



SHRI HARI EDUCATIONAL TRUST'S
ST. ROCK'S DEGREE COLLEGE OF COMMERCE AND SCIENCE
CHICKOOWADI, BORIVALI

NOTICE

Students of **Third Year - Bachelor of Science in Information and Technology** are hereby informed to Pay the University Examination fees of Semester – 5th, University Registration fees and along with the college regular fees on or before 10th October 2025.

- Hall tickets will be distributed on 11th October 2025 at 11.00am onwards.
- Fees can be paid via **Cash / NEFT / GPay** at the college office.
- Ensure that the **second installment of college fees is cleared** in order to receive your hall ticket.
- Students are requested to complete all pending fee payments by the deadline to avoid any issues with hall ticket collection or examination eligibility.

Important Fee Payment Notice

1. College Registration Fee (Semester 1 to 4): ₹4,539
 2. University Registration Fee: ₹5,400
 3. University Examination Fee (Semester 5 only): ₹1,000
- If you have already paid the College Registration Fee for Semester 1st to 4th (₹4,539):
Then you are only required to pay the University Examination, Registration Fee for Semester 5th and 6th, and your Second Installment Fee. which totals to ₹22,400 (i.e., ₹1,000 + ₹5,400 + ₹16,000).

Total Payable Amount: ₹22,400

- If you have NOT paid the College Registration Fee for Semester 1 to 4:
Then you must pay the full pending amount, which includes:
 1. College Registration Fee (Sem 1 to 4): ₹4,539
 2. University Registration Fee: ₹5,400
 3. University Examination Fee (Sem 5th only): ₹1,000
 4. Second Installment of Tuition Fee: ₹16,000

Total Payable Amount: ₹26,939

(This includes both registration, examination, and second installment fees.)

Last Date for Payment: October 10, 2025

Clarification:

We sincerely apologize for the delay in informing students about the **university registration fee**.
Earlier, only the **fee structure** was received, and the official registration notification from the university was not issued at that time.
This delay was from both the **University** and **College** side, and we regret any inconvenience caused.

Examination Notice.

1. **Exam Dates** – Exams will be conducted from **28/10/2025 to 21/11/2025**.
2. **Exam Timing** – Exact timings will be **mentioned on your admit card**.
3. **Admit Card** – Students must carry the **printed admit card/hall ticket**.
4. **Attendance Requirement** – Minimum **75% attendance** is mandatory to appear for exams.
5. **Exam Venue** – Your exam hall/venue will be mentioned on your admit card.
6. **Allowed Items** – Only **writing materials and authorized items** are allowed.
7. **Prohibited Items** – **Electronic gadgets, books, notes, or bags** are not allowed inside the exam hall.
8. **Health Guidelines** – Students must follow college **COVID/health protocols**, if any.
9. **Disciplinary Action** – Any **violation of rules** may lead to **cancellation of exam** and further disciplinary action.

Important Examination Rules.

1. **Report on Time** – Students must arrive at the exam hall at least **30 minutes before the start time**. Latecomers may not be allowed.
2. **Valid ID Required** – Carry your **college ID or hall ticket**; entry without it is prohibited.
3. **Seating Arrangement** – Sit only in your **assigned seat** as per the seating plan.
4. **No Electronic Devices** – Mobile phones, smart watches, calculators (if not allowed), or electronic gadgets are **strictly prohibited**.
5. **Stationery Rules** – Bring your own **pens, pencils, erasers**, and other allowed stationery. Sharing is not allowed.
6. **No Cheating** – Any attempt to **cheat or copy** will lead to **disqualification** and disciplinary action.
7. **Answer Sheet Instructions** – Write **roll number, subject, and other details** correctly on the answer sheet.
8. **No Leaving Early** – Students are generally **not allowed to leave** the exam hall in the first 30 minutes and last 15 minutes of the exam.
9. **Follow Invigilators' Instructions** – Students must **follow instructions** from invigilators at all times.
10. **Maintain Silence** – Talking, passing notes, or any disturbance is **strictly forbidden**.

By Order

College Administration.

