# **Jamie Shaw**

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3 07506 509345 − York, Leeds, Remote

Highly organised and detailed-oriented individual with strong IT, administration and programming skills always looking for new challenges to progress in my career.

# **Key Skills**

### Qualifications

•	MSc Mathematics	2020
	<ul> <li>Dissertation: Planetary Motion in General Relativity</li> </ul>	
•	MCSA SQL 2016 Database Development	2018
•	2:1 BSc Honours Mathematics	2012
	<ul> <li>Dissertation: Warp Field Theory and the Possibility of Faster than Light</li> </ul>	Travel
•	ECDL Advanced	2007

## **Computer Programming**

- Writing programs in C++ with familiarity with SQL, html and web design
- Basic knowledge of Java
- Created several programs from scratch, including a maths library and a graphics library
- Familiar with OpenGL, Win32
- Familiar with Unreal Engine 5

## Ability to solve problems in a logical manner

- Strong attention to detail and desire to be thorough
- Extensive mathematical background and skilled in pattern recognition

## **Strong Administration and IT Skills**

- Able to manage diverse workload and manage own time
- Windows power user
- Well versed in all Microsoft Office programs
- Excellent understanding of data security and GDPR

#### Communication

- Skilled at explaining complex concepts and procedures verbally
- Developed competent report writing skills through my Degree and Masters

#### **Customer Service Skills**

 Providing exceptional customer service by consistently delivery friendly and efficient assistance to clients, resulting in high levels of customer satisfaction

# **Work Experience**

Self-study 2020 to date

- Personal research into software development
- Creating several programs using C++ from the ground up, including a maths library and a graphics library
- Learning web development with a good grasp of HTML and CSS

**Carer** 2020 to 2022

- Strong organisational and time management skills, juggling multiple responsibilities and tasks
- Working effectively with healthcare professionals and other care providers
- Maintaining a safe and clean-living environment for my father
- · Flexibility and adaptability, adapting to changing needs and circumstances
- Able to handle emergency situations with calmness and professionalism

## **Climbing Instructor**

Summit, Selby

2016 to 2017

Highly skilled and dedicated indoor climbing instructor with a passion for helping others achieve their goals.

- Enthusiastically and safely delivering various climbing sessions for all ages and abilities, including adult courses for beginners and improvers, kids' clubs, parties and other group sessions.
- Helping customers in a friendly and efficient manner
- Skilled at explaining climbing techniques and safety procedures, as well as spotting and belaying
- Highly adept at handling equipment and maintaining a clean and safe climbing facility.
- Committed to providing excellent customer service and ensuring the highest level of satisfaction for clients

Picker Packer Tesco, Askham Bar 2012 to 2016

- Accurately picking and manually handling orders for shipment, following company guidelines and procedures
- Maintaining a clear and tidy warehouse and ensure any potential hazards are taken care of safely, quickly and efficiently
- Making sure stock is received, stored, packed and transported according to the highest standards

## **Hobbies and Interests**

- Rock climbing
- Playing collaborative video games with a group of friends.