

Shavington-cum-Gresty Parish Council  
VILLAGE HALL - Receipts and Payments 1 April 2019 - 31 July 2019

It should be noted that at the time of preparation of this statement, there is still one bank statement missing. This was requested from the bank, on a letter signed by three authorised signatories, but although the letter was sent on 26 June 2019, the missing statement has not yet been provided.

As a consequence, there is a discrepancy of £29.23 which cannot be reconciled with the information available.

Once the new change of signatories arrangement has been put in place, the Clerk will make contact with the bank to request the missing information.

It should also be noted that many payments attributable to the Village Hall have been paid from the main Parish Council account during June and July.

RECEIPTS	£	
Brought forward on 1 April 2019	1,955.76	
Income from hire of hall	360.00	
Transfer from main Parish Council Account	3,000.00	
<b>TOTAL RECEIPTS</b>	<b><u>5,315.76</u></b>	

PAYMENTS	£	VAT
Cleaning of village hall	270.00	54.00
Window cleaning	40.00	
Gas	523.92	
Water	194.34	
Electricity	89.51	
ASH Waste collections	55.00	
HSE Accident Report Book	16.84	
Plaque for Village Hall	679.00	135.80
Plumbing repairs	123.00	
M Andrews - keys for Village Hall	100.00	
Toilet rolls	29.99	
Fees for unauthorised overdraft	80.00	
Balancing adjustment	-29.23	
	<b><u>2,172.37</u></b>	<b><u>189.80</u></b>

BANK RECONCILIATION		
Balance brought forward	1,955.76	
Receipts	3,360.00	
<b>LESS</b> Payments	-2,362.17	
<b>TOTAL</b>	<b><u>2,953.59</u></b>	
Balance at bank	3,217.71	
<b>LESS</b> Unpresented cheques	-264.12	
<b>TOTAL</b>	<b><u>2,953.59</u></b>	

Cheque details	673	41.12
	674	123.00
	667	<u>100.00</u>
		<b><u>264.12</u></b>