**Education**

University of Minnesota Data Visualization and Analytics Boot Camp February 2019 – August 2019

* A hands-on data analytics curriculum. Through an immersive in class experience, gaining knowledge in technologies including: Visual Basic for Applications, Python Programming, Jupyter Notebook, API, SQL, SQLAlchemy, Mongo DB, ETL, HTML, Javascript d3, “R”, Machine Learning Scikit-Learn, Tableau

University of Minnesota, Twin Cities, MN January 2016 – May 2018

* Bachelor of Science in Mathematics with a focus in Actuarial Science.
* Coursework includes: Theory of Statistics, C++, Stochastic Process, Theory of Interest, Insurance/ Risk Management, Mathematics of Options, Futures, and Derivative Securities, Econometrics, Number Theory, Abstract Algebra, Life Insurance
* GPA 3.60

**Related Projects**

* Worked in a team to estimate the unpaid claims and determined how much money to reserve for an insurance company.
* Worked in a team to price an individual health plan for an insurance company in the commercial marketplace.
* Worked in a team to estimate group life insurance premiums for a private company.

**Work Experience**

Apadana LLC, Minneapolis, MN

**Project Manager** February 2019 – Present

* Managing a $2M LED lighting upgrade project for multiple Metro Transit bus garages and light rail facilities.
* Effectively communicating with outside sales staff, customers and co-workers to satisfy job requirements.
* Proactively meeting with on-site managers and installation crew to meet deadlines.
* Preparing and presenting installation and debris management plan for each location.
* Saved Apadana $54,000 by getting 6 months extension from Metro Transit to finish the project.
* Created multiple Excel Spreadsheets to keep track of work hours, certified payroll, installation progress, materials, invoices and purchase orders.
* Prepared and presented the preliminary schedule using Gantt Chart to the Metro Transit management.
* Supervised the installation team directly for 3 months and trained a Master Electrician to become a supervisor.
* Prepared a Safety AWAIR (A Workplace Accident and Injury Reduction) Program for Apadana to meet the Metro Transit safety requirements.

**Estimator, Business Administrator** July 2018 – February 2019

* Estimated labor, materials, and administrative costs for assigned projects.
* Accurately interpreted the design drawings and specifications submitted by engineers.
* Utilized Microsoft Excel to properly estimate projects.
* Handled purchase orders and invoices for the assigned projects.
* Handled certified payrolls for assigned projects.

Macy’s, Century City Mall, Los Angeles, CA

# Sales Associate August 2013 – January 2015

* Communicated with customers to identify their needs and sold appropriate merchandise.
* Utilized product knowledge and selling skills to build repeat business and create a lasting positive impression.
* As an effective team member consistently met department and store objectives.
* Recognized as the employee of the year for best customer service and performance in 2014.

University of Minnesota (Nova), Minneapolis, MN

# Research Assistant June 2012 – January 2013

* Worked as a student manager in a particle physics laboratory.
* Led research assistants and gave orientations to new employees.

**Volunteer Experience**

Persian Student Organization of Minnesota, Minneapolis, MN

# Treasurer and Officer of finance September 2011 – January 2013

* Budgeted and organized a $20,000 event with the money given to us from sponsors successfully.
* Reported our estimated costs and our actual costs for events to our sponsors.