

# Updating Accommodation Code



## House Supervisor/Nurse Manager

1. On the Unit Manager, right-click the patient's name and select **Event Management**

HBH 1 South Medical/Surgical (13)

Assgn	Bed	D/T	Dest Bed	Out	Patient / Bed Status	Pt Class	Missing O	Accom Code
	106-01				- Dirty -			
	106-03				- Dirty -			
	101-01				Preference: Himwq, Testeleven			
	107-03				- Dirty -			
	107-02				- Dirty -			
	103-01				Zztest, Reportsone (26yrs M)	Inpatient		Semi-Private
	105-01				Zztest, Reports (24yrs F)	Inpatient		Semi-Private
	107-01				Zztest, Careplan (34yrs F)	Inpatient		Semi-Private
	112-01				Test, Drawwc (20yrs F)	Inpatient		Private
	109-01				Cupid, Hbbic (24yrs F)	Inpatient		Semi-Private
	102-03				Trauma	Observation		Semi-Private
	106-02				Satv, Te	atient		Private
	104-01				Test, W	atient		Semi-Private
	110-01				Test, W	atient		Semi-Private
	108-01				Ptotslp,	atient		Semi-Private
	108-02				Testing	atient		Semi-Private
	108-03				Mixture,	atient		Semi-Private
	114-01				- Dirty -			
	115-01				- Dirty -			

Direct Admits (1)

Exp Date	Exp Time	Dest	Rqst	Patient	Iso	Fac	Dx	MEWS	MEWS

2. In The Event Management Activity, click **Insert Update** to make a change

Event Management

Undo Last Event | **Insert Update** | Patient Station | Update

Event #	Date	Time	Event	Unit	Room	Bed	Patient Class
119779	10/22/20...	1519	Admission	HBH EMERGENCY	A06	A06	Emergency
119780	10/22/20...	1520	Patient Update	HBH EMERGENCY	A06	A06	Inpatient
119782	10/22/20...	1522	Transfer	HBH 1S MED SURG	102	102-03	Inpatient
120019	11/4/2014	0943	Patient Update	HBH 1S MED SURG	102	102-03	Observation

3. In the pop-up Window, first enter an Effective Date (T) and Effective Time (N). The additional fields will then be editable. You will also need to select a Reason for Change. Accept to save your changes.

Insert Patient Update

Patient Event Information

Effective date: 7/5/2015 Effective time: 0024

Patient class: Observation Service: General Medicine

Accommodation code: Semi-Private Accommodation reason:

Level of care: ICU

Reason for change:

Show Provider Info >> Restore Accept Cancel



## Unit Nurse

- To update Accommodation Code, highlight the patient's name and click "Update" in the toolbar, or right-click and select "Update." This will open a form similar to (3) above. Follow remaining steps to update.