

DAILY TIME RECORD

CLAVANO, SHANE MARIE S.

For the month of April 2022

Official hours for arrival and departureRegular days15.00Saturdays2.000.00

Day	A M		P M		UNDERTIME	
Date	Arrival	Departure	Arrival	Departure	Hours	Minutes
26	7:50 am	12:02 pm	12:37 pm	5:05 pm		
27	8:04 am	12:01 pm	12:29 pm	5:03 pm		
28	7:56 am	12:02 pm	12:34 pm	5:02 pm		
29	7:59 am	12:08 pm	12:37 pm	5:04 pm		
30						
1						
2	7:57 am	12:01 pm	12:38 pm	5:05 pm		
3						
4	7:54 am	12:02 pm	12:31 pm	5:03 pm		
5	7:57 am	12:11 pm	12:39 pm	5:03 pm		
6	7:58 am	12:06 pm	12:35 pm	5:03 pm		
7						
8						
9						
10	7:58 am	12:01 pm	12:35 pm	5:34 pm		

I Certify on my honor that the above is a true and correct report of the hours work perfomed, record of which was daily at the time of arrival and departure from office.

Signature

VERIFIED as to the prescribed office hours

In Charge

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