DAILY TIME RECORD

CLAVANO, SHANE MARIE S.

DAILY TIME RECORD

Incharge

CLAVANO, SHANE MARIE S.

For the month of			May 2022				For the month			May 2022				
Official hours for arrival and departure			Regular days 0.00 Saturdays		16.00 2.00		Official hours for arrival and departure			Regular days Saturdays		16.00 2.00		
Day	A M		PM		UNDERTIME		Day	A M		PM		UNDERTIME		
Date	Arrival	Departure	Arrival	Departure	Hours	Minutes	Date	Arrival	Departure	Arrival	Departure	Hours	Minute	
26	8:03 am	12:01 pm	12:29 pm	5:03 pm			26	8:03 am	12:01 pm	12:29 pm	5:03 pm			
27	8:04 am	12:01 pm	12:33 pm	5:02 pm			27	8:04 am	12:01 pm	12:33 pm	5:02 pm			
28			•				28							
29							29							
30	7:58 am	12:04 pm	12:45 pm	5:04 pm			30	7:58 am	12:04 pm	12:45 pm	5:04 pm			
31	8:04 am	12:03 pm	12:47 pm	5:07 pm			31	8:04 am	12:03 pm	12:47 pm	5:07 pm			
1	8:05 am	12:02 pm	12:38 pm	5:06 pm			1	8:05 am	12:02 pm	12:38 pm	5:06 pm			
2	8:05 am	12:00 pm	12:29 pm	12:53 p			2	8:05 am	12:00 pm	12:29 pm	12:53 pm			
3	8:09 am	12:05 pm	12:25 pm	5:10 pm			3	8:09 am	12:05 pm	12:25 pm	5:10 pm			
4							4							
5							5							
6	8:08 am	12:12 pm	12:45 pm	5:10 pm			6	8:08 am	12:12 pm	12:45 pm	5:10 pm			
7	8:02 am	12:02 pm	12:28 pm	5:04 pm			7	8:02 am	12:02 pm	12:28 pm	5:04 pm			
8	7:56 am	12:08 pm	12:48 pm	5:03 pm			8	7:56 am	12:08 pm	12:48 pm	5:03 pm			
9	9:26 am	12:02 pm	12:31 pm	5:05 pm			9	9:26 am	12:02 pm	12:31 pm	5:05 pm			
10	7:58 am	12:06 pm	12:44 pm	5:02 pm			10	7:58 am	12:06 pm	12:44 pm	5:02 pm			
I Certify on my honor that the above is a true and correct report of the hours work perfomed, record of which was daily at the time of arrival and departure from office.							Certify on my honor that the above is a true and correct report of the hours work perfomed, record of which was daily at the time of arrival and departure from office.							
Signature							Signature							
VERIFIED as to the prescribed office hours								VERIFIED as to the prescribed office hours						