

SHAVINGTON-CUM-GRESTY PARISH COUNCIL

PLANNING COMMITTEE

TERMS OF REFERENCE

- 1 The Planning Committee is a Committee of the Parish Council (under S.101 of the Local Government Act 1972). This does not preclude the Parish Council itself from making determinations in these matters.
- 2 The Committee shall be a Standing Committee (to be re-appointed at the Annual Meeting) comprising four parish councillors.
- 3 The Committee shall operate under the Parish Council's Standing Orders.
- 4 The Committee shall elect its own Chairman at its first meeting following the Annual Meeting of the Parish Council.
- 5 The quorum shall be three parish councillors.
- 6 Number of meetings in an ordinary year: as and when required to enable observations to be submitted to Cheshire East Council where the deadline date for those observations is before the next scheduled meeting of the Parish Council.
- 7 Notice of meetings shall be in accordance with public notice requirements as set out in the Public Bodies (Admission to Meetings) Act 1960.
- 8 Minutes of the Committee meetings shall be prepared by the Clerk and submitted to the next Committee for approval. The draft minutes shall be submitted to the Parish Council for information.
- 9 The Committee shall have full delegated authority to consider all planning applications and to submit observations on behalf of the Parish Council to Cheshire East Council as the Local Planning Authority (LPA).

(Note: Where the LPA's timetable permits, it will be the Parish Council which will be given the opportunity to comment on all planning applications. The Committee will be convened only where the meeting date of the Parish Council falls outside the date by which comments are requested.)

- 10 When appropriate, the Planning Committee shall consider policy documents issued by Cheshire East Council, from time-to-time and submit observations on behalf of the Parish Council.

(Note: As in 9 above, such policy documents will be submitted to the Parish Council unless the timetable set by the LPA precludes the opportunity to comment on such documents.)

- 11 Terms of Reference for the Committee shall be reviewed at the Annual Meeting of the Parish Council, and the Committee itself shall make recommendations for change, as and when considered appropriate.