



Shavington-cum-Gresty Parish Council

Clerk: Carol Jones

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Parish Councillors are summoned to a MEETING OF THE PARISH COUNCIL

DATE: WEDNESDAY, 2 DECEMBER 2015

TIME: 7.15 pm

VENUE: SHAVINGTON VILLAGE HALL
SHAVINGTON

Enquiries to: Clerk: Carol Jones

Issue date: 26 November 2015

Signed

To: Members of the Parish Council
Councillors Peter Yoxall (Chairman), G McIntyre (Vice-Chairman), V Adams,
E Ankers, S Cheshire, B Cooper, B Gibbs, K Gibbs, R Hancock, B Melling,
W McIntyre and A Yoxall

Copies: Borough Councillor Steven Edgar
Police representatives

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available at the meeting.

NOTES

The Parish Council meets and makes its decisions in public. A Parish Council meeting is not a *public* meeting. It is a meeting *held in public*. There is no requirement in law which allows members of the public to speak at such meetings. However, the Council is pleased to offer this opportunity to local registered electors to show that it is committed to community engagement.

Please respect the fact that this is a meeting to conduct Parish Council business and interruptions during the meeting are not permitted. If the business is disrupted in any way, the person(s) causing the disruption may be asked to leave.

PUBLIC QUESTION TIME

- Members of the public are able to address the Parish Council and are allowed up to five minutes to speak.
- The chairman shall have discretion to extend public speaking time, if he considers it appropriate.

2 MEETINGS

2.1 Meetings are held in Shavington Village Hall.

2.2 **Exclusion of the press and public:** On occasions, members of the public and press representatives are excluded from the meeting when the business to be transacted is of a confidential nature; for example, matters likely to reveal the identity of an individual, contracts and financial affairs of other parties. It is irrelevant whether there are press and public in attendance when the exclusion motion is carried. The purpose of the motion is to ensure that none of the proceedings which follow, including both written documents and any comments made, can be made public after the meeting. If the Council does not resolve to exclude the press and public, this would mean that anything discussed and any documents presented are regarded as in the public domain and must be supplied if requested by anyone, whether as a general request, or under the Freedom of Information Act.

2.3 The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

2.4 **Planning Grounds:** The grounds on which observations can be made on planning applications are as follows –

1	Development Plan in all its aspects	8	Appropriateness of use taking account of local area
2	Government legislation and guidance (PPG)	9	Effect on highway safety and parking
3	Siting	10	Landscape
4	Design	11	Listed buildings
5	External appearance	12	Conservation areas
6	Compatibility with street-scene	13	Land contamination
7	Development affect on neighbouring properties, amenities and privacy	14	Flooding
<u>Non-Relevant Matters</u>			
1	Matters controlled by other legislation	6	Business competition
2	Effects on private rights	7	Personal circumstances – health/finance
3	Provisions in covenants/deeds	8	Ownership
4	Effect on property values	9	Moral issues
5	Private opinions		

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for development conditions can be made, in line with relevant factors.

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 PUBLIC QUESTION TIME

Members of the public are able to ask questions, or address the Parish Council, in respect of any item on the agenda, or any business relevant to the Parish Council's business and the local area.

Each member of the public is permitted to speak for a maximum of five minutes.

4 POLICE MATTERS

PCSOs to report on policing activity in the parish.

5 MINUTES – 4 NOVEMBER 2015

To approve as a correct record, the Minutes of the Meeting held on 4 November 2015, the same to be signed by the Chairman. ...

6 MATTERS ARISING

To report the following up-dates:

- **PCSO Duties**

The Clerk reported to the Police that some residents had complained about the lack of 'visibility' of PCSOs in some parts of the parish. One of the Inspectors has contacted the Clerk and wishes to assure the Parish Council that the PCSOs fulfil all their duties within the parish. She has conducted an investigation, but if Members have any more specific information, this can be passed to her.

- **Bus Services**

D&G Bus Company has advised that the bus service between Shavington and Nantwich ceased on 22 August 2015. Since that date, all services have been provided by GHA Coaches, with the exception of one journey which the company operates to and from Malbank School.

The company continues to operate a daily route between Shavington and Crewe (Service 6).

The Clerk has written to Arriva, as requested, to enquire into the possibility of a Shavington to Nantwich service, to connect with buses to Chester. A response is awaited.

7 COMMITTEE MEETINGS

7.1 Village Hall Management Committee

The Minutes of the Village Hall Management Committee held on 25 November 2015 are enclosed for information. ...

8 POLICE AND CRIME COMMISSIONER

A letter has now been received from the Police and Crime Commissioner in response to the Clerk's enquiry about the need, or otherwise, for two PCSOs to be funded with effect from March 2016 when the current service level agreement comes to an end. A copy of the letter is enclosed. ...

9 NEIGHBOURHOOD PLANNING

To report on the public meeting held on 30 November 2015 and to consider the next steps in preparing a Neighbourhood Plan.

10 GRANTS

10.1 Model Grants Application Form

The Parish Council does not appear to have a formal grants application process. Enclosed is a model grants application form for consideration by the Parish Council. If this finds favour with Members, it can be adopted and each community/voluntary group in the parish would be asked to complete the form when requesting a grant. ...

10.2 Request for Grant – Shavington Scouts

A request for a grant has been received from Shavington Scouts. Members will recall that a grant of £100 was paid to the Scouts in September and a grant of £100 to Shavington Brownies, also in September.

Shavington Scouts is asking the Parish Council for a further grant. The Beavers, Cubs and Scouts participate in District activities and competitions, eg sports days, along with other groups from within South-West Cheshire. The purpose of the grant is to purchase T-shirts or polo shirts in the Group colour, with the name of the group printed on the back of each. This will enable the Beavers and Cubs to be identified easily by Leaders and District officials.

The cost is estimated to be £150 for the Beaver Section and £225 for the Cubs. The Group wishes to start with purchases for the Beavers and if this proves successful, will then consider purchases for the Cubs.

The Parish Council is invited to consider making a contribution.

11 FINANCIAL MATTERS

11.1 Authorisation of Payments

The Parish Council is asked to authorise the following payments. Any additional payments required will be reported to the meeting.

£809.22	Mrs C M Jones	Net salary - October
£15.00	A J Hardy	Payroll processing.
£248.69	HMRC	Month 8 (ending 30 November 2015) £202.40 tax and £46.29 employer's NI contribution
£248.69	HMRC	Month 9 (ending 31 December 2015) £202.40 tax and £46.29 employer's NI contribution

£248.69	HMRC	Month 10 (ending 31 January 2016) £202.40 tax and £46.29 employer's NI contribution
£25.00	C Willetts	Website maintenance
£853.00	M Webster & Son	Grounds maintenance work October 2015 (£710.84 net and £142.16 VAT)
£257.00	Johnsons of Nantwich Ltd.	Printing of Neighbourhood Plan newsletter
£199.50	Mrs C M Jones	Reimbursement for payment for distribution of Neighbourhood Plan newsletter by The Leaflet Team.

Village Hall Payments

£45.00	Mr S McGarry	Window cleaning at village hall
To be advised	Mrs B Fraser	Cleaning of community hall
£82.76	Dowding & Plumber Ltd	Purchase of 5 litres of 'Diamond' polish for main hall floor and 17" white floor pads (£68.97 net and £13.79 VAT)
£141.60	North Staffs Fire Limited	Annual inspection of fire equipment (£118.00 net and £23.60 VAT)
£96.39	United Utilities	Water and Waste-water bill
£84.62	ASH Waste Services	Collection of waste from the village hall (£70.52 net £14.10 VAT)

11.2 Half-Year Payment for PCSO Services

At the previous meeting, a payment of £11,800 was approved as half-year payment for the provision of PCSO services. Subsequent to the meeting, the Chairman realised that this was in excess of the due payment and appeared to include a portion which should be met by Rope Parish Council. The matter has now been raised with Cheshire Constabulary. At the time of publication of the agenda, a response is awaited.

12 PLANNING

12.1 Planning Applications

The Parish Council is invited to comment on the following planning applications which can be viewed on the Cheshire East Council website [By Clicking Here](#)

Unless a planning application is for a major development (ie over 10 dwellings) paper copies are no longer provided by Cheshire East Council. Members are asked to inspect the planning applications on-line prior to the meeting.

15/5293N 271 Newcastle Road, Wybunbury, CW5 7ET
Extension to home office used for business

Deadline date for comments: 16 December 2015.

15/5104N 61 Ashcroft Avenue, Shavington, CW2 5HW
Two-store extension to side of dwelling

Deadline date for comments: 2 December 2015

12.2 Street Naming and Numbering – Basford West

To note that under separate cover, parish councillors were invited to suggest names for the new housing estate in Basford West. This was a pre-formal consultation exercise.

The Parish Council is now being formally consulted and is asked to comment on the names listed in the attached letter, by 7 December 2015. ...

13 DIVERSION OF PUBLIC FOOTPATHS

13.1 Footpath No. 11 Basford (part)

The Parish Council is being consulted on the proposed diversion of the above footpath.

The deadline date for comments is 7 December 2015. A copy of the letter from Cheshire East Council is enclosed. Plans will be available at the meeting. ...

13.2 Footpath No. 2 – Parish of Rope, now in the parish of Shavington-cum-Gresty Footpath No. 7 (part) in the parish of Shavington-cum-Gresty

Confirmation has been received from Cheshire East Council of the above diversions.

14 AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The Clerk has made application for the provision of an AED. The British Heart Foundation is currently offering these free-of-charge. The British Heart Foundation has acknowledged receipt of the application but no further information is available.

An AED must be available 24 hours a day and should, therefore, be affixed to an outside wall of a building where there is an electricity supply.

AEDs are proving to be popular acquisitions for town and parish councils. The Ambulance Service response time is approximately 8 minutes and the use of an AED can be a valuable tool in saving lives. However, these are only of benefit if there is more than one person present at the time of the patient's sudden cardiac arrest. One person remains with the patient, administering CPR whilst the other person calls 999 and then collects the AED.

Members are invited to consider a suitable location for an AED.

15 CONSULTATION

The Parish Council is invited to submit observations on the following consultation documents:

➤ Cheshire East Council Pre-Budget Report (2016-2017)

Cheshire East Council has published its pre-budget report for 2016-2017, with a foreword by Councillor Peter Groves, Portfolio Holder for Finance and Assets. Feedback from Town and Parish Councils is invited by Monday, 15 February 2016. Members might wish to defer this to the January 2016 meeting. ...

➤ Cheshire Fire Authority: Consultation on its draft Integrated Risk Management Plan

The Fire Authority is consulting on its draft Integrated Risk Management Plan. Consultation is open until 28 December 2015. ...

16 CORRESPONDENCE

The following item of correspondence has been received:

- 'Thank-you' letter from Shavington Scouts for the grant of £100.
- Cheshire East Highways – list of contacts
- Police and Crime Commissioner update

17 SHARED ITEMS/BOROUGH COUNCILLOR'S REPORT

Members are invited to share information which was not available at the time of publication of the agenda, or to report on attendance at recent meetings of outside bodies.

18 DATE OF NEXT MEETING

6 January 2016