DAILY TIME RECORD

CLAVANO, SHANE MARIE S.

In Charge

DAILY TIME RECORD

CLAVANO, SHANE MARIE S.

In Charge

For the month of			April 2022				For the month			April 2022			
Official hours for arrival and departure			Regular days 0.00 Saturdays		15.00 2.00		Official hours for arrival and departure			Regular days Saturdays		15.00 2.00	
Day	A M		PM		UNDERTIME		Day	A M		PM		UNDERTIME	
Date	Arrival	Departure	Arrival	Departure	Hours	Minutes	Date	Arrival	Departure	Arrival	Departure	Hours	Minute
26	7:50 am	12:02 pm	12:37 pm	5:05 pm			26	7:50 am	12:02 pm	12:37 pm	5:05 pm		-
27	8:04 am	12:01 pm	12:29 pm	5:03 pm			27	8:04 am	12:01 pm	12:29 pm	5:03 pm		
28	7:56 am	12:02 pm	12:34 pm	5:02 pm			28	7:56 am	12:02 pm	12:34 pm	5:02 pm		
29	7:59 am	12:08 pm	12:37 pm	5:04 pm			29	7:59 am	12:08 pm	12:37 pm	5:04 pm		
30							30						
1							1						
2	7:57 am	12:01 pm	12:38 pm	5:05 pm			2	7:57 am	12:01 pm	12:38 pm	5:05 pm		
3							3						
4	7:54 am	12:02 pm	12:31 pm	5:03 pm			4	7:54 am	12:02 pm	12:31 pm	5:03 pm		
5	7:57 am	12:11 pm	12:39 pm	5:03 pm			5	7:57 am	12:11 pm	12:39 pm	5:03 pm		
6	7:58 am	12:06 pm	12:35 pm	5:03 pm			6	7:58 am	12:06 pm	12:35 pm	5:03 pm		
7							7						
8							8						
9							9						
10	7:58 am	12:01 pm	12:35 pm	5:34 pm			10	7:58 am	12:01 pm	12:35 pm	5:34 pm		
I Certify on my honor that the above is a true and correct report of the hours work perfomed, record of which was daily at the time of arrival and departure from office.							Certify on my honor that the above is a true and correct report of the hours work perfomed, record of which was daily at the time of arrival and departure from office.						
Signature							Signature						
VERIFIED as to the prescribed office hours							VERIFIED as to the prescribed office hours						