Name of the Candidate		Department Applied for	
Address/Phone No/Email ID/Aadhar Number		Designation Applied for	
Age		Gender	
Date and Time of interview			

Educational Qualifications			
X class %		Passed Year	
Intermediate %		Passed Year	
Degree %		Name of degree & Year of passing	
Post Graduate %		Name of degree & Year of passing	

For office use only			
Date of Interview		Time of Interview	
Comments			
Expected Salary			
Selected (Yes/No)			
Joining Date			

Comments:

HR/Incharge - Signature   Authorized Signatory - Signature