

The Work List

The Work List lets nurses, respiratory therapists, and other clinicians view, document, and organize the tasks required to care for patients. It's a to-do list of daily responsibilities that is shared by all of the clinicians who have access to the patient's hospital chart.



Try It Out

1. Open a Patient's chart.

Patient Lists

☆ All AH Patients 37 Patients

Room/Bed	Patient Name	Age/Sex	Attending	Diagnosis	Isolation/Infectic	Isolati Misma	Isolation Mismatch Text	Precaution	FLU Vaccination	PNE Vaccinat	Readmis Risk	Overstay Risk	LoS	LOS Risk
213/213 A	Test, Ah	54 y.o. / M	Mark R Bell, MD	Chest pain	✖ Airborne	—	—	—	—	—	●	—	261	—
216/216 A	Reyes, Soto	33 y.o. / F	Todd L Samuels, MD	None	—	—	—	—	—	—	●	—	126	—
293/293 A	Beaker, Caleb	25 y.o. / M	Wilfredo R Abesamis, MD	None	Influenza	✖	Influenza requires an isolation of Droplet.	—	—	—	●	—	293	2.2 1.3
301/301 B	Test Joe, John	31 y.o. / M	Evan D Allen, MD	None	—	—	—	—	—	—	●	—	104	—
306/306 A	Clindoc, Seventeen	40 y.o. / F	Andy H Nguyen, DO	None	—	—	—	—	—	—	●	—	297	—
404/404 A	Addon, Ah	Dcsd. / M	Wilfredo R Abesamis, MD	None	—	—	—	—	—	—	●	—	190	—
416/416 A	Clindoc, Five	28 y.o. / M	Arwinah P Bautista, MD	New onset a-fib (Additional	—	—	—	—	—	—	●	—	300	—

Clindoc, Five #700003113 (28 y.o. M) (Adm: 09/15/17 1027) Inpatient

2. In the Chart look for the Work List Activity.

Work List T

Current Shift

+ Add Task

Flowsheet

✖ ✖ ✖ ✖ ✖ ✖

3. This is the Header of the Work List Activity.

Work List Tasks

Current Shift 07/12/18 0701-1901 Start Date 7/12/2018 Overdue

+ Add Task Time View Filters: All Tasks Flowsheets Medications Acknowledge RT Tasks My Discipline

Manually add a Task

Different Views to filter the list

Show: ☐ Completed ☐ Discontinued

a. Selects the Current Shift

b. Enables you to skip the shift date range forward and backward

- c. Is a calendar to choose a specific day
- d. Selects the Overdue Tasks for the patient.
- e. Enables you to include Completed or Discontinued tasks to the view
- f. Is the Customization Wrench

Time	Task	Priority
FLOWSHEET		
0830	Reassess Peripheral IV 09/18/17 Anterior - Front, top Arm, Placement Date/Time: 09/18/17 0804 Placed by External Staff?: EMS Size (Gauge): 16 G Orientation: Anterior - Front, top Location: Arm Site Prep: Betadine Local Anesthetic: Injectable	None
1630	Reassess Peripheral IV 09/18/17 Anterior - Front, top Arm, Placement Date/Time: 09/18/17 0804 Placed by External Staff?: EMS Size (Gauge): 16 G Orientation: Anterior - Front, top Location: Arm Site Prep: Betadine Local Anesthetic: Injectable	None

4. Each individual task contains different components.
 - a. The Doc button enables you to document that task.
 - b. The Skip button enables you to skip that task.
 - c. The Flowsheets shortcut takes you to the flowsheet rows corresponding to that task.



You Can Also...

- Discontinue tasks by clicking the Red x on the left of the task.

FLOWSHEET

