# Accelerate Phase I Project Agenda

## Day 1

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| **Time** | **Topic** |
| 7:00 am to 8:00 am | Arrive and set up for training and project |
| 8:00 am to 8:30 am | Project Introduction, Charter and Agenda Review |
| 8:30 am to 10:00 am | Lean Overview and Current State VSM Training |
| 10:00 am to 12:00 am | Develop Current State VSM Path |
| 11:00 am to 11:45 am | Discuss VSM path and data collection |
| 11:45 am to 12:15 pm | Lunch |
| 12:15 pm to 2:30 pm | Gather data for Current State Map |
| 2:30 pm to 4:30 pm | Create Current State VSM |
| 4:00 pm to 4:30 pm | MCT training & Current State MCT Map |

**Note:** Day One can run longer than 4:30 pm.

## Day 2

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| **Time** | **Topic** |
| 7:30 am to 8:00 am | Arrive and prepare for project |
| 8:00 am to 8:30 am | Project Progress Review |
| 8:30 am to 9:30 am | Future State VSM Training |
| 9:30 am to 11:30 am | Create Future State VSM |
| 11:30 am to 12:15 pm | Lunch |
| 12:15 pm to 1:30 pm | Finalize Future State VSM |
| 1:30 pm to 2:30 pm | Project Planning |
| 2:30 pm to 3:00 pm | Future State MCT Map |
| 3:00 pm to 4:00 pm | Project Wrap-up and Next Steps Review |