

Cori L. Lawton
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November 20, 2019

Dear Hiring Manager:

As the Manager overseeing Amanda Sheehan's role as an intern at Hyland Software, Inc. I am pleased to offer my recommendation for her for employment. It was a pleasure to work with her during her internship at Hyland. Amanda exemplified professionalism and dedication on a regular basis. She always did an excellent job at validating her understanding of an assignment, asking for help when necessary, and regularly providing updates. She demonstrated her ability to work within a virtual team with confidence, control, & discipline. Amanda proved her ability to take initiative and utilize critical thinking by researching and teaching herself about some of the industry leading software we utilized. This was a key step to ensuring she could deliver on her projects during her internship. Not only did she deliver but she exceeded our expectations and vision for the deliverables that we continue to use beyond the specific initiative they were designed for including reports and dashboards. Amanda is polished, personable, & has superior communication skills both with peers and leadership.

Amanda is building a strong foundation of skills related to consulting, project management, & data analysis. Her internship experience and eagerness to contribute to team initiatives are by far a great asset. I am confident she would help advance the goals of any organization and highly recommend her for hiring.

Please do not hesitate to contact me if I can provide any additional information regarding Amanda Sheehan.

Sincerely,

Cori L. Lawton
Manager, Global Services
Hyland