

SHAVINGTON-CUM-GRESTY PARISH COUNCIL

MINUTES OF A MEETING OF THE VILLAGE HALL MANAGEMENT COMMITTEE HELD ON 24 OCTOBER 2016 IN THE VILLAGE HALL, SHAVINGTON

PRESENT: Councillor V Adams Chairman
Councillor E Ankers
Councillor G McIntyre
Councillor W McIntyre
Ms Nancy Vigrass (non-Parish Council Member)

APOLOGIES: Janet Clarke (non-Parish Council Member)

15 MEMBERSHIP

It was noted that Nancy Vigrass had been appointed as a non-Parish Council member of the Committee to replace Yvonne Williams. Ms Vigrass was welcomed to the meeting.

16 MINUTES OF THE PREVIOUS MEETING – 22 JUNE 2016

RESOLVED: That the Minutes of the meeting held on 22 June 2016 be approved as a correct record.

17 DECLARATIONS OF INTEREST

Members of the Parish Council were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Non-parish councillors were invited to consider if they had a conflict of interest in respect of any item on the agenda.

No declarations were made.

18 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded from the meeting during consideration of the following items, in accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960, owing to the confidential nature of the business to be transacted, and the public interest would not be served in disclosing the information.

19 VILLAGE HALL PROJECTS

A schedule showing the current position in respect of village hall projects was submitted. This related to Minute Nos. 20 and 21 below.

20 DISABLED TOILETS SCHEME

The Committee considered three quotations for the up-grading of the toilets. A copy of the specification issued to each of the contractors was also submitted for information. One of the companies had also quoted for the decoration of the hall and replacement ceiling.

The Committee was asked to make a recommendation to the Parish Council meeting on 2 November 2016.

Members deferred a decision on this scheme until the quotations for the decoration of the hall and replacement ceiling had also been considered.

21 DECORATION OF THE HALL/REPLACEMENT OF CEILING

The Committee considered two quotations for decoration of the hall and four quotations for the ceiling replacement. Members were invited to make a recommendation to the Parish Council on 2 November 2016.

At this point in the proceedings, Members also took into account the quotations for the toilets conversion as one of the companies had submitted a quotation for all projects.

RESOLVED: (a) That the Parish Council be recommended to approve the quotation submitted by Bespoke Property Solutions, as follows:

- | | |
|--|---------------------|
| - Replacement ceiling in main hall and decoration:
Cost to include materials, labour and removal and disposal of waste. | £9,859.00 plus VAT |
| - Toilet alterations to allow disabled access:
Cost to include materials, labour and removal and disposal of waste. | £29,879.00 plus VAT |

TOTAL: £39,738.00 plus VAT

(b) That the Parish Council be recommended to approve the quotation as other than the lowest, on the basis that by accepting the quotation submitted by Bespoke Property Solutions, the replacement of the ceiling and decoration could be carried out at the same time as the toilets up-grade and would be less disruptive than employing two contractors;

(c) That the project commence on 1 March 2017, but no later than 14 March 2017;

(d) That it be noted that the work was expected to be completed within a six-week period; and

(e) That the Parish Council be recommended to approve the appointment of Councillors V Adams and W McIntyre as Project Managers to oversee each of the projects. ¹

22 DATE OF NEXT MEETING

There was no date set for the next meeting. This would be arranged when required.

.....Chairman

¹ Subsequent to this recommendation, the Parish Council appointed the Clerk as Project Manager.