

# Psychotropic Medication E-consent

This tip sheet explains how to access a psychotropic medication e-consent form before administration.



## Try it Out

1. In your patient's chart, go to the Consents (E-sig) activity.

The screenshot shows the Epic Summary page. On the left sidebar, the 'Consents (E-sig)' activity is highlighted with a red box and a red '1'. The main content area displays a 'Signed/Held Orders - Open Orders Tab to Release' section. Below this, there are sections for 'BestPractice Advisories', 'Treatment Team Sticky Notes', 'Orders to be Acknowledged', 'Labs - Outstanding', 'Medical Problems', 'Vital Signs', 'Active Airways', 'Active Lines', and 'Active Tubes/Drains'.

2. Click Add to access the Psychotropic Medication Consent-Esig

The screenshot shows the 'Category Select' dialog box. The search field contains the number '2'. The list of categories is displayed, with 'Psychotropic Medication Consent- Esig' highlighted. The categories include:

Title	Number
Homeless Patient Waiver-Esig	201299
Informed Consent By Physician ( Incapacitated Patient)- Esig	201273
IVUS/Cardiac Cath Consent- Esig	201325
Leaving the Hospital Against Medical Advice or Treatment- Esig	201254
MRI Consent- Esig	201287
OB Consent for Admission of Coach to OR During Caesarean-Esig	201339
OB Consent for Circumcision-Esig	201331
OB Disclosure and Consent for Delivery-Esig	201330
OB Infant Safety Information-Esig	201340
OB Tdap Vaccine- Esig	201309
Observation Consent- Esig	201283
Patient Belongings Form- Esig	201293
Permission for Wound Care- Esig	201313
PICC- Esig	201256
Post Exposure Blood Borne Pathogen- Esig	201253
Pregnancy Screen- Esig	201252
<b>Psychotropic Medication Consent- Esig</b>	<b>201280</b>
PTCA Consent- Esig	201323
Refusal To Permit Medical Treatment- Esig	201265
Release of Safety Minor Seat Consent-Esig	201336
Sigmoidoscopy- Esig	201260

47 categories loaded.

3. Make sure to fill out all the applicable fields on the left side, such as the provider name/medication details, etc. Once everything is completed, use the e-sig pad at your workstation for the patient to sign the consent.

The screenshot shows a software window titled "E-Signature Document". On the left is a form with fields for "Provider Name", "Received medication information sheets." (with Yes/No buttons), "Medication details (Name, Dose, Route, Frequency)", "Expected Duration", "Relationship:", "Witness Name (Accept)", and "Witness Name (Refuse)". A red box with the number "3" is around the "Witness Name (Refuse)" field. The main area contains the "PSYCHOTROPIC MEDICATION CONSENT" form. At the top of this area is a yellow warning bar: "No signature capture devices configured. You will not be able to capture signatures at this time." with a "Dismiss" button. The consent text includes: "PLEASE READ THIS CAREFULLY, IF YOU HAVE PROBLEMS READING IT, ASK TO HAVE IT READ TO YOU.", a paragraph about the discussion with Dr. ProviderName, "ALTERNATIVES:" section, a statement of understanding, and a list of medication side effects (a, b, c, d). At the bottom are buttons: "Edit Data", "4" (in a red box), "Accept & Print", "Accept" (with a green checkmark and in a red box), and "Cancel".

4. Once patient has signed, click **Accept & Print** or **Accept**.