











**Polish your spoonship "ask"**

- **Ask directly and at the beginning of the email**
- **Include statistics, and bold items to make them stand out**
- **Personalize**



# 6 Stages of Organizing



**1. Planning**



**2. Recruitment**



**3. Accept/Reject**



**4. Final Stretch**



**5. Day of**



**6. After Event**



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