



# Thivanka Sandeepani

**Date of birth:** 27/12/1994 | **Nationality:** Sri Lankan | **Gender:** Female | **Phone number:** (+94) 773164100 (Mobile) | **Email address:** [1994thivanka.sandeepani@gmail.com](mailto:1994thivanka.sandeepani@gmail.com) | **Whatsapp Messenger:** 0773164100 | **Address:** Dambagahpitiya, Kuruwithenna, 90700, Mahiyanganaya, Sri Lanka (Home)

## ABOUT ME

Enthusiastic and flexible individual with a strong interest in the world and a desire to assist others. A person with a variety of interests and a constant desire to learn. Known for their attention to detail, creativity, and problem-solving skills. respects cooperation and teamwork. I also like working alone. Developing my interpersonal abilities for any profession is my interest.

## WORK EXPERIENCE

2014 – 2018 Sri Lanka  
**DANCE ARTIST** DEPARTMENT OF CULTURAL AFFAIRS

2018 – 2020 Sri Lanka  
**CUSTOMER SERVICE EXECUTIVE** PICK AND GO (PVT) LTD.

2018 – 2020 Sri Lanka  
**CUSTOMER RELATION OFFICER** YOGO TAXI (PVT) LTD

## EDUCATION AND TRAINING

CURRENT Kelaniya, Sri Lanka  
**BACHELOR OF ART (EXTERNAL)** University of Kelaniya

**Website** <https://www.kln.ac.lk/>

2022 – 2023 Kelaniya, Sri Lanka  
**DIPLOMA IN MASS COMMUNICATION** University of Kelaniya

**Website** <https://www.kln.ac.lk/>

Rathmalana, Sri Lanka  
**HUMAN RESOURCE MANAGEMENT** Lalith Athulathmudali Vocational Training Centre

**Website** <https://lavtc.lk/>

Sri Lanka  
**CERTIFICATE IN COMPUTER APPLICATION ASSISTANT** NYSCO

**Website** <https://www.nysc.lk/page/view/nysco>

Pannipitiya, Sri Lanka  
**CONTINUOUS PROFESSIONAL DEVELOPMENT (CPD) ON REHABILITATION IN ELDERLY CARE** Surado Campus

**Website** <https://surado.lk/>

Sri Lanka  
**FIRST AID CPR - AED TRAINING** First Aid Services & Training

**Website** <https://firstaidservicesandtraining.com/>

Sri Lanka  
**FIRST AID AT WORK SKILLS AND KNOWLEDGE** First Aid Services & Training

**Website** <https://firstaidservicesandtraining.com/>

Website <https://www.kingshospital.lk/>

- Communication and Media Studies - A
- Dancing - B
- Drama & Theater - A

**Note: A - Distinction, B - Very Good Pass**

Website <https://www.doenets.lk/> | Field of study Arts

- Buddhism - A
- Sinhala Language & Litt. - A
- Dancing (Oriental) - A
- Health & Physical Education - B
- History - C
- Geography - C
- Science - C
- Mathematics - S
- English - S

**Note: A - Distinction, B - Very Good Pass, C - Credit Pass, S - Ordinary Pass**

Website <https://www.doenets.lk/>

## ● LANGUAGE SKILLS

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Mother tongue(s): **SINHALESE**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	B2	C1	B2	B2	B2
<b>ITALIAN</b>	A1	A1	A1	A1	A1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## ● DIGITAL SKILLS

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Microsoft Powerpoint | Microsoft Word | Social Media | Microsoft Excel

## ● ADDITIONAL INFORMATION

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### DRIVING LICENCE

**Driving Licence:** B

### REFERENCES

#### Reference 1

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Mr. P. S. R. Buddhika,  
Chairman, Surado Campus of Business Management (PVT) Ltd.  
Contact: +94 777 125 180  
Email: chairman@surado.lk

#### Reference 2

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Mr. Mark Williams,  
Foreign Languages Manager, Surado Campus of Business Management (PVT) Ltd.  
Contact: +94 74 100 5892  
Email: foreignlanguagesmanager@surado.lk

**ACKNOWLEDGEMENT**

**Declaration**

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I hereby declare that the information in this document is true and accurate to the best of my knowledge.

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(Ms. Thivanka Sandeepani)

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