

	QuXAT Quality Management System				Document No:	QUXAT/RF/26
	Title	Critical Alert Reporting - Register				Page No: Page 1 of 1

S. No.	Patient Name	Age/Gender	Bill ID/Lab ID	Patient care area/Bed #	Test report Generated Time	Critical Alert Details	Informed to Dr. Name	Date/Time of information	Informed by Name Sign

Critical alert reporting is done as per Critical Alert policy of the Hospital. Critical Test Reports are informed to the care provider within half hour of result generation by the concerned technician. “Read Back” policy is followed when critical alert results are informed to the care provider. The care provider is informed to repeat the result informed by the technician as part of read back process. If any corrections in the read back – it has to be informed.

Issue No: 1	Issue Date: 1.1.2026	Amend No: 00	Amend Date:	Copy No: 01
Prepared/Issued by:	Quality Manager	Approved by	Laboratory Director	