



Shavington-cum-Gresty Parish Council

Clerk: Carol Jones

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www.scgpc.org.uk

Parish Councillors are summoned to a MEETING OF THE PARISH COUNCIL

DATE: WEDNESDAY, 1 MARCH 2017

TIME: 7.15 pm

VENUE: SHAVINGTON VILLAGE HALL
SHAVINGTON

Enquiries to: Clerk: Carol Jones

Issue date: 24 February 2017

Signed

To: Members of the Parish Council
Councillors Gillian McIntyre (Chairman), W McIntyre (Vice-Chairman), V Adams,
E Ankers, S Cheshire, B Cooper, M Ferguson, B Gibbs, K Gibbs, R Hancock, A Yoxall
and P Yoxall

Copies: Borough Councillor Steven Edgar
Police representatives

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available at the meeting.

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible. **Councillors B Gibbs, W Cooper, K Gibbs and A Yoxall**

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES

To approve as a correct record, the Minutes of the meeting held on 1 February 2017 and the Extra-ordinary meeting held on 7 February 2017. ...

4 MATTERS ARISING (Not detailed separately elsewhere on the agenda)

(a) Fixed Vehicle-Speed Display Unit

There is no further update regarding the location to be approved by Cheshire East Highways. The invoice has now been received from TWM Traffic Control Systems. The Clerk has asked the company to store the equipment until the posts have been installed.

5 BOROUGH COUNCILLOR STEVE EDGAR

Councillor S Edgar to report on Cheshire East Council matters of interest and provide an update in respect of outstanding parish matters.

6 PUBLIC QUESTION TIME

Members of the public are able to ask questions, or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

Each member of the public is permitted to speak for a maximum of five minutes.

Members of the public are reminded that this is the only opportunity for participation in the meeting.

7 NEIGHBOURHOOD PLAN

To receive an update from the Neighbourhood Plan Steering Group. Mr W Atteridge, the Chairman of the Group, will be in attendance to report to the meeting.

A schedule showing Neighbourhood Plan spend to date is enclosed. The overall spend has been included within the financial documents at item 10.1 below. ...

8 POLICE MATTERS

To receive the Beat Manager's latest report and to receive a report from the PCSO(s) in respect of Police matters in the parish.

The Parish Council is asked to agree a date for an informal meeting with Superintendent Peter Crowcroft to discuss future PCSO funding arrangements. The Clerk canvassed Members for availability and the preferred dates are Tuesday, 7 March or Wednesday, 8 March.

9 COMMITTEES

9.1 Environment Committee

To receive the Minutes of the Environment Committee meeting held on 7 February 2017. ...

The Parish Council is invited to consider the recommendations made by the Committee:

- The Best Dressed House at Christmas to be held again in December 2017, with two prizes being offered, namely, first prize £50 and second prize £30.
- Clean Team. The Committee did not reach any firm conclusions and has referred the matter back to the Parish Council for consideration.

The Clerk has contacted her colleague at Haslington Parish Council, which operates a similar scheme to try to establish how it operates. The Clerk expects to be able to report to the meeting.

9.2 Village Hall Management Committee (See also item 16)

The Committee met on 22 February 2017 to revise the specification for the village hall adaptations.

The Committee also took the opportunity to consider the hire charges for the Village Hall. Members will recall that at the January 2017 meeting of the Parish Council, the hire charges were approved for increase with effect from 1 April 2017 from £9.50 per hour to £10.00 per hour. The Committee has reviewed this decision in view of the reaction of a number of regular users of the hall who have said that the increase will necessitate them moving to other premises.

In accordance with Standing Orders, the Parish Council's decision stands for a six-month period until, and unless, a formal Rescission of Decision Notice is submitted to the Council; OR by a motion moved by a Committee of the Council. The Parish Council can, therefore, consider the Committee's recommendation.

The Committee recommends:

- (a) That the hire charges for the Village Hall, be retained at £9.50 per hour for all regular users to acknowledge their continued support.
- (b) That the Parish Council's agreed increase in fee to £10 per hour with effect from 1 April 2017 be implemented for casual users only.
- (c) That hire of the upstairs Meeting Room be increased from £6 per session to £8 per session, with effect from 1 April 2017.

10 FINANCIAL MATTERS

10.1 Receipts and Payments Statement/Budget Monitoring

To receive a Receipts and Payments Statement for the period 1 April 2016 to 31 December 2016, together with a budget monitoring statement for the same period. ...

The Receipts & Payments statement for the Village Hall account is enclosed. The statement relating to the Parish Council account, and the Budget Monitoring statement, will follow under separate cover.

10.2 Authorisation of Payments

The Parish Council is asked to authorise the following payments. Any additional payments will be reported to the meeting.

A Parish Council Payments

£859.32	Mrs C M Jones	Net Salary (February 2017)
£269.51	HMRC	Tax/NI on Clerk's salary
£15.00	A J Hardy Ltd.	Payroll service.
£25.00	C Willetts	Website maintenance
£15.58	Mrs C M Jones	Reimbursement for purchase of new domain name for website (shavingtononline.co.uk)
£875.50	M Webster & Son Ltd	Grounds maintenance work (£710.84 net and £142.16 VAT)
£710.40	JDH Business Services Ltd.	Audit of accounts for 2014-2015 and 2015-2016 – fixed fee of £480.00. Audit report for Council (3.5 hours @ £32 per hour) - £112.00 VAT - £118.40
£5,016.00	TWM Traffic Control Systems	Payment for purchase of fixed vehicle-speed display unit. (£4,180.00 net plus £836.00 VAT)
£2,406.60	Cheshire Community Action	Payment for Neighbourhood Plan support Breakdown as follows:
	4 days' policy and justification preparation	£1,152.00
	1.5 days – attendance at meeting(s)	432.00
	1.5 days – analysis of questionnaire	432.00
	0.5 day – consultation	144.00
	0.5 day – analysis of evidence-base, including Local Plan	144.00
	OCSI report	45.00
	Mileage	57.60
	TOTAL	£2,406.60
£7,925.50	The Police & Crime Commissioner	Second-half year contribution to the PCSO service.
£1,294.00	Brave Little Tank	Cheque to be made payable to 'Ten & Bourne' Expenditure related to the Parish Council's communications project.

B Village Hall Payments

£tba	Mrs B Fraser	Cleaning of the village hall – February
£tba	ASH Waste	Collection of waste from village hall
£50.00	Mike Webster & Son	Clearing of gutters at village hall (£41.67 net and £8.33 VAT)
£349.49	British Gas	Repairs at community hall (not covered by Careplan scheme) (£291.24 net and £58.25 VAT)

10.3 Quotation for Collection of Waste from the Village Hall

At the previous meeting, Members queried the high cost of collection of waste from the village hall. The Clerk has contacted Greenzone Facilities Management, which can provide the following service.

- 1100 litre waste bin to be sited within the compound area of the hall.
- 1.5m x 1.3m x 1m

- Total annual sum of £413.40 comprising fortnightly collection at £34.45 monthly.
- Fortnightly collection of waste.

The advantages offered by the company are stated as –

- No delivery charges
- No rental charges
- No EPA charges (Environmental Protection Agency)
- Waste Transfer Notes for all waste
- Dedicated Customer Service department: Mon-Fri 8.00 am – 6.00 pm
- Monthly Direct Debit payments

10.4 Purchase of Printer for Clerk

The Parish Council is asked to approve the purchase of a new printer for the Clerk. The printer currently used is owned by the Clerk but has now reached the end of its useful life.

The printer which is the most suitable for the Clerk's needs is an HP Colour LaserJet Pro M252dw and is £179.99, plus cover-plan for three years (£39.00); total cost is £218.99. The cost of a new cartridge is £120+, but each cartridge will print 2,500 pages which probably equates to 12 months' use. This will remain in the ownership of the Parish Council.

11 COMMUNICATIONS

The Parish Council is asked to approve new stationery which has been created as part of the re-branding project. A copy of the letter-headed paper and compliments slip is enclosed and the Parish Council is asked to approve the design. ...

12 WESSEX CLOSE PLAY AREA

To receive a copy of the safety inspection report on the Wessex Play Area. This was conducted on behalf of ANSA (company owned and controlled by Cheshire East Council) and was carried out on 15 November 2016. ...

13 PLANNING MATTERS

13.1 Planning Applications

The Parish Council is invited to comment on the following planning applications. The applications can be viewed on-line online at www.cheshireeast.gov.uk.

17/0295N	Land at Shavington Villa, Rope Lane, Shavington CW2 5DT Residential development of up to 29 dwellings and associated infrastructure with access to be taken from Rope Lane.
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Deadline date for observations: Midnight - 1 March 2017 (this has been agreed by the Case Officer)

17/0768N	68 Osborne Grove, Shavington, CW2 5BX Removal of existing conservatory and replace with single-storey extension to side/rear of dwelling.
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Deadline date for observations: 7 March 2017

17/0498N	Land adjoining 20 Main Road, Shavington, CW2 5DY Outline application for proposed detached dwelling.
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Deadline date for observations: 24 February 2017 (The Clerk has asked for an extension to midnight on 1 March 2017.)

17/0717N	179 Crewe Road, Shavington, CW2 5AH Retrospective re-submitted application for summer-house/'quiet room' (for autistic child) and garage/store room.
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Deadline date for observations: 8 March 2017

13.2 Planning Appeal

<https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3157715>

To report that this appeal was allowed on 3 February 2017.

16/0015N	Outline application for demolition of 46 Chestnut Avenue, Shavington and erection of 44 dwellings, including access and associated works. (Appeal Ref: APP/R0660/W/16/3157715)
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13.3 Southern Planning Committee – 1 March 2017

16/4787N	Land to rear of 21 Main Road, Shavington, CW2 5DY Construction of three detached dwellings on former garden to rear.
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To report that this application was determined by Southern Planning Committee on 1 March 2017. The outcome will be reported to the meeting.

13.4 Southern Planning Committee – 29 March 2017

Application No. 16/4526N – 71 Main Road – application for 30 houses

To report that this planning application is likely to be submitted to the Southern Planning Committee on 29 March 2017. Members are reminded that objections were made on the following grounds:

- Erosion of green gap
- Over-crowding on the site.
- This housing development is not needed.
- The parish already has more housing than is required by the emerging Cheshire East Local Plan (both built and planned).
- The Council requests the Inspector to visit all the application sites both past and future to assess the cumulative effect.
- The land is the best and most versatile agricultural land.

13.5 Cheshire East Local Plan

Cheshire East Council has proposed a series of Main Modifications to the Local Plan Strategy – Proposed Changes (March 2016 version) which are considered necessary to make the Plan capable of adoption.

These modifications have now been published for six weeks of public consultation ending at 5.00 pm on Monday, 20 March 2017.

Enclosed is a copy of the letter from Cheshire East Council Spatial Planning Team. The letter contains links to other documents. The main document has been forwarded to Members under separate cover. ...

This is a significant policy document, and Members might consider it more appropriate to (a) arrange an extra-ordinary meeting of the Parish Council; or (b) authorise the Planning Committee to consider the various documents and submit observations on behalf of the Parish Council.

It should be noted that the Terms of Reference only permit the Committee to comment on minor planning applications (under 10 dwellings). There would, therefore, need to be a specific delegation for this purpose. (Committee membership comprises Councillors M Ferguson, R Hancock, G McIntyre and W McIntyre.)

14 CORRESPONDENCE/INFORMATION ITEMS

- PCSO Duty Rosters – e-mailed to Members 14 February 2017.
- Correspondent from a resident about overgrown tree on public footpath adjacent to the sub-station on Weston Lane (between Nos. 6 and 8). This has been reported to the Public Rights of Way Unit (PRWU) for action. A response has been received to the effect that this has now been inspected and the tree will be cut back.
- Town and Parish Councils Conference – 28 November 2016 (outcomes)

15 EXCLUSION OF PRESS AND PUBLIC

The Parish Council is invited to RESOLVE that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items, for the reasons given, owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

16 VILLAGE HALL MANAGEMENT COMMITTEE

(Reason for exclusion: Contract arrangements between the Parish Council and a third party.)

As noted in item 9.2 above, the Village Hall Management Committee met on 22 February 2017 to revise the specification for the adaptations at the Village Hall. The Clerk's report sets out the revised specification. ...

17 AUDIT REPORT – ACCOUNTS FOR 2015-2016

(Reason for exclusion: Likely to reveal the identity of individuals.) ...

To receive the report from JDH Business Services Ltd. following an audit of the accounts for the previous financial year.

18 SHARED ITEMS

Members are able to share information which was not available for inclusion on the agenda. Decisions cannot be taken under this item.

19 DATE OF NEXT MEETING

5 April 2017