

## Administrative Pastor

CrossRoads Church is looking for a full time Administrative Pastor responsible for organizing and empowering church ministries. This position will pay \$45,000 - 55,000 annually with benefits.



### JOB REQUIREMENTS

- Skilled multitasker who maintains attention to detail.
- Commitment to the church's discipleship and culture.
- Demonstrated ability to understand, motivate, support and empower ministry leaders.
- Mature believer who walks with Jesus and lives a life above reproach.
- Experience organizing ministries in a church or parachurch organization.

### PRIMARY RESPONSIBILITIES

- Lead church members to become more fully devoted followers of Jesus Christ.
- Ensure that church systems, practices, activities, and policies effectively and efficiently carry out CrossRoads' objectives and values.
- Organize the church's ministries and leaders.
- Manage church properties including, but not limited to, facilities, grounds, vendor contracts and vehicles.
- Assist the Senior Pastor in overseeing the daily operations of the church.

### ABOUT CROSSROADS

A vibrant church in Norfolk Virginia, CrossRoads is dedicated to furthering the Gospel of Jesus Christ through a commitment to the campus, community and world. We are a family on mission desiring to see to God's Kingdom advance in each of these areas. Please see our website (<http://crcnorfolk.com>) for more information.

Qualified applicants should send their **resume, job history** and **three references** (personal, ministry and professional) to [crcnorfolkjobs@gmail.com](mailto:crcnorfolkjobs@gmail.com).