



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Tuesday, November 12, 2024

7:00 PM

Commissioners' Chambers

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### Regular Session

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

#### "Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

#### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Other Business (15 min)

[24-0710](#)

Swearing in of the New County Manager - Claudia O. Hager (15min)

Agenda Text:

The Board is requested to allow Superior Court Judge Shameika Rhinehart to swear

in the new Durham County Manager Claudia O. Hager.

**Alignment with Strategic Plan:** This item aligns with all Strategic Goals of Durham County Government.

**Resource Persons:** Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board allows Superior Court Judge Shamieka Rhinehart to swear in the new Durham County Manager Claudia O. Hager.

#### 4. Announcements (5 min)

**24-0715**

##### **Announcements (5min)**

**Agenda Text:**

1. **Open Space Match Grant Program Deadline is Wednesday!** - If you have a great idea for an open space or recreation project in Durham County, this could be the perfect grant opportunity for you! But hurry, the deadline to apply for the Durham County Open Space Matching Grant Program is Wednesday, November 13 at 5 p.m. Information and application instructions are available at [www.dconc.gov/matchinggrants](http://www.dconc.gov/matchinggrants) <<<http://www.dconc.gov/matchinggrants>>>. For questions, you can email Open Space Coordinator Brendan Moore at [bmoore@dconc.gov](mailto:bmoore@dconc.gov) <<<mailto:bmoore@dconc.gov>>>.
2. **Electronics Recycling Event at RTP on Nov. 14** - It's that time of year again. Join the Research Triangle Park and Kramden by bringing your used or broken electronics for a meaningful cause at its annual RTP Electronics Recycling Day on Thursday, November 14, from 8:30 a.m. to 1 p.m. Location is 300 Park Offices Drive. For the donation form, which is required, visit <<<https://docs.google.com/forms/d/e/1FAIpQLSeMkKo7kP6qBjWMwoVAT6xsWcU8dThjNqawtz0pk1nTlcmWtg/viewform>>>. Form also has what is being accepted.
3. **MHC Community Walk on Nov. 16** - The Men's Health Council (MHC) of the Durham County Department of Public Health will hold its monthly Community Walk at Merrick-Moore Park (632 N. Hoover Road) at 9 a.m. on Saturday, November 16. Each walk features conversation, a local health expert talk, exercise, and fun for all ages! This walk will be followed by a cooking demonstration and tasting with Jasmine Burroughs of Food That Fits You, Inc. For more information, contact Joyce Page at [jpage@dconc.gov](mailto:jpage@dconc.gov) <<<mailto:jpage@dconc.gov>>> or 919-560-7109.
4. **2025 Reappraisal Awareness Session** - The Durham County Department

of Tax Administration will be conducting a Community Outreach 2025 Reappraisal Awareness session for residents to learn more about the reappraisal process and ask questions to staff on Monday, Nov. 18, from 5:30 to 6:45 p.m. at Main Library, 300 N. Roxboro Street. For questions about the Reappraisal process, visit [www.dconc.gov/tax](http://www.dconc.gov/tax) or call 919-560-0300.

5. **Welcome Baby's Annual Winter Coat Drive** - Welcome Baby is kicking off its 12th annual Coat Drive, which will run from Monday, November 18, 2024, to Friday, January 10, 2025. Each year, as the air turns chilly, Welcome Baby collect coats sizes newborn to 8 and share with local families visiting the Giving Closet. They had a record year of collection and distribution last year, with over 1,000 coats! Donations can be left at Durham County library locations at Main Library and East, North, South, and Southwest Regional locations. You can also drop off at 721 Foster Street at the Welcome Baby office on Monday-Thursday, 8:30 a.m. to 5 p.m. Contact Cindy at 919-560-7319 or [ckriley@dconc.gov](mailto:ckriley@dconc.gov) to host your own drop-off site!
6. **Sheriff's "Star Talk" Podcast** - The Durham County Sheriff's Office has a new "Star Talk" podcast available for listening! In Episode 11, Durham County Sheriff's Office Public Relations and Communications Manager David Bowser and Senior Public Information Specialist AnnMarie Breen talk about the Public Information Office, upcoming fall events, and provide information on an uptick in recent phone scams impacting Durham residents. Listen here: <https://dcsostartalk.podbean.com/e/episode-11-public-information-special-events/>.
7. **COVID-19 Vaccines Available at DCoDPH** - Come to the Durham County Department of Public Health vaccine clinic at 414 E. Main Street to get the latest COVID-19 vaccination. Walk-ins and appointments are available for all people 6 months or older, with or without insurance. Call 919-560-7608 to schedule. Visit [www.DCoPublicHealth.org/COVIDvaccines](http://www.DCoPublicHealth.org/COVIDvaccines) to learn more.

## 5. Minutes (5 min)

[24-0714](#)

### Minutes (5min)

**Agenda Text:**

The Board is requested to approve the October 28, 2024 Regular Session meeting minutes.

**Alignment With Strategic Plan:** This item aligns with Strategic Plan Goal - High Performing Organization

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board approve the October 28, 2024 Regular Session meeting minutes.

**Attachments:** [Regular Session - October 28, 2024](#)

## 6. Ceremonial Items (45 min)

[24-0642](#)

### **Department of Public Health Receives the Dr. Sarah Taylor Morrow Health Department of the Year Award from North Carolina Public Health Association (NCPHA) (10min)**

**Agenda Text:**

The Durham County Department of Public Health (DCoDPH) was recently awarded the Dr. Sarah Taylor Morrow Health Department of the Year award by the North Carolina Public Health Association (NCPHA) at the 2024 NCPHA Fall Educational Conference.

This award is given to local health departments for outstanding programs and efforts. DCoDPH was awarded this honor for its achievements in measuring and improving the health of the Durham community through the work of the Partnership for a Healthy Durham, which is celebrating its 20th anniversary this year. The award includes a \$1,000 check.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

**Resource Persons:** Rodney Jenkins, DrPH, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board recognize the Department of Public Health for receiving this award.

[24-0703](#)

### **Recognize the Durham City-County Planning Department for the Marvin Collins Outstanding Planning Award for the Comprehensive Plan (10min)**

**Agenda Text:**

The Board is requested to recognize the Durham City-County Planning Department for being awarded the esteemed *Marvin Collins Outstanding Planning Award (Comprehensive Plan - Large Community category)* by the North Carolina Chapter of the American Planning Association. The award was presented to staff at the APA-NC Annual Conference on October 16, 2024. The plan was the culmination of four years of staff work with the community and was led by the Planning Department's Community Planning Team, who managed the project, and wrote the plan.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment. Maintaining, protecting, and improving natural and built systems to support a sustainable Community

**Resource Persons:** Grace Smith, AICP, Assistant Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board extend congratulations to the Durham City -County Planning Department.

**Attachments:** [2024 Marvin Collins Award for City-County Planning](#)

**24-0700**

**Proclamation - National Adoption Awareness Month (5min)**

**Agenda Text:** The Board is requested to Proclaim November 2024 as National Adoption Awareness Month.

National Adoption Month is celebrated throughout the country annually in November “to raise awareness about adoption and to bring attention to the 109,000 children in the United States with legal permanency goals of adoption who are at risk of aging out of foster care and without permanent family connections” (2024 Children’s Bureau Message).

This year’s theme is “Honoring Youth: Strengthening Pathways for Lasting Bonds,” highlighting the need to focus on ensuring youth benefit from lasting relationships and have wholistic supports and opportunities.

**Alignment with Strategic Plan:** This aligns with the “Healthy & Inclusive Community” strategic goal; ensuring youth at risk of aging out of foster care are connected to permanent families thus bolstering their health and well-being.

**Resource Persons:** Maggie Clapp, Director; Valery Dambreville, Deputy Director; Jovetta Whitfield, Assistant Director; and Susan Lee, Program Manager.

**County Manager's Recommendation:** The County Manager recommends that the Board Proclaim November as National Adoption Awareness Month.

**Attachments:** [Proclamation - National Adoption Awareness Month - Nov24](#)

**24-0708**

**Proclamation - Native American Heritage Month 2024 (5min)**

**Agenda Text:** The Board is requested to issue a resolution celebrating Native American Heritage Month 2024 in Durham County.

The purpose of the resolution is to acknowledge and honor the Native American and Indigenous Community in Durham County, bringing awareness and celebration to the experiences and contributions of the Native American community in Durham County. October 14th is Indigenous People’s Day and the Month of November has been celebrated as Native American Heritage Month to honor the contributions, history, and culture. We are committed to fostering a culture of inclusivity, diversity, and understanding within Durham County. Together, we strive to acknowledge, learn from, and appreciate the diverse narratives that shape our collective history.

**Alignment With Strategic Plan:** This item aligns with Strategic Plan Goal - Healthy & Inclusive Community

**Resource Persons:** Dr. Brent Lewis, Director of Equitable Well-being

**County Manager's Recommendation:** The County Manager recommends that the Board issues a resolution celebrating Native American Heritage Month for November 2024.

**Attachments:** [Proclamation - Native American Heritage Month - Nov 2024](#)

## 7. Consent Agenda (15 min)

### **24-0637 BOCC Review of 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Application**

**Agenda Text:** The Board is requested to review the Sheriff's Office application for the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$165,017. The local solicitation for the 2024 Edward Byrne Memorial Justice Assistance Grant was released on September 4, 2024. This award will be split in a 50/50 agreement between the Durham County Sheriff's Office and the Durham Police Department.

The Durham County Sheriff's Office will use these funds to obtain a bumper pull-behind trailer to replace to current Hazardous Devices Unit's Command Vehicle. The Durham Police Department will use funds for mission critical equipment upgrades for the Patrol Services Division & the Mobile Field Force. More information on the items that will be purchased using this grant funding can be found at

[<<https://www.durhamsheriff.com/Home/Components/News/News/10313/3199>>](https://www.durhamsheriff.com/Home/Components/News/News/10313/3199)

A local match is not required as part of this grant. The Bureau of Justice Assistance (BJA) requires the Chair of the Board to sign a Certification and Assurance, no less than 30 days after the BOCC's review (December 4th, or later). As part of the certification, the Sheriff's Office has made this application available to the public starting the week of September 30th via the Sheriff's Office website at [www.durhamsheriff.com](http://www.durhamsheriff.com) [<<http://www.durhamsheriff.com>>](http://www.durhamsheriff.com).

**Alignment with Strategic Plan:** This item aligns with the County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government

**Resource Persons:** David LaBarre, Durham County Sheriff's Office, Director of Planning & Development; Thomas Cote, Major of Operations, Durham County Sheriff's Office; Clarence Birkhead, Durham County Sheriff.

**County Manager's Recommendation:** The Acting County Manager recommends that the Board review the Sheriff's Office application for the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$165,017 and that the Chair sign the Certification and Assurance no less than 30 days after the BOCC's review in conjunction with the application being made available for public comment.

**Attachments:** [JAG 24 City Budget Narrative](#)  
[JAG 24 City Program Narrative](#)  
[JAG 24 County Budget Narrative](#)  
[JAG 24 County Program Narrative](#)  
[local-jag-ce-certification - 2024](#)

**24-0644****Approval to Enter into a Contract with NWN for \$313,288.87 to Renew Support for Cisco Network and Security Equipment.****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract with NWN in the amount of \$313,288.87 utilizing FY 2024-2025 operating dollars. The contract will allow Durham County to renew hardware coverage, technical support service, and enterprise wireless environment support. NWN provides device support and replacement, as well as critical firmware updates. The technical support provides 24/7 resources while maintaining high service levels for network equipment operations, streamlines incident management processes, reduces and minimizes risks to business continuity, and increases operational efficiency. NWN is an integrated, full-service, managed IT services provider.

This service provides a proactive tool to address potential risks and ensures proactive measures in securing Durham County data and equipment.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: High Performing Organization

**Resource Persons:** Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract with NWN in the amount of \$313,288.87 to renew hardware coverage and technical support services using the IS&T fiscal year 2024-2025 operating budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:**

[NWN - Smartnet Renewal - CP - 12-01-24 thru 11-30-25](#)

[AAF NWN Smartnet Supplemental Document10-08-24](#)

**24-0645****Capital Project Amendment No.25CPA022 Appropriating \$16,555,735 of Limited Obligation Bond (LOBs) Funding to the Durham County Sheriff's Training Facility Capital Project (4310DC091); and Authorizing the Execution of the Construction Manager At-Risk Guaranteed Maximum Price Contract with CT Wilson Construction for the Construction of the Sheriff's Training Facility at a Total Amount Not-To-Exceed \$15,929,463 (Base Bid, Alternates, Plus Owner Contingency)****Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA022 appropriating \$16,555,735 of Limited Obligation Bond (LOBs) funding to the Durham County Sheriff's Training Facility Capital Project (4310DC091), and authorizing the County Manager to enter into a contract with the team of CT Wilson Construction Company/Rankin III Grading for the Durham County Sheriff's Training Facility project located at 100 Electra Road, Durham NC, at the Guaranteed

Maximum Price (GMP) of \$15,465,498 (Bid Package plus alternates, allowances); as well as execute any other related contracts - including change orders if necessary - for a not-to-exceed budget of \$15,929,463.

The remaining balance of funding from total appropriated LOBSs and CT Wilson Construction Company/Rankin III Grading Contract - \$1,090,237 - will be used to purchase furnishings, fixtures and equipment, code required Construction Materials and Testing/Special Inspections, mechanical and envelope commissioning, network equipment and other necessary occupancy requirements.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
Sheriff's Training Facility (4310DC091)		\$ 1,604,608	\$ 16,555,735	\$ 18,160,343 Amending

On October 9, 2023, the team of CT Wilson Construction Company/Rankin III Grading was selected as the Construction Manager at Risk (CM@R) for Pre-construction Services. The Pre-Construction Services phase of the project was the first step in the Construction Manager at Risk process, during which the contracting team provided cost estimating, constructability reviews, schedule development and value analysis of the project design. Following the pre-qualification of subcontractors, bids were received, publicly opened and read by CT Wilson Construction on August 22, 2024. Fourteen (14) packages did not receive the statutory requirement of three (3) bids necessary to open them, thus a second bid opening was scheduled for the remaining packages. Those packages were publicly opened and read by CT Wilson Construction on September 5, 2024. Bids for the various subcontractor packages are incorporated into the Guaranteed Maximum Price (GMP) proposal submitted for the project. The contractor is currently tracking MWBE participation at 19.7%. For M/WBE information, See MWBE attachment. The contractor is also pursuing additional MWBE participation if the opportunity is available.

This project will pursue LEED Silver certification and will incorporate technologies aligned with the adoption of the Renewable Energy Resolution (Durham County's commitment to be off the grid by 2050). The current project budget includes rooftop photovoltaics, EV charging stations, and other sustainability strategies that will have budget implications now but will result in markedly reduced energy costs, carbon footprint, and maintenance for the duration of the building's anticipated life span.

**Alignment with Strategic Plan:** This aligns with the Strategic Plan Goal - Sustainable Infrastructure and Environment - through the improvement of an existing facility while repurposing land that is the site of a closed landfill and by providing consolidated Basic Law Enforcement Training (BLET) services into one facility, providing more efficient training/service delivery.

**Resource Persons:** Joel T. Jones, Project Manager; Jim Faress, Senior Project



Manager; Peri Manns, Deputy Director Engineering & Environmental Services; David LaBarre, DCSO Director of Planning and Development; Courtney Burkett, CT Wilson Construction; and Charles Nickelson, RND Architects.

**County Manager's Recommendation:** The County Manager recommends approval of Capital Project Amendment No.25CPA022 appropriating \$16,555,735 of Limited Obligation Bond (LOBs) funding to the Durham County Sheriff's Training Facility Capital Project (4310DC091), and authorizing the County Manager to enter into a contract with the team of CT Wilson Construction Company/Rankin III Grading for the Durham County Sheriff's Training Facility project located at 100 Electra Road, Durham NC, at the Guaranteed Maximum Price (GMP) of \$15,465,498 (Bid Package plus alternates, allowances); as well as execute any other related contracts - including change orders if necessary - for a not-to-exceed budget of \$15,929,463.

**Attachments:**

[Final GMP Proposal \(Rev-3\) - CT Wilson 10-11-24](#)

[AAF Supplemental Document](#)

[CPA-22 LEGAL FORM Sheriff Trainging Facility \(\\$16,555,735\)](#)

[MWBE Compliance Review Form-AAF for RFQ 24-016 Engineering and Envion](#)

**24-0649**

**Budget Ordinance Amendment 25BCC033 to Recognize \$125,981 in Year 3 Funding to the Office of Emergency Services - Emergency Medical Services (OES\_EMS) from the North Carolina Department of Health and Human Services (NCDHHS), Division of Mental Health, Developmental Disabilities and Substance Abuse Services (MHDDSAS), and to Authorize the County Manager or Appropriate Designee to Sign and Execute All Related Documents, Contracts, and Purchases for Authorized and Approved Uses Associated With the Grant Program Throughout the Grant's Period of Performance.**

**Agenda Text:**

The Board is requested to review and approve Budget Ordinance Amendment No. 25BCC033 to recognize \$125,981 in year 3 grant funding to the Office of Emergency Services - Emergency Medical Services (OES-EMS) from the North Carolina Department of Health and Human Services (NCDHHS), Division of Mental Health, Developmental Disabilities and Substances Abuse Services (MHDDSAS), and to authorize the County Manager or appropriate designee to sign and execute all related documents, contracts, and purchases for authorized and approved uses associated with the grant program throughout the grant's period of performance.

The EMS Bridge Medication-Assisted-Treatment (MAT) Program grant's purpose is to develop or expand services for the purpose of reducing opioid overdose related deaths. This grant allows OES-EMS to provide services to eligible individuals throughout Durham County and periodically reports on performance measures relevant to these services.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Safe and Resilient Community

**Resource Persons:** Mark Lockhart, NRP, Director, Office of Emergency Services and Captain Helen Tripp, OES-EMS Mobile Integrated Healthcare/Community Paramedic Program Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC033 to recognize \$125,981 in year 3 grant funding to the Office of Emergency Services - Emergency Medical Services (OES-EMS) from the North Carolina Department of Health and Human Services (NCDHHS), Division of Mental Health, Developmental Disabilities and Substance Abuse Services (MHDDSAS) and to authorize the County Manager or appropriate designee to sign and execute all related documents, contracts, and purchases for authorized and approved uses associated with the grant program throughout the grant's period of performance.

**Attachments:**

[AAF Supplemental MAT Year 3 grant for 110424](#)

[AAF-33 LEGAL FORM OES to recognize \\$125,981 from NCDHHS for EMS Bric](#)

**24-0652**

**Approve Renewal of the Hollow Rock Nature Park Interlocal Agreement and Management Plan**

**Agenda Text:**

The Board is requested to approve the renewal of the Hollow Rock Nature Park Interlocal Agreement with Orange County and the Town of Chapel Hill and to approve the Hollow Rock Nature Park Management Plan with Orange County. Hollow Rock Nature Park is an 82-acre park along the Durham/Orange County line at Pickett and Erwin Roads in west central Durham County. Durham and Orange County acquired the land in 2006 with a combination of local funds, citizen donations, land trust support, and a grant from the State's Clean Water Management Trust Fund. The park was opened to the public in 2016 and is operated by both Durham County and Orange County. Durham County manages and maintains the area east of Pickett Road. Orange County manages the area, including the parking lot and historic Hollow Rock Store, west of Pickett Road. This interlocal agreement is an update and renewal of the original 2006 agreement that outlines and describes the park's current amenities, appropriate management strategies, and operational responsibilities. It is anticipated that the Orange County Board of Commissioners will adopt this updated Interlocal Agreement and Management Plan at their meeting on October 15th, 2024. This interlocal agreement has a 10-year term.

**Alignment with Strategic Plan:** The shared operation of Hollow Rock Nature Park with Orange County aligns with Strategic Plan Focus Area: Sustainable Infrastructure and Environment, Objective SI 1 - Plan for long-term use of County land, facilities, and equipment through Initiative SI 1c to create, maintain, and preserve vibrant, inclusive spaces in the County; Objective SI 3 - Preserve and restore the natural and built environment through Initiative SI 3c - Improve water quality through equitable

and efficient use of resources and land protection and through Initiative SI 3d - protect and restore natural resources, land, recreational, historical, and rural spaces.

**Resource Persons:** Brendan Moore, Open Space Land Manager; Celeste Burns, Open Space and Real Estate Division Manager; Peri Manns, Deputy Director of Engineering and Environmental Services; Jay Gibson, P.E., CFM, Director of Engineering and Environmental Service.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the renewal of the Hollow Rock Nature Park Interlocal Agreement with Orange County and the Town of Chapel Hill and approve the Hollow Rock Nature Park Management Plan with Orange County.

**Attachments:** [AAF Supplemental - Hollow Rock Nature Park Interlocal and Management Plan / 2024 October Hollow Rock Nature Park Interlocal Agreement](#)  
[2024 October Hollow Rock Management Plan October 2024](#)

**24-0654**      **Budget Ordinance Amendment No. 25BCC038 Public Health to Recognize \$230,000 from NC Department of Health and Human Services Division of Child and Family Well-Being for Evidence-Based Behavioral Health Interventions**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No. 25BCC038 Public Health to Recognize \$230,000 from NC Department of Health and Human Services Division of Child and Family Well-Being for Evidence-Based Behavioral Health Interventions

These funds are provided through an Agreement Addendum revision to AA 351 Child Health. The funds will be used to increase the number of community-led social, emotional, and mental health programs that support the mental health and wellbeing of historically marginalized children, youth, and families in Durham.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

**Resource Persons:** Rodney Jenkins, DrPH, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC038 Public Health to Recognize \$230,000 from NC Department of Health and Human Services Division of Child and Family Well-Being for Evidence-Based Behavioral Health Interventions

**Attachments:**      [351-1 FY25 Durham](#)  
                              [AAF AA 351 r1 ACES](#)  
                              [AAF Supplemental Document AA 351r1 ACES](#)  
                              [AAf-38 Legal Form](#)

**24-0655**      **Budget Ordinance Amendment No. 25BCC039 Public Health to Recognize \$120,000 from the NC DHHS Division of Child and Family Wellbeing, Whole Child Health Section, School, Adolescent and Child Health Unit to Maintain a Strong and Inclusive School Health Team**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No. 25BCC039 Public Health to Recognize \$120,000 from the NC DHHS Division of Child and Family Wellbeing, Whole Child Health Section, School, Adolescent and Child Health Unit to Maintain a Strong and Inclusive School Health Team

These funds are intended to strengthen and maintain a strong and inclusive school health team by supporting school health program activities that foster healthy students who are in school and ready to learn. The funds will be used primarily to hire a contractor position to serve as a member of a school-based health team and collaborating with local school health programs to provide COVID-19 response, recovery, and resiliency support in schools. The contractor will contribute to strengthening school health as part of a local health system ready for the next public health challenge.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

**Resource Persons:** Rodney Jenkins, DrPH, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC039 Public Health to Recognize \$120,000 from the NC DHHS Division of Child and Family Wellbeing, Whole Child Health Section, School, Adolescent and Child Health Unit to Maintain a Strong and Inclusive School Health Team

**Attachments:**      [620 - FY25 Durham](#)  
                              [AAF AA 620 ARPA COVID-19 School Health Team Workforce FY24-25](#)  
                              [AAF AA620 Supplemental Document-FY24-25](#)  
                              [AAF-39 Legal Form](#)

**24-0656**      **Budget Ordinance Amendment No. 25BCC036 Public Health to Recognize \$8,000 from North Carolina Public Health Association's**

**Dr. Ann Wolfe Mini Grant Award.****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC036 Public Health to Recognize \$8,000 from North Carolina Public Health Association's Dr. Ann Wolfe Mini Grant Award.

These funds are provided through the North Carolina Public Health Association's Dr. Ann Wolfe Mini Grant Award, which provided an \$8,000 grant to the local health department to support activities authorized under the Dr. Ann F. Wolfe Endowment. The funds will be used to address food insecurity and lack of access to nutritious foods by increasing outreach and education for the Triangle Double Bucks Farmers Market support program during the 2024-2025 fiscal year.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

**Resource Persons:** Rodney Jenkins, DrPH, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC036 Public Health to Recognize \$8,000 from North Carolina Public Health Association's Dr. Ann Wolfe Mini Grant Award.

**Attachments:**

[AAF Ann Wolfe Award](#)

[AAF Supplemental- Non-contract Ann Wolfe Mini Grant Award 9-24-24](#)

[2024 Wolfe Mini Grant letter to Durham](#)

[AAF-36 Legal Form](#)

**24-0657**

**Budget Ordinance Amendment No. 25BCC037 Public Health to Recognize \$1,000 from the North Carolina Public Health Association (NCPHA) for winning the Dr. Sarah Taylor Morrow Large Health Department of the Year for 2024 Award**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC037 Public Health to Recognize \$1,000 from the North Carolina Public Health Association (NCPHA) for winning the Dr. Sarah Taylor Morrow Large Health Department of the Year for 2024 Award

Durham County Department of Public Health (DPH) was awarded the Dr. Sarah Taylor Morrow Large Health Department of the Year for 2024. This award is given to health departments for outstanding programs and efforts. DPH was recognized for the outstanding Partnership for a Healthy Durham and in celebration of the Partnership's 20th Anniversary. The awards committee also noted DPH's amazing

track record of collaboration and community involvement.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

**Resource Persons:** Rodney Jenkins, DrPH, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approved Budget Ordinance Amendment No. 25BCC037 Public Health to Recognize \$1,000 from the North Carolina Public Health Association (NCPHA) for winning the Dr. Sarah Taylor Morrow Large Health Department of the Year for 2024 Award

**Attachments:**

[AAF for HD of the Year Award Funds FY25](#)

[AAF Supplemental Doc for HD of the Year Award FY25](#)

[Major-Awards-Form-DCoDPH July 2024](#)

[AAF-37 Legal Form](#)

**24-0661**

**Approval of Capital Project Amendment No.25CPA017 to Support the Snow Hill Road Pump Station and Force Main Replacement Capital Project (47302635DC149), as well as Execution of the Design-Builder "Guaranteed Maximum Price #4.3" Contract in the amount of \$6,659,581.**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA017 to support the Snow Hill Road Pump Station and Force Main Replacement Capital Project (47302635DC149), as well as authorize the County manager to execute a design-build contract amendment with Wharton-Smith/Hazen and Sawyer for GMP#4.3 in the amount of \$6,659,581. The County is coordinating with the City of Durham to support project expenses. The initial revenue source will occur through Limited Obligation Bond (LOBs) funding, until an ILA is finalized.

Durham County Capital Projects	Current Budget	Increase/Decrease
<b>Updated Budget</b>		
Snow Hill Road Pump Station (4730DC149)	\$30,295,000.00	\$6,659,581.00
	\$36,954,581.00	

The Snow Hill Road Pump Station (SHRPS) was identified as a limiting factor in growth of the Treyburn business district in 2013. Although the SHRPS was upgraded in 2015, the pump station is no longer capable of being upgraded to convey wastewater from the Treyburn business district sufficiently and must be replaced with a larger station and separate force main. Although Phase 1A of the SHRPS is nearly

complete with construction, the existing 12-inch force main will be utilized until completion of Phase 1B which includes the proposed 20-inch force main. During design, it was projected the pump station would provide a firm capacity of 2,450gpm utilizing the existing 12-inch force main and was estimated to sustain growth for 3 to 5-years. While performing acceptance testing of the new pump station, the condition of the existing force main is yielding a lower firm capacity of approximately 2,000gpm. Although an incremental increase of approximately 800gpm will be achieved with the new pump station, the growth of multiple industries in Treyburn business park appears to be outpacing the estimated lifespan of this increase.

Although Durham County economic development was a driving factor behind the expansion of this pump station, consideration was given to the County residents of the nearby Cabin Branch region. This region consists of residential landowners facing deteriorating soil conditions causing septic systems to be nearing the end of their lifespan. Extension of sanitary collection system through this region will allow decommissioning of these failing septic systems and will reduce or eliminate the environmental impacts in the downstream tributaries and lakes.

On August 26, 2019, the Board approved Capital Project Amendment No. 20CPA000002 in the amount of \$12,685,000 as well as the design-build contract execution with Wharton-Smith/Hazen and Sawyer. The Board has previously approved GMP#1 on May 11, 2020, GMP#2 on October 12, 2020, GMP#3 on May 24, 2021, and GMP#4 on January 10, 2022. GMP#4.3 Contract Package consists of construction of the horizontal directional drill portion of the force main and procurement of the force main pipe. This portion of work was previously bid and documented in the GMP#4.2 approvals.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment (This strategic goal is being used because the Utilities Division falls under ACM Delgado portfolio)

**Resource Persons:** Vincent Chirichella, P.E., Sr. Project Manager; Jay Gibson, P.E., Director of Engineering and Environmental Services; Peri Manns, ASLA, LEED GA, Deputy Director Engineering & Environmental Services.

**County Manager's Recommendation:** The County Manager recommends the Board approve Capital Project Amendment No.25CPA017 to support the Snow Hill Road Pump Station and Force Main Replacement Capital Project (47302635DC149), as well as authorize the County manager to execute a design-build contract amendment with Wharton-Smith/Hazen and Sawyer for GMP#4.3 in the amount of \$6,659,581. The County is coordinating with the City of Durham to support project expenses. The revenue source will be through Limited Obligation Bonds funding until an ILA is finalized.

**Attachments:**      [241011 Supplemental Doc - GMP #4.3 - SHRPS](#)  
[2024-04-24 Durham SHRPS - GMP-4.3 Rev1 - SUBMITTED](#)  
[CPA-17 LEGAL FORM City of Durham for Snow Hill Road Pump \(\\$6,659,581\)](#)

**24-0668**      **Approval of Contract Award to Kimley-Horn Associates, Inc. for Engineering Design Services of Lift Station Flow Meters for the Utilities Division in the Amount of \$107,700.00 with a Not to Exceed Amount of \$124,000.00**

**Agenda Text:**      The Board is requested to authorize the County Manager to enter into a service contract with Kimley-Horn and Associates, Inc. in the amount of \$107,700 with a not to exceed amount of \$124,000, (RFQ 25-001) to provide engineering design services of lift station flow meters. Funding will be from the Sewer Enterprise Fund operating budget.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

**Resource Persons:** Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Wade Shaw, Utility Superintendent

**County Manager's Recommendation:** The County Manager recommends the Board to authorize the County Manager to enter into a service contract with Kimley-Horn and Associates, Inc. in the amount of \$107,700 with a not to exceed amount of \$124,000, (RFQ 25-001) to provide engineering design services of lift station flow meters.

**Attachments:**      [AAF Supplemental Document](#)  
[MWBE Compliance Review Form-AAF for 25-001 RFQ 101024](#)  
[RFQ 25-001 - Bid Tabulation - Eng Design Scvs - Lift Station Flow Meters](#)

**24-0669**      **Approval of Contract Award to Rummel, Klepper, & Kahl, LLP (RK&K) for Engineering Services for Wexford Sewer Improvements for the Utilities Division in the Amount of \$188,786.00 with a Not to Exceed Amount of \$215,000.00**

**Agenda Text:**      The Board is requested to authorize the County Manager to enter into a service contract with Rummel, Klepper, & Kahl, LLP (RK&K) in the amount of \$188,786 with a not to exceed amount of \$215,000, (RFQ 24-047) to provide professional engineering services for Wexford Sewer Improvements. Funding will be from the Sewer Enterprise Fund operating budget.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

**Resource Persons:** Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Wade Shaw, Utility Superintendent



**County Manager's Recommendation:** The County Manager recommends the Board authorize the County Manager to enter into a service contract with Rummel, Klepper, & Kahl, LLP (RK&K) in the amount of \$188,786 with a not to exceed amount of \$215,000, (RFQ 24-047) to provide engineering services for Wexford Sewer Improvements.

**Attachments:** [AAF Supplemental Document\\_Wexford](#)  
[MWBE Compliance Review Form-AAF for 24-047 RFQ 092424](#)  
[Proposal Tabulation](#)

**24-0682**

**Budget Ordinance Amendment No. 25BCC041 for the Department of Social Services to recognize Emergency Placement funding of \$75,919.00 for Children in Agency Custody**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No. 25BCC041 for the Department of Social Services to recognize Emergency Placement funding of \$75,919.00 for Children in Agency Custody

These funds are intended to temporarily assist The Department of Social Services in addressing identified placement needs for children in the custody of the agencies who are awaiting a Medicaid leveled treatment placement. While children await the location of the placement, these funds can be used to prevent them from staying in a DSS office.

**Alignment with Strategic Plan:** Goal 2: Health and Well-being for All which decreases health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable children, youth, and adults.

**Resource Persons:** Maggie Cveticanin, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 25BCC041 for the Department of Social Services to recognize Emergency Placement funding of \$75,919.00 for Children in Agency Custody

**Attachments:** [Emergency Placement-Congregate Care Bridge \\$75,919.00 AAF-Legistar](#)  
[Emergency Placement Fund & Congregate Bridge \\$75,919 AAF Supp form](#)  
[Emergency Placement fund- AAF SAP form.xls-signed](#)  
[DCDL 73 2024 EMERGENCY PLACEMENT FUND AND CONGREGATE CAI](#)  
[AAF-41 Legal Form](#)

**24-0683**

**Approval of the FY25 Durham Transit Work Program Q2 Amendment**

**in the Amount of \$3,861,058 (45min)****Agenda Text:**

The Board is requested to approve the FY25 Durham Transit Work Program Q2 Amendment. The Board received a presentation on the Amendment at the November 4, 2024 BOCC Work Session.

As part of the appropriations process for the Durham County Transit Plan, an annual Work Program is developed which includes a budget for the upcoming fiscal year. The Transit Plan Governance Interlocal Agreement (“ILA”) determines the process by which the annual budget is developed and approved and requires approval by the Durham Board of County Commissioners (“BOCC”) and the GoTriangle Board of Trustees.

The Staff Working Group (“SWG”) recommended approval of an amendment to the FY25 Durham Transit Work Program at their meeting held on October 16, 2024. The BOCC is requested to adopt the amendment. A memo from the Staff Working Group Administrator describing the amendment is attached. A summary of the amendment is as follows:

1. Transit Construction Project Manager - Increases budget by \$3,509
2. Transit Construction Team Leader - Increases budget by \$15,973
3. Transit Construction Engineer - Increases budget by \$5,187
4. Transit Project Implementation Staff - Increases budget by \$75,000
5. Transportation Plan Management - Increases budget by \$60,542
6. BRT Small Starts Study and Application - Net impact to budget is \$0
7. Durham Station Improvements - Increases budget by \$3,563,764
8. PHEV Operations Support Vehicles - Increases budget by \$50,000
9. Durham Transit Tracker - Increases budget by \$87,083
10. Bus Rapid Transit Vision Plan - Net impact to budget is \$0

Total Impact to FY25 Work Program budget - Increases by \$3,861,058

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Regional Leadership Enhance Access to Different Types of Transportation in the Region.

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Brandi Minor, CLGFO, Senior Administrative Officer

**County Manager’s Recommendation:** The County Manager recommends that the Board approve the FY25 Durham Transit Work Program Q2 Amendment.

**Attachments:**      [FY25 Q2 Work Program Amendment Memo Final for BOCC](#)  
                                  [Q2 Amendment Summary For BOCC](#)  
                                  [City of Durham FY25 Q2 Amendment Packet FINAL for BOCC](#)  
                                  [GoTriangle FY25 Q2 Amendment Packet for BOCC](#)  
                                  [Durham County FY25 Q2 Amendment Packet for BOCC](#)  
                                  [FY25 Q2 Amendments Presentation for BOCC - Final](#)

**24-0687**

**Approval of Capital Project Amendment No.25CPA019 and Budget Ordinance Amendment No. 25BCC043 Appropriating \$4,021,221.00 from the Sewer Utility Enterprise Fund Fund Balance and Transferring the Funding to the Page Park Lift Station Capital Project (SE065) for a New Total Project Budget of \$4,236,671.00; as well as Authorizing the County Manager to Execute a Design-Build Contract Amendment with Crowder Construction Company for the Guaranteed Maximum Price (GMP) in the Amount of \$3,904,221.00 and Allowed Construction Contingency of 3% (\$117,000) to Execute Any Other Related Contracts, Including Change Orders, Not to Exceed the Available Budget of \$4,021,221.00 for the Design-Build GMP**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA019 and Budget Ordinance Amendment No. 25BCC043 appropriating \$4,021,221 from the Sewer Utility Enterprise Fund Fund Balance and transferring the funding to the Page Park Lift Station Capital Project (SE065) for a new total project budget of \$4,236,671.00. This amendment also authorizes the County Manager to execute a Design-Build contract amendment with Crowder Construction Company for the Guaranteed Maximum Price (GMP) in the amount of \$3,904,221.00 and allowed construction contingency of 3% (\$117,000) to execute any other related contracts, including change orders, not to exceed the available budget of \$4,021,221.00 for the Design-Build GMP.

Durham County Capital Projects	Current Budget	Increase/Decrease
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Updated Budget		
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Page Park Lift Station, Force Main and Outfall Project (SE065)		\$215,450.00
\$4,021,221.00	\$4,236,671.00	

An upgraded Page Park Lift Station (LS) was recommended in a preliminary engineering report. Upgrades to the LS will increase sewer capacity in the Northeast Creek basin, as well as improve reliability and ease of maintenance. The Page Park LS was constructed in 1997.

Upgrade of the Page Park is recommended for the following reasons:

- The current LS is a ‘suction lift’ type; an older technology with components reaching the end of their useful lifecycles.
- Steel components, like bases for pumps, are severely corroded and need replacement.

- The LS will be converted to a submersible LS that is more efficient and requires less maintenance.
- Electrical and instrumentation improvements are needed.

Dco Engineering is using the progressive design-build delivery method to expedite project completion. This is Phase 2 of the project. Phase 2 consists of the construction of the lift station. Phase I consisted of field evaluations, permitting/encroachment, projecting flows, siting, easement acquisition, surveying, subsurface utility surveys, geotechnical services, detailed design, and development of the Guaranteed Maximum Price (GMP).

**Alignment with Strategic Plan:** This action is in accordance with Durham County's Forward 2029 Strategic Plan:

- Proposed Strategic Plan Goal "Sustainable Infrastructure & Environment" by maintaining, protecting, and improving natural and built systems to support a sustainable community.
- Proposed Strategic Plan Goal "Financial Stewardship" by collecting, funding, and managing resources for high quality service delivery.

**Resource Persons:** Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Jerry Morrone, Project Manager, Vincent Chirichella, Sr. Project Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA019 and Budget Ordinance Amendment No. 25BCC043 appropriating \$4,021,221 from the Sewer Utility Enterprise Fund Fund Balance and transferring the funding to the Page Park Lift Station Capital Project (SE065) for a new total project budget of \$4,236,671.00. This amendment also authorizes the County Manager to execute a Design-Build contract amendment with Crowder Construction Company for the Guaranteed Maximum Price (GMP) in the amount of \$3,904,221.00 and allowed construction contingency of 3% (\$117,000) to execute any other related contracts, including change orders, not to exceed the available budget of \$4,021,221.00 for the Design-Build GMP.

**Attachments:**

[\\_AAF Supplemental Document - Contract Approval - Page Pk DB Contract\\_Fin](#)  
[GMP Summary Estimate \(50%\) - Page Park 20241023 R1](#)  
[AAF-43 Legal Form - Sewer Utility for Page Park \(\\$4,021,221\)](#)  
[CPA-19 LEGAL FORM Page Park Lift Station \(\\$4,021,221\)](#)  
[MWBE Compliance Review Form-AAF RFQ24-026 PARK PARK LIFT STATION](#)

**24-0688**

**Approval of Capital Project Amendment No. 25CPA020 and Budget Ordinance Amendment No.25BCC044 Appropriating \$12,349,654 of Sewer Utility Enterprise Fund Fund Balance and Transferring the Funding to the Slater Road Lift Station, Force Main, and Outfall**

**Capital Project (SE066), Transferring \$8,303,330 of Budgeted ARPA Funding to the Slater Road Capital Project for a New Total Project Budget of \$22,349,654.00; as well as Authorizing the County Manager to Execute a Design-Build Contract Amendment with Crowder Construction Company for the Guaranteed Maximum Price (GMP) in the Amount of \$20,052,984.00 and Allowed Construction Contingency of 3% (\$600,000) to Execute any Other Related Contracts, Including Change Orders, Not to Exceed the Available Budget of \$20,652,984.00 for the Design-Build GMP.**

**Agenda Text:**

The Board is Requested to approve Capital Project Amendment No.25CPA020 and Budget Ordinance Amendment No. 25BCC044 appropriating \$12,349,654 of Sewer Utility Enterprise Fund Fund Balance and Transferring the funding to the Slater Road Lift Station, Force Main and Outfall Capital Project (SE066), as well as transferring \$8,303,330 of budgeted ARPA funding to the project for a new total project budget of \$22,349,654. This amendment also authorizes the County Manager to execute a design-build contract amendment with Crowder Construction Company for the Guaranteed Maximum Price (GMP) in the amount of \$20,052,984.00 and allowed construction contingency of 3% (\$600,000) to execute any other related contracts, including change orders, not to exceed the available budget of \$20,652,984.00 for the design-build GMP.

**Durham County Capital Projects      Current Budget      Increase/Decrease**  
**Updated Budget**

Slater Road Lift Station, Force Main, and Outfall Capital Project (7100SE066)			\$
1,696,670.00	\$ 20,652,984.00	\$ 22,349,654.00	
TOTAL	\$ 1,696,670.00	\$ 20,652,984.00	\$ 22,349,654.00

A relocated and upgraded Slater Road Lift Station (LS) was recommended in a preliminary engineering report. Upgrades to the LS will increase sewer capacity in the Northeast Creek basin, as well as improve reliability and ease of maintenance. The Slater Road LS was constructed in 1983.

Relocation of the Slater Road LS is recommended for the following reasons:

- The current location lies within Wake County, and customers served in this area can still be served by a gravity system that flows to the relocation point.
- By moving the LS west of I-540, the force main underneath I-540 can be abandoned, thereby eliminating a potential catastrophic liability.
- Roughly 1800 feet of existing force main will be abandoned, which will improve pumping efficiency.
- Construction at the new location allows for the current LS to operate with minimal interruptions or construction conflicts.

This project has a delivery method of progressive design-build and involves an ARPA-approved funding of \$10M.

Dco Engineering is using the progressive design-build delivery method to expedite project completion and meet ARPA requirements for funds obligation (by December 31, 2024) and funds spent (by December 31, 2026). The County will be reimbursed for funds spent within ARPA's eligibility limits (December 31, 2026).

This is Phase 2 of the project. Phase 2 consists of the construction of the lift station, force main, and sewer outfall. Phase I consisted of field evaluations, permitting/encroachment, projecting flows, siting, right-of-way analysis, easement acquisition, surveying, subsurface utility surveys, geotechnical services, detailed design, and development of the Guaranteed Maximum Price (GMP).

**Alignment with Strategic Plan:** This action is in accordance with Durham County's Forward 2029 Strategic Plan:

- Proposed Strategic Plan Goal "Sustainable Infrastructure & Environment" by maintaining, protecting, and improving natural and built systems to support a sustainable community.
- Proposed Strategic Plan Goal "Financial Stewardship" by collecting, funding, and managing resources for high quality service delivery.

**Resource Persons:** Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Jerry Morrone, Project Manager, Vincent Chirichella, Sr. Project Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA020 and Budget Ordinance Amendment No. 25BCC044 appropriating \$12,349,654 of Sewer Utility Enterprise Fund Fund Balance and Transferring the funding to the Slater Road Lift Station, Force Main and Outfall Capital Project (SE066), as well as transferring \$8,303,330 of budgeted ARPA funding to the project for a new total project budget of \$22,349,654. This amendment also authorizes the County Manager to execute a design-build contract amendment with Crowder Construction Company for the Guaranteed Maximum Price (GMP) in the amount of \$20,052,984.00 and allowed construction contingency of 3% (\$600,000) to execute any other related contracts, including change orders, not to exceed the available budget of \$20,652,984.00 for the design-build GMP.

**Attachments:**

[AAF Supplemental Document - GMP Approval - Slater DB Contract Draft](#)

[GMP Summary Estimate \(50%\) - Slater Road PS 20241023 R1](#)

[AAF-44 Legal Form - Sewer Utility for Slater Road \(\\$12,349,654\)](#)

[CPA-20 LEGAL FORM Slater Road \(\\$20,652,984\)](#)

[MWBE Compliance Review Form-AAF RFQ24-026 SLATER ROAD LIFT STAT](#)

**24-0691**

**Approval to Amend the Current Contract, FR# 25-091 with Envirotrol, LLC, in the Amount of \$20,000.00 to be Added to the Special Services Fund Line Number 11 for a New Contract Amount of \$167,580. Funding for this is Currently Available in HVAC FY 2024-25**

**Operational Budget.****Agenda Text:**

The Board is requested to authorize the County Manager to amend the current Envirotrol contract Fr# 25-091 in the amount of \$20,000.00, utilizing funds available in the FY 2024-25 budget for a new total contract amount of \$167,580. Amending this contract will allow utilization of these funds to make emergency repairs on HVAC equipment, in an expedient and needed time frame.

**Alignment with Strategic Plan:** This items aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment - Maintaining, protecting and improving natural and building systems to support a sustainable community.

**Resource Persons:** Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, Claude Eubanks, HVAC Supervisor, David Alpaugh, Project Facilitator\_

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to amend the contract with Envirotrol LLC. in the amount of \$20,000.00 to add funds to the Special Services fund line for a new contract total amount of \$167,580. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funds are available. Funding for this repair is currently available in the HVAC FY 2024-25 operational budget.

**Attachments:**

[AAF Supplemental Document - Contract Approval \(002\)](#)

[FR 25-091 ENVIROTROL LLC. 071624](#)

**24-0692****Approve Request for Consent of Access to the North Carolina Department of Environmental Quality to allow its Division of Waste Management and Contractors Access to the 721 Foster Street Site****Agenda Text:**

The Board is requested to authorize the County Manager to execute the attached Off-site Property Access Consent form granting access to the North Carolina Department of Environmental Quality (NCDEQ) via its Division of Waste Management for its contractor's access to the 721 Foster St. site for the purpose of installing Monitoring Well #17 and the four (4) sample ports within the building as requested (see Attachments 1 and 2). This request comes as part of NCDEQ's Dry-Cleaning Solvent Cleanup Act (DCSA) Program, which investigates releases of dry-cleaning solvents. The new monitoring well and additional sample ports need to be inserted in order to allow continued monitoring by the Program.

By way of context and history, in April, 2010 (Session held on 4/12/2010, Consent Agenda Item 8.a.), February, 2023 (23-0055), and September, 2023 (23-0661), the Durham County Board of Commissioners approved property access to NCDEQ for the purpose of monitoring potential groundwater contamination from a former Dry-Cleaning operation north of the subject site (see Attachments 3, 4, and 5). On

October 23, 2024, Durham County Engineering was once again notified by email of a request from AECOM (DEQ's contractor) to permit access to the property in order to complete the work described above. (See Attachment 2).

The new request is to install a new Well #17 and to install sample ports in four (4) locations in the building as noted in the attached email. The locations will be coordinated with County Engineering to ensure the placement does not interfere with the historical integrity of the facility.

The County Attorney's Office and Engineering Department have reviewed the request and recommend that the Board authorize the Property Access Consent form. It is important to note that the possible contamination poses no risk to the safety of the Cooperative Extension building and adjacent property occupants as all facilities in this area are supplied by Municipal water.

**Alignment with Strategic Plan:** This aligns with Strategic Plan Goal of Sustainable Infrastructure and Environment - by allowing continued monitoring of the potential groundwater contamination.

**Resource Persons:** Michelle Freidman, Geologist IV, AECOM; Peri Manns, ASLA, Deputy Director, Engineering & Environmental Services; Nathan McKinney, Senior Assistant County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the attached Property Access Consent to the NCDEQ and its contractors for access to the 721 Foster site for the purpose of installing monitoring Well #17 and four (4) sample ports within the building as requested.

**Attachments:** [DC320011 721 Foster Street offsite access cover letter #2](#)

[Email - M. Friedman to P. Manns - 10-23-24](#)

[2010 Letter](#)

[Friedman Email - Jan 2023](#)

[Friedman Email - Aug 2023](#)

### **24-0693**

**Approval of Capital Project Amendment No.25CPA021 and Budget Ordinance Amendment No.25BCC045 Appropriating \$1,000,000 of Debt Service Fund Fund Balance, Transferring the Funding to the PAYGO Fund for the New Seaton Road Fleet Maintenance Facility Capital Project (4730DC164); as well as Execution of a Contract for Architectural Design Services with HH Architecture for the Seaton Road Maintenance Facility Project**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA021 and Budget Ordinance Amendment No.25BCC045 appropriating \$1,000,000 of Debt Service Fund Fund Balance, transferring the funding to the PAYGO Fund for the creation of the new Seaton Road Maintenance Facility Capital Project



(4730DC164); as well as authorize the County Manager to execute a contract with HH Architecture to provide architectural services for the Office of Emergency Services and General Services Fleet Maintenance Facility, located at 1409 Seaton Road, Durham, for a fee \$766,100.00 plus reimbursables and contingency fees not to exceed the total budget of \$830,000.00 (See Attachment 1 , Page7). The balance of the funds will be used for surveys, environmental studies, and other preliminary activities.

The project involves demolishing the former Parkwood Fire Station and constructing a new purpose-built facility. The new facility will allow the Office of Emergency Services (OES) to continue maintenance activities for their ambulance and support vehicle, and administration vehicle fleet. In addition, this new facility will provide General Services a facility that will be able to provide maintenance for County vehicles across all departments. Currently, County departments use a variety of automotive service centers across the county. Bringing these services in-house will have many benefits including cost efficiency, improved compliance, increased reliability, optimized performance, better planning, and a positive environmental impact.

The total interior area is expected to be approximately 10,000 square feet with 8 service bays, customer waiting area, parts storage, shared office space, and a mother's room. The request for qualifications (RFQ) for the project was advertised on August 14, 2024. Eight (8) responses were received on September 12, 2024. The responses were reviewed By Engineering, Office of Emergency Services, General Services, and Purchasing. Completion of this project will relocate OES fleet maintenance services from their current leased space to a County owned facility. Having this function in a County-owned building will result in long-term cost savings and offer greater stability and predictability compared to a leased space. Services to be rendered under this contract include preparation of design drawings and specifications, conducting a pre-bid conference, bid evaluation, construction administration, inspection and project closeout. For M/WBE participation information (See Attachment 2, Page 1).

**Alignment with Strategic Plan:** The implementation of this project aligns with two of our strategic goals: Safe & Resilient Community for its improvement of our emergency services system and Sustainable Infrastructure & Environment for the redevelopment of an existing County facility.

**Resource Persons:** Peri Manns, Deputy Director of Engineering and Environmental Services, Dan Nosbusch, Project Manager Engineering Department

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA021 and Budget Ordinance Amendment No.25BCC045 appropriating \$1,000,000 of Debt Service Fund Fund Balance, transferring the funding to the PAYGO Fund for the creation of

the new Seaton Road Maintenance Facility Capital Project (4730DC164); as well as authorize the County Manager to execute a contract with HH Architecture to provide architectural services for the Office of Emergency Services and General Services Fleet Maintenance Facility, located at 1409 Seaton Road, Durham, for a fee \$723,600.00 plus reimbursables and contingency fees not to exceed the total budget of \$800,000.00 (See Attachment 1 , Page7). The balance of the funds will be used for surveys, environmental studies, and other preliminary activities.

**Attachments:**

[2024-1022 Durham Fleet Proposal with DAN notes](#)

[MWBE Compliance Review Form-AAF for RFQ 24-040 Engineering and Envion](#)

[AAF-45 LEGAL FORM for Seaton Road Maintenance Facility \(\\$1,000,000\)](#)

[CPA-21 LEGAL FORM Seaton Road Maintenance Facility \(\\$1,000,000\)](#)

**24-0698**

**Request for approval of a Resolution authorizing and approving the levy of an additional two dollars (\$2.00) of the motor vehicle registration tax by the Research Triangle Regional Public Transportation Authority (dba “GoTriangle”) as authorized by North Carolina General Statute §105-561.**

**Agenda Text:**

The Board is requested to approve the resolution authorizing and approving the levy of an additional two dollars \$2.00 of the motor vehicle registration tax by the Research Triangle Regional Public Transportation Authority dba GoTriangle as authorized by North Carolina General Statute §105-561.

The Research Triangle Regional Public Transportation Authority d/b/a GoTriangle (“GoTriangle”) is a regional public transportation authority created pursuant to Article 26 of Chapter 160A of the North Carolina General Statutes with the authority to levy an annual license tax upon any motor vehicle with a tax situs within its territorial jurisdiction. The purpose of the tax levied under this Article is to raise revenue for capital and operating expenses of an Authority in providing public transportation systems.

The North Carolina General Assembly passed House Bill 199 allowing for a two-dollar (\$2) increase in vehicle registration tax and it was signed into law July 2, 2024 (Attachment 1, Page 26). GoTriangle, as the regional transit tax district for Wake, Durham and Orange Counties, anticipates an additional \$2.6 million in annual revenue via the funds collected from the increase.

Pursuant to current statutory provision, the rate of tax levied under this Article may not exceed ten dollars (\$10.00) per year. GoTriangle currently levies an annual license tax on motor vehicles in Durham, Orange and Wake counties of eight dollars (\$8.00) per year. Three dollars (\$3.00) of this tax is dedicated as a local source of revenue to support the Durham County Transit Plan, Durham County Transit Financial Plan, and Durham County Transit Governance Interlocal Agreement, all

being approved by the Durham County Board of Commissioners, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization, and GoTriangle. The GoTriangle Board of Trustees issued notice and held a public hearing on October 23, 2024, on this proposed two-dollar (\$2.00) increase in the annual license tax upon motor vehicles in Durham, Orange and Wake Counties.

On October 1, 2024, the GoTriangle Special Tax Board received a presentation from GoTriangle staff Byron Smith on the process necessary to implement the new law. The process and timeline is as summarized below:

Timeline:

- October 23 - GoTriangle Board of Trustees holds public hearing
- October 23/24 - Special Tax Board considers and adopts resolution approving tax increase
- October 24 - November 19 - County Boards consider resolutions approving tax increase
- After approval by all of the County Boards - GoTriangle Board of Trustees considers resolutions approving tax increase

On October 24, 2024, the GoTriangle Special Tax Board adopted a resolution approving the two-dollar (\$2.00) increase of the levy annual license tax upon motor vehicles in the Durham, Orange and Wake counties (Attachment 2). The proceeds of the two-dollar (\$2.00) increase of the levy annual license tax upon motor vehicles will be used only for the purposes provided in NCGS §105-564, and such proceeds may only be used to supplement and not to supplant or replace existing funds or other resources for public transportation systems. Levy of the tax requires Board approval of this proposed Resolution by Durham County (Attachment 3), as well as separate resolutions approved by the other two counties, in order for the GoTriangle Board of Trustees to consider the levy (Attachment 4).

**Alignment with Strategic Plan:** This aligns with Strategic Plan Goals of Empowered Community and Sustainable Infrastructure and Environment.

**Resource Persons (all Durham County):** Keyar Doyle, Tax Administrator; Larissa Williamson, County Attorney; Ellen Beckmann, Transportation Director; Nathan McKinney, Senior Assistant County Attorney; Claudia Hager, County Manager.

**County Manager's Recommendation:** The County Manager recommends that the board approve the resolution authorizing and approving the levy of an additional two dollars \$2.00 of the motor vehicle registration tax by the Research Triangle Regional Public Transportation Authority dba GoTriangle as authorized by North Carolina General Statute §105-561.

**Attachments:**      [HB199 - See page 26](#)  
                              [2024 STB resolution for \\$2 increase to annual license tax](#)  
                              [Proposed DCo Resolution - \\$2 Vehicle Tax Increase](#)  
                              [R 2024 03 Nov 20 2024 - Levying Additional \\$2 Registration Tax](#)

**24-0711****Request to Adopt 2025 General Reappraisal Schedule of Values****Agenda Text:**

The Board is requested to adopt the proposed schedules of values, standards, and rules to be used for the 2025 Reappraisal, as submitted to the Board at its October 14, 2024, meeting, and to advertise the adoption of the rules in a manner consistent with North Carolina General Statutes 105-317(c)(3), which provides:

When the board of county commissioners approves the final schedules, standards, and rules, it shall issue an order adopting them. Notice of this order shall be published once a week for four successive weeks in a newspaper having general circulation in the county, with the last publication being not less than seven days before the last day for challenging the validity of the schedules, standards, and rules by appeal to the Property Tax Commission. The notice shall state:

- a. That the schedules, standards, and rules to be used in the next scheduled reappraisal of real property in the county have been adopted and are open to examination in the office of the assessor; and
- b. That a property owner who asserts that the schedules, standards, and rules are invalid may except to the order and appeal therefrom to the Property Tax Commission within 30 days of the date when the notice of the order adopting the schedules, standards, and rules was first published.

**Alignment with Strategic Plan:** The public hearing is required by North Carolina statute but is also consistent with Safe and Resilient Community.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board adopt the proposed schedules of values, standards, and rules for the 2025 General Reappraisal; and that the Board direct staff to publish in the Durham Herald-Sun and News & Observer a notice of the adoption in a manner consistent with NCGS 105-317(c)(3)

**Attachments:**      [ORDER OF ADOPTION OF SOV-DURHAM](#)  
                              [2025 Reappraisal SOV Adoption](#)

**24-0712**

**Approval to Enter into a Contract with EKOS in the amount of \$70,482.40 to Upgrade County Fueling Stations at General Services (Ramseur St), EMS1 (Memorial County Stadium), and Parkwood Fire**

**Rescue #82 (Miami Blvd).****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a service contract with EKOS for \$70,482.40 to provide upgrades to County Fuel Stations. Current systems at the fuel stations are obsolete, creating difficulties for repair and servicing. Due to age the electronic systems frequently crash requiring a lengthy manual reboot process. Upgrades from EKOS will improve system reliability, reduce costs and reliance on commercial fuel sources. Funding is available in the current budget.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Objective Sustainable Infrastructure & Environment - SI 1: Plan for long-term use of County land, facilities, and equipment by updating and increasing the efficiency of County Fuel Sites.

**Resource Persons:** Motiryo Keambiroiro, Director General Services; Chrystal Thomas, Deputy Director General Services; Francis Gibbs, Warehouse Manager; Terry Sineath, Fleet Coordinator

**County Manager's Recommendation:** The County Manager recommends that the Board authorizes them to enter into a contract with EKOS in the amount of \$70,482.40 to upgrade County Fuel Stations at General Services (Ramseur St), EMS1 (Memorial County Stadium), and Parkwood Fire Rescue #82 (Miami Blvd). Funding is available in the current budget.

**Attachments:**

[AAF Supplemental Document - EKOS](#)

[EKOS Quote for Durham County](#)

[Gasboy-EKOS Sourcewell Contract](#)

[SP-5029K Sourcewell Price List](#)

[SEP Fuel Proximity Report](#)

[OffSite Fuel Purchases Dept Summary 1](#)

**24-0717****Approve Use of ARPA Funds to Support Positions in Grants Administration and Finance Departments to Assist Management of ARPA Projects****Agenda Text:**

The Board is requested to approve the utilization of a portion of the County's total ARPA award totaling \$1,005,152 to support the addition of five (5) time-limited positions in the Grants Administration and Finance Departments to assist with day-to-day management of the County's ARPA-funded initiatives. The positions in the Grants Administration Department would primarily focus on supporting those projects for which there is not currently an assigned Department program administrator (e.g., the Senior Home Repair program, the Community Land Trust Contract, the Homeless Services Grant program, and the Interlocal Agreements with the City of Durham and Durham Public Schools) as well as initiatives where a need has been identified to provide additional grant management capacity (e.g., broadband projects, food security projects), while the responsibilities of the positions in the

Finance Department would encompass the full ARPA portfolio. Specifically, the funding would be used to support:

- Two (2) Management Analysts in the Grant Administration Department to assist with project monitoring and oversight, performance evaluation, reporting, communications, and other grant administration responsibilities for ARPA funded projects.
- One (1) Executive Accountant position within the Finance Department to support fund accounting and management for the full ARPA portfolio for the remainder of the ARPA award period.
- One (1) Compliance Specialist to support the Compliance Section within the Finance Department to assist with financial monitoring, financial reporting, internal control monitoring, and other compliance-related tasks related to the ARPA funds.
- One (1) Management Fellow in the Grants Administration Department to assist with administrative responsibilities and to support the work of the two Management Analysts in overseeing ARPA-funded projects.

The addition of these positions in the Grants Administration and Finance Departments should help ensure that the County is able to efficiently and effectively fulfill all of its administrative responsibilities related to the management of the ARPA funds, as well as to help ensure the successful accomplishment of the program objectives for the various initiatives.

To ensure compliance with the ARPA obligation deadlines and expenditure deadlines, the positions will need to be established and filled by December 31, 2024, with the term of the positions ending no later than December 31, 2026.

**Alignment with Strategic Plan:** Financial Stewardship: Collecting, Funding, and Managing Resources for High Quality Service Delivery

**Resource Persons:** John Keefer, Grants Administrator; Ella Hargrove, Management Analyst

**County Manager's Recommendation:** The County Manager recommends that the Board approve use of ARPA funds to support the outlined positions for ARPA grant administration and financial management.

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**Attachments:** [SLFRF-Final-Rule-FAQ](#)

**24-0723**

**Legislative Items for 2025 Durham County Local Legislative Agenda**

**Agenda Text:** The Board has been requested to approve the list of 2025 Durham County local legislative items that were proposed and updated at the November 4th work session. Staff received additional items and updated the previously existing listing as requested by the Board. Once the list is approved it will be shared with the Durham Delegation at an upcoming meeting in January.

**Alignment with Strategic Plan:** This item aligns with the Durham County Strategic Goal: High Performing Organization.

**Resource Persons:** Deborah Craig-Ray, Chief Communications Officer

**County Manager's Recommendation:** The County Manager recommends that the Board approve the list as presented.

**Attachments:** [Durham County Local Legislative Goals 2025 Nov 12](#)

**24-0735**

**Authorize the County Manager to Submit a Signed Letter Confirming the Board's Support of Lincoln Community Health Center's Application for Section 330 Federal Funding.**

**Agenda Text:** The Board is requested to authorize the County Manager to submit a signed letter confirming the Board's support of Lincoln Community Health Center's application for Section 330 federal funding.

Lincoln Community Health Center LCHC is a non-profit community health center that has been providing accessible, affordable, high quality, patient focused primary care for more than fifty years. Current clinic statistics confirm that 97% of LCHC patients have incomes at or below 200% of federal poverty guidelines and 51% are uninsured (Attachment 2).

The primary form of federal funding for Community Health Centers like (LCHC) is the Health Center Program as authorized in Section 330 of the Public Health Services Act ([42 U.S. Code §254b <<https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title42-section254b&num=0&edition=prelim>>](https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title42-section254b&num=0&edition=prelim)).

The letter of support is an essential component of LCHC's application for the Service Area Competition Grant for Community Health Center and Healthcare for the Homeless funding (Attachment 3).

Attachments: 1) Letter of support; 2) Request Letter from LCHC; 3) Healthcare for the Homeless Program Fact Sheet.

**Alignment with Strategic Plan:** This item addresses the following focus areas: 1) Healthy and Inclusive Community, 2) Safe and Resilient Community, 3) Empowered Community.

**Resource Persons:** Claudia Hager, Durham County Manager; Larissa Williamson, Durham County Attorney; Nathan McKinney, Senior Assistant County Attorney.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to submit a signed letter confirming the Board's support of Lincoln Community Health Center's application for Section 330 federal funding.

**Attachments:**

[LCHC Support Letter](#)

[LCHC request to BOARD OF COMMISSIONERS - LOS](#)

[HCHFactSheetMay2011](#)

**8. Items Pulled from the Consent Agenda (20 min)**

**9. Adjournment**