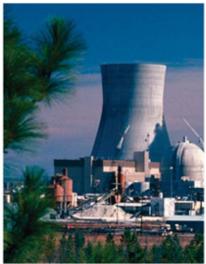
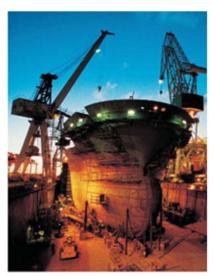
SmartPlant 3D Practice Labs for Common

Process, Power & Marine









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SP3D Common Practice Lab: Creating a Session File

SP3D Common Practice Lab: Creating a Session File

Creating a Session File with a View of a Model:

Create a session file with a view of a portion of the model and save the file on your desktop.

- 1. Start SP3D software by clicking **Start > Programs > Intergraph SmartPlant 3D > SmartPlant 3D**.
- 2. The **New** dialog box is displayed, and the **Empty** template is selected by default. Select any template options other than **Empty** and click **OK**.
- 3. Click Save.



SP3D Common Practice Lab: Defining a Workspace by a System Filter

SP3D Common Practice Lab: Defining a Workspace by a System Filter

Before going through the remaining SP3D Common sessions, define your workspace to include all objects in the SP3Dtrain model database:

- Start SP3D software by using the command Start > Programs > Intergraph SmartPlant 3D > SmartPlant 3D.
- In the New dialog box, select the EnglishUnits or MetricUnits template and then, click OK
- 3. Click the **File** menu and select the **Define Workspace** command.
- In the Filter drop-down list of the Define Workspace dialog box, select the More... option.
- 5. In the **Select Filter** dialog box under **Plant Filters**, select **All** and click **OK**.
- 6. Click **OK** in the **Define Workspace** dialog box.
- 7. Select the **View > Fit** command.

Now, you will hide some existing modeled objects from the workspace before starting the session. Use the filter mechanism to select the existing modeled objects.

- 8. Select the **Tools** > **Select by Filter** command to open the **Select Filter** dialog box.
- 9. Select and expand the **For Instructors Only** folder.
- 10. Select the Common Tutorial Session Select and Hide filter and click OK.
- 11. Click the **Tools > Hide** command to hide the selected objects.

Defining a Workspace by Creating a System Filter:

Open a session file and define a workspace containing the objects in Unit **U01**, Area **A2**, by creating a System filter, **Unit 1**, for those objects. After the workspace is defined, it should contain the objects, as shown in Figure 1.



SP3D Common Practice Lab: Defining a Workspace by a System Filter

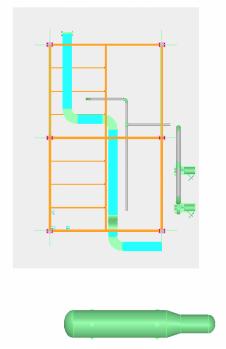


Figure 1: Output: After Defining Workspace for Unit U01

- 1. Click the **File** menu and select the **Define Workspace...** command. The **Define Workspace** dialog box appears.
- 2. In the **Filter** drop-down list of the **Define Workspace** dialog box, select the **Create New Filter...** option. The **New Filter Properties** dialog box is displayed.
- 3. In the **New Filter Properties** dialog box, type **Unit 1** in the **Name** box. Then, expand **A2** and **CS**. Press and hold the **CTRL** key, and then, select **U01** and **U01 CS**.
- 4. Click **OK** to complete the filter definition process.
- 5. In the **Define Workspace** dialog box, click **OK**.
- 6. Click the **Fit** button on the **Common** toolbar to fit all objects retrieved by the simple filter **Unit 1** in the active view.



SP3D Common Practice Lab: Defining a Workspace by Volume Filter

Defining a Workspace by Volume Filter:

Define a workspace that loads all objects of system **Area A2/Unit U01** that are in **Volume U01**. After the workspace is defined, it should contain the objects shown in Figure 1.

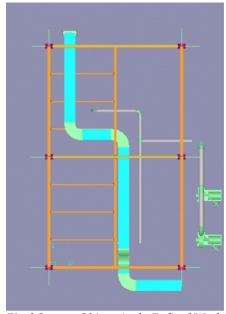


Figure 1: Final Output: Objects in the Defined Workspace by Volume Filter

- 1. Define the workspace and create a new filter by using the **New Filter (Simple or Asking)** button in the **Select Filter** dialog box. The **New Filter Properties** dialog box is displayed.
- 2. In the **New Filter Properties** dialog box, type **Unit 1 in Volume U01** in the **Name** box. Then, expand **A2** and **CS**. Press and hold the **CTRL** key and then, select **U01** and **U01 CS**.
- To retrieve only objects in the selected systems with geometry in Volume U01, click the Volume tab and select Volume U01.
- 4. Click OK.
- 5. In the **Select Filter** dialog box, select **Unit 1 in Volume U01** and click **OK**.
- 6. In the **Define Workspace** dialog box, click **OK**.
- 7. Click the **Fit** button on the Common toolbar to view all the objects retrieved by the Volume filter.



SP3D Common Practice Lab: Manipulating Views

SP3D Common Practice Lab: Manipulating Views

Manipulating Views in the Active Window:

Use the view manipulation commands available on the **Common** toolbar for changing views, clipping views, and rotating views.

- 1. Click the **File** menu and select the **Define Workspace**... command. The **Define Workspace** dialog box appears.
- 2. Select the **More**... option in the **Filter** drop-down list of the **Define Workspace** dialog box. The **Select Filter** dialog box is displayed.
- 3. In your training plant, select **U03** from **Plant Filters > Training Filters** in the **Select Filter** dialog box and click **OK**.
- 4. Click **OK** in the **Define Workspace** dialog box.
- 5. Select the **View > Fit** command.
- 6. Click the **Common Views** button on the **Common** toolbar. The **Common Views** dialog box appears.
- 7. To change the view of the model in the Training Plant, select the **Looking North** view in the **Common Views** dialog box.
- 8. Change the view to **Isometric** view and magnify the area highlighted in Figure 1 by clicking the **Zoom Area** button on the **Common** toolbar. Choose an area that just includes the vertical tank and the pump.



SP3D Common Practice Lab: Manipulating Views

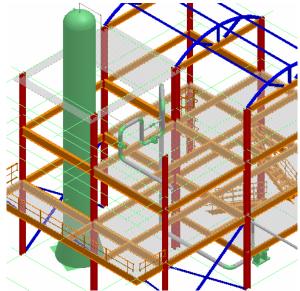


Figure 1: Isometric View

- 9. Click the Named Views button on the Common toolbar.
- 10. In the **Named Views** dialog box, type **Area 1** in the **Name** box and then type **Area around the equipment T-101** in the **Description** box.
- 11. Click **Apply** and then click **OK**. The view you created is added to the list of **Named Views** and can be restored when required. The Named View definition is stored in the session file.
- 12. After defining the Named View, you can isolate the equipment **P-101** to work with it. To clip to a region around the equipment **P-101**, click the **Clip by Object** button and select the equipment and two beams above the equipment. The idea is simply to pick objects to define the range. If the objects are already selected when you pick the **Clip by Object** command, then the clipping will use the selected objects without prompting you to select objects.
- 13. Click the **Accept** button on the **Clip by Object** ribbon.
- 14. Graphically adjust the clipping volume by selecting the **Clip by Volume** command. The command will display a box showing the clipping boundaries. Select the top clipping boundary and move it up so you see the third story bay.
- 15. Set the active view to **Isometric** view using the **Common Views** control. Select the **Active View Control** command on the **Common** toolbar if you want to modify the view parameters of the active view from a separate window display of the view parameters. Set the **Active View Control** view to the elevation view. Modify the top clipping boundary of the active view by dragging the dotted clipping plane above all graphics in the **Active View Control** window.
- 16. To clear the clipping, click the **Clear View Clipping** button on the **Common** toolbar.



SP3D Common Practice Lab: Manipulating Views

- 17. To rotate the view about the vertical discharge of the pump, select the **Rotate View** command.
- 18. For this example, from the standard **Isometric** view, select the vertical pipe connected to the pump discharge nozzle and key in **15 deg** in the field on the **Rotate** ribbon.

Selecting Individual Objects by Using the Select Command:

Select Pipeline **400-P** of Unit **U04** in your workspace by using the **Select** command. After selecting the specified object, the view of the structure should resemble Figure 1.

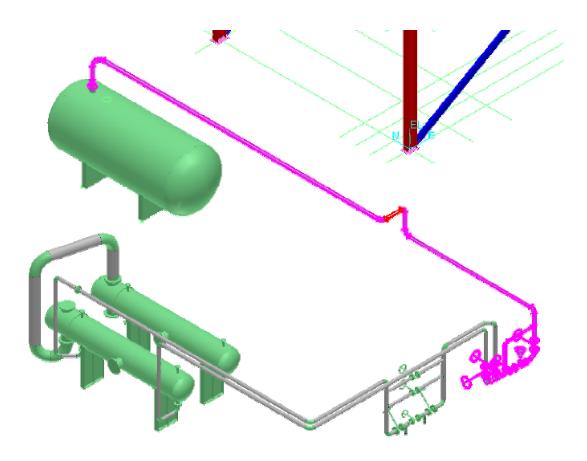


Figure 1: Selecting a Specified Object by Using the Select Command

- 1. Define your workspace to display Unit **U04** and coordinate system **U04 CS.** In your training plant, select **U04** from **Plant Filters** > **Training Filters** in the **Select Filter** dialog box.
- 2. Select the **View > Fit** command.
- 3. Select the **Piping** task by using the **Tasks > Piping** command.



- 4. Click the **Select** button on the vertical toolbar.
- 5. Select the filter **Pipelines** in the **Locate Filter** drop-down list to locate only the Pipeline objects. The pipeline is a system that uses the graphics of all the components in the system as its graphic visualization. It does not have any graphics of its own to directly manipulate.
- 6. Point the cursor to Pipeline **400-P** until it is highlighted. Click the highlighted pipeline to select it in the view. You can select additional objects by holding down the CTRL key.

Selecting Objects by Using Inside Fence:

Select Pipeline **403-P** of **Unit U04** in your workspace by using **Inside Fence** option of the **Select** command. After selecting the specified objects, the view should resemble Figure 2.

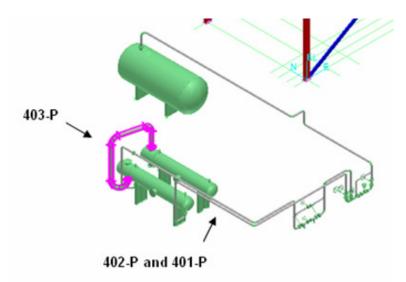


Figure 2: Selecting Specified Objects Using the Inside Fence Option of the Select Command

- 1. Select the **Piping** task by using the **Tasks > Piping** command.
- 2. Click the **Select** button on the vertical toolbar.
- 3. Select the filter **Pipelines** in the **Locate Filter** drop-down list to locate only the pipelines. Click the **Inside Fence** option on the **Locate Filter** ribbon. This option remains selected till the next use of the **Select** command or until you change the option.
- 4. Place a fence around Pipeline **403-P** by dragging the dashed fence lines around Pipeline **403-P**. The fence may cover portions, but not all of Pipelines **402-P** and **401-P**. After creating the fence around the pipeline and releasing it, the Pipeline **403-P** that lies fully inside the fences is selected.



Selecting Objects by Using Overlapping Fence:

Select Pipelines **403-P**, **402-P**, and **401-P** of **Unit U04** in your workspace by using the **Overlapping fence** option of the **Select** command.

Steps:

- 1. Select the **Piping** task by using the **Tasks > Piping** command.
- 2. Click the **Select** button on the vertical toolbar.
- Select the filter Pipelines in the Locate Filter drop-down list to locate only the piping objects.
 Click the Overlapping Fence option on the Locate Filter ribbon. This option remains selected till the next use of the Select command or until you change the option.
- 4. Place a fence around Pipeline **403-P** by dragging the dashed fence lines around Pipeline **403-P**. The fence should cover the parts of Pipelines **402-P** and **401-P**, as highlighted in Figure 3.

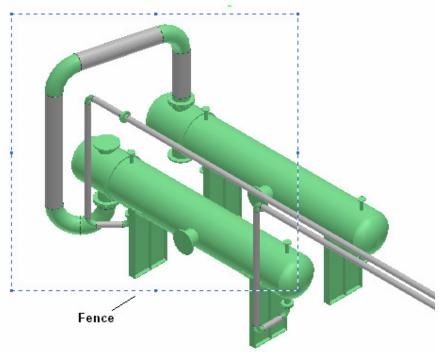


Figure 3: Overlapping Fence

5. After creating the fence around the pipeline and releasing it, Pipelines **403-P**, **402-P**, and **401- P** would be selected.

Selecting Objects by Using Select by Filter:

Select all the structural objects in Unit U01 of your workspace by using an object type filter. After



selecting the specified objects, the view of the structure should resemble Figure 4.

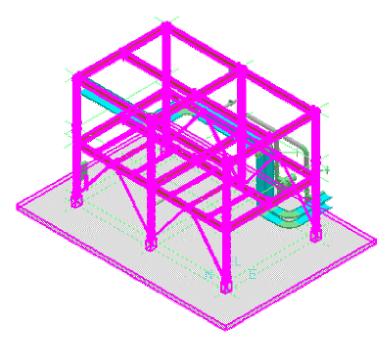


Figure 4: Selecting a Structural Object by Using an Object

- 1. Define your workspace to display Unit **U01** and coordinate system **U01 CS**. In your training plant, select **U01** from **Plant Filters > Training Filters** in the **Select Filter** dialog box.
- 2. Select **View > Fit** command.
- 3. Select the **Tools** > **Select by Filter** command. The **Select by Filter** command opens the **Select Filter** dialog box where you can select one or more existing filters or create a new filter to use for the selection.
- 4. In the Select Filter dialog box, select Catalog Filters, expand Default Filters > SP3D Object Filters > Object Types and then, select the Structure filter.
- 5. Click **OK** to select all structural objects in the defined workspace.
- 6. Select the **Common** task by using the **Tasks > Common** command.

SP3D Common Practice Lab: Applying Surface Style Rules

Creating a Surface Style Rule:

Create and apply a surface style rule to change the color of equipment objects to yellow in Unit **U04** of your workspace. After applying the surface style rule, the view of the structure should resemble the highlighted area in Figure 1.

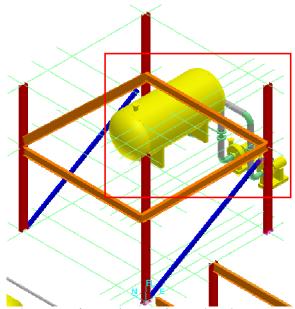


Figure 1: Final Output: After Applying Surface Style Rule to Equipment Objects

- 1. Define your workspace to display Unit **U04** and coordinate system **U04 CS**. In your training plant, select **U04** from **Plant Filters** > **Training Filters** in the **Select Filter** dialog box.
- 2. Select the View > Fit command
- 3. Select the **Format > Surface Style Rules** command.
- 4. The **Surface Style Rules** dialog box appears. It contains the surface style rules defined for the plant model. Click **New** to define a new rule.



SP3D Common Practice Lab: Applying Surface Style Rules

- 5. The **Surface Style Rules Properties** dialog box appears. It displays fields to define the rule name, filter, the applied style, and the geometric aspects of the object to which the style is applied. Type **All Equipment objects** in the **Rule name** box.
- 6. Click the **Filter** drop-down list and select the **More...** option to specify the filter.
- 7. Under Catalog Filters, expand Default Filters > SP3D Object Filters > Object Types and select the Equipment and Furnishing filter. Click OK to go back to the Surface Style Rules Properties dialog box.
- 8. Select **Yellow** in the **Style applied** drop-down list of the **Surface Style Rules Properties** dialog box.
- 9. In the **Select all aspects to which the style will be applied** list, clear all check boxes except the **Simple physical** check box. Click **OK**.
- 10. To apply the rule, select the **All Equipment Objects** rule in **Style Rule Library** and click **Add**.
- 11. Click OK.



SP3D Common Practice Lab: Assigning Objects to WBS Items

Manually Assigning Objects to a WBS Item:

Assign all the structural objects of Unit **U02** to a WBS Item, **Civil Contract1**, of your active project.

- 1. Define your workspace to show Unit **U02**, **U02 CS** and projects under the WBS hierarchy. This involves the following steps:
- First, create a simple filter that includes Unit **U02** and **U02** CS.
 - Click the More... option in the Define Workspace dialog box to open the Select Filter dialog box.
 - o In the **Select Filter** dialog box, select **My Filters** and click the **New Filter** (Simple or Asking) icon to open the **New Filter Properties** dialog box.
 - In the New Filter Properties dialog box, type Unit 02 in the Name box. Then, expand A2 and CS. Press and hold the CTRL key, and then, select U02 and U02 CS.
 - O Click **OK** to return to the **Select Filter** dialog box.
- Next, create a simple filter that includes projects under the WBS hierarchy.
 - Select My Filters and click the New Filter (Simple or Asking) icon to open the New Filter Properties dialog box.
 - o In the **New Filter Properties** dialog box, type **WBS** in the **Name** box.
 - Click the Work Breakdown Structure tab and select SP3DTrain node to include all projects under the WBS hierarchy.
 - Click **OK** to return to the **Select Filter** dialog box.
- Finally, create a compound filter to include the previous filters.
 - Select My Filters and click the New Compound Filter icon to open the New Compound Filter Properties dialog box.
 - In the New Compound Filter Properties dialog box, type Unit 02 and WBS in the Name box.
 - Select Unit 02 under My Filters and click the Add to String button.



- Select the Or button as the operator to use between each filter name.
- Select WBS under My Filters and click the Add to String button.
- Click **OK** to return to the **Select Filter** dialog box.
- Select Unit 02 and WBS compound filter and click OK.
- o Click **OK** in the **Define Workspace** dialog box.
- 2. Select the **View > Fit** command.
- 3. Select the **Tools > Select by Filter**... command.
- 4. Under Catalog Filters in the Select Filter dialog box, expand Default Filters > SP3D Object Filters > Object Types and then, select the Structure filter. Then, click OK.
- 5. From the active **WBS** drop-down list, select the **More...** option to select the active project in WBS.
- 6. In the Select Active Project dialog box, select Project1. Click OK.
- Then, click the **Project** menu and select the **Claim** command to associate all the selected objects with **Project1**.
- 8. Click **Close** to close the **Claim** dialog box.
- 9. Click the **WBS** tab on the **Workspace Explorer**.
- 10. Make sure you have set the filter to All in the Locate Filter drop-down list.
- 11. Right-click **Project1** in the **Workspace Explorer** and click the **Create WBS Item** command.
- 12. The **Create WBS Item** dialog box appears. Set the following properties:
 - WBS Type: Contract
 - WBS Purpose: Civil
 - Exclusive: True
 - WBS Assignment: System
 - Name: Civil Contract1
- 13. Click **OK**.
- 14. Select the **Tools** > **Select by Filter...** command.
- 15. Under Catalog Filters in the Select Filter dialog box, expand Default Filters > SP3D Object Filters > Object Types and then, select the Structure filter. Then, click OK.
- 16. Click the **Project** menu and select the **Assign to WBS...** command, with all the



structural objects highlighted.

17. In the **Assign to WBS** dialog box, expand **Project1** and select **Civil Contract1**. Then, click **OK** to create the relationships among the objects and the selected WBS Item.

Automatically Assigning Objects to a WBS Item:

Assign objects to a project and WBS Item automatically as the objects are created.

- From the active WBS drop-down list, select the More... option to select the active WBS Item.
- 2. In the **Select Active Project** dialog box, select **Project1\Contract2**. Click **OK**.
- 3. Select the **Tasks > Equipment and Furnishings** command.
- 4. In the Active Permission Group drop-down list, select the Equipment option.
- 5. Click the **Place Equipment** button on the vertical toolbar.
- 6. In the **Select Equipment** dialog box, expand the folder **\Equipment\Safety\Safety Showers** until you see the part **SafetyShower01-E**.
- 7. Select the part and click **OK**.
- 8. The **Equipment Properties** dialog box appears.
- 9. Key in **S-001** in the **Name** field.
- 10. Select the **More...** option from the **System** drop-down list to specify the system to which the equipment belongs. The **System** dialog box appears.
- 11. Select **A2** > **U02** > **Equipment** system to indicate where the object will be placed. Then, click **OK** on the **System** dialog box.
- 12. To define the position of the object, select the **Position and Orientation** category in the **Category** drop-down list.
- 13. Set the following properties:
 - East: 35 ft
 - North: -5 ft
 - Elevation: 0 ft
 - Bearing: 90 deg
 - Pitch: 0 deg
 - Roll: 0 deg



- 14. Click **OK** in the **Equipment Properties** dialog box to place the equipment in the model.
- 15. Right-click and select the **Properties** option on the shortcut menu to open the properties page.
- 16. Review the properties of the equipment on the **Relationship** tab of the **Equipment Properties** dialog box to verify whether the equipment created has been assigned to the WBS item **Contract2**.
- 17. Click **Undo** or **Delete** on the **Common** toolbar to remove this equipment.
- 18. Select the **Common** task by using the **Tasks > Common** command.

Placing Volumes by Two Points

Place a rectangular hazardous zone by using the **Place Volume by Two Points** command and referencing objects in Unit **U01**. The view of the model after placing the rectangular volume should resemble Figure 1.

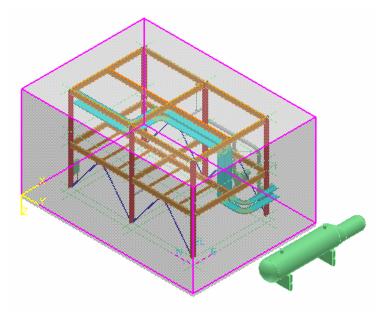


Figure 1: Output: Volume Placed by Two Points

- 1. Define your workspace to include Unit **U01** and **U01 CS**. In your training plant, select **U01** from **Plant Filters** > **Training Filters** in the **Select Filter** dialog box.
- 2. Select the **View > Fit** command.
- 3. Switch to the **Space Management** task.
- 4. Activate the **PinPoint** ribbon by clicking the **PinPoint** button on the **Common** toolbar.
- 5. Click the **Rectangular Coordinates** option on the **PinPoint** ribbon and set the Active Coordinate System to **U01 CS**.
- 6. Set the target by using the **Set Target to Origin** option on the **PinPoint** ribbon.
- 7. Click the **Place Volume by Two Points** button on the vertical toolbar.



- 8. Click the **More...** option in the **Type** drop-down list on the **Place Volume by Two Point** ribbon to specify the type of volume to be placed from the SP3D catalog. In the **Select Space** dialog box, expand the **Zones** folder, select **SPACE_DEF_HZ01** from **Hazardous Atmospheres**, and click **OK**.
- 9. Now select the **SP3DTrain** folder in the **Space folder** drop-down list to assign the new volume to that folder in the space management hierarchy.
- 10. Toggle the associative points off, as highlighted in Figure 2. Then, locate the corner of the slab with the SmartSketch key point and click to define the first point of the rectangular volume, as shown in Figure 2.

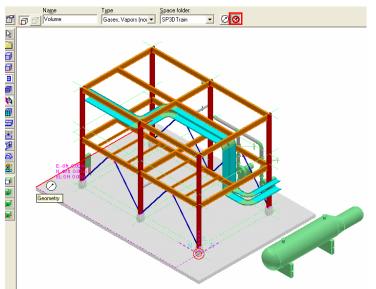


Figure 2: Locate First Point

11. Establish the second point that has the easting and northing of the diagonal slab corner and the elevation of the structure. A click defines the point and immediately commits the volume to the database.



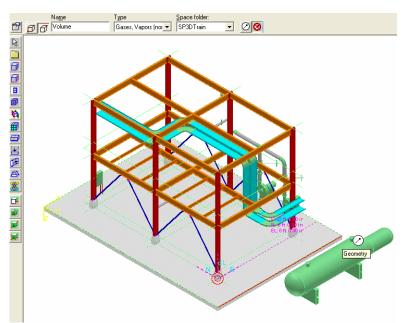


Figure 3: Lock Easting and Northing with F6 and F7

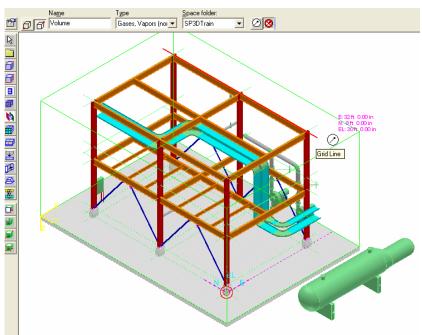


Figure 4: Locate Grid Line to Define the Elevation

12. After the volume is created, move it to any location. This illustrates that the SmartSketch points you used during placement do not control the position. Undo the move.



13. Refresh the workspace and see that the volume disappears. Again, this happens because the workspace of this example was defined to show only objects under the **System** hierarchy.

Placing Volume by Four Points:

Place a volume by using the **Place Volume by Four Points** command using the same workspace as in the **Place Volume by Two Points** example. The view of the model after placing the volume should resemble Figure 5.

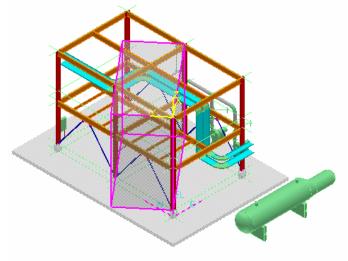


Figure 5: Output: Volume Placed by Four Points

- 1. Click the **Place Volume by Four Points** button on the vertical toolbar.
- 2. Now specify the name of the volume, **Volume_2**, in the **Name** box on the **Place Volume by Four Point** ribbon. Entering a name on the ribbon will change the **Name Rule** option to **User Defined**.
- 3. Click the **More...** option in the **Type** drop-down list on the **Place Volume by Four Point** ribbon to specify the type of volume to be placed. If not currently selected by default, browse to and select the volume type selected in the placing volume by two points example. Then, click **OK**.
- 4. Retain the default folder **SP3DTrain**.
- 5. Enter four points, as shown in Figures 6 to 9.



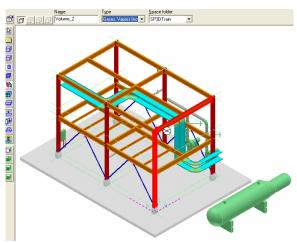


Figure 6: Enter First Point - Origin of the Volume

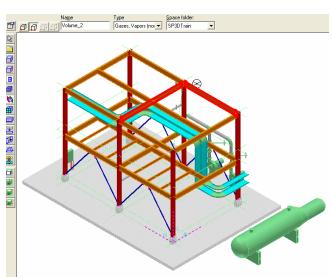


Figure 7: Enter Second Point - Local X- Axis Direction



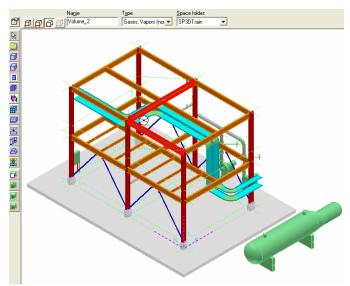


Figure 8: Enter Third Point - Local Y- Axis Direction

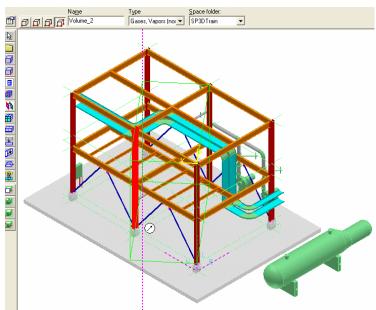


Figure 9: Enter Fourth Point - Local Z-Axis

6. Review the volume that is created and then click **Undo** or **Delete** to remove this practice volume.

Placing a Volume Along a Path:

Place an interference volume for an access path in the portion of the plant occupied by Units **U01** and **U04** by using the **Place Volume Along a Path** command. The view of the model after placing the volume should resemble the highlighted section in Figure 10.



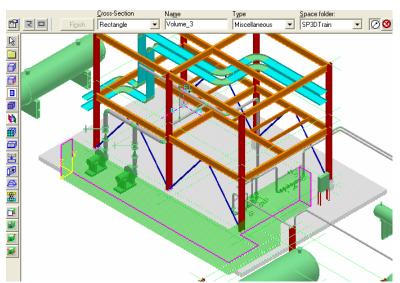


Figure 10: Output: Placed by Using Volume Along a Path

- Define your workspace to show Units U01, U04 and coordinate systems U01 CS and U04 CS. In your training plant, select the U01 and U04 filter from Plant Filters > Training Filters in the Select Filter dialog box.
- 2. Click the **Common Views** button on the **Common** toolbar. The **Common Views** dialog box appears.
- 3. To change the view of the model in the Training Plant, select the **Looking Plan** view in the **Common Views** dialog box.
- 4. Select the **View > Fit** command.
- 5. Switch to the **Space Management** task.
- 6. Click the **Place Volume Along Path** button on the vertical toolbar.
- 7. The **Place Volume Along Path** ribbon displays. Sketch the access way path, as shown in Figure 11.



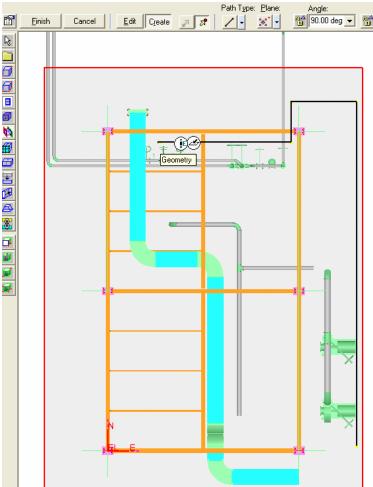


Figure 11: Defining Path of Volume

- 8. Click **Finish** on the **Place Volume Along Path** ribbon to complete the path. The shape last used with the command in the current session will be displayed relative to the path by default. Set **Rectangle** in the **Cross-Section** drop down on the **Place Volume Along Path** ribbon.
- 9. Click the **Properties** option on the ribbon. In the **Zone Properties** dialog box, select the **Cross-Section** tab and specify the following settings:
 - A: 3 ft
 - B: 8 ft
 - Cardinality: 8
- 10. Now specify the name of the volume **Volume_3** in the **Name** box on the **Place Volume Along Path** ribbon.
- 11. Click the **More...** option in the **Type** drop-down list on the **Place Volume Along Path** ribbon to specify the type of volume to be placed. In the **Select Space** dialog box,



expand the Interference Volumes folder, select SPACE_DEF_IV08 from Interference Volumes, and click OK.

- 12. Leave the space folder to the defaulted **SP3DTrain**.
- 13. Click the **Finish** option on the **Place Volume Along Path** ribbon to place the volume.
- 14. Select the **Common** task by using the **Tasks > Common** command.

SP3D Common Practice Lab: Inserting Reference Files

Inserting a Reference File:

Insert a MicroStation V7-format .dgn file in a model.

Steps:

- Define the workspace and create a new filter by using the New Filter (Simple or Asking) button on the Select Filter dialog box. The New Filter Properties dialog box is displayed.
- In the New Filter Properties dialog box, type Unit 4 with Ref file in the Name box.
 Then, expand A2 and CS. Press and hold the CTRL key and then, select U04 and U04 CS.
- 3. Click **OK**.
- 4. In the Select Filter dialog box, select Unit 4 with Ref file and click OK.
- 5. In the **Define Workspace** dialog box, click **OK**.
- 6. Select the **View > Fit** command.
- 7. Select **Options...** from the **Tools** menu. Under the **General** tab check the **Reference** box. The system prompts you with a message. Click **OK**.
- 8. Click **OK** to close **Options** dialog box.
- 9. To access the **Reference** tab, save the session and close and reopen it or switch from the **Common** task to the **Catalog** task and back to the **Common** task to see the new **Reference** tab.
- 10. Click the **Insert > File** command.
- 11. The **Insert File** dialog box appears. Browse to select the file using a UNC path connection, \\machine\TrainingSymbols\TrainingFiles. It is important to use UNC path so that the model server will have proper access to the reference file.

Ask the instructor the appropriate UNC path of the Training Symbol share.

- 12. Click Open to insert the selected reference file. After you insert the file, the dgn file appears in the Reference tab of the Workspace Explorer. The Reference tab also starts appearing in the Filter Properties dialog box. You can define your workspace to include the reference files.
- 13. In the **Define Workspace** dialog box, select the **Properties** button to open the **Filter Properties** page.



SP3D Common Practice Lab: Inserting Reference Files

- 14. In the Filter Properties dialog box, click the Reference tab and select building.dgn
- 15. Click **OK to close the Filter Properties** dialog box.
- 16. In the **Define Workspace** dialog box, click **OK**.
- 17. Select the **View > Fit** command to see the graphics from the reference file.

SP3D Common Practice Lab: Placing Control Points

Placing Control Points in a Model:

Place a control point on an Electrical Device, an equipment component, of Unit **U01** in your workspace. The view of the model after placing the control point should resemble Figure 1.

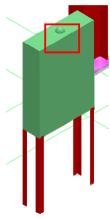


Figure 1: Final Output: Placed Control Points in a Model

- Define your workspace to display Unit U01 and coordinate system U01 CS. In your training plant, select U01 from Plant Filters > Training Filters in the Select Filter dialog box.
- 2. Select the **View > Fit** command.
- 3. Click the **Insert > Control Point** command.
- 4. Select **Electrical Device** as the parent object of the control point the object on which the control point has to be placed.
- 5. As the control point is being placed on an equipment component, classify the control point as **Mechanical Equipment** in the **Subtype** drop-down list of the **Control Point** ribbon.
- Click the cable tray port of the Electrical Device to place the control point and create an associative relation between them.
- 7. With the control point selected, select the **Properties** option to open the **Control Point Properties** dialog box.