.

2 MEETINGS

2.1 Meetings are held in Shavington Village Hall.

2.2 **Exclusion of the press and public:** On occasions, members of the public and press representatives are excluded from the meeting when the business to be transacted is of a confidential nature; for example, matters likely to reveal the identity of an individual, contracts and financial affairs of other parties. It is irrelevant whether there are press and public in attendance when the exclusion motion is carried. The purpose of the motion is to ensure that none of the proceedings which follow, including both written documents and any comments made, can be made public after the meeting. If the Council does not resolve to exclude the press and public, this would mean that anything discussed and any documents presented are regarded as in the public domain and must be supplied if requested by anyone, whether as a general request, or under the Freedom of Information Act.

2.3 The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

2.4 **Planning Grounds:** The grounds on which observations can be made on planning applications are as follows –

1	Development Plan in all its aspects	8	Appropriateness of use taking account of local area
2	Government legislation and guidance (PPG)	9	Effect on highway safety and parking
3	Siting	10	Landscape
4	Design	11	Listed buildings
5	External appearance	12	Conservation areas
6	Compatibility with street-scene	13	Land contamination
7	Development affect on neighbouring properties, amenities and privacy	14	Flooding
Non-Relevant Matters			
1	Matters controlled by other legislation	6	Business competition
2	Effects on private rights	7	Personal circumstances – health/finance
3	Provisions in covenants/deeds	8	Ownership
4	Effect on property values	9	Moral issues
5	Private opinions		

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for development conditions can be made, in line with relevant factors.

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 PUBLIC QUESTION TIME

Members of the public are able to ask questions, or address the Parish Council, in respect of any item on the agenda, or any business relevant to the Parish Council's business and the local area.

Each member of the public is permitted to speak for a maximum of five minutes.

Members of the public are reminded that this is the only opportunity for participation in the meeting.

4 POLICE MATTERS

PCSOs to report on policing activity in the parish.

5 MINUTES – 2 DECEMBER 2015

To approve as a correct record, the Minutes of the Meeting held on 2 December 2015, the same to be signed by the Chairman. ***

6 MATTERS ARISING AND OTHER OUTSTANDING MATTER

The following matters are outstanding:

Meeting held on 2 December 2015

- PCSO Duties: Schedule of duties to be provided for the Parish Council. (Minute No. 124)
Not yet provided.

Meeting held on 4 November 2015

- Replacement boundary signs (Minute No. 115). Cheshire East Highways has advised that before replacement signs can be considered, it must be notified of the precise locations. If Members are able to identify locations, that would be helpful; alternatively, the Clerk can make a site visit around the parish to inspect where replacements are required.

7 FINANCIAL MATTERS

7.1 AUTHORISATION OF PAYMENTS

The Parish Council is asked to approve the following payments. Other payments requiring authorisation will be reported to the meeting.

<u>Parish Council Payments</u>		
£809.22	Mrs C M Jones	Net salary – January 2016
£25.00	C Willetts	Website maintenance
£853.00	M Webster & Son	Grounds maintenance work (£710.84 net and £142.16 VAT)
<u>Village Hall Payments</u>		
£tba	Mrs B Fraser	Cleaning of community hall
£205.70	British Gas	

7.2 BUDGET 2016-2017

(a) Minutes of Finance Committee Meeting held on 9 December 2015.

The Minutes of the Finance Committee meeting held on 9 December 2015 are enclosed to enable Members to appreciate how the Committee reached its recommendations. ...

(b) Draft Budget – 2016-2017

The Parish Council is invited to agree its budget for 2016-2017. The Clerk's covering report is enclosed, together with the detailed schedules which were submitted to the Finance Committee held on 9 December 2015. ...

In addition to the proposals recommended by the Finance Committee. There is an additional budget line (Mobile Vehicle Speed Display Unit). This was suggested at the Parish Council meeting held on 2 December 2015 but was omitted in error from the schedule considered by the Committee at its meeting.

7.3 Request for Grant – Shavington Scouts (Minute 128.2)

At the previous meeting, the Council considered a request for a grant to enable the Scouts to be able to purchase T-shirts and polo shirts. Members queried the ownership of the shirts and the Clerk has made enquiries. It is expected that information will be available at the meeting.

8 NEIGHBOURHOOD PLANNING

8.1 NEXT STEPS

(a) Draft Terms of Reference

Enclosed are draft Terms of Reference for the Neighbourhood Plan Steering Group. ...

(b) Public Meeting

At the previous meeting a suggestion was made that there should be a further public meeting. If Members are minded to arrange another meeting the following need to be put in place:

- Date of meeting. It is suggested that sufficient time be allowed to enable publicity to be given to the event. The previous event was arranged with only three weeks' notice.
- If a newsletter is to be printed, it could be submitted to the February meeting for approval. The printers require a two-week period to print the newsletter; the distributors also require two-weeks' notice.
It is suggested that John Heselwood of Cheshire Community Action be invited to attend as a neighbourhood planning specialist. He has attended many

public meetings arranged by parish councils to explain to residents the purpose of Neighbourhood Plans, the process and the benefits, and would be able to respond to any queries raised by residents.

8.2 NON-DISTRIBUTION OF NEWSLETTER

At the previous meeting, Members reported on the non-delivery of the newsletter to several streets in the parish. The Clerk contacted The Leaflet Team and the enclosed report gives the response from the company. ...

9 PLANNING APPLICATIONS

The Council is invited to comment on the following planning application which can be viewed on the Cheshire East Council website [By Clicking Here](#)

Unless a planning application is for a major development (ie over 10 dwellings) paper copies are no longer provided by Cheshire East Council. Members are asked to inspect the planning application on-line prior to the meeting.

15/5487N 7 Barons Road, Shavington, CW2 5EH
Two-storey side extension

10 CONSULTATION

The Parish Council is invited to submit observations on the following consultation document:

➤ Cheshire East Council Pre-Budget Report (2016-2017)

Cheshire East Council has published its pre-budget report for 2016-2017, with a foreword by Councillor Peter Groves, Portfolio Holder for Finance and Assets. Feedback from Town and Parish Councils is invited by Monday, 15 February 2016. ...

11 SHARED ITEMS/BOROUGH COUNCILLOR'S REPORT

Members are invited to share information which was not available at the time of publication of the agenda, or to report on attendance at recent meetings of outside bodies.

12 DATE OF NEXT MEETING

3 February 2016